Public Health - Seattle & King County

PLAN FOR A CORONAVIRUS PANDEMIC
A guide for businesses and organizations

February 2020

Identify Plan Objectives

In times of emergency, it can be difficult to know who to call or whom to ask. Identify your objectives so you can have a plan for what you need.

1. Establish a communication protocol
2. Develop a process for activating your plan
3. Get input from your workforce
4. Stay informed

Outbreak Key Functions

During an outbreak, you may need to make decisions that affect your entire workforce. Identify the key functions that need to be performed in order to continue operations.

1. Anticipate absence
2. Plan for restricted travel
3. Encourage personal preparedness

Prevent for Social Distancing

In the event of an outbreak, you may need to take steps to prevent the spread of disease. Identify the key functions that need to be performed in order to continue operations.

1. Plan to separate sick employees
2. Anticipate absenteeism
3. Plan for restricted travel

Implement

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Involve

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