



CITY COUNCIL STUDY SESSION AGENDA

September 26, 2016

7:00 p.m.

PAGE NO.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CORRESPONDENCE TO THE COUNCIL
 - a. Email Dated September 14, 2016, Jim and PJ Fjetland. 3.
 - b. Email Dated September 19, 2016, from Kim and Debbie Losnegard. 5.
 - c. Written Public Comment for Council Meeting of September 19, 2016, from Loretta Vasicek. 7.
5. BUSINESS AGENDA
 - a. Amendment 11 to Disposition and Development Agreement (DDA). (15 mins) 9.
6. DISCUSSION ITEMS
 - a. Joint Meeting of the City Council and Parks & Recreation Advisory Board. (60 mins) 15.
(see attached detailed agenda)
 - b. Presentation and Potential Action on Branding. (60 mins)
 - c. Follow-Up Discussion on Downtown Mobility Study. (60 mins) 17.
 - d. Review of Council Proposed Agenda Schedule. (10 mins) 27.
7. COUNCIL REPORTS
8. ADJOURNMENT

City Council meetings are accessible to people with disabilities. Please phone (206) 248-5517 at least 48 hours prior to the meeting to request assistance. American Sign Language (ASL) interpretation and assisted listening devices are available upon request.

COUNCILMEMBERS

Lucy Krakowiak, Mayor Bob Edgar, Deputy Mayor Stephen Armstrong
Austin Bell Lauren Berkowitz Nancy Tosta Debi Wagner

City Hall, 400 SW 152nd Street, 1st Floor

Carol Allread

From: Public Council Inbox
Sent: Tuesday, September 20, 2016 9:39 AM
To: 'James Fjetland'; Public Council Inbox
Subject: RE: Code enforcement violation not addressed

Dear Jim and PJ,

Thank you for writing to the City Council to express your concerns. Your request will be processed as a Citizen Action Request (CAR) by our Legal Department. Additionally, your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely, *CTTC: 9/26/16*
Carol *To be handled as a Citizen Action Request
by Code Compliance.*

Carol Allread
Executive Assistant, City Manager Office City of Burien
(206) 248-5508 Office
(206) 248-5539 Fax
carola@burienwa.gov

-----Original Message-----

From: James Fjetland [mailto:fjetland@comcast.net]
Sent: Wednesday, September 14, 2016 3:37 PM
To: Public Council Inbox <council@burienwa.gov>
Subject: Code enforcement violation not addressed

Lake Burien Estates has contacted the code enforcement officer since May regarding the clearance of property that is a total mess! Last we heard the owner received a citation! Barb needs help if she is unable to make this owner do absolutely nothing to comply! We keep sending unanswered emails and have blackberry bushes coming into our property over our fencing. We our concerned with the rat issue and fire hazard. How can this issue be resolved?

Jim and PJ Fjetland
206-243-9633

Sent from my iPad

Carol Allread

From: Public Council Inbox
Sent: Wednesday, September 21, 2016 9:15 AM
To: 'KIM'; Public Council Inbox
Subject: RE: Airport Noise from Added Westbound Air Traffic

Dear Kim and Debbie,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely, *CTTC : 9/26/16*

Carol Allread
Executive Assistant
City Manager Office
206-248-5508

cc: Chap Davis, Community Development Director

From: KIM [mailto:path97@comcast.net]
Sent: Monday, September 19, 2016 4:40 PM
To: Public Council Inbox <council@burienwa.gov>
Subject: Airport Noise from Added Westbound Air Traffic

9/19/2016

To Whom it may concern:

My wife & I are longtime Burien residents.

We live at: 15826 16th Ave. S.W. 98166, which is due west of Sea-Tac Airport.

We opposed the third runway along with Adam Smith and many others. We lost, as did the City of Burien.

The added noise of the 3rd Runway is bothersome at times but we have sucked it up and tolerate it, as there is not much we can do.

We have recently noticed added airplane traffic flying westbound directly over our house which adds again to the airport noise we are expected to tolerate.

We don't live in the flightpaths so find it frustrating that not only do we have to live with the 3rd runway noise we have the additional stress that comes with westbound flight traffic.

We heard it would only be turboprop planes, but it is more than that. I work for the company that manufactures some of the small jet airplanes that I have heard and seen flying over so I know that it's more than prop planes.

We are unable to attend the council meeting on this subject but would like to voice our extreme displeasure with the FAA's decision to allow this.

It is like rubbing salt in the wound for those of us who fought against the 3rd runway and who have the added noise it added to our neighborhood.

Please help the residents west of the airport and push back at the people who are shoving this down our throat.

Kim & Debbie Losnegard
15826 16th Ave. S.W.
Burien, WA 98166

PH# 206-244-7462

Email: path97@comcast.net



CTTC: 9/21/16

cc: Chip Davis, Community Development
Director

CITY OF BURIEN, WASHINGTON

Written Public Comments For Meeting Of 9/19/2016.

For those who do not wish to speak, but would like to make comments, please use this sheet. Your comments will be summarized and become part of the permanent record for this Council meeting. You may leave your completed sheet with the City Clerk. Thank you.

