



CITY COUNCIL REGULAR MEETING AGENDA

August 1, 2016

7:00 p.m.

PAGE NO.

| | | | |
|---|--|---------------------|-----|
| 1. CALL TO ORDER | 2. PLEDGE OF ALLEGIANCE | 3. ROLL CALL | |
| 4. AGENDA CONFIRMATION | | | |
| 5. PUBLIC COMMENT | Individuals will please limit their comments to two minutes on general issues not on the agenda. Concerns will be referred to staff for a response as appropriate and will be included in the next City Manager’s Report. The Council will take comments for a maximum of 20 minutes. | | |
| 6. PRESENTATIONS | a. Presentation by the Environmental Science Center. | | |
| 7. CORRESPONDENCE TO THE COUNCIL | a. Letter Dated July 12, 2016, from Deana Bailey. | | 3. |
| | b. E-Mail Dated July 14, 2016, from Julie Anderson with Response from Captain Bryan Howard. | | 5. |
| | c. Email Dated July 15, 2016, from Lynne Randall. | | 7. |
| | d. Email Dated July 18, 2016, from Carol Sandoval. | | 9. |
| | e. Email Dated July 26, 2016, from Diane Mullinax. | | 11. |
| | f. Email Dated July 26, 2016, from Les Holm. | | 17. |
| 8. CONSENT AGENDA | a. Approval of Check Register: Check Numbers 44059- 44167 in the Amount of \$1,244,724.76 for Payment on August 1, 2016; Payroll Salaries and Benefits Approval Check Numbers 6894 - 6904 for Direct Deposits and Wire Transfers in the Amount of \$276,538.88 for July 1 – 15, 2016, Paid on July 20, 2016. | | 25. |
| | b. Approval of Minutes: Regular Meeting, July 18, 2016; and, Special Meeting, July 25, 2016. | | 45. |
| 9. BUSINESS AGENDA | a. Discussion on Strategic Plan Early Action Items. (30 min) | | |
| | i. Discussion and Potential Action to Authorize Recruitment of a Police Sergeant and a Police Patrol Officer. | | 55. |
| | ii. Discussion and Potential Action to Approve the Establishment and Operation of an After School Program for Teens at Highline High School, Enhance the Current Intercity Teen Basketball Program, Authorize Modification of a Staff Position. | | 61. |
| | b. Review of Council Proposed Agenda Schedule. (10 min) | | 69. |

City Council meetings are accessible to people with disabilities. Please phone (206) 248-5517 at least 48 hours prior to the meeting to request assistance. American Sign Language (ASL) interpretation and assisted listening devices are available upon request.

COUNCILMEMBERS

| | | |
|-----------------------|-------------------------|-------------------|
| Lucy Krakowiak, Mayor | Bob Edgar, Deputy Mayor | Stephen Armstrong |
| Austin Bell | Lauren Berkowitz | Nancy Tosta |
| | | Debi Wagner |

City Hall, 400 SW 152nd Street, 1st Floor

CITY COUNCIL REGULAR MEETING AGENDA

August 1, 2016

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10. COUNCIL REPORTS

11. CITY MANAGER'S REPORT

75.

12. EXECUTIVE SESSION

To discuss the performance of a public employee per RCW 42.30.110(1)(g) and to discuss with legal counsel potential litigation pursuant to RCW 42.30.110(i).

13. ADJOURNMENT

Deana Bailey
3728 SW Three Tree Pt. Ln
Burien, WA 98166
206 399 8965
July 6, 2016

KCFD #2
JUL 12 2016

CTTC: 8/11/16

Bill Harm-Fire Marshall
900 SW 146th St.
PO Box 66029
Burien, WA 98166

CC: Scott Kimerer, Police Chief

Dear Mr. Harm

This is a letter concerning fireworks in the city of Burien. I am a Burien resident and aware of a law that clearly prohibits the use of fireworks. I am in full support of this law, but I am disappointed and deeply concerned that this law is not enforced. This is not a letter of blame but of frustration and questioning how this law can be implemented. It is sending the wrong message to our citizens particularly our youth when the law is blatantly broken. The Fourth of July turned out to be a free for all to let off fireworks. These activities started well before the fourth and continued the following day.

My request to have neighbors discontinue the activity was ignored and I did call the non-emergency line three times and they were responsive but it had no lasting impact. In fact I want to make sure once again that this is not a letter in anyway written as a complaint about our police officers.

The fireworks are first of all extremely dangerous. They are a fire hazard, and cause bodily harm. It is not surprising that staffing and operating rooms are increased at Harborview to accommodate firework traumas. Soldiers who have experienced PTSD from war comment that they feel they are in the battle zone again. The noise pollution also negatively affects those of us that are not veterans. They also cause our pets undo stress, which has resulted in health problems for the animals.

I urge you to address this issue so we don't have a repeat of this next year and that we can be pro-active to prevent injury and defiance of the law in a most deliberate manner.

I appreciate your attention to this matter and look forward to your plan for addressing it.

Carol Allread

From: Kamuron Gurol
Sent: Monday, July 25, 2016 4:08 PM
To: Public Council Inbox
Subject: FW: For Follow-up: Anderson CTTC- Safety and theft at Seahurst park

Staff Follow-up by Bryan Howard, Police Captain
CTTC: 8/1/16

From: Howard, Bryan [mailto:Bryan.Howard@kingcounty.gov]
Sent: Monday, July 25, 2016 3:56 PM
To: 'JWilliam@starbucks.com' <JWilliam@starbucks.com>
Cc: Council Members <CouncilMembers@burienwa.gov>; Scott Kimerer (Burien PD) <scott.kimerer@kingcounty.gov>; Kamuron Gurol <kamurong@burienwa.gov>; Steve Roemer <stever@burienwa.gov>
Subject: FW: For Follow-up: Anderson CTTC- Safety and theft at Seahurst park

Julie,

Thank you for contacting Burien about your concerns at Seahurst Park. I'm the operations commander for Burien PD and was asked to respond to your email since it's primarily related to how we patrol, prevent, and apprehend persons conducting crimes in the city. It's truly unfortunate that thieves would target our park patrons and we try exceptionally hard to be highly visible in an attempt to prevent these types of crimes.

In a city our size, we respond to a great deal of reported incidents. Last year alone, we responded to nearly 20,000 911 calls. We take each and every incident seriously, and look for ways to reduce crime during each investigation. With this many incidents, we have to use our resources wisely by targeting areas of high crime and repeat calls. Whenever we can identify a crime pattern (we call them hot spots) we can redeploy our detectives in an effort to conduct surveillance and apprehend criminals. In reviewing our calls to Seahurst Park, there is no crime pattern at this time. Although there have been some car break-ins at Seahurst, it is fortunately not an a regular occurrence.

We do conduct regular patrols of all our parks and in fact this summer, assigned one officer to foot and bicycle patrol with a focus on our parks and downtown areas. Your suggestion to add cameras is a good one, and I will share that with our Parks Director Steve Roemer. Camera's are a proven tool to reduce crime and I'm sure you understand they come at a price. We are always trying to balance our needed resources with costs and appreciate very much that our residents want us to be diligent with their tax dollars.

I sincerely appreciate you taking the time to bring this issue up. It's important we hear from our residents and businesses and understand what issues are troubling the community. It's residents like you that truly help make a difference and I thank you for contacting us! Please email or call me if you have any questions or additional suggestions.

Bryan

*Captain Bryan Howard
City of Burien-King County Sheriff's Office
14905 6th Ave SW Burien, WA 98166
(206) 477-2248 Direct Line
(206) 477-2200 Precinct
Follow Burien PD on [Facebook](#) and [Twitter](#)*

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From: Julie Anderson [<mailto:JWilliam@starbucks.com>]

Sent: Thursday, July 14, 2016 9:17 AM

To: Public Council Inbox <council@burienwa.gov>

Subject: Safety and theft at Seahurst park

Hello,

On Tuesday evening, our family drove down to Seahurst park for some quick play time for our young daughter (we usually walk but were only planning on a quick visit). There was no parking in the beach lot so we drove to the upper lot, only to find two families in distress because they had come back to their cars after enjoying the park to find them broken into with smashed car windows. In addition to the two families who had just discovered their cars we saw evidence of several other glass piles from shattered car windows. Since it wasn't an emergency, the families were waiting there (one with an infant) indefinitely until police arrived so they could file a report. Needless to say, we didn't park there and we skipped the park for the night.

This happened in broad daylight! How this happened with no one around to see it seems nearly impossible with a busy parking lot and nice summer evening, but it happened. How can we increase security and safety in our parks? Seahurst park is difficult to access for most of our community unless they drive to the park and the only real parking option is the upper lot. I wouldn't advise any friend or family to park there! We need to discourage this kind of activity and welcome families who want to enjoy the park in a positive way.

What about cameras for the parking lot? More police patrols, a stakeout to try to catch the thieves? We need to send the message that this will not be tolerated and they will get busted! The park has improved so much over the last 4 years and we need to make sure our community can continue to enjoy it.

I would like this to be discussed at the next City Council meeting. Please let me know what actions will be taken.

Thank you,

Julie Anderson
Hurstwood resident

Carol Allread

From: Public Council Inbox
Sent: Wednesday, July 27, 2016 2:32 PM
To: 'lynne marie'
Subject: RE: police accountability

Dear Ms. Randall,

Thank you for writing to the City Council to express your concerns. Your inquiry has been forwarded to staff for follow-up, and will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Staff to Follow-up: Scott Kimerer, Police Chief

Carol Allread
Executive Assistant
City Manager Office
City of Burien
206-248-5508

From: lynne marie [mailto:lynne.randall@gmail.com]
Sent: Friday, July 15, 2016 2:00 PM
To: Austin Bell <austinb@burienwa.gov>; Public Council Inbox <council@burienwa.gov>
Subject: police accountability

Dear Burien City Council,

Thank you for your hard work in serving the City of Burien. I greatly appreciate the time and energy the Councilmembers devote to giving back to their community.

Recent events have rocked the nation and caused many citizens to think about the use of police force. A comment on NPR recently gave me pause - a police chief pointed out that the time to talk about police accountability is before an incident happens. He encouraged citizens to engage with their local police departments and city councils and understand how these institutions work before there is a need to complain.

I am ashamed because I have been meaning to "get involved" for a long time, but am finally compelled to action. I want to know - What does the current relationship between the City of Burien and the police department look like? Is there any independent or civilian oversight involved? What does police accountability look like now, and is there room for improvement?

Any direction to answers to these questions, and any further information, would be appreciated. If this or related topics will be addressed at a future city council meeting, I would like to attend.

I encourage the Council to survey the information available at campaignzero.org, a nonprofit dedicated to ending police violence, especially the [policy solutions](#).

Lastly, I encourage the Councilmembers to prioritize self-care as they continue the difficult, often-thankless work of making Burien a great place to live. It is easy to dismiss taking care of oneself when there is so much work to be done, but it is the most important work. Nothing can be poured from an empty cup.

Thanks again for the work that you do.

