

City of Burien

BURIEN PLANNING COMMISSION
March 8, 2011
7:00 p.m.
Multipurpose Room/Council Chambers
MINUTES

To hear the Planning Commission's full discussion of a specific topic or the complete meeting, the following resources are available:

- Watch the video-stream available on the City website, www.burienwa.gov
- Check out a DVD of the Council Meeting from the Burien Library
- Order a DVD of the meeting from the City Clerk, (206) 241-4647

CALL TO ORDER

Vice Chair Nancy Tosta called the March 8, 2011, meeting of the Burien Planning Commission to order at 7:00 p.m.

ROLL CALL

Present: Nancy Tosta, Greg Duff, Ray Helms, John Upthegrove

Absent: Jim Clingan, Rachel Pizarro

Administrative staff present: Scott Greenberg, Community Development Department director; David Johanson, senior planner

AGENDA CONFIRMATION

Direction/Action

Motion was made by Commissioner Upthegrove, seconded by Commissioner Helms, and passed unanimously to approve the agenda for the March 8, 2011, meeting.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

It was noted that Commissioner Helms' absence was not noted in the minutes of the February 22, 2011, meeting, but has been corrected in the copy of the minutes for signature.

Direction/Action

Motion was made by Commissioner Duff, seconded by Commissioner Helms, and passed unanimously to approve the minutes of the February 22, 2011, meeting as corrected.

OLD BUSINESS

David Johanson, senior planner, gave a brief overview of the commission's work thus far in its review of the checklists provided to the commissioners at the February 8 meeting. The checklists are designed to help the commissioners identify what needs to be addressed in the scope of work for the 2011 Comprehensive Plan update process. Mr. Johanson and Scott Greenberg, Community Development director, responded to questions of clarification from the commissioners. Mr. Greenberg noted that anything that has been added to the checklists since the last time the commissioners saw them will be highlighted in yellow; anything the commissioners already have seen will not be highlighted.

Direction/Action

The commissioners and staff will think about ways to reformat the Comprehensive Plan to make it more readable and useable. Commissioners may e-mail staff with additions/ideas for the checklists in between meetings.

NEW BUSINESS

Mr. Greenberg reviewed the schedule for preparing the scope of work and submitting it to the City Council. May 10th is the date for the public meeting on scoping.

Direction/Action

The commissioners will be introduced to the functional plans – Parks, Recreation and Open Space, Storm Water, Transportation, etc. – at their next meeting.

PLANNING COMMISSION COMMUNICATIONS

Vice Chair Tosta said she will be unable to attend the April 26th meeting.

She also said she has been involved in the FEMA National Flood Insurance Program/National Marine Fisheries Service update of flood insurance, which requires local jurisdictions to adopt related ordinances by September 22nd, and asked if that topic will be brought to the Planning Commission before it goes to the City Council. Mr. Greenberg said he doesn't know at this time.

DIRECTOR'S REPORT

None.

ADJOURNMENT

Direction/Action

MOTION to adjourn was made by Commissioner Duff and seconded by Commissioner Upthegrove. The meeting adjourned at 7:57 p.m.

APPROVED: April 12, 2011

/s/ Jim Clingan, chair
Planning Commission