My husband + I bought our first house in Burien with plans to start a family 3 years ago. In the last 3 years Burien built into a thriving community + "up and coming" neighborhood. I'm deeply concerned about recent changes in propeller plane traffic. If we allow this, property values will decline and our community will suffer. We hear planes flying low above our house until after 10pm. The noise + environmental impact is concerning. We question raising children under a flight path. We worry that the prop planes are just a beginning to Seattle flight path changes and that large jetliners will start flying. I ask city council members to stand behind Burien/Seaquest + stand up to Seattle + the FAA.

Name: Loretta Vasilek

Address: 14938 20th Ave SW

City / Zip Code: Burien 98146

Telephone: 206 510 4927

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Amendment 11 to Disposition and Development Agreement (DDA).		Meeting Date: September 26, 2016
Department: Legal	Attachments: Proposed DDA Amendment 11	Fund Source: N/A
Contact: Lisa Marshall, City Attorney		Activity Cost: N/A
Telephone: (206) 248-5535		Amount Budgeted: N/A Unencumbered Budget Authority: N/A
Adopted Initiative: Yes No X	Initiative Description:	
<p>PURPOSE/REQUIRED ACTION: The purpose of this agenda item is to request that the City Council authorize the City Manager to execute an 11th Amendment to the DDA. DDA Amendment 11 is requested by the Developer, Merrell/Legacy at Burien. The 11th amendment moves the Substantial Completion milestone for Phase II (Parcel IV) from September 30, 2016 (as previously established in Amendment 10) to March 31, 2017; and it moves the Substantial Completion milestone for Phase III (Parcel IV) from June 30, 2017 (as previously established in Amendment 10) to September 30, 2017. In exchange for the delaying the substantial completion dates, the City is requiring the reimbursement of \$17,500 from the Developer to offset the City's legal expenses for reviewing the 10th and 11th Amendments.</p> <p>BACKGROUND (Include prior Council action & discussion): The City and the Developer executed the original DDA in 2005; the original DDA provided that the Developer had to substantially complete each Phase of the project within 3 years of commencing construction of that Phase. If Developer failed to do that, then the City had, among other remedies, the option to exercise a right of reverter, causing title to the Parcel to return to the City. DDA Amendment 10 was executed in December 2015 which modified the DDA and previous amendments to establish fixed milestone dates for Substantial Completion of Phase II as September 30, 2016 and Phase III as June 28, 2017. This change represented an extension for Phase II but likely a reduction for Phase III, the latter thus benefitting and constituting consideration for the City. The parties also modified the DDA to provide that the City's repurchase right with respect to each Parcel upon a substantial completion default would terminate if and when the Developer provided the City with a completion guaranty for the applicable Phase project. (It also, importantly, anticipating assignment of the Developer's DDA rights to specific LLC developing each of the Phases, limited the City's remedies against Developer to just the Phase and Parcel on which the default or breach occurred.)</p> <p>Merrell/Legacy Burien requests an extension of the Substantial Completion milestone for Phase II (Parcel IV) from September 30, 2016 (as previously established in Amendment 10) to March 31, 2017; Developer also requests an extension of the Substantial Completion milestone for Phase III (Parcel IV) from June 30, 2017 (as previously established in Amendment 10) to September 30, 2017. Developer requests the extension to satisfy its lender that work is proceeding toward completion. Because the City does not benefit from Amendment 11, and because the City incurred legal costs in having special counsel for the City review Amendments 10 and 11, the City is requesting consideration in the amount of \$17,500 for reimbursement of invoices submitted by Davis Wright Tremaine, LLP as well as \$5000 in contribution for City-sponsored events.</p>		
Administrative Recommendation: Staff recommends authorizing the City Manager to execute Amendment 11 to the DDA.		
Advisory Board Recommendation: N/A		
Suggested Motion: Move to authorize the City Manager to execute DDA Amendment 11.		
Submitted by: City Attorney 		City Manager 
Administration		File Code:
Today's Date: September 21, 2016		

**AMENDMENT NO. 11 TO DISPOSITION AND DEVELOPMENT AGREEMENT
(PARCELS I, IV, V AND VI)**

This Amendment No. 11 to Disposition and Development Agreement (Parcels I, IV, V and VI) (the “**Amendment**”) is entered into as of _____, 2016 by and between the CITY OF BURIEN, a Washington municipal corporation (the “**City**”), MERRILL/LEGACY AT BURIEN (MF), LLC, a Washington limited liability company and Developer of Phase III on Parcel V (“**M/L MF**”), MERRILL GARDENS AT BURIEN, LLC, a Washington limited liability company, formerly known as MERRILL/LEGACY AT BURIEN (SL), LLC, and Developer of Phase II on Parcel IV (“**MGB**”) and MERRILL/LEGACY AT BURIEN (PARCEL 6), LLC, a Washington limited liability company and Developer of Phase IV on Parcel VI (“**M/L 6**”) (collectively in general “**Developer**”; M/L MF is “**Developer**” singularly in connection with the obligations set forth in the DDA as modified by this Amendment specifically related to Phase III on Parcel V; MGB is “**Developer**” singularly in connection with the obligations set forth in the DDA and this Amendment specifically related to Phase II on Parcel IV and M/L 6 is “**Developer**” singularly in connection with the obligations set forth in the DDA as modified by this Amendment specifically related to Phase IV on Parcel VI).

RECITALS

A. City and Developer’s predecessor-in-interest entered into that certain Disposition and Development Agreement (Parcels I, IV, V and VI) dated June 29, 2005, as amended (the “**DDA**”) providing for the sale and phased development of the Property as defined in the DDA, subject to satisfaction of certain conditions precedent.

