



Burien

Date _____
Submitted _____

Parks, Recreation & Cultural Services

Summer Camp CRAZ & STS Scheduled Payment Pre-Authorization Charge Plan Scheduled payments must be made in person.

Payee Name: _____

Child's Name: _____

Address: _____

Phone: (work) _____ (home) _____ (cell) _____

Last 4 Digits of Credit Card #: _____ Exp. Date _____

Visa Mastercard

In order to schedule payments for camp, you need to register for at **least three weeks of camp** and **pay in full for two weeks**. Scheduled payments can then be made starting on the third week. A \$20 deposit toward each camp week your child plans to attend is required at the time of registration. For your convenience, we are offering automatic credit card billing for the balance of your child's weekly camp fee. **Your credit card will be billed automatically on the Monday, one week prior, to your child's registered camp week.**

Declined Credit Cards:

A fee of \$25 will be charged to your account if your card is declined for any reason. If the remainder of the camp's weekly fee and the NSF charge isn't paid in full by 8PM on the next day, one week prior to the camp week, the \$20 deposit is forfeited and camp participant will be withdrawn from that week of camp.

Please refer to the attached billing schedule for payment authorization dates.

I authorize the City of Burien to automatically bill my credit card, provided above, on the Monday prior to the week my child is registered for Summer Camp program for payment of my child's Pre-Authorized Charge Plan program fees.

I understand and agree to the above-mentioned registration policies.

Authorized Signature

Date

Printed Name

Frequently Asked Questions

How do I sign up?

Complete the authorization form on the front side and give to the city of Burien, Burien Community Center, 14700 6th Ave SW Burien, WA 98166. **Must return the form In Person.**

What if I want to stop this program?

You may cancel this authorization at anytime by notifying us in writing at least one week prior to your next payment due date (2 weeks prior to the week of camp your child is attending). If your child is registered for future camps you will need to pay the remaining camp balance owed at that time of cancellation. You can pay in person at the counter or over the phone with a credit/debit card.

What if I decide to pay at the front counter all future amounts due?

If you decide after signing up for this program to pay in full at the counter then you will need to notify us to cancel your auto payment. If your child is registered for future camps you will need to pay the remaining camp balance owed at that time of cancellation. You can pay in person at the counter or over the phone with a credit/debit card.

Is there a benefit for me to choose this payment method?

Yes, you can “save a spot” for your child well in advance. By choosing this scheduled payment plan, you will pay a \$20 deposit for each week of camp your child will be attending and the balance will be automatically withdrawn from your account. The automatic payment is withdrawn on the Monday (*Tuesday 7/5/16 for Week 4) before your child’s camp week (schedule below).

What happens if my credit card is declined?

A fee of \$25 will be charged to your account if your card is declined for any reason. If the remainder of the camp’s weekly fee and the NSF charge isn’t paid in full by 8PM on the next day, one week prior to the camp week, the \$20 deposit is forfeited and camp participant will be withdrawn from that week of camp.

Automatic Charge Dates

Week 3: July 5-July 8
Payment date: Monday, June 27

Week 4: July 11-July 15
Payment date: *Tuesday, July 5

Week 5: July 18-July 22
Payment date: Monday, July 11

Week 6: July 25-July 29
Payment date: Monday, July 18

Week 7: Aug 1-Aug 5
Payment date: Monday, July 25

Week 8: Aug 8-Aug 12
Payment date: Monday, Aug 1

Week 9: Aug 15-Aug 19
Payment date: Monday, Aug 8

Week 10: Aug 22-Aug 26
Payment date: Monday, Aug 15

Week 11: Aug 29-Aug 31
Payment date: Monday, Aug 22

I have read and understand the above policies. _____
initial