--

Lynne Randall

Carol Allread

From: Public Council Inbox
Sent: Wednesday, July 27, 2016 2:11 PM
To: 'CAROL'
Subject: RE: Meals on Wheels

Dear Ms. Sandoval,

Thank you for writing to the City Council to express your concerns. Your inquiry has been forwarded to staff for follow-up, and will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Carol Allread
Executive Assistant
City Manager Office
206-248-5508

Staff to Followup:

Lori Fleming, management Analyst

CTTC: 8/1/16

From: CAROL [mailto:cegiraffe@comcast.net]
Sent: Monday, July 18, 2016 4:58 PM
To: Public Council Inbox <council@burienwa.gov>
Subject: Meals on Wheels

I am a Burien resident and have been a volunteer for Meals on Wheels for about five years. Meals on Wheels delivers over 23,000 meals to Burien residents each year, mostly elderly, homebound persons. The work in Burien, contacting recipients each week to take orders, packing meals for delivery, and delivering meals, is all done by volunteers. I talk to recipients each week to take their order for meals the following week. Almost every week, some recipient tells me how much this program means to their welfare and frequently, recipients will say that they could not continue to live independently without Meals on Wheels. The city of Burien provides a small office near the Skate Park for the program. We have freezers for the meals, phones, computer access and a printer to do the work of completing the meal orders. The program was recently informed that United Way would no longer be supporting Meals on Wheels. They prefer to support other population groups (homeless, children). Our recipients don't tend to be very forceful about making their needs known. They don't feel entitled to food and are quietly appreciative of the help. For the first time since I have worked there, we will now have a waiting list for new recipients of up to 6 months before people can begin receiving meals. Many of these people have no other way to get their nutritional needs met. Sound Generations, which coordinates the Meals on Wheels program has reportedly let each community know the amount of money that will be necessary to eliminate the waiting list in that community. I am writing to ask you to do what you can to include some money in the Burien budget for Meals on Wheels. I understand that the needs for many different programs is great. I think that seeing that our needy elderly have their basic needs met should be a high priority, whether or not they have the ability to loudly advocate for themselves. If any of you would like to visit our office to see how the program works or go with one of the drivers to meet some of the recipients when meals are delivered, we would be happy to arrange that. Thank you for your consideration.

Carol Sandoval
206-241-6045

Carol Allread

From: Public Council Inbox
Sent: Thursday, July 28, 2016 9:00 AM
To: 'Diane Mullinax'
Subject: RE: Noise level in Burien Downtown Park

Dear Ms. Mullinax,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely, *Staff follow-up by Steve Roemer, Parks Director*
CTTC: 8/1/16

Carol Allread
Executive Assistant
City Manager Office
206-248-5508

From: Diane Mullinax [mailto:dianem@db-gc.com]
Sent: Tuesday, July 26, 2016 10:36 PM
To: Public Council Inbox <council@burienwa.gov>
Subject: Noise level in Burien Downtown Park

Burien City Council: I am copying you on correspondence with Mr. Roemer and Mr. Kamuron.

Mr. Roemer,

I am Diane Mullinax. As my husband, Randy mentioned in his first e-mail below, we live in the Town Square Condos, facing the park. Randy wrote to ask you if anything could be done about the unpleasant noise created by the exercise class that invades the park at 8 PM twice per week. They are extremely loud and obnoxious the entire time they are in the park—by design apparently--as they take a “boot camp” approach to working out. Three adult male “trainers” yell and scream at the top of their lungs throughout the proceedings, and the rest of the group cheers on the participants with clapping and yelling—all in addition to their “boom box” pulsing music. (Did I mention that this continues for an hour or more?) You mention below that the park is a nice jogging distance from their gym, and they are “family-oriented,” as if this excuses the disruption to our normally peaceful evenings. The fact that they bring along 3 – 4 kids does not make this noisy, unwelcome addition to our lives “OK.” In fact, the cacophony that accompanies this group actually disrupts the family atmosphere of this pleasant little park. Who wants to take an evening stroll, read on a park bench, or have a picnic with this going on in the park?

Thank you for looking into the situation; but, I was frankly disappointed by your response below. You might feel differently if you were trying to enjoy the evening air on your own deck at home after a long day at work --with these inconsiderate people causing you instead to stay inside with the windows closed in an attempt to somewhat reduce the noise level. If they don't want to "cause friction," then perhaps they should find an athletic venue (school play yard, track, etc.) to conduct their very raucous work out? Or, perhaps they should work out in their own gym.

Further, your statement that they are "not violating any park rules" is just plain wrong. This group is clearly violating Burien Municipal Code 7.30.360, (Noise controls – Exterior noise levels at parks...) which is attached above. The Code, Section 1) states:

"Except for outdoor amphitheatres and music shells, golf courses, ball fields, outdoor spectator sports areas, ..., park and recreations areas designated ... by the city **shall not be subjected** to adverse land uses **which result in exterior noise level exposures which exceed 55 dBA.**"

It should be noted that a normal, quiet conversation between people standing about 3' apart is rated at 55 decibels. The fact is that this for-profit gym conducts their loud boot-camp type workout for about 20 people-- with music and frequent screaming, yelling, chanting and clapping for more than an hour/twice per week—and is clearly violating the cited Burien Municipal Code. While you state that they "have no desire to cause friction with the neighbors" they chose to quickly amp up the noise level as soon as you left the park last night, and ignored by husband's polite request last week that they quiet down. Their activity is not appropriate for a downtown park adjacent to a residential property--especially after 8 Pm 2 nights per week for more than an hour—all summer. It constitutes a public nuisance. Frankly, their use of the City's property to perform rigorous athletics, including using the benches and northern seat wall to step up and down—also poses a potential liability to the City should someone fall or suffer an injury in the park.

What precedent are you establishing? If a "family-oriented" rock band or a drum and bagpipe group begins practice sessions in the park, is that acceptable also?

Please, if this noisy workout class returns to the park, it is my request that you inform them that they are in violation of the Municipal Code and prohibited from exceeding the legal noise level designated for Burien parks.

Thank you for your kind attention to our concerns.

Sincerely,

Diane Mullinax
Burien Town Square Condo Resident

Cc Burien City Council

From: Steve Roemer <stever@burienwa.gov>
Date: July 26, 2016 at 11:14:56 AM PDT
To: "randy@rem-pi.com" <randy@rem-pi.com>
Cc: Kamuron Gurol <kamurong@burienwa.gov>
Subject: RE: Burien Town Square Park

Mr. Mullinax

During Council last night I went out and spoke to the group exercising in Town Square Park. The group was very friendly and they actually run over to the park from I believe Freedom Fitness on 1st at Ambaum. Last night they brought a lower volume "boom box" in an effort to have less impact and also were as far away as they could be in the park from the condos. However, as they even stated, they believe the biggest concern from neighbors is that they yell at inspirational points in their workout. There are about 15 participants from young kids to adults, as they are very family oriented, and 3 trainers. We talked about the potential of using a different park or reconfiguring their set up so the participants are lined up and yelling away from the condo direction vs towards. I believe that they have no desire to cause friction with neighbors and are very conscious of their activity noise, but the yelling does seem to be an integral part to their workout and motivation. They were very open to anything that would help with concerns and they were willing to try a different location at either Dottie Harper Park or the Annex, just up 4th Ave. They just were trying to avoid traveling a greater distance from their starting point, since they are running to the workout site.

At this point I think we'll see what they decide to do for their next workout, but again they have only positive intentions out there and are not violating any park rules.

Steve

Steve Roemer
PaRCS Director
City of Burien
206-248-5513
206-243-2784 fax
stever@burienwa.gov
www.burienwa.gov

From: Randy E. Mullinax <randy@rem-pi.com>
Sent: Monday, July 25, 2016 8:08 PM
To: Kamuron Gurol
Subject: RE: Burien Town Square Park

Hello,

It appeared someone from the city spoke to this group this evening? If so, what was said and what can we expect in the future from this group?

Thank you.

Randy E. Mullinax

-----Original Message-----

From: Kamuron Gurol [<mailto:kamurong@burienwa.gov>]

Sent: Friday, July 22, 2016 7:25 AM

To: 'Randy Mullinax'

Cc: Steve Roemer

Subject: RE: Burien Town Square Park

Good Morning Mr. and Mrs. Mullinax, thanks for your email and I can appreciate your concern. Staff will look into this and get back to you soon. -Kamuron

-----Original Message-----

From: Randy Mullinax [<mailto:randy@rem-pi.com>]

Sent: Thursday, July 21, 2016 9:31 PM

To: Kamuron Gurol <kamurong@burienwa.gov>; Steve Roemer <stever@burienwa.gov>

Subject: Burien Town Square Park

Hello,

My wife and I live in the Burien Town Square Condos, on the east side of building. On Monday a group of people (15 adults and kids) showed up in the park at 8PM. The group is some type of fitness club, which is a good thing.

However, they yell and scream during the entire class, which is a bad thing...especially at 8/9PM. The group showed up again this evening and started the same thing again. I walked to the park this evening and spoke to a man who was clearly leading the event. He said he and several of his friends were sponsoring some type of Herbalife sponsored fitness class that was going to be in the park every Monday and Thursday at 8PM. He was very nice and said they would try to lower the noise level...However, they just moved to another area of the park and continued with the class.

is this activity authorized by the city? Our issue with this group is how late they're showing up in the park and how loud they are for an hour.

We look forward to hearing from you regarding this matter.

Thanks.

Randy and Diane Mullinax

Diane Mullinax, Controller **db** General Contractors, Inc. www.db-gc.com
7038 S. 220th Street, Kent, WA 98032 P 253-736-2980 F 253-736-2981

7.30.360 Noise controls – Exterior noise levels at parks of local or regional significance.



(1) Except for outdoor amphitheatres and music shells, golf courses, ball fields, outdoor spectator sports areas, amusement areas, riding stables, nature trails, and wildlife refuges, park and recreation areas designated as being of local or regional significance as specified by the city shall not be subjected to adverse land uses which result in exterior noise level exposures which exceed 55 dBA L_{dn}.

(2) Outdoor amphitheatres and music shells designated as being of local or regional significance as specified by the city shall not be subjected to adverse land uses which result in exterior noise level exposures which exceed 50 dBA L_{dn}.

(3) Golf courses, ball fields, outdoor spectator sports areas, amusement areas, riding stables, nature trails, and wildlife refuges designated as being of local significance as specified by the city shall not be subjected to adverse land uses which result in exterior noise level exposures which exceed 60 dBA L_{dn}.