B. The City and Developer now desire to amend the DDA in the manner described below.

AGREEMENT

For good and valuable consideration, the City and Developer agree as follows:

1. **Incorporation of Recitals; Definitions.** Each of the recitals set forth above is incorporated into this Amendment as though fully set forth in it. Capitalized terms not otherwise defined in this Amendment will have the same meaning as given those terms in the DDA.

2. **Phases and Project Schedule.** Developer and City hereby acknowledge that the Applicable Parcel for Phase II is Parcel IV and the Applicable Parcel for Phase III is Parcel V. Developer and City hereby acknowledge and agree that as of the date of this Amendment, all milestones set forth on the Project Schedule (**Exhibit C to Amendment No. 8**) for the Phase II and Phase III projects other than Substantial Completion were timely met prior to the date of this Amendment and that the Phase II and Phase III projects are currently under construction. Developer and City hereby agree that the Project Schedule and Exhibit C to Amendment No. 8, as previously modified in Amendment No. 10, are hereby further modified to provide that the milestone date for Substantial Completion of Phase II is March 31, 2017 and the milestone date for Substantial Completion of Phase III is September 30, 2017.

3. **Developer Reimbursement of City Expenses.** Developer shall pay City within thirty (30) days of the date of this Amendment, Twenty Two Thousand Five Hundred Dollars (\$22,500) in consideration for this Amendment, which represents (1) reimbursement of the City's costs in processing Amendments Nos. 10 and 11 to the DDA totaling Seventeen Thousand Five Hundred Dollars (\$17,500); and (2) Five Thousand Dollars (\$5,000) in contribution toward City-sponsored events.

4. **Counterparts.** This Amendment may be executed in counterparts, each of which will constitute an original and all of which will constitute but one original.

5. **Validity.** Except as amended by this Amendment, the DDA remains in full force and effect. To the extent any term of or exhibit attached to this Amendment conflicts with or is inconsistent with the DDA, the terms of or exhibits attached to this Amendment will control.

6. **Governing Law.** This Amendment will be governed by and construed and enforced in accordance with the laws of the State of Washington.

[REMAINDER OF PAGE IS INTENTIONALLY BLANK.]

The undersigned hereby execute this Amendment No. 11 to Disposition and Development Agreement to be effective as of the date first set forth above.

DEVELOPER:

CITY:

MERRILL/LEGACY AT BURIEN (MF),
a Washington limited liability company

CITY OF BURIEN, a Washington
municipal corporation

By: RDM Housing Strategies V, LLC, a
Washington limited liability company,
its Managing Member

By: _____
Name: _____
Title: _____

By: R.D. Merrill Real Estate Holdings, LLC,
a Washington limited liability company,
its Managing Member

By: _____
William D. Pettit, III, Senior Vice President

By: _____
Douglas D. Spear, Senior Vice President and Chief Financial Officer

MERRILL GARDENS AT BURIEN, LLC,
a Washington limited liability company formerly known
as MERRILL/LEGACY AT BURIEN (SL), LLC

By: RDM Housing Strategies V, LLC, a
Washington limited liability company,
its Managing Member

By: R.D. Merrill Real Estate Holdings, LLC, a
Washington limited liability company, its
Managing Member,

By: _____
William D. Pettit, III, Senior Vice President

By: _____
Douglas D. Spear, Senior Vice President and Chief Financial Officer

MERRILL/LEGACY AT BURIEN (PARCEL 6), LLC,
a Washington limited liability company

By: R.D. Merrill Real Estate Holdings, LLC, a
Washington limited liability company, its Managing Member

By: _____
William D. Pettit, III, Senior Vice President

By: _____
Douglas D. Spear, Senior Vice President and Chief Financial Officer



Burien

Washington, USA

400 SW 152nd Street, Suite 300 Burien, WA 98166

Phone: (206) 241-4647 • FAX: (206) 248-5539

www.burienwa.gov

Agenda

City Council/Parks and Recreation Advisory Board

Joint Meeting

September 26, 2016

Purpose:

- Improve communication and build relationships between the Council and Board
- Provide an opportunity to discuss opportunities and needs for PaRCS

- I. Welcome – Mayor/Board Chair
- II. Overview of Strategic Plan Goals and Initiatives, as related to PaRCS programs in Burien - Staff
- III. Discussion of Parks, Recreation and Open Space Plan (PROS) in 2017 - Staff
 - a. Overview of PROS Plan Components -Staff
 - i. State Requirements
 - ii. Past Burien Components
 - iii. Other Areas of Focus
 1. Community Center
 2. General Parks Capital Funding Strategies (Survey)
- IV. Discussion and Council direction to staff and Board.
- V. Adjourn

