



**PLANNING COMMISSION AGENDA**  
**March 8, 2011, 7:00 p.m.**  
**Multipurpose Room/Council Chamber**  
**Burien City Hall, 400 SW 152<sup>nd</sup> Street**  
**Burien, Washington 98166**

**This meeting can be watched live on Burien Cable Channel 21 or  
streaming live and archived video on [www.burienmedia.org](http://www.burienmedia.org)**

**1. ROLL CALL**

**2. AGENDA  
CONFIRMATION**

**3. PUBLIC COMMENT** Public comment will be accepted on topics not scheduled for a public hearing.

**4. APPROVAL OF MINUTES** February 22, 2011

**5. OLD BUSINESS** • Review of Comprehensive Plan Checklists

**6. NEW BUSINESS** • Comprehensive Plan Scoping Discussion

**7. PLANNING  
COMMISSION  
COMMUNICATIONS**

**8. DIRECTOR'S REPORT**

**9. ADJOURNMENT**

**Future Agendas (Tentative)** March 22, 2011:  
• Presentations Regarding Transportation Master Plan, Drainage Master Plan, Parks Recreation and Open Space Plan  
• Continued Discussion of Comprehensive Plan Scoping

**Jim Clingan (Chair)**  
**Ray Helms**

**Planning Commissioners**  
**Nancy Tosta (Vice Chair)**  
**Rachel Pizarro**

**Greg Duff**  
**John Uptegrove**

*City of Burien*

BURIEN PLANNING COMMISSION  
February 22, 2011  
7:00 p.m.  
Multipurpose Room/Council Chambers  
MINUTES

*To hear the Planning Commission's full discussion of a specific topic or the complete meeting, the following resources are available:*

- Watch the video-stream available on the City website, [www.burienwa.gov](http://www.burienwa.gov)
- Check out a DVD of the Council Meeting from the Burien Library
- Order a DVD of the meeting from the City Clerk, (206) 241-4647

**CALL TO ORDER**

Chair Jim Clingan called the February 22, 2011, meeting of the Burien Planning Commission to order at 7:01 p.m.

**ROLL CALL**

Present: Jim Clingan, chair; Greg Duff, Nancy Tosta, John Upthegrove

Absent: Rachel Pizarro

Administrative staff present: Scott Greenberg, Community Development Department director; David Johanson, senior planner

**AGENDA CONFIRMATION**

**Direction/Action**

**Motion** was made by Commissioner Tosta, seconded by Commissioner Duff, and passed unanimously to approve the agenda for the February 22, 2011, meeting.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

**Direction/Action**

**Motion** was made by Commissioner Duff, seconded by Commissioner Upthegrove, and passed unanimously to approve the minutes of the February 8, 2011, meeting.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Scott Greenberg briefed the commissioners on the Countywide Planning Policies (CPPs), adopted in 1992 and 1994. The 1992 policies were adopted for 20 years – looking toward 2012 – and the concept of regional growth centers was adopted in 1994. The CPPs are being updated for the next 20 years and to conform with recent changes to the growth management act and the new Vision 2040. He explained that the CPPs deal with critical areas, land use patterns, transportation, community character, open space, affordable housing, urban services, public facilities, capital facilities, economic development and regional finance and governance.

David Johanson summarized Burien's current Comprehensive Plan and then addressed scoping for the upcoming major Comprehensive Plan update. He reviewed the elements to be updated. One primary focus this year will be the land use element; the community character element also will be examined. Other elements, including transportation, storm water, and parks, recreation and open space, will be updated as well. He then reviewed the Comprehensive Plan checklists from the Department of Commerce and Vision 2040 and explained how they are used. He requested feedback from the commissioners on the completeness of each checklist.

**Direction/Action**

Commissioners were asked to send their suggestions/additions to the checklists to staff for inclusion. Staff will create and regularly maintain a webpage on the Comprehensive Plan update.

**PLANNING COMMISSION COMMUNICATIONS**

None.

**DIRECTOR'S REPORT**

None.

**ADJOURNMENT**

**Direction/Action**

**MOTION** to adjourn was made by Commissioner Tosta and seconded by Commissioner Upthegrove. The meeting adjourned at 8:17 p.m.