(4) Proponents of projects which will increase noise levels to which park and recreation areas are exposed above those established in this section must submit a noise mitigation plan to the city for review and approval before the required permits may be issued to allow the project to proceed. The city manager, with the assistance of the director of the department of community development, is authorized and directed to develop criteria for such review and approval. Such criteria shall be available in writing to applicants and shall, at minimum, require that the best available technology be employed to achieve no more than the maximum allowable noise standard set forth in this section. [Ord. 475 § 2, 2007]

Carol Allread

From: Public Council Inbox
Sent: Wednesday, July 27, 2016 3:22 PM
To: 'Les Holm'
Subject: RE: Street Maintenance

Dear Mr. Holm,

Thank you for writing to the City Council to express your concerns. Your inquiry has been forwarded to staff for follow-up, and will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely, *Staff to Follow up: Mariya Andrews*
Public Works Director

Carol Allread
Executive Assistant
City Manager Office
206-248-5508

CTTC: 8/1/16

From: Les Holm [mailto:HotRodsandHuskies@hotmail.com]
Sent: Tuesday, July 26, 2016 9:32 PM
To: Public Council Inbox <council@burienwa.gov>
Subject: Fw: Street Maintenance

To the Burien City Council,

Below is the extensive email track that I have had with your city manager responsible for street maintenance. Mr. Basmeh has been very receptive to my requests in the past regarding street sweeping along our street when I have brought it to his attention that it is way past due in need. UNFORTUNATELY we are on a twice yearly schedule which is far below the actual need on our street. Quarterly would be a minimum to keep the street curbside clean at best. I have attached the pictures of our current street mess. As you will see below I requested street sweeping on June 27th. Nothing has happened since that date !!!

Along with the street sweeping request I stated the need for weed removal in the curbside along the entire street from S116th to S126th. The weeds are so bad in the street it inhibits an effective street sweeping operation due to the trash caught in the weeds. The fir needles and trash cause the water to puddle along the curb during heavy rain causing all kinds of pooling in the street. Mr. Basmeh replied to my concerns stating BMC 12.38.080 and that the weeds in the street are the "Property Owners Responsibility" !!! Since when is it our responsibility to remove vegetation from a city street ? We maintain the grass between the sidewalk and street curbing. Is it the belief that the city of Burien wants it's citizens IN THE STREET pulling weeds ? Mr. Basmeh is reading into the true meaning of the BMC. In no way am I or any or my elderly neighbors going into the street to pull weeds where the speed limit is 30mph and is actually a normal 40+ at any time !!!!

I would be more than happy to discuss this issue at any time. It will not just go away..... I promise.

Les Holm
Burien

From: Les Holm
Sent: Tuesday, July 26, 2016 9:00 PM
To: Samir Basmeh
Subject: Re: Street Maintenance

Well, I guess we will have to agree to disagree on what the BMC is or is not relating too when it comes to "Vegetation". Since I disagree that weeds growing in the street have anything to do with trees, plants, etc. that are planted along the roadways or grass that is planted between the sidewalk and curb I will have to pursue this issue in another way.

I would find it hard to believe that the City of Burien would want their citizens out in the street scraping away weeds that have grown between the formed concrete curbing and street. Let alone in no way is it the responsibility of the public to maintain the city streets. I already mow and maintain the curbside grass between the sidewalk and curbing. I will not however maintain Burien streets by cleaning or killing the weeds in the street.

Thank you for your time. I will bring this to the attention of the appropriate people in Burien and see where Citizen Safety comes into play with their street maintenance BMC.

Regards,
Les Holm

From: Samir Basmeh <SamirB@burienwa.gov>
Sent: Tuesday, July 26, 2016 3:15 PM
To: 'Les Holm'
Cc: Samir Basmeh
Subject: RE: Street Maintenance

Hi,

Fifth Ave South is not an arterial but a collector/residential street. The sweeping services for that type of street is twice a year. The Burien Municipal Code 12.38.080 states what streets are maintained by the city for vegetation and trees. If you need a copy of the ordinance I will be more than happy to forward you a link or a pdf.

Thanks,
Sam

From: Les Holm [<mailto:HotRodsandHuskies@hotmail.com>]
Sent: Tuesday, July 26, 2016 3:00 PM
To: Samir Basmeh <SamirB@burienwa.gov>
Subject: Re: Street Maintenance

Hi Sam,
Thank You for the response.

Could you please direct me to the city document(s) where it states that the "Abutting Property owner" is responsible to remove weeds from city streets. That seems somewhat ambiguous since that is not the case throughout the city. This is not a case of just a few weeds. The entire street is affected from one end to the other, Consequently, Street sweeping efforts are also affected since the weeds obstruct the sweeper from getting the debris trapped within.

5th ave s should be on the same sweeping schedule as all of the East / West and North / South Arterials. If the street is designated and striped as such is should be treated as such.

I look forward to your correspondence regarding this issue.

Regards,
Les

From: Samir Basmeh <SamirB@burienwa.gov>
Sent: Tuesday, July 26, 2016 2:39 PM
To: 'Les Holm'
Cc: Samir Basmeh
Subject: RE: Street Maintenance

Hi,
The crew filled the potholes as per your request and I will have the sweeper to provide one sweep later this week. Vegetation is the responsibility of the abutting property owner to maintain. I will schedule the crew to spray weeds within the next two weeks for the entire city. If you have any questions feel free to contact me.
Thanks,
Sam

From: Les Holm [<mailto:HotRodsandHuskies@hotmail.com>]
Sent: Tuesday, July 26, 2016 12:21 PM
To: Samir Basmeh <SamirB@burienwa.gov>
Cc: Greg Rutkosky <gregr@burienwa.gov>
Subject: Re: Street Maintenance

Hi Sam,
Can you please provide an update on this request. It has been two months with no apparent action on the part of Burien. Please update where you are in this process.

Regards,
Les Holm

From: Les Holm
Sent: Wednesday, July 13, 2016 10:38 PM
To: Samir Basmeh
Cc: Greg Rutkosky
Subject: Re: Street Maintenance

Hi Sam,
So, what is the next step ?

Les Holm

From: Samir Basmeh <SamirB@burienwa.gov>
Sent: Monday, July 11, 2016 11:20 AM
To: 'Les Holm'
Cc: Greg Rutkosky; Samir Basmeh
Subject: RE: Street Maintenance

Mr. Holm,

I am sorry that was not completed. I am sending my street lead today to take care of your request.
Thanks,
Sam

From: Les Holm [mailto:HotRodsandHuskies@hotmail.com]
Sent: Thursday, July 07, 2016 10:44 AM
To: Samir Basmeh <SamirB@burienwa.gov>
Subject: Re: Street Maintenance

Good morning Sam,

Can you please give me a status update of this request....

Regards,
Les Holm

From: Samir Basmeh <SamirB@burienwa.gov>
Sent: Monday, June 27, 2016 2:29 PM
To: 'Les Holm'
Subject: RE: Street Maintenance

Hi,
I will have someone to take a look at your request.
Thanks,
Sam

From: Les Holm [mailto:hotrodsandhuskies@hotmail.com]
Sent: Monday, June 27, 2016 1:01 PM
To: Samir Basmeh <SamirB@burienwa.gov>
Subject: Street Maintenance

Good Afternoon,

I am contacting you due to our street (5th ave s. between 116th ave s. and 124th.) needing maintenance. The street needs to be swept once again and along with sweeping needs to have weed killer sprayed along the gutters due to excessive weed growth.

Another issue that is getting worse is the pavement is in need of repair from our home to the north. Large cracks and failing blacktop is constantly falling apart. A patch was put in a pothole a month ago yet all the pavement around it is failing.

Since 5th ave s. is a main arterial (Double yellow traffic lines) from 509 to 128th I fail to understand why it is on the twice a year sweeping schedule. We have constant traffic from 509 down our street.

Regards,

Les Holm

11649 5th ave s

Sent from Windows Mail





COMPUTER CHECK REGISTER

CHECK REGISTER APPROVAL

WE, THE MEMBERS OF THE CITY COUNCIL OF BURIEN, WASHINGTON, HAVING RECEIVED DEPARTMENT CERTIFICATION THAT MERCHANDISE AND/OR SERVICES HAVE BEEN RECEIVED OR RENDERED, DO HEREBY APPROVE FOR PAYMENT ON **This 1st day of August 2016** THE FOLLOWING:

CHECK NOS. **44059-44167**

IN THE AMOUNT OF **\$1,244,724.76**

WITH VOIDED CHECK NOS. **0**

PAYROLL SALARIES AND BENEFITS APPROVAL

FOR **July 1st – July 15th** PAID ON **July 20th 2016**

CHECK NOS. **6894-6904**

DIRECT DEPOSITS AND WIRE TRANSFERS IN THE AMOUNT OF: **\$276,538.88**

Accounts Payable

Checks for Approval



User: cathy
 Printed: 07/28/2016 - 7:42 AM

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|-------------------------------|--------------------------------|------------------------------|-----------|
| 44059 | 07/19/2016 | General Fund | Prof. Svcs-Instructors | Alexander Lewis | 1,560.00 |
| | | | | Check Total: | 1,560.00 |
| 44060 | 08/01/2016 | General Fund | Professional Services | 4Leaf inc | 12,112.50 |
| | | | | Check Total: | 12,112.50 |
| 44061 | 08/01/2016 | Street Fund | Office and Operating Supplies | Ace Hardware | 32.84 |
| 44061 | 08/01/2016 | Street Fund | Office and Operating Supplies | Ace Hardware | 5.45 |
| 44061 | 08/01/2016 | Street Fund | Office and Operating Supplies | Ace Hardware | 26.26 |
| 44061 | 08/01/2016 | General Fund | City Hall Bldg Maintenance | Ace Hardware | 8.75 |
| 44061 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | Ace Hardware | 37.42 |
| 44061 | 08/01/2016 | Street Fund | Office and Operating Supplies | Ace Hardware | 37.42 |
| 44061 | 08/01/2016 | Street Fund | Office and Operating Supplies | Ace Hardware | 11.46 |
| 44061 | 08/01/2016 | Street Fund | Office and Operating Supplies | Ace Hardware | 33.38 |
| | | | | Check Total: | 192.98 |
| 44062 | 08/01/2016 | General Fund | Subscriptions and Publications | Attorney's Eagle Eye Service | 59.18 |
| | | | | Check Total: | 59.18 |
| 44063 | 08/01/2016 | General Fund | Fuel Consumed | Amerigas | 305.46 |
| | | | | Check Total: | 305.46 |
| 44064 | 08/01/2016 | General Fund | Professional Services | Kimberly M Archer | 850.00 |
| | | | | Check Total: | 850.00 |
| 44065 | 08/01/2016 | General Fund | Telephone/Internet | STEPHEN ARMSTRONG | 39.99 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|-------------------------------|-------------------------------|--------------------------------|--------|
| | | | | Check Total: | 39.99 |
| 44066 | 08/01/2016 | General Fund | Repairs and Maintenance | Aquatic Specialty Services Inc | 267.18 |
| | | | | Check Total: | 267.18 |
| 44067 | 08/01/2016 | General Fund | Professional Services | Kenneth Barger | 45.00 |
| | | | | Check Total: | 45.00 |
| 44068 | 08/01/2016 | General Fund | Instructors Prof Srvs | Trenewsia Bellinger | 440.00 |
| | | | | Check Total: | 440.00 |
| 44069 | 08/01/2016 | Transportation CIP | Project Development | Builders Exchange of WA Inc | 45.15 |
| | | | | Check Total: | 45.15 |
| 44070 | 08/01/2016 | General Fund | Telephone/Internet | LAUREN BERKOWITZ | 60.94 |
| | | | | Check Total: | 60.94 |
| 44071 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | Bryant's Tractor & Mower Inc | 31.14 |
| 44071 | 08/01/2016 | Street Fund | Office and Operating Supplies | Bryant's Tractor & Mower Inc | 31.14 |
| 44071 | 08/01/2016 | Street Fund | Office and Operating Supplies | Bryant's Tractor & Mower Inc | 12.58 |
| 44071 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | Bryant's Tractor & Mower Inc | 12.58 |
| 44071 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | Bryant's Tractor & Mower Inc | 312.36 |
| 44071 | 08/01/2016 | Street Fund | Office and Operating Supplies | Bryant's Tractor & Mower Inc | 312.36 |
| 44071 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | Bryant's Tractor & Mower Inc | 26.48 |
| 44071 | 08/01/2016 | Street Fund | Office and Operating Supplies | Bryant's Tractor & Mower Inc | 26.47 |
| | | | | Check Total: | 765.11 |
| 44072 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | Burien Bark LLC | 230.55 |
| 44072 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | Burien Bark LLC | 37.44 |
| | | | | Check Total: | 267.99 |
| 44073 | 08/01/2016 | Transportation CIP | Construction | Burien Trophy | 492.75 |
| | | | | Check Total: | 492.75 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|------------------------|-------------------------------|--------------------------------|----------|
| 44074 | 08/01/2016 | General Fund | Repairs and Maintenance | Burien Toyota - Collision Repa | 1,000.00 |
| | | | | Check Total: | 1,000.00 |
| 44075 | 08/01/2016 | Surface Water Mgmt CIP | Design-Engineering | CH2M Hill Engineers Inc | 2,612.22 |
| | | | | Check Total: | 2,612.22 |
| 44076 | 08/01/2016 | Transportation CIP | Right-of Way Acquisition | CIC Valuation Group Inc | 1,000.00 |
| | | | | Check Total: | 1,000.00 |
| 44077 | 08/01/2016 | General Fund | Professional Services | Recology CleanScapes Inc | 1,362.23 |
| | | | | Check Total: | 1,362.23 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 33.83 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 36.14 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 71.61 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 83.23 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 54.70 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 47.83 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 22.32 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 189.44 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 21.91 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 43.82 |
| 44078 | 08/01/2016 | General Fund | Repairs and Maintenance | Key Bank | 32.83 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 44.05 |
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 100.00 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 23.93 |
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 608.00 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 12.15 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 8.75 |
| 44078 | 08/01/2016 | General Fund | Fuel Consumed | Key Bank | 75.50 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 54.75 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 48.18 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 58.85 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 36.92 |
| 44078 | 08/01/2016 | General Fund | Software Licensing Fees | Key Bank | 29.00 |
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 5.00 |
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 5.00 |
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 5.00 |
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 5.00 |
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 5.00 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|--------------|--------------------------------|-------------|--------|
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 5.00 |
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 16.00 |
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 16.00 |
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 16.00 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 458.26 |
| 44078 | 08/01/2016 | General Fund | Burien Marketing Strategy | Key Bank | 262.69 |
| 44078 | 08/01/2016 | General Fund | Registration-Training/Workshop | Key Bank | 450.00 |
| 44078 | 08/01/2016 | General Fund | Memberships and Dues | Key Bank | 210.00 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 12.02 |
| 44078 | 08/01/2016 | General Fund | Celebration | Key Bank | 396.08 |
| 44078 | 08/01/2016 | General Fund | Celebration | Key Bank | 303.00 |
| 44078 | 08/01/2016 | General Fund | Professional Services | Key Bank | 104.04 |
| 44078 | 08/01/2016 | General Fund | Subscriptions and Publications | Key Bank | 13.96 |
| 44078 | 08/01/2016 | General Fund | Burien Marketing Strategy | Key Bank | 7.67 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 376.34 |
| 44078 | 08/01/2016 | General Fund | IT Office & Operating Suppli | Key Bank | 36.40 |
| 44078 | 08/01/2016 | General Fund | Drug Seizure Proceeds KCSO | Key Bank | 495.00 |
| 44078 | 08/01/2016 | General Fund | Citizens Patrol/ Crime Prevent | Key Bank | 606.90 |
| 44078 | 08/01/2016 | General Fund | Citizens Patrol/ Crime Prevent | Key Bank | 443.47 |
| 44078 | 08/01/2016 | General Fund | Registration-Training/Workshop | Key Bank | 100.00 |
| 44078 | 08/01/2016 | General Fund | Drug Seizure Proceeds KCSO | Key Bank | 540.00 |
| 44078 | 08/01/2016 | General Fund | Software Licensing Fees | Key Bank | 29.99 |
| 44078 | 08/01/2016 | General Fund | Software Licensing Fees | Key Bank | 125.00 |
| 44078 | 08/01/2016 | General Fund | Memberships and Dues | Key Bank | 219.00 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 9.30 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 13.14 |
| 44078 | 08/01/2016 | General Fund | Registration-Training/Workshop | Key Bank | 605.00 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 177.99 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 131.06 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 234.08 |
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 35.40 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 75.34 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 181.02 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 65.70 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 105.76 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 67.85 |
| 44078 | 08/01/2016 | General Fund | Admission and Entrance Fees | Key Bank | 686.28 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 190.82 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 10.00 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 11.89 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 27.88 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 2.17 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 8.06 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 14.84 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 57.03 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|-------------------------------|--------------------------------|---------------------|-----------|
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 76.57 |
| 44078 | 08/01/2016 | General Fund | Strawberry Festival | Key Bank | 328.50 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 45.96 |
| 44078 | 08/01/2016 | General Fund | Senior Trips | Key Bank | 456.00 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 69.99 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 136.86 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 24.08 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 135.64 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 18.60 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 33.20 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 52.10 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 79.03 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 17.53 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 37.73 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 10.40 |
| 44078 | 08/01/2016 | Street Fund | Telephone | Key Bank | 389.82 |
| 44078 | 08/01/2016 | Street Fund | Telephone | Key Bank | 14.39 |
| 44078 | 08/01/2016 | General Fund | Other Travel | Key Bank | 12.00 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 582.50 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 67.79 |
| 44078 | 08/01/2016 | Street Fund | Telephone | Key Bank | 66.36 |
| 44078 | 08/01/2016 | Surface Water Management Fund | Telephone | Key Bank | 389.82 |
| 44078 | 08/01/2016 | Surface Water Management Fund | Telephone | Key Bank | 66.36 |
| 44078 | 08/01/2016 | Street Fund | Telephone | Key Bank | 14.39 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 161.50 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 939.90 |
| 44078 | 08/01/2016 | General Fund | Parks Building Security | Key Bank | 14.99 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 99.66 |
| 44078 | 08/01/2016 | General Fund | Office and Operating Supplies | Key Bank | 61.68 |
| 44078 | 08/01/2016 | General Fund | Small Tools & Minor Equipment | Key Bank | 60.27 |
| 44078 | 08/01/2016 | General Fund | Registration-Training/Workshop | Key Bank | 1,050.00 |
| 44078 | 08/01/2016 | General Fund | Memberships and Dues | Key Bank | 120.00 |