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Follow- Up Discussion on Downtown Mobility Study		Meeting Date: September 26, 2016
Department: City Manager	Attachments: <u>1. Implementation Matrix</u> <u>2. Council Comment Matrix</u>	Fund Source: N/A Activity Cost: N/A Amount Budgeted: N/A Unencumbered Budget Authority: N/A
Contact: Chris Craig, Economic Development Specialist		
Telephone: (206) 436-5579		
Adopted Work Plan Priority: Yes <input checked="" type="checkbox"/> No	Work Plan Item Description: Economic Development Priority Council Action 2: Initiate a parking study.	
PURPOSE/REQUIRED ACTION:		
<ol style="list-style-type: none"> 1. The purpose of this agenda item is for staff to present a matrix of next-steps and estimated timelines for implementation of Downtown Mobility Study recommendations. Staff requests Council comments on the matrix. 2. Presentation from staff on our current parking code and Downtown Mobility Study consultant's recommendations on parking amendments. Staff requests any additional council direction before referring parking code changes to planning commission for study and recommendations. 		
BACKGROUND (Include prior Council action & discussion):		
<p>The Council prioritized five Economic Development Goals and Actions for implementation starting in 2015, including Priority Council Action 2: Initiate a parking study identifying current on-and-off street parking supply and demand, core parking challenges, and strategies and tools to reduce parking barriers to revitalization. Explore options including a Parking and Business Improvement District and more public parking structures.</p> <p>In December 2015, Fehr & Peers began work on the City of Burien Downtown Mobility Study, to assess current conditions in the Downtown study area, and make recommendation for future capital projects and policy changes to improve mobility conditions, and encourage economic development in Burien.</p> <p>Fehr & Peers appeared before the Council on March 28, 2016 and on May 23, 2016 to provide updates on the study progress and accept feedback from Council. The final Downtown Mobility Study document was presented to the Council on July 18, 2016. City Council requested staff gather feedback from the Council on potential workplan priorities from the Downtown Mobility Study and return with a matrix of this feedback for review.</p>		
OPTIONS (Including fiscal impacts): N/A		
Administrative Recommendation: Hold discussion and provide direction to staff.		
Advisory Board Recommendation: None.		
Suggested Motion: None.		
Submitted by: Chris Craig Administration 		City Manager 
Today's Date: September 20, 2016		File Code: R:\CC\Agenda Bill 2016\092616-DTMobility.docx

DOWNTOWN MOBILITY STUDY – IMPLEMENTATION CHECKLIST

The following check list summarizes the strategies described in the Downtown Mobility Study. The next steps and approximate timing are also included, should Council direct staff to proceed with implementation of a specific recommendation. 'Start' and 'End' times are estimates and subject to Council schedule and staff resources.

PARKING

Description	Implementation Steps	Start	End
Wayfinding – Creative wayfinding signs throughout the downtown to better orient visitors to available parking and other amenities. These would be branded to reinforce Burien's unique character.	<ul style="list-style-type: none"> ▪ Next Step: RFP for Wayfinding design phase (pending Port Grant approval). ▪ Completion: Sign fabrication & installation (pending 2017-18 budget approval). 	<ul style="list-style-type: none"> ▪ Q4 2016 ▪ 2017 	<ul style="list-style-type: none"> ▪ Q2 2017 ▪ 2018
Time Limits – Update downtown parking time limits from 2 hours to 3 or 4 hours. This would require modifications to existing signs.	<ul style="list-style-type: none"> ▪ Next Step: Staff requests direction from Council on change to 3 or 4 hour. ▪ Completion: Implement updated time limits. 	<ul style="list-style-type: none"> ▪ Q1 2017 ▪ Q4 2016 	<ul style="list-style-type: none"> ▪ ——— ▪ Q2 2017
Parking Code Update – Update the City's downtown parking standards to reflect existing public parking surplus in downtown.	<ul style="list-style-type: none"> ▪ Next Step: Direct staff to present to Planning Commission for study & recommendation. ▪ Completion: Planning Commission delivers zoning code updates to Council for approval. 	<ul style="list-style-type: none"> ▪ Q4 2016 ▪ Q2 2017 	<ul style="list-style-type: none"> ▪ Q1 2017 ▪ Q3 2017
Restripe existing angled parking on 152 nd St to be reverse-in angled. This project is currently on the city's six-year capital plan.	<ul style="list-style-type: none"> ▪ Next Step: Direct staff to implement reverse-in angled parking (pending budget). ▪ Completion: One year of community engagement & one year of implementation. 	<ul style="list-style-type: none"> ▪ Q2 2017 ▪ 2017 	<ul style="list-style-type: none"> ▪ ——— ▪ 2018

WALKING

Description	Implementation	Start	End
ADA Accessible Treatments – Incrementally transition downtown pedestrian facilities to be ADA compliant, including retrofit of curb ramps, crosswalks, and pedestrian-activated crossings. This investment is scalable and will occur over time.	<ul style="list-style-type: none"> ▪ Next Step: ADA transition plan has been put in place. One ADA design project is underway. ▪ Completion: ADA improvements will be phased in over time as available funding allows. 	<ul style="list-style-type: none"> ▪ Ongoing ▪ Ongoing 	<ul style="list-style-type: none"> ▪ Ongoing ▪ Ongoing
Enhanced Pedestrian Crossings – Improved crossings of Ambaum, 4 th and 148 th , which could include treatments like half-signals, HAWKS or RRFB subject to further engineering study.	<ul style="list-style-type: none"> ▪ Next Step: In place of guidelines, staff would improve crossings individually based on priority need. ▪ Completion: Crossings are to be upgraded with HAWKS over time pending budget & grant availability. 	<ul style="list-style-type: none"> ▪ Ongoing ▪ Ongoing 	<ul style="list-style-type: none"> ▪ 1-5 yrs ▪ 5-20 yrs
Crosswalk Guidelines – Adoption of city crosswalk guidelines which provide guidance on where enhanced crossings should be provided.	<ul style="list-style-type: none"> ▪ Next Step: Staff has identified crossings in the downtown that will be upgraded with enhanced crosswalks over time. ▪ Completion: Crossings will be upgraded with enhanced crosswalks pending budget availability and grant funding. 	<ul style="list-style-type: none"> ▪ Ongoing ▪ Ongoing 	<ul style="list-style-type: none"> ▪ Ongoing ▪ 5-20 yrs