**APPROVED:** \_\_\_\_\_

\_\_\_\_\_  
Jim Clingan, chair  
Planning Commission

# 2011 Comprehensive Plan Update

## Scope of Work Outline

### March 2, 2011

| Element/Chapter                                                                                                    | Mandatory | Optional | Desired  |
|--------------------------------------------------------------------------------------------------------------------|-----------|----------|----------|
| <b>Chapter 1.0 Executive Summary</b>                                                                               |           |          |          |
| <b>Chapter 2.0 Plan Policies</b>                                                                                   |           |          |          |
| <i>Stream line Plan Policies, combine or eliminate as needed</i>                                                   |           |          | <b>X</b> |
| Climate change policies-PSRC                                                                                       |           |          |          |
| Health, food systems (CPPW/HEAL Grant work)—Various policies                                                       | <b>X</b>  |          |          |
| 2.1 Introduction                                                                                                   |           |          |          |
| 2.2 Land Use Element                                                                                               | <b>X</b>  |          |          |
| Update Map LU-1 to include North Burien and other amendments (to be further defined)                               | <b>X</b>  |          |          |
| Update Natural Environment sections to reflect Best Available Science and language related to anadromous fisheries | <b>X</b>  |          |          |
| 2.3 Community Character Element                                                                                    |           |          |          |
| 2.4 Housing Element                                                                                                | <b>X</b>  |          |          |
| Housing: inventory and analysis of existing and projected housing needs over 20-year planning period.              | <b>X</b>  |          |          |
| Identification of sufficient land for housing                                                                      | <b>X</b>  |          |          |
| Housing needs for all economic segments of community                                                               | <b>X</b>  |          |          |
| 2.5 Transportation Element                                                                                         | <b>X</b>  |          |          |
| 2.6 Utilities Element                                                                                              | <b>X</b>  |          |          |
| 2.7 Parks, Recreation and Open Space Element                                                                       |           |          |          |
| Include North Burien facilities                                                                                    | <b>X</b>  |          |          |
| 2.8 Storm Water Element                                                                                            |           |          |          |
| 2.9 Capital Facilities Element                                                                                     | <b>X</b>  |          |          |
| 2.10 Essential Facilities Element                                                                                  | <b>X</b>  |          |          |

|  |                                                                                                                                  |   |  |  |
|--|----------------------------------------------------------------------------------------------------------------------------------|---|--|--|
|  | 2.11 Economic Development Use Element                                                                                            |   |  |  |
|  | 2.12 Neighborhood Plan Element                                                                                                   |   |  |  |
|  | 2.13 Sustainability Element                                                                                                      |   |  |  |
|  |                                                                                                                                  |   |  |  |
|  | <b>Chapter 3.0 Capital Improvement Program</b>                                                                                   |   |  |  |
|  |                                                                                                                                  |   |  |  |
|  | <b>Chapter 4.0 Burien's Existing Conditions</b>                                                                                  |   |  |  |
|  | Population Characteristics—Update to reflect annexation and 2010 census (other updates throughout plan to reflect these changes) | X |  |  |
|  | <i>PG 4-49 Residential capacity updates</i>                                                                                      | X |  |  |
|  | Housing: inventory and analysis of existing and projected housing needs over 20-year planning period.                            | X |  |  |
|  | Identification of sufficient land for housing                                                                                    | X |  |  |
|  | <b>Chapter 5.0 Issues and Impacts</b>                                                                                            |   |  |  |
|  |                                                                                                                                  |   |  |  |

**PLAN UPDATE—MASTER SCHEDULE**

**DRAFT-March 2, 2011**

| DATE                                                                                             | TENTATIVE AGENDA ITEMS                                                                                                                                                                     |
|--------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Feb. 8<br>Planning Commission Meeting                                                            | <ul style="list-style-type: none"> <li>• 2011 Work Program, GMA and planning process</li> <li>• Vision 2040 (PSRC staff)</li> </ul>                                                        |
| Feb. 22<br>Planning Commission Meeting                                                           | <ul style="list-style-type: none"> <li>• Countywide Planning Policies</li> <li>• Review of Comprehensive Plan</li> <li>• Review of compliance checklists</li> </ul>                        |
| Mar. 8<br>Planning Commission Meeting                                                            | <ul style="list-style-type: none"> <li>• Review of compliance checklists</li> <li>• Scoping discussion</li> </ul>                                                                          |
| Mar. 22<br>Planning Commission Meeting                                                           | <ul style="list-style-type: none"> <li>• Public Works—TMP and DMP</li> <li>• Parks—PROS Plan</li> <li>• Scoping discussion</li> </ul>                                                      |
| April 12<br>Planning Commission Meeting                                                          | <ul style="list-style-type: none"> <li>• North Burien background</li> <li>• Other “must do” items</li> <li>• Ideas from visioning</li> </ul>                                               |
| <b>April 25</b><br><b>Issue notice for private Comp Plan amendment requests</b>                  |                                                                                                                                                                                            |
| April 26<br>Planning Commission Meeting                                                          | <ul style="list-style-type: none"> <li>• North Burien background?</li> <li>• Other “must do” items?</li> <li>• Ideas from visioning</li> </ul>                                             |
| May 10<br>Planning Commission Meeting                                                            | <ul style="list-style-type: none"> <li>• Public scoping meeting</li> </ul>                                                                                                                 |
| May 24<br>Planning Commission Meeting                                                            |                                                                                                                                                                                            |
| <b>June 1</b><br><b>Deadline for private Comp Plan amendment requests</b>                        |                                                                                                                                                                                            |
| June 14<br>Planning Commission Meeting                                                           | <ul style="list-style-type: none"> <li>• Review and possible recommendation to City Council on update scope (docket)</li> </ul>                                                            |
| June 20<br>City Council Meeting                                                                  | <ul style="list-style-type: none"> <li>• Review of Planning Commission’s recommendation on update scope (docket) and possible adoption of resolution establishing scope of work</li> </ul> |
| <b>July 1</b><br><b>Deadline for Planning Commission recommendation on update scope (docket)</b> |                                                                                                                                                                                            |
| July 18—next Council Meeting                                                                     |                                                                                                                                                                                            |
| <b>August 1</b><br><b>Deadline for City Council decision on update scope (docket)</b>            |                                                                                                                                                                                            |