| 44078 | 08/01/2016 | General Fund | Subscriptions and Publications | Key Bank | 113.00 |
| 44078 | 08/01/2016 | General Fund | Software Licensing Fees | Key Bank | 59.95 |
| Check Total: | | | | | 15,522.74 |
| 44079 | 08/01/2016 | General Fund | Code Supplement | Code Publishing Co. | 1,795.80 |
| Check Total: | | | | | 1,795.80 |
| 44080 | 08/01/2016 | General Fund | Drug Seizure Proceeds KCSO | Comcast Corporation | 69.95 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|-------------------------------|--------------------------------|-----------------------------|-----------|
| | | | | Check Total: | 69.95 |
| 44081 | 08/01/2016 | General Fund | Prof. Svcs-Instructors | Janet S. Crawley | 162.50 |
| | | | | Check Total: | 162.50 |
| 44082 | 08/01/2016 | General Fund | Office and Operating Supplies | JANET CRAWLEY | 30.46 |
| | | | | Check Total: | 30.46 |
| 44083 | 08/01/2016 | General Fund | Software Licensing Fees | City of Bellevue Treasurer | 4,772.74 |
| | | | | Check Total: | 4,772.74 |
| 44084 | 08/01/2016 | Street Fund | Utilities-Street Lighting | City of Seattle | 6,135.46 |
| | | | | Check Total: | 6,135.46 |
| 44085 | 08/01/2016 | General Fund | Utilities | City Of Seattle | 1,323.92 |
| | | | | Check Total: | 1,323.92 |
| 44086 | 08/01/2016 | Street Fund | Operating Rentals and Leases | City of SeaTac | 287.50 |
| 44086 | 08/01/2016 | Surface Water Management Fund | Operating Rentals and Leases | City of SeaTac | 287.50 |
| | | | | Check Total: | 575.00 |
| 44087 | 08/01/2016 | General Fund | Discover Burien | Discover Burien Association | 6,125.00 |
| 44087 | 08/01/2016 | General Fund | Discover Burien - Clean & Safe | Discover Burien Association | 3,331.66 |
| | | | | Check Total: | 9,456.66 |
| 44088 | 08/01/2016 | General Fund | Operating Rentals and Leases | D&L Property Management LLC | 490.00 |
| | | | | Check Total: | 490.00 |
| 44089 | 08/01/2016 | Surface Water Management Fund | Permits & Monitoring | Department of Ecology | 31,698.00 |
| | | | | Check Total: | 31,698.00 |
| 44090 | 08/01/2016 | General Fund | Professional Services | Dunbar Armored Inc | 135.58 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|-------------------------------|-------------------------------|-------------------------|----------|
| | | | | Check Total: | 135.58 |
| 44091 | 08/01/2016 | General Fund | Office and Operating Supplies | Dunn Lumber Co. | 62.50 |
| 44091 | 08/01/2016 | Street Fund | Office and Operating Supplies | Dunn Lumber Co. | 56.69 |
| | | | | Check Total: | 119.19 |
| 44092 | 08/01/2016 | General Fund | Repairs and Maint - Vehicle | Elidrew, LLC | 11.83 |
| | | | | Check Total: | 11.83 |
| 44093 | 08/01/2016 | General Fund | Telephone/Internet | ROBERT EDGAR | 50.94 |
| | | | | Check Total: | 50.94 |
| 44094 | 08/01/2016 | General Fund | Prof. Svcs-Instructors | Clay Fife | 390.00 |
| | | | | Check Total: | 390.00 |
| 44095 | 08/01/2016 | Street Fund | Office and Operating Supplies | Flint Trading Inc | 4,889.33 |
| | | | | Check Total: | 4,889.33 |
| 44096 | 08/01/2016 | Street Fund | Professional Services | GeoEngineers | 598.70 |
| 44096 | 08/01/2016 | Surface Water Management Fund | Professional Services | GeoEngineers | 598.70 |
| 44096 | 08/01/2016 | Surface Water Management Fund | Professional Services | GeoEngineers | 4,588.00 |
| | | | | Check Total: | 5,785.40 |
| 44097 | 08/01/2016 | General Fund | Professional Services | Brian Gilles | 665.00 |
| 44097 | 08/01/2016 | General Fund | Professional Services | Brian Gilles | 1,330.00 |
| | | | | Check Total: | 1,995.00 |
| 44098 | 08/01/2016 | General Fund | Parks Building Security | Guardian Security | 65.00 |
| | | | | Check Total: | 65.00 |
| 44099 | 08/01/2016 | General Fund | Human Svc-Family/Youth | Highline Area Food Bank | 3,375.00 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|-------------------------------|-------------------------------|--------------------------------|-----------|
| | | | | Check Total: | 3,375.00 |
| 44100 | 08/01/2016 | General Fund | Human Svc-Family/Youth | Housing Dev.Consortium Seattle | 1,000.00 |
| | | | | Check Total: | 1,000.00 |
| 44101 | 08/01/2016 | General Fund | Prof. Svcs-Instructors | Cristina Herrera | 100.00 |
| | | | | Check Total: | 100.00 |
| 44102 | 08/01/2016 | General Fund | Operating Rentals and Leases | Head-quarters | 99.00 |
| 44102 | 08/01/2016 | General Fund | Operating Rentals and Leases | Head-quarters | 99.00 |
| | | | | Check Total: | 198.00 |
| 44103 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | ICON Materials | 22.37 |
| 44103 | 08/01/2016 | Street Fund | Office and Operating Supplies | ICON Materials | 70.39 |
| 44103 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | ICON Materials | 179.66 |
| | | | | Check Total: | 272.42 |
| 44104 | 08/01/2016 | General Fund | Miscellaneous | Iron Mountain | 165.04 |
| 44104 | 08/01/2016 | General Fund | Miscellaneous | Iron Mountain | 315.89 |
| | | | | Check Total: | 480.93 |
| 44105 | 08/01/2016 | General Fund | Repairs and Maint - Vehicle | Interstate Tire & Automotive | 45.95 |
| 44105 | 08/01/2016 | General Fund | Repairs and Maint - Vehicle | Interstate Tire & Automotive | 50.45 |
| | | | | Check Total: | 96.40 |
| 44106 | 08/01/2016 | General Fund | Burien Marketing Strategy | JayRay Ads & PR Inc | 6,146.25 |
| 44106 | 08/01/2016 | General Fund | Burien Marketing Strategy | JayRay Ads & PR Inc | 3,396.25 |
| 44106 | 08/01/2016 | General Fund | Burien Marketing Strategy | JayRay Ads & PR Inc | 15,180.00 |
| | | | | Check Total: | 24,722.50 |
| 44107 | 08/01/2016 | General Fund | Instructors Prof Svcs | Jennifer M Joanis | 145.75 |
| | | | | Check Total: | 145.75 |
| 44108 | 08/01/2016 | General Fund | Telephone/Internet | LUCY KRAKOWIAK | 57.98 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount | |
|--------------|------------|-------------------------------|--------------------------------|--------------------------------|--------------|------------|
| | | | | | Check Total: | 57.98 |
| 44109 | 08/01/2016 | Street Fund | Office and Operating Supplies | King County Dept. Fleet Admin. | 361.07 | |
| 44109 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | King County Dept. Fleet Admin. | 241.18 | |
| | | | | | Check Total: | 602.25 |
| 44110 | 08/01/2016 | Surface Water Management Fund | Professional Services | King County Recorder | 79.00 | |
| | | | | | Check Total: | 79.00 |
| 44111 | 08/01/2016 | General Fund | Teen Programs | King County Sheriff's Office | 101.16 | |
| 44111 | 08/01/2016 | General Fund | Police Contract - King County | King County Sheriff's Office | 946,306.83 | |
| | | | | | Check Total: | 946,407.99 |
| 44112 | 08/01/2016 | Surface Water Management Fund | TV Inspection and Vactoring | KING COUNTY FINANCE | 267.44 | |
| | | | | | Check Total: | 267.44 |
| 44113 | 08/01/2016 | General Fund | King Co Pet License Trust Acct | King County Pet License | 500.00 | |
| | | | | | Check Total: | 500.00 |
| 44114 | 08/01/2016 | Surface Water Management Fund | Repairs and Maint - Fleet | Les Schwab | 314.76 | |
| 44114 | 08/01/2016 | Street Fund | Repairs and Maint - Fleet | Les Schwab | 314.76 | |
| | | | | | Check Total: | 629.52 |
| 44115 | 08/01/2016 | General Fund | Professional Services | Kenneth Mandell | 650.00 | |
| | | | | | Check Total: | 650.00 |
| 44116 | 08/01/2016 | Street Fund | Office and Operating Supplies | McLendon Hardware Inc | 216.78 | |
| 44116 | 08/01/2016 | Street Fund | Fuel Consumed | McLendon Hardware Inc | 82.86 | |
| 44116 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | McLendon Hardware Inc | 37.96 | |
| 44116 | 08/01/2016 | Street Fund | Office and Operating Supplies | McLendon Hardware Inc | 54.20 | |
| 44116 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | McLendon Hardware Inc | 101.53 | |
| 44116 | 08/01/2016 | Street Fund | Office and Operating Supplies | McLendon Hardware Inc | 101.53 | |
| 44116 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | McLendon Hardware Inc | 192.17 | |
| 44116 | 08/01/2016 | Street Fund | Office and Operating Supplies | McLendon Hardware Inc | 192.18 | |
| 44116 | 08/01/2016 | General Fund | Office and Operating Supplies | McLendon Hardware Inc | 16.26 | |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|-------------------------------|-------------------------------|--------------------------------|-----------|
| 44116 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | McLendon Hardware Inc | 16.59 |
| | | | | Check Total: | 1,012.06 |
| 44117 | 08/01/2016 | General Fund | Sales Tax Auditing Costs | Microflex | 235.18 |
| | | | | Check Total: | 235.18 |
| 44118 | 08/01/2016 | General Fund | Repairs and Maintenance | Morgan Sound Inc | 596.78 |
| | | | | Check Total: | 596.78 |
| 44119 | 08/01/2016 | General Fund | Burien Marketing Strategy | Brian Morris | 270.00 |
| | | | | Check Total: | 270.00 |
| 44120 | 08/01/2016 | General Fund | City Hall Custodial | Management Services NW Inc | 185.00 |
| 44120 | 08/01/2016 | General Fund | Building Maintenance | Management Services NW Inc | 1,518.00 |
| 44120 | 08/01/2016 | General Fund | Building Maintenance | Management Services NW Inc | 3,590.60 |
| 44120 | 08/01/2016 | General Fund | City Hall Custodial | Management Services NW Inc | 4,084.33 |
| 44120 | 08/01/2016 | General Fund | City Hall Custodial | Management Services NW Inc | 185.00 |
| 44120 | 08/01/2016 | General Fund | City Hall Custodial | Management Services NW Inc | 4,084.33 |
| 44120 | 08/01/2016 | General Fund | Building Maintenance | Management Services NW Inc | 1,518.00 |
| 44120 | 08/01/2016 | General Fund | Building Maintenance | Management Services NW Inc | 3,590.60 |
| 44120 | 08/01/2016 | General Fund | City Hall Custodial | Management Services NW Inc | 4,084.33 |
| 44120 | 08/01/2016 | General Fund | Building Maintenance | Management Services NW Inc | 1,518.00 |
| 44120 | 08/01/2016 | General Fund | Building Maintenance | Management Services NW Inc | 3,590.60 |
| 44120 | 08/01/2016 | General Fund | City Hall Custodial | Management Services NW Inc | 185.00 |
| 44120 | 08/01/2016 | General Fund | City Hall Custodial | Management Services NW Inc | 557.29 |
| 44120 | 08/01/2016 | General Fund | Building Maintenance | Management Services NW Inc | 40.57 |
| 44120 | 08/01/2016 | General Fund | Building Maintenance | Management Services NW Inc | 31.85 |
| | | | | Check Total: | 28,763.50 |
| 44121 | 08/01/2016 | General Fund | Instructors Prof Svcs | Gayla Nutt | 198.75 |
| | | | | Check Total: | 198.75 |
| 44122 | 08/01/2016 | Street Fund | Special Event Clean up | Northwest Barricade & Signs LL | 585.56 |
| 44122 | 08/01/2016 | General Fund | Strawberry Festival | Northwest Barricade & Signs LL | 792.43 |
| | | | | Check Total: | 1,377.99 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|-------------------------------|------------------------------|-------------------------------|-----------|
| 44123 | 08/01/2016 | General Fund | Prof. Svcs-Instructors | Pamela Odegard | 195.00 |
| Check Total: | | | | | 195.00 |
| 44124 | 08/01/2016 | Surface Water Management Fund | Repairs and Maint - Fleet | OReilly Auto Parts | 4.91 |
| 44124 | 08/01/2016 | Street Fund | Repairs and Maint - Fleet | OReilly Auto Parts | 4.91 |
| 44124 | 08/01/2016 | Street Fund | Repairs and Maint - Fleet | OReilly Auto Parts | 48.63 |
| 44124 | 08/01/2016 | Surface Water Management Fund | Repairs and Maint - Fleet | OReilly Auto Parts | 48.63 |
| Check Total: | | | | | 107.08 |
| 44125 | 08/01/2016 | General Fund | Operating Rentals and Leases | Pacific Office Automation Inc | 381.59 |
| Check Total: | | | | | 381.59 |
| 44126 | 08/01/2016 | Transportation CIP | Design Engineering | Perteet Inc | 16,660.86 |
| 44126 | 08/01/2016 | Transportation CIP | Design - Engineering | Perteet Inc | 929.92 |
| 44126 | 08/01/2016 | Transportation CIP | Construction-Engineering | Perteet Inc | 24,470.62 |
| 44126 | 08/01/2016 | Transportation CIP | Design Engineering | Perteet Inc | 3,902.51 |