TRANSIT

Description	Implementation	Start	End
Burien Shuttle – Partner with King County Metro to provide a shuttle that connects Downtown Burien with the Light Rail & airport.	<p>Next Step: King County Metro currently conducting customer survey for Burien Shuttle Route 631. Results of that survey will be shared with Council and serve as input for the next steps.</p> <p>Final Step: Discussions of potential expansion of Burien Shuttle service could begin following completion of surveys & prior to expiration of demonstration period.</p>	<ul style="list-style-type: none"> ▪ Q3 2016 ▪ Q1 2017 	<ul style="list-style-type: none"> ▪ Q1 2017 ▪ Q3 2017
Enhanced Regional Transit – Sound Transit and King County Metro have included investments for Burien in their draft long range plans. These investments will be funded regionally, but are unlikely to be in place before 2024.	<p>Next Step: Ongoing coordination with King County Metro and Sound Transit.</p> <p>Final Step: Continue to communicate and advocate for Burien's needs with King County Metro and Sound Transit.</p>	<ul style="list-style-type: none"> ▪ Ongoing ▪ Ongoing 	<ul style="list-style-type: none"> ▪ Ongoing ▪ 1-30 yrs

STREETSCAPE

Description	Implementation	Start	End
Active Alleyways – In the near term, improvements related to lighting, organization of utilities, and garbage storage.	<ul style="list-style-type: none"> ▪ Next Step: Staff to discuss alleyway options with business owners to gauge possible support and opportunities. ▪ Completion: Potential phased implementation of lighting, safety, garbage and utility improvements pending feasibility and budget availability. 	<ul style="list-style-type: none"> ▪ Q2 2017 ▪ 2017 	<ul style="list-style-type: none"> ▪ Q3 2017 ▪ 1-5 yrs
Activating Spaces – The City may want to revisit its code or incentives related to business expansion, particularly when these expansions reduce blight.	<ul style="list-style-type: none"> ▪ Next Step: Direct staff to study possible changes to codes that would incent re-investment in existing buildings and business expansion. ▪ Completion: City Council adopts changes to codes. 	<ul style="list-style-type: none"> ▪ 2017 ▪ 2018 	<ul style="list-style-type: none"> ▪ 2017 ▪ 2018
153rd Greening – Over time update 153 rd to include increased greening, pedestrian scale lighting, improved pedestrian realm, and revise business access. This could be phased in over a number of years.	<ul style="list-style-type: none"> ▪ Next Step: Improvements to 153rd are pending budget availability. The City is currently funding capital projects with higher safety priorities. ▪ Completion: The City is working with a development project on 153rd that could serve as a model for future pedestrian scale development and potential design guidelines. City funding or grant funding will be utilized for capital improvements when feasible. 	<ul style="list-style-type: none"> ▪ _____ ▪ 2018 	<ul style="list-style-type: none"> ▪ _____ ▪ 5-20 yrs
151st Pedestrian Priority – Extend pedestrian facilities from town center west to Armbaum.	<ul style="list-style-type: none"> ▪ Next Step: Upgrades to the pedestrian facilities on 151st would be pending grant funding availability. ▪ Completion: Pending grant funding, or re-development of abutting real estate that would pull these improvements along 151st. 	<ul style="list-style-type: none"> ▪ 2017/18 ▪ 2017/18 	<ul style="list-style-type: none"> ▪ 1-20 yrs ▪ 1-20 yrs

ECONOMIC

Description	Implementation	Start	End
Expedited/Flexible Permitting for Tenants	<ul style="list-style-type: none"> ▪ Next Step: New website, ongoing 'lean' study of permitting process, and new permitting system technology (pending 2017-18 budget approval) will improve and expedite the applicant experience. ▪ Final Step: 'Lean' study recommendations, new website tools and new permit system technology implemented. 	<ul style="list-style-type: none"> ▪ Q1 2017 ▪ Q3 2017 	<ul style="list-style-type: none"> ▪ Q3 2017 ▪ 2018
Business Improvement Districts/Areas Establishment	<ul style="list-style-type: none"> ▪ Next Step: Direct staff to present to BEDP for study & recommendation. ▪ Final Step: BEDP delivers recommendation for consideration by Council. 	<ul style="list-style-type: none"> ▪ Q1 2017 ▪ Q3 2017 	<ul style="list-style-type: none"> ▪ Q1 2017 ▪ Q3 2017
Strategic Marketing of Bunen's Advantages to Development	<ul style="list-style-type: none"> ▪ Next Step: New marketing materials produced after Branding complete. ▪ Completion: Marketing materials distributed through print and online channels. 	<ul style="list-style-type: none"> ▪ Q1 2017 ▪ Q2 2017 	<ul style="list-style-type: none"> ▪ Q2 2017 ▪ Q4 2017
Incentive Zoning Updates	<ul style="list-style-type: none"> ▪ Next Step: Direct staff to study possible additional incentive downtown zoning requirements and feasibility of incentives based on market conditions. ▪ Completion: City Council adopts changes to the zoning code. 	<ul style="list-style-type: none"> ▪ 2017 ▪ 2018 	<ul style="list-style-type: none"> ▪ 2017 ▪ 2018
Development and Design Code Updates	<ul style="list-style-type: none"> ▪ Next Step: Direct staff to study possible changes to the downtown design code to incent new development. ▪ Completion: City Council adopts changes to the downtown design code. 	<ul style="list-style-type: none"> ▪ 2017 ▪ 2018 	<ul style="list-style-type: none"> ▪ 2017 ▪ 2018
Multifamily Property Tax Exemption Program Updates	<ul style="list-style-type: none"> ▪ Next Step: Direct staff to study possible changes to the Multifamily Property Tax Exemption Program and feasibility of incentives based on market conditions. ▪ Completion: City Council adopts changes to the Multifamily Property Tax Exemption Program. 	<ul style="list-style-type: none"> ▪ 2018 ▪ 2018 	<ul style="list-style-type: none"> ▪ 2018 ▪ 2018
Fee Waivers/ Reductions	<ul style="list-style-type: none"> ▪ Next Step: Direct staff to study competitor cities fees and potential options and for fee waivers/reductions that may incent downtown development. ▪ Completion: City Council adopts code changes to allow for fee waivers/reductions. 	<ul style="list-style-type: none"> ▪ 2017 ▪ 2018 	<ul style="list-style-type: none"> ▪ 2017 ▪ 2018

