



Burien

Washington, USA

Temporary Use Permit Application

400 SW 152nd Street, Suite 300 Burien, WA 98166
 Phone: (206) 241-4647 • FAX: (206) 248-5539
 www.burienwa.gov

Permit Number

Although some temporary uses are exempt from requiring a temporary use permit (see below), this application shall be completed for all temporary uses in order to route the request to the pertinent departments for their review.

Temporary use permit applications must be submitted 30 days prior to the first date of the event.

- Two (2) copies of a site plan are required along with the application. The site plan must show north arrow and scale, dimension and shape of the lot, location of existing buildings and parking, adjacent streets and points of ingress and egress, adjacent uses, location of vendors and tents, patron parking, bathroom facilities, and location of garbage containers.
- A current filing fee is required at time of application.
- See handout for supplemental information required for fireworks stands, vendor carts, temporary construction residences/real estate offices, amusement rides/carnivals, circuses, and festivals.

APPLICANT INFORMATION		
Name:	Company:	Daytime Phone:
Mailing Address:		E-Mail:
Contact person:	E-Mail:	Daytime Phone:
Property owner:		Daytime Phone:
Mailing Address:		E-Mail:

PROJECT INFORMATION		
Site Address:	Parcel Number:	
Zoning District:	Comprehensive Plan Designation:	
Description of proposal (attach additional sheets if necessary):		
I have been provided a copy of Chapter 19.75 of the Burien Zoning Code, , Temporary Use Permits, and understand the same: Yes <input type="checkbox"/> No <input type="checkbox"/>		
Is electrical power needed: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is liquor being sold: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is use of public right-of-way required? Yes <input type="checkbox"/> No <input type="checkbox"/>
Period of operation	Beginning Date:	Ending Date:
Hours of operation	Beginning Time:	Ending Time:

SPECIAL EVENT SIGN INFORMATION		
Type of sign requested (banner, carnival-like devices, search lights, inflatables, flags)	Location	Dates for advertising

(x)	DEPARTMENT REVIEW REQUIRED	APPROVAL	COMMENTS/CONDITIONS	REVIEW DATE
	Building Department	Yes <input type="checkbox"/> No <input type="checkbox"/> Reviewed by: _____		
	Fire Department	Yes <input type="checkbox"/> No <input type="checkbox"/> Reviewed by: _____		
	Planning Department	Yes <input type="checkbox"/> No <input type="checkbox"/> Reviewed by: _____		
	Police Department	Yes <input type="checkbox"/> No <input type="checkbox"/> Reviewed by: _____		
	Public Works Department (including right-of-way review)	Yes <input type="checkbox"/> No <input type="checkbox"/> Reviewed by: _____		
	Parks Department	Yes <input type="checkbox"/> No <input type="checkbox"/> Reviewed by: _____		

Exemptions from permit requirements (BMC 19.75.020):

- (1) The following uses are exempt from requirements for a temporary use permit when located in the CN, CI, CC, CR, DC, SPA-1, SPA-3, O, AI or I zones for the time period specified: a) uses not to exceed a total of 30 days each calendar year – Christmas tree lots and produce stands; b) uses not to exceed a total of 14 days each calendar year: amusement rides, carnivals, or circuses, community festivals, and parking lot sales.
- (2) Any use not exceeding a cumulative total of two days each calendar year.
- (3) Any community event held in a public park and not exceeding a period of seven days.

SIGNATURE

I, _____, declare that I am the owner of the property involved in this application, and that the foregoing statements and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my knowledge and belief. I designate _____ to act as my agent with respect to this application. I agree to reimburse the City of Burien for the costs of professional Engineers and other Consultants hired by the City to review and inspect this proposal when the City is unable to do so with existing in house staff.

Date: _____

Signature: _____