| Check Total: | | | | | 45,963.91 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 5.00 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 15.00 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 3.79 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 5.00 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 12.88 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 10.00 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 6.55 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 15.00 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 15.00 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 8.69 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 12.69 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 15.00 |
| 44127 | 08/01/2016 | General Fund | Senior Trips | Petty Cash Custodian | 6.00 |
| 44127 | 08/01/2016 | General Fund | Admission and Entrance Fees | Petty Cash Custodian | 20.00 |
| 44127 | 08/01/2016 | General Fund | Admission and Entrance Fees | Petty Cash Custodian | 10.00 |
| Check Total: | | | | | 160.60 |
| 44128 | 08/01/2016 | General Fund | Prof. Svcs-Instructors | Chiara Pfeifer | 180.00 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|-------------------------------|--------------------------------|--------------------------------|----------|
| | | | | Check Total: | 180.00 |
| 44129 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | Pacific Industrial Supply | 131.10 |
| 44129 | 08/01/2016 | Street Fund | Office and Operating Supplies | Pacific Industrial Supply | 131.10 |
| | | | | Check Total: | 262.20 |
| 44130 | 08/01/2016 | General Fund | Operating Rentals and Leases | PRG Investment Company, LLC | 2,224.80 |
| | | | | Check Total: | 2,224.80 |
| 44131 | 08/01/2016 | General Fund | Online Video Streaming | Puget Sound Access | 200.00 |
| 44131 | 08/01/2016 | General Fund | Channel 21 Video Production | Puget Sound Access | 1,375.04 |
| | | | | Check Total: | 1,575.04 |
| 44132 | 08/01/2016 | General Fund | Admission and Entrance Fees | Pacific Science Center | 1,050.00 |
| 44132 | 08/01/2016 | General Fund | Admission and Entrance Fees | Pacific Science Center | 580.50 |
| | | | | Check Total: | 1,630.50 |
| 44133 | 08/01/2016 | Street Fund | Utilities-Street Lighting | Puget Sound Energy | 1,809.36 |
| | | | | Check Total: | 1,809.36 |
| 44134 | 08/01/2016 | General Fund | Miscellaneous | Ramlyn Engraving & Sign Co. | 9.31 |
| 44134 | 08/01/2016 | General Fund | Printing/Binding/Copying | Ramlyn Engraving & Sign Co. | 49.28 |
| 44134 | 08/01/2016 | General Fund | Printing/Binding/Copying | Ramlyn Engraving & Sign Co. | 49.28 |
| | | | | Check Total: | 107.87 |
| 44135 | 08/01/2016 | Street Fund | Business Licenses | KHS&S Contractors | 37.50 |
| | | | | Check Total: | 37.50 |
| 44136 | 08/01/2016 | General Fund | Citizens Patrol/ Crime Prevent | Kelli Reiter | 111.92 |
| | | | | Check Total: | 111.92 |
| 44137 | 08/01/2016 | Street Fund | Business Licenses | Servicelink Field Services LLC | 22.50 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|--------------------|--------------------------------|----------------------|----------|
| | | | | Check Total: | 22.50 |
| 44138 | 08/01/2016 | General Fund | Electrical Permit | Prince Telecom | 189.60 |
| | | | | Check Total: | 189.60 |
| 44139 | 08/01/2016 | General Fund | Plumbing Permit | Elisabeth Townsdin | 153.60 |
| | | | | Check Total: | 153.60 |
| 44140 | 08/01/2016 | General Fund | Refund Clearing Account -Parks | Aster Galata | 352.00 |
| | | | | Check Total: | 352.00 |
| 44141 | 08/01/2016 | General Fund | Refund Clearing Account -Parks | Olotele Sailiai | 250.00 |
| | | | | Check Total: | 250.00 |
| 44142 | 08/01/2016 | General Fund | Advertising | Robinson Newspapers | 85.00 |
| | | | | Check Total: | 85.00 |
| 44143 | 08/01/2016 | General Fund | Professional Services | Elsbeth Trejo Savani | 1,200.00 |
| | | | | Check Total: | 1,200.00 |
| 44144 | 08/01/2016 | Transportation CIP | Project Development | Seattle Times | 160.56 |
| 44144 | 08/01/2016 | General Fund | Advertising | Seattle Times | 225.23 |
| 44144 | 08/01/2016 | General Fund | Advertising | Seattle Times | 151.64 |
| 44144 | 08/01/2016 | General Fund | Advertising/Legal Publications | Seattle Times | 82.51 |
| 44144 | 08/01/2016 | General Fund | Advertising/Legal Publications | Seattle Times | 91.43 |
| 44144 | 08/01/2016 | General Fund | Advertising/Legal Publications | Seattle Times | 69.13 |
| 44144 | 08/01/2016 | General Fund | Advertising/Legal Publications | Seattle Times | 120.42 |
| 44144 | 08/01/2016 | General Fund | Advertising/Legal Publications | Seattle Times | 73.59 |
| 44144 | 08/01/2016 | General Fund | Advertising/Legal Publications | Seattle Times | 113.73 |
| 44144 | 08/01/2016 | General Fund | Advertising/Legal Publications | Seattle Times | 86.97 |
| 44144 | 08/01/2016 | General Fund | Advertising/Legal Publications | Seattle Times | 80.28 |
| 44144 | 08/01/2016 | General Fund | Advertising | Seattle Times | 109.27 |
| 44144 | 08/01/2016 | General Fund | Advertising | Seattle Times | 122.65 |
| | | | | Check Total: | 1,487.41 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|-------------------------------|--------------------------------|--------------------------------|-----------|
| 44145 | 08/01/2016 | General Fund | Office and Operating Supplies | Seatown Locksmith | 45.99 |
| 44145 | 08/01/2016 | General Fund | Office and Operating Supplies | Seatown Locksmith | 24.64 |
| Check Total: | | | | | 70.63 |
| 44146 | 08/01/2016 | General Fund | Fuel Consumed | Shell Fleet Plus | 41.67 |
| 44146 | 08/01/2016 | General Fund | Citizens Patrol/ Crime Prevent | Shell Fleet Plus | 51.81 |
| 44146 | 08/01/2016 | General Fund | Fuel Consumed | Shell Fleet Plus | 249.00 |
| 44146 | 08/01/2016 | General Fund | Fuel Consumed | Shell Fleet Plus | 865.56 |
| 44146 | 08/01/2016 | General Fund | Fuel Consumed | Shell Fleet Plus | 112.22 |
| 44146 | 08/01/2016 | Street Fund | Fuel Consumed | Shell Fleet Plus | 1,302.17 |
| 44146 | 08/01/2016 | Surface Water Management Fund | Fuel Consumed | Shell Fleet Plus | 1,775.95 |
| Check Total: | | | | | 4,398.38 |
| 44147 | 08/01/2016 | General Fund | Nuisance and Abatement Costs | Sherwin-Williams Co. | 86.02 |
| Check Total: | | | | | 86.02 |
| 44148 | 08/01/2016 | Surface Water Mgmt CIP | Design-Engineering | Site Development Associates L | 5,000.00 |
| Check Total: | | | | | 5,000.00 |
| 44149 | 08/01/2016 | General Fund | Jail Contracts | Smart Start | 382.80 |
| Check Total: | | | | | 382.80 |
| 44150 | 08/01/2016 | General Fund | Operating Rentals and Leases | Statewide Rent-A-Fence, Inc | 69.89 |
| Check Total: | | | | | 69.89 |
| 44151 | 08/01/2016 | Surface Water Management Fund | Professional Services | Summit Security & Sound System | 60.00 |
| 44151 | 08/01/2016 | Street Fund | Professional Services | Summit Security & Sound System | 60.00 |
| Check Total: | | | | | 120.00 |
| 44152 | 08/01/2016 | General Fund | Professional Svcs-State Audit | State Auditor's Office | 23,379.38 |
| Check Total: | | | | | 23,379.38 |
| 44153 | 08/01/2016 | General Fund | Seasonal Security | Jacob A Stephen | 3,217.50 |
| 44153 | 08/01/2016 | General Fund | Seasonal Security | Jacob A Stephen | 275.00 |
| 44153 | 08/01/2016 | General Fund | Strawberry Festival | Jacob A Stephen | 1,035.00 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|--------------|-------------------------|--------------------------------|----------|
| Check Total: | | | | | 4,527.50 |
| 44154 | 08/01/2016 | General Fund | Utilities | Southwest Suburban Sewer Dist. | 142.33 |
| 44154 | 08/01/2016 | General Fund | Utilities | Southwest Suburban Sewer Dist. | 553.00 |
| 44154 | 08/01/2016 | General Fund | Utilities | Southwest Suburban Sewer Dist. | 63.00 |
| 44154 | 08/01/2016 | General Fund | Utilities | Southwest Suburban Sewer Dist. | 63.00 |
| 44154 | 08/01/2016 | General Fund | Utilities | Southwest Suburban Sewer Dist. | 63.00 |
| 44154 | 08/01/2016 | General Fund | Utilities | Southwest Suburban Sewer Dist. | 285.00 |
| 44154 | 08/01/2016 | General Fund | Utilities | Southwest Suburban Sewer Dist. | 205.67 |
| 44154 | 08/01/2016 | General Fund | Utilities | Southwest Suburban Sewer Dist. | 63.00 |
| Check Total: | | | | | 1,438.00 |
| 44155 | 08/01/2016 | General Fund | Human Svc-Family/Youth | Southwest Youth & Family Servi | 5,500.00 |
| Check Total: | | | | | 5,500.00 |
| 44156 | 08/01/2016 | General Fund | Mileage | NANCY TOSTA | 97.20 |
| 44156 | 08/01/2016 | General Fund | Other Travel | NANCY TOSTA | 20.00 |
| Check Total: | | | | | 117.20 |
| 44157 | 08/01/2016 | General Fund | City Hall Custodial | The Part Works Inc | 103.68 |
| Check Total: | | | | | 103.68 |
| 44158 | 08/01/2016 | General Fund | Repairs And Maintenance | Tyco Integrated Security LLC | 305.67 |
| Check Total: | | | | | 305.67 |
| 44159 | 08/01/2016 | General Fund | Postage | US Postal Service | 640.00 |
| 44159 | 08/01/2016 | General Fund | Postage | US Postal Service | 300.00 |
| Check Total: | | | | | 940.00 |
| 44160 | 08/01/2016 | General Fund | Telephone/Internet | Verizon Wireless | 58.98 |
| 44160 | 08/01/2016 | General Fund | Telephone/Internet | Verizon Wireless | 160.76 |
| 44160 | 08/01/2016 | General Fund | Telephone/Internet | Verizon Wireless | 40.01 |
| 44160 | 08/01/2016 | General Fund | Telephone/Internet | Verizon Wireless | 58.98 |
| 44160 | 08/01/2016 | General Fund | Telephone/Internet | Verizon Wireless | 40.01 |
| 44160 | 08/01/2016 | General Fund | Telephone/Internet | Verizon Wireless | 58.98 |
| 44160 | 08/01/2016 | General Fund | Telephone/Internet | Verizon Wireless | 248.03 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|-------------------------------|-------------------------------|-------------------------------|----------|
| 44160 | 08/01/2016 | General Fund | Drug Seizure Proceeds KCSO | Verizon Wireless | 200.05 |
| 44160 | 08/01/2016 | General Fund | Telephone/Internet | Verizon Wireless | 80.02 |
| 44160 | 08/01/2016 | General Fund | Telephone/Internet | Verizon Wireless | 213.15 |
| 44160 | 08/01/2016 | Street Fund | Telephone | Verizon Wireless | 250.08 |
| 44160 | 08/01/2016 | Surface Water Management Fund | Telephone | Verizon Wireless | 413.11 |
| Check Total: | | | | | 1,822.16 |
| 44161 | 08/01/2016 | General Fund | Telephone/Internet | DEBI WAGNER | 31.46 |
| Check Total: | | | | | 31.46 |
| 44162 | 08/01/2016 | Surface Water Management Fund | Office and Operating Supplies | Washington Tractor | 438.57 |
| Check Total: | | | | | 438.57 |
| 44163 | 08/01/2016 | General Fund | Utilities | King County Water Dist. No 20 | 55.98 |
| 44163 | 08/01/2016 | General Fund | Utilities | King County Water Dist. No 20 | 1,665.11 |
| 44163 | 08/01/2016 | General Fund | Utilities | King County Water Dist. No 20 | 61.50 |
| 44163 | 08/01/2016 | General Fund | Utilities | King County Water Dist. No 20 | 1,678.76 |
| 44163 | 08/01/2016 | General Fund | Utilities | King County Water Dist. No 20 | 58.12 |
| 44163 | 08/01/2016 | General Fund | Utilities | King County Water Dist. No 20 | 49.56 |
| 44163 | 08/01/2016 | General Fund | Utilities | King County Water Dist. No 20 | 41.00 |
| 44163 | 08/01/2016 | General Fund | Utilities | King County Water Dist. No 20 | 47.42 |
| 44163 | 08/01/2016 | General Fund | Utilities | King County Water Dist. No 20 | 107.47 |
| Check Total: | | | | | 3,764.92 |
| 44164 | 08/01/2016 | General Fund | Utilities | King Co Water Dist 49 | 69.99 |
| 44164 | 08/01/2016 | Street Fund | Landscape Maint - Utilities | King Co Water Dist 49 | 68.25 |
| 44164 | 08/01/2016 | Street Fund | Landscape Maint - Utilities | King Co Water Dist 49 | 512.75 |
| 44164 | 08/01/2016 | Street Fund | Landscape Maint - Utilities | King Co Water Dist 49 | 68.25 |
| 44164 | 08/01/2016 | Street Fund | Landscape Maint - Utilities | King Co Water Dist 49 | 68.25 |
| 44164 | 08/01/2016 | Street Fund | Landscape Maint - Utilities | King Co Water Dist 49 | 68.25 |
| Check Total: | | | | | 855.74 |
| 44165 | 08/01/2016 | General Fund | Professional Services | Whitewater Aquatics Mgmt | 1,666.66 |
| Check Total: | | | | | 1,666.66 |
| 44166 | 08/01/2016 | Street Fund | Operating Rentals and Leases | Wilken Properties, LLC | 3,300.00 |
| 44166 | 08/01/2016 | Surface Water Management Fund | Operating Rentals and Leases | Wilken Properties, LLC | 3,300.00 |

| Check Number | Check Date | Fund Name | Account Name | Vendor Name | Amount |
|--------------|------------|--------------|-------------------------|------------------|----------------------------|
| | | | | | Check Total: 6,600.00 |
| 44167 | 08/01/2016 | General Fund | State Lobbying Services | Jennifer Ziegler | 3,625.00 |
| | | | | | Check Total: 3,625.00 |
| | | | | | Report Total: 1,244,724.76 |

DRAFT



CITY COUNCIL REGULAR MEETING MINUTES

July 18, 2016

7:00 p.m.

400 SW 152nd Street, 1st Floor
Burien, Washington 98166

To hear Council's full discussion of a specific topic or the complete meeting, the following resources are available:

- Watch the video-stream available on the City website, www.burienwa.gov
- Check out a DVD of the Council Meeting from the Burien Library

CALL TO ORDER

Mayor Krakowiak called the Regular Meeting of the Burien City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Krakowiak led the Pledge of Allegiance.

ROLL CALL

Present: Mayor Lucy Krakowiak, Deputy Mayor Bob Edgar, Councilmembers Stephen Armstrong, Austin Bell, Lauren Berkowitz (via telephone), Nancy Tosta and Debi Wagner.

Administrative staff present: City Manager Kamuron Gurol; Police Chief Scott Kimerer; Interim City Attorney Bob Noe; Economic Development Manager Dan Trimble; Local Government Management Fellow Laura Crandall; Communications Officer Katie Whittier; Economic Development Specialist Chris Craig; Community Development Director Chip Davis; Public Works Director Maiya Andrews; and, City Clerk Monica Lusk.

AGENDA CONFIRMATION

Direction/Action

Motion was made by Deputy Mayor Edgar, seconded by Councilmember Tosta, and passed unanimously to affirm the July 18, 2016, Agenda.

PUBLIC COMMENT

Chuck Rangel, 15226 9th Ave. SW, Burien
Meg Van Wyk, 16203 25th Ave. SW, Burien

PRESENTATIONS

Presentation on Walk/Bike Burien (WABI) by President Maureen Hoffmann.

WABI President Maureen Hoffmann spoke about WABI's downtown Burien Bike Rack Project, Walk-n-Talks and Weekday Walkers events, and the organization's next steps.

CORRESPONDENCE TO THE COUNCIL

- a. Letter Dated June 21, 2016, from Myna Brown.
- b. E-Mail Dated June 24, 2016, from Ray Helms.

- c. E-Mail Dated June 27, 2016, from Chris K.
- d. E-Mail Dated July 5, 2016, from Jeff Bowman.
- e. E-Mail Dated July 5, 2016, from Eric Butler.
- f. E-Mail Dated July 6, 2016, from C. Edgar.

CONSENT AGENDA

- a. Approval of Check Register: Check Numbers 43842- 44058 in the Amount of \$587,989.04 for Payment on July 18, 2016; Payroll Salaries and Benefits Approval Check Numbers 6860 - 6873 for Direct Deposits and Wire Transfers in the Amount of \$271,219.71 for June 1 – 15, 2016, Paid on June 20, 2016; and, Payroll Salaries and Benefits Approval Check Numbers 6874 - 6893 for Direct Deposits and Wire Transfers in the Amount of \$365,817.18 for June 16 – 30, 2016, Paid on July 5, 2016.

- b. Approval of Minutes: Regular Meeting, June 20, 2016.

Direction/Action

Motion was made by Deputy Mayor Edgar, seconded by Councilmember Tosta, and passed unanimously to approve the July 18, 2016, Consent Agenda.

BUSINESS AGENDA

Discussion and Potential Action to Approve the Scope of Services for the 2016 Operations Audit of Community Animal Resource Education Society (C.A.R.E.S.).

Public Comment

None received

Follow-up

Staff will incorporate the following: add "best practices for animal control and shelter services" under "Purpose"; add bullets for "disease management," "vaccination protocol" and "spay/neuter protocol" under "Animal Care" beneath "Animal Intake practices"; and, reference the two previous audits with any outstanding items.

Direction/Action

Motion was made by Councilmember Wagner to add a financial audit. **Motion** died for lack of a second.

Direction/Action

Motion was made by Councilmember Armstrong, seconded by Councilmember Tosta, to approve the Scope of Services for 2016 Operation Audit of Community Animal Resource Education Society as amended. **Motion** passed 6-1. Opposed, Deputy Mayor Edgar.

Discussion and Potential Action Authorizing the City Manager to Execute Community Animal Resource Education Society (CARES) Contract Amendment No. 6.

Public Comment

Quinton Thompson, P.O. Box 98484, Seattle

Follow-up

Staff will change "many" to "may" in the last sentence under Item A; provide only monthly and annually reports with the monthly reports to include the same elements in the annual report; provide the financial information in a separate report; add "In Shelter/In Boarding/Not Accounted For" to both the monthly and annual reports; include a bar graph with the annual report; remove Exhibit F and reorder subsequent items; add "/ animal control" after "animal shelter" under Exhibit A, Item 22 "e"; replace "shall take action" with "will cooperate with the evaluator" in Exhibit A, Item 22 "e"; add

“and number of unique calls by animal” at the end of Exhibit E “b”; add “for animal control” at the end of Exhibit E “c”; and, add “Number of phone calls responded to for information” as Exhibit E “d” and reorder subsequent items.

Direction/Action

Motion was made by Councilmember Tosta, seconded by Councilmember Armstrong, to authorize the City Manager to execute the Burien CARES Contract Amendment as amended. **Motion** passed 5-2. Opposed, Mayor Krakowiak and Deputy Mayor Edgar.

Discussion and Potential Action Authorizing the Establishment of a Community Heroism Award Program.

Public Comment

None received

Follow-up

Staff will replace “the incident must have occurred in the City of Burien” with “the lifesaving acts were performed either during an incident which occurred within the City of Burien or by a Burien resident acting in another community” in Resolution No. 377, Section 3.

Direction/Action

Motion was made by Councilmember Armstrong, seconded by Councilmember Tosta, and passed unanimously to adopt Resolution No. 377, establishing a Community Heroism Award Program as amended.

Discussion and Potential Action to Adopt Ordinance No. 646, Adopting Impact Fee Payment Deferral.

Public Comment

None received

Direction/Action

Motion was made by Councilmember Armstrong, seconded by Deputy Mayor Edgar, and passed unanimously to adopt Ordinance No. 646 as amended by removing “August 1, 2016” from the last “Whereas.”

Discuss and Authorize the Mayor to Sign the King County-Cities Climate Collaboration (K4C) Joint Letter of Commitment.

Public Comment

None received

Direction/Action

Motion was made by Councilmember Tosta, seconded by Councilmember Wagner, and passed unanimously to approve Resolution No. 378 declaring support for the King-County Cities Climate Collaboration (K4C) Joint Letter of Commitment and authorize the Mayor to sign the letter.

Direction/Action

Mayor Krakowiak called a recess at 8:50 p.m. and reconvened the meeting at 9:00 p.m.

Receive Recommendations on the Downtown Mobility Study.

Public Comment

None received

Follow-up

Staff will provide accident data caused by the current head in parking on SW 152nd Street, schedule discussions on parking code changes prior to pursuing the issue further, compile a description list of the Implementation Items Check List received from Council and schedule discussions.

Review of Council Proposed Agenda Schedule.

Follow-up

Staff will remove the adoption of the impact fee payment deferral from the August 1, 2016, meeting, reschedule the items listed for the August 15, 2016, meeting to August 22, 2016, and cancel the August 15, 2016, meeting.

COUNCIL REPORTS

Meetings/Events Report - June 2016, from Councilmember Wagner.

Due to time constraints, Councilmember Wagner stated that the report speaks for itself.

Councilmember Bell reported on the Sound Cities Association Public Issues Committee meeting he attended.

Deputy Mayor Edgar stated that he attended the Franciscan Medical Pavilion open house, presented at the Seattle Southside Chamber of Commerce Mayor's Luncheon, attended the Association of Washington Cities Annual Conference, and attended the Burien/Normandy Park Fire Station open house.

Mayor Krakowiak and Councilmembers Wagner and Armstrong noted that they also attended the Burien/Normandy Park Fire Station open house.

Councilmember Tosta stated that she attended at the Association of Washington Cities Annual Conference and the Highline Public Schools' Youth Violence forum.

Councilmember Berkowitz noted that she attended the REI Employees for Real Change public forum.

CITY MANAGER'S REPORT

Follow-up

Staff will schedule a discussion on strategies and ideas to enforce the fireworks ban, provide safety precautions and enforcement for 4th of July Independence Day Parade and provide an update on the 4th of July bike race.

ADJOURNMENT

MOTION was made by Deputy Mayor Edgar, seconded by Councilmember Armstrong, and passed unanimously to adjourn the meeting at 9:59 p.m.

Lucy Krakowiak, Mayor

Monica Lusk, City Clerk

DRAFT



CITY COUNCIL SPECIAL MEETING MINUTES

July 25, 2016

7:00 p.m.

**400 SW 152nd Street, 1st Floor
Burien, Washington 98166**

To hear Council's full discussion of a specific topic or the complete meeting, the following resources are available:

- *Watch the video-stream available on the City website, www.burienwa.gov*
- *Check out a DVD of the Council Meeting from the Burien Library*

CALL TO ORDER

Mayor Krakowiak called the Special Meeting of the Burien City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Krakowiak led the Pledge of Allegiance.

ROLL CALL

Present: Mayor Lucy Krakowiak, Deputy Mayor Bob Edgar, Councilmembers Austin Bell, Lauren Berkowitz (via telephone), Nancy Tosta and Debi Wagner. Councilmember Stephen Armstrong was excused.

Administrative staff present: City Manager Kamuron Gurol; Police Chief Scott Kimerer; City Attorney Bob Noe; Finance Director Kim Krause; Park, Recreation and Cultural Services Director Steve Roemer; Public Works Director Maiya Andrews; Engineer Brian Victor; Local Government Management Fellow Laura Crandall; Recreation Supervisor Debbie Zemke; Teen Program Assistant Patricia Mejia; and, Department Assistant Kathy Wetherbee.

CORRESPONDENCE TO THE COUNCIL

- a. E-Mail Dated July 9, 2016, from Patricia Jarnagin.
- b. E-Mail Dated July 13, 2016, from Denise Holthe.
- c. E-Mail Dated July 15, 2016, from Patricia Buttitta.

PRESENTATIONS

Presentation on Youth Programming.

Steve Roemer, Park, Recreation and Cultural Services Director, and Patricia Mejia, Teen Program Assistant spoke about the after school program workshops including wood burning, henna, and oil painting, the late night programs at Sylvester Middle School and the Inter-City basketball program.

Presentation on Highline Public Schools (HPS) Capital Plan and Levy by HPS Staff.

Susan Enfield, Superintendent Highline School District, spoke about the \$299,850,000 Bond Measure that will be on the November 2016 ballot, the Citizen Facilities Advisory Committee (CFAC) that developed the bond, the citizens' group "YES For Highline" that will be running the campaign and the local cities' impact fees.

DISCUSSION ITEMS

Direction/Action

MOTION was made by Deputy Mayor Edgar, seconded by Councilmember Tosta, and passed unanimously to amend the July 25, 2016, agenda to add "discussion and potential action to adopt Ordinance No. 653, amending the 2015-2016 Biennial Budget appropriating additional funding for the Hilltop Elementary School Crosswalk & Path Project as Business Agenda Item 6 "c" and renumber sequential items.

Presentation and Discussion of the 2017-2022 Financial Forecast.

Public Comment

None received

Follow-up

Staff will email Council the Strategic Plan Power Point presentation and provide a list of taxes, Human Services Programs and Reserve Policies from the comparable cities, information on a lodging tax, and a list of non-mandatory and mandatory services.

Discussion and Potential Action to Approve a Position Modification Within the Parks, Recreation and Cultural Services Department.

Public Comment

None received

Direction/Action

MOTION was made by Deputy Mayor Edgar, seconded by Councilmember Tosta, to approve the position modification within the Parks, Recreation and Cultural Services Department as proposed. **Motion** passed 5-1. Opposed, Councilmember Berkowitz.

Discussion and Potential Action to Adopt Ordinance No. 653 Amending the 2015-2016 Biennial Budget to appropriate additional funding for the Hilltop Elementary School Crosswalk & Path Project.

Public Comment

None received

Direction/Action

MOTION was made by Deputy Mayor Edgar, seconded by Councilmember Wagner, and passed unanimously to adopt Ordinance No. 653 appropriating additional funding for the Hilltop Elementary School Crosswalk & Path Project.

Review of Council Proposed Agenda Schedule.

No changes were made to the agenda schedule.

Direction/Action

MOTION was made by Deputy Mayor Edgar, to adjourn the meeting.

Deputy Mayor Edgar withdrew his motion.

COUNCIL REPORTS

Councilmember Wagner spoke about the South County Area Transportation Board (SCATbd) meeting that she attended.

ADJOURNMENT

MOTION was made by Deputy Mayor Edgar, seconded by Councilmember Tosta, and passed unanimously to adjourn the meeting at 9:12 p.m.

Lucy Krakowiak, Mayor

Kathy Wetherbee, Department Assistant

**CITY OF BURIEN
AGENDA BILL**

| | | |
|---|--|--|
| Agenda Subject: Discussion and Potential Action to Authorize Recruitment of a Police Sergeant and a Police Patrol Officer. | | Meeting Date: August 1, 2016 |
| Department: City Manager | Attachments: Early Action Memorandum, Section 1. | Fund Source: General Fund |
| Contact: Scott Kimerer, Police Chief | | Activity Cost: \$133,000 (2016) |
| Telephone: (206) 477-2210 | | Amount Budgeted: \$11,231,350 Unencumbered Budget Authority: Approximately \$155,000 |
| Adopted Initiative: Yes | Initiative Description: Strategic Plan Goal, <i>Safe Community</i>: 1.a Support community interest to build staffing capacity for both supervision and response. 1.b Increase community engagement, including crime prevention strategies. | |
| PURPOSE/ REQUIRED ACTION: The purpose of this agenda item is to discuss and potentially authorize recruitment of two additional Police Officers for the Burien City Police Department. | | |
| BACKGROUND (Include prior Council action & discussion): The City's Adopted Strategic Plan 2017-2020 identifies the Goal of <i>Safe Community</i> . 96% of respondents to the March 2016 Community Survey also identified Public Safety as a priority. The request for early action on this Strategic Plan Initiative involves the hire of two officers—one patrol officer and one sergeant—for the Burien City Police Department. The addition of these officers will address community desire for an increased police presence and crime prevention. Early Action is requested due to the lengthy hiring and training process, which is an average of six months. Section 1 of the attached Early Action Memorandum provides the Strategic Goal and Initiative; the Anticipated and Ongoing Costs; Indication of Need; and Reason for Requesting Early Action. With a potential hire date of September 1, the cost for the remainder of 2016 is approximately \$133,000. There are sufficient funds available in the Police budget to cover these costs. The estimated fully-loaded annual cost for 2017 is \$220,000 for the Sergeant and \$195,000 for the officer, for a total of \$415,000. | | |
| OPTIONS (Including fiscal impacts): 1. Approve the hire of a Patrol Officer and a Sergeant. 2. Do not approve the proposed hire of a Patrol Officer and a Sergeant to the Burien City Police Department. | | |
| Administrative Recommendation: Authorize the City Manager to approve the hires as proposed. | | |
| Advisory Board Recommendation: N/A | | |
| Suggested Motion: I move to approve the recruitment of a Patrol Officer and a Sergeant to the Burien City Police Department. | | |
| Submitted by: Administration _____ City Manager _____ | | |
| Today's Date: July 26, 2016 | | File Code: R://cc/AgendaBill2016/080116cm-2 Early Action Police.docx |



Burien

Washington, USA

400 SW 152nd Street • Suite 300 • Burien, WA 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

MEMORANDUM

Date: July 27, 2016
To: Kamuron Gurol, City Manager
From: Laura Crandall, Management Fellow
Topic: Request for Early Action on Strategic Plan Initiatives

The City of Burien's Adopted Strategic Plan identifies City work priorities and is intended to inform the budgeting process and work plans for the next two biennia. Some items identified as priorities during the Plan's formation were also indicated as top concerns for Burien's citizens in the most recent Community Survey.

Staff are requesting Council approval for early action on two specific initiatives: enhancing public safety, and enhancing programs for youth and teens.

The specific actions on these initiatives are:

- Hire one police sergeant and one police officer.
- Modify a position within the PaRCS Department to reflect current and future work program duties.
- Offer an after school recreation program at Highline High School, including an enhanced intercity teen basketball program. This would be a partnership between Burien's Parks, Recreation and Cultural Services (PaRCS) Department and Highline School District.

In requesting early action for these two initiatives, adoption would also presume their inclusion in the proposed 2017/18 budget. Both the pro-rated costs and the annual costs are provided on page 2.

1. Enhance Public Safety

Strategic Plan Goal, *Safe Community*: **1.a** Support community interest to build staffing capacity for both supervision and response. **1.b.** Increase community engagement, including crime prevention strategies. *Details on how these strategies are addressed is in the segment entitled **Indication of Need**.*

Proposed Action: Hire two additional law enforcement officers: one sergeant and one police officer, resulting in increased police presence through foot patrols, crime prevention through proactive policing, and an expanded capacity for supervision and response for those proactive efforts.

Anticipated Cost: Annual projected costs are pro-rated for the period of September 1, 2016 through December 31, 2016.

| <i>Position</i> | <i>Pro-rated Cost 2016</i> | <i>Annual Cost</i> |
|--------------------------|----------------------------|--------------------|
| <i>Police Officer</i> | \$63,000 | \$195,000 |
| <i>Sergeant</i> | \$70,000 | \$220,000 |
| <i>Total Cost</i> | \$133,000 | \$415,000 |

Indication of Need:

High-priority goals would be providing more proactive police services and reducing crime in affected areas, with emphasis on downtown; and making efforts to reduce over time the number of arrests and dispatched calls. A secondary goal would be to better address the number of homeless juveniles and adults through proactive efforts with neighborhoods and residents, and more effective connections to social services.

Crimes and dispatched calls for service have steadily risen since 2011. Dispatched calls have increased by 28% while Part 1 crimes (violent or property crimes) have remained flat at 55 crimes per 1,000 residents. However, some types of crime have steadily increased. Larceny is up 13%, vehicle theft 8%, and thefts from vehicles by 45%. Arrests also increased, by 24%. During this time, our commissioned staff has not increased; it remains one of the lowest in the region at 1.03 per 1,000 residents. This has resulted in an increase of 31% in calls handled per officer since 2011.

To address the increase in dispatched calls for service, two proactive policing detectives were reassigned to patrol. This change decreased proactive policing capabilities by 40%. The absence of proactive detectives prohibits Burien Police from more effectively collaborating with other agencies and social service providers to reduce or eliminate problem areas in our community.

92% of respondents to Burien’s Community Survey (March, 2016) stated a preference for improving (49%) or maintaining (43%) provisions for public safety and crime prevention. 47% said crime reduction is a top issue, with crime/safety being respondents’ number one concern. The Council noted this as a priority as well during the strategic planning process.

Addressing Strategic Initiatives: The addition of two police—one officer and one sergeant—would address Strategic Initiatives **1.a** and **1.b**. by **increasing** police capabilities in:

- Working with the Highline School District to address youth at-risk, truant youth, and youth-on-youth assaults. **(1.b.)**
- Working with social service providers to make referrals for residents suffering from mental health issues and drug addictions. **(1.b.)**
- Partnering with city’s local businesses and Discover Burien to address business related complaints including shoplifting, assault; public urination and public drunkenness; and trespassing. **(1.a; 1.b.)**
- Addressing illegal camping and trespassing complaints and junk vehicle investigations. **(1.b.)**
- Working with city code enforcement officials to investigate and resolve complaints regarding vacant homes with squatters. **(1.a.; 1.b.)**

Reason(s) for Requesting Early Action: Burien hires police through the King County Sherriff’s department. The hire of an officer typically takes 6 months from date of hire to start of service due to the training program and schedule.

Because of the gap between date of hire and date of service, officers authorized in September 2016 would begin service in March 2017. To be responsive to constituent concerns and council priorities, early action is requested so that additional officers can join