Grant Strategy	▪ Next Step: Available grants being researched.	▪ Q4 2017	▪ Q4 2017
	▪ Completion: Staff will develop grant strategy and grant calendar to apply for funding when available for Downtown Mobility Study projects.	▪ Q4 2017	▪ Q4 2017

BIKING

Description	Implementation	Start	End
Bike Parking as Art – Install artful bike parking that reinforces Burien’s character. This could be done incrementally over time.	Next Step: Coordinate with WABI to discuss options and available resources. Final Step: Create plan for installation of bike parking as art over time.	▪ Ongoing ▪ Ongoing	▪ Ongoing ▪ Ongoing
Shared Streets in Downtown – Ensure speed limits on 151 st and 152 nd Streets, and 6 th Avenue are 25 MPH or less and implement treatments like bike boxes at stop lights, painted sharrows, and back-in angled parking.	Next Step: 25 MPH limits in place. For safety reasons, bike sharrows for 152 nd would be pending back-in-angled parking being implemented first. Final Step: 152 nd bike treatments pending back-in-angled parking being implemented first.	▪ Pending ▪ 2017	▪ Pending ▪ 2018
Biking to Downtown – Provision of dedicated bicycle facilities on pedestrian priority routes heading into downtown.	Next Step: Grant funding is currently being applied for to complete the missing link of bicycle/pedestrian access to Downtown from the South via 4 th avenue. Additional treatments to improve bicycle access to Downtown from the North may be included in the 2017-18 proposed budget. Final Step: <u>Completion</u> of bicycle improvements from North & South to Downtown.	▪ Ongoing ▪ 2017	▪ Ongoing ▪ 5 yrs

Downtown Mobility Study - Matrix of City Council Comments

Council Member Tosta

Parking --- Leveraging what we have

- Wayfinding – YES, support this, no need to discuss
- Restriping – Mixed feelings about this, would like to know accident rates, how well it works with seniors, how it will affect traffic flow on 152nd, etc. – need to discuss
- Time Limits – I think this needs to be combined with possible consideration of paying for parking – so need to discuss. Not in favor of 4 hours.
- Parking Codes – Would like to discuss this – from no requirements, to changing our definitions of use, to in-lieu fee payments

Walking – Making downtown walkable for everyone

- ADA accessibility – support this incrementally as feasible
- Enhance Pedestrian crossings – support this
- Cross walk guidelines – support this

Biking – Creating a system that works for all ages & abilities

- Dedicated facilities – yes support
- Shared streets – yes support
- Bike parking = art – yes, especially if we can find grants to help support it

Transit Access – connecting to Light Rail and Airport

- Burien Shuttle – would like to see this in long term
- Enhanced regional transit – want to see us advocate strongly for LR connectivity to SeaTac (even more so than from West Seattle, although I support this). Continue to support BRT

Streetscape/Urban Design -Activating Spaces

- Activating spaces to reduce blight and fight crime – Yes, discuss how to do this
- Active alleyways – yes, discuss ways to use alleys for more pedestrian and other access and better waste management
- 153rd Greening – need to discuss a lot more about 153rd – how it's linked to 152nd, how it can be used as an asset, what the city might be willing to invest in to catalyze change
- 151st – yes, support discussion on ways to improve pedestrian access.
- Would like to see us discuss a trolley or other means to move around downtown

Economic Development - to be discussed in other contexts, broader than mobility

Council Member Wagner

- Page 8 5th bullet says we do not experience flight path noise and disruption. We have communities that do experience these impacts to various degrees from moderate to severe. The disadvantages in emission load due to aircraft impacts are not acknowledged. I understand the challenge of making our story one that attracts people while acknowledging impacts may deter.

Parking --- Leveraging what we have

- I'm disappointed the study didn't focus on a hot spot of parking problems in olde Burien. I don't believe the overall parking surplus applies in this location. Raising parking limits may adversely affect this area. I do not know what potential near and long term solutions might be. Way finding may help but patrons don't know of existing availability beyond the Main Street. I had hoped and anticipated this study would identify this problem area with some ideas and solutions. For example: a streetcar that drives a circular route up and down 152nd, 153rd through olde Burien from available parking would solve time limits and accessibility and add an attractive amenity. I don't propose this as the most ideal solution but only as an example of one. I'm somewhat disappointed there is not more in creative solutions besides bike parking art that has been presented.
- Instead of reducing parking in lieu fees I would like to see an additional option added such as what worked for the burger restaurant paying Denny's \$300 per spot per year. The option of paying a smaller amount each year rather than higher fees upfront may be more attractive to new business, more easily affordable upfront and has the potential to actually collect fees to accrue toward building parking facilities.
- Any parking changes made before the new town square construction fills with potential for great change in availability might be unwise.
- I would like an electric trolley that goes up 152nd and down 153rd. That way people can park anywhere.

Streetscape/Urban Design -Activating Spaces

- I desire beautification of 153rd, trees, curbside flowers and way finding for available parking and trolley stops.
- I would like ground designs in intersections as public art and traffic calming.

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Review of Council Proposed Agenda Schedule		Meeting Date: September 26, 2016
Department: City Manager	Attachments: Proposed Agenda Schedule	Fund Source: N/A Activity Cost: N/A Amount Budgeted: N/A Unencumbered Budget Authority: N/A
Contact: Monica Lusk, City Clerk		
Telephone: (206) 248-5517		
Adopted Initiative: Yes No <input checked="" type="checkbox"/>	Initiative Description: N/A	
PURPOSE/REQUIRED ACTION:		
<p>The purpose of this agenda item is for Council to review the proposed City Council meeting schedule. New items or items that have been rescheduled are in bold.</p>		
BACKGROUND (Include prior Council action & discussion):		
<p>Per the City Council Meeting Guidelines, the proposed meeting schedule is reviewed at each meeting.</p>		
OPTIONS (Including fiscal impacts):		
<ol style="list-style-type: none"> 1. Review the schedule and add, delete, or move items. 2. Review the schedule and make no modifications. 		
Administrative Recommendation: Review the schedule and provide direction to staff.		
Advisory Board Recommendation: N/A		
Suggested Motion: None required.		
Submitted by: Administration 	City Manager 	
Today's Date: September 21, 2016	File Code: R:/CC/Agenda Bills 2016/092616cm-1 Rev <u>Agenda Schedule</u>	

**CITY OF BURIEN
COUNCIL PROPOSED AGENDA SCHEDULE
2016**

October 3, 7 pm Regular Meeting

Motion to Adopt Ordinance No. 647, Adopting Highline Public Schools Impact Fee.
(Community Development)
Presentation on the Preliminary Operating Budget and Additional Proposed Financial Policies.
(Finance – Rescheduled from 9/19/16)
Discussion on 2017 Regional, State and Federal Legislative Agenda.
(City Manager)
Review of Council-Proposed Agenda Schedule.
(City Manager)

October 17, 7 pm Regular Meeting

Discussion and Potential Action on 2017 Regional, State and Federal Legislative Agenda.
(City Manager)
Presentation on Arts Funding Recommendation.
(Parks)
Presentation on the Preliminary Capital Improvement Program (CIP) Budget.
(Finance – Rescheduled from 10/3/16)
Presentation on Human Services Funding.
(Finance – Rescheduled from 10/3/16)
Discussion and Potential Action on Resolution No. 381, Regarding Transportation Benefit District (TBD No. 1) Dissolution.
(Legal)
Review of Council Proposed Agenda Schedule.
(City Manager)

October 24, 7 pm Study Session

Panel Discussion on Solid Waste/Recycling.

- Recology Update
- Mandatory Garbage Services
- Plastic Bag Ban

(Public Works – Rescheduled from 8/22/16)
Discussion on Update to the Low Impact Development (LID) Codes.
(Public Works – Rescheduled from 10/3/16)
Discussion on City Council Meeting Guidelines.
(City Manager)
Review of Council Proposed Agenda Schedule. *(City Manager)*

**November 7, 6 pm Transportation Benefit District (TBD No. 1) Meeting
7 pm Regular Council Meeting**

TBD MEETING

Approval of Minutes: October 19, 2015.
Accept the 2015 Annual Financial Report.
Discussion on Increase in Vehicle License Fees.

REGULAR COUNCIL MEETING

Public Hearing and Potential Action on Ordinance No. 655, Assuming Transportation Benefit District (TBD No. 1).
(Legal)
Second Public Hearing on Revenue Sources/Expenditures.
(Finance – Rescheduled from 10/17/16)
Discussion on the Preliminary Operating, Capital Improvement Program (CIP) Budget and Financial Policies Follow-Up.
(Finance – Rescheduled from 10/17/16)
Motion to Adopt Ordinance No. 651, Regarding Low Impact Development Zoning Code Amendments.
(Public Works)
Discussion on Amendments to BMC Regarding Airport Noise Reduction.
(Community Development - Rescheduled from 5/16/16)

November 7 cont'd.

Discussion on Ordinance No. 648, Regarding Significant Tree Retention Zoning Code Amendments.

(Community Development – Rescheduled from 10/3/16)

Discussion on the Property Tax Levy.

(Finance)

Discussion on the Proposed Surface Water Management (SWM) Rates.

(Finance)

Review of Council Proposed Agenda Schedule.

(City Manager)

November 21, 6 p.m. - Special Meeting: for the purpose of holding an Executive Session to discuss the performance of a public employee per RCW 42.30.110(1)(g)

7 pm Regular Meeting

**8:30 pm – Transportation Benefit District (TBD No. 1) Meeting
(or as soon as the Council meeting adjourns)**

REGULAR COUNCIL MEETING

Motion to Adopt Ordinance No. xxx, Setting the 2017 Property Tax Levy.

(Finance)

Discussion on Proposed Resolution No. 380, Affirming Support for the Graduate! Highline Initiative.

(City Manager – Rescheduled from 9/26/16)

Discussion on the 2017-2018 Budget Ordinance.

(Finance)

Motion to Approve Ordinance No. xxx, Adopting the Surface Water Management (SWM) Rates.

(Finance)

Motion on Amendments to BMC Regarding Airport Noise Reduction.

(Community Development - Rescheduled from 6/6/16)

Presentation of Services and Costs by Current Provider and Services and Projected Costs of Regional Animal Services of King County (RASKC).

(City Manager)

Introduction on 2016 Comprehensive Plan Amendments.

(Community Development)

Review of Council Proposed Agenda Schedule.

(City Manager)

TBD MEETING

Approval of Minutes: November 7, 2016.

Approval to Increase Vehicle License Fees.

November 28, 7 pm Study Session

Review of Council Proposed Agenda Schedule.

(City Manager)

December 5, 6 p.m. - Special Meeting: for the purpose of holding an Executive Session to discuss the performance of a public employee per RCW 42.30.110(1)(g)

7 pm Regular Meeting

Motion to Adopt Proposed Resolution No. 380, Affirming Support for the Graduate! Highline Initiative.

(City Manager – Rescheduled from 10/3/16)

Motion to Adopt the Financial Policies.

(Finance – Rescheduled from 11/21/16)

Motion to Approve Ordinance No. xxx, Adopting the 2017-2018 Biennial Budget.

(Finance – Rescheduled from 11/21/16)

Discussion and Potential Action on 2016 Comprehensive Plan Amendments.

(Community Development)

Discussion on Services and Costs by Current Provider and Services and Projected Costs of Regional Animal Services of King County (RASKC).

(City Manager)

Review of Council Proposed Agenda Schedule. *(City Manager)*

December 19, 7 pm Regular Meeting

Motion to Adopt Ordinance No. xxx, Regarding 2016 Comprehensive Plan Amendments.

(IF NEEDED)

(Community Development)

Discussion on and Potential Action to Authorize the City Manager to Execute a Contract for Animal Control Services.

(City Manager)

Discussion and Potential Action Approving Port of Seattle's Application for Subdivision Vacations, Alterations and Right-of-Way Vacations.

(Public Works – Rescheduled from 9/19/16)

Review of Council Proposed Agenda Schedule.

(City Manager)

December 26, Study Session CANCELLED – Christmas Holiday

2017

January 2, Regular Meeting CANCELED – New Year's Day Holiday

January 9, 7 pm Special Meeting (TENTATIVE)

January 16, Regular Meeting CANCELED (MLK Jr. Holiday)

January 23, Study Session

February 6, Regular Meeting

Discussion and Potential Action on Ordinance No. 648, Regarding Significant Tree Retention Zoning Code Amendments.

(Community Development – Rescheduled from 10/3/16)

Introduction/Discussion on Ordinance No. 652, Minor Zoning Code Amendments.

(Community Development – Rescheduled from 11/7/16)

February 20, Regular Meeting CANCELED (Presidents' Day Holiday)

February 27, Study Session

March 6, Regular Meeting

Discussion and Potential Action to Adopt Ordinance No. 652, Minor Zoning Code Amendments.

(Community Development – Rescheduled from 11/21/16)

March 20, Regular Meeting

March 27, Study Session

FUTURE AGENDA ITEMS (identified by Council)

Low Priorities

- a. Discussion on Wi-Fi Service in Common Areas *(Council direction on 9/15/14)*
- b. Discussion on Establishing Multiple Rates Within the Business and Occupation (B&O) Tax According to Different Sizes or Types of Businesses *(Council direction on 11/17/14)*

2017 FUTURE AGENDA ITEMS (identified by Staff)

- a. BMC Revisions Regarding Right-of-Way (*Staff on 10/14/14*)
- b. Public Works Fee Schedule Modifications (*Staff on 1/9/15*)
- c. Establishing Development Fee Implementation Dates (*Staff on 1/9/15*)
- d. Downtown Center Planning Effort (*Staff on 1/9/15*)
- e. Discussion on Business License Code Update (*Staff on 3/8/16*)
- f. Discussion on Permit Technology Fees (*Staff on 3/8/16*)
- g. 2016 Title 17 Subdivision Code Major Revision (*Staff on 1/9/15 – Rescheduled from 2016*)
- h. Uninhabitable Buildings (*Staff on 8/18/15 – Rescheduled from 2016*)
- i. Discussion on Utility Franchises (*Staff on 11/23/15 – Rescheduled from 2016*)
- j. Discussion on Permit Tracking System Modification/Replacement (*Staff on 1/9/15 – Rescheduled from 2016*)
- k. Discussion on Credit Card Convenience Fee (*Staff on 1/19/16 – Rescheduled from 2016*)
- l. Sign Code Update (*Staff on 3/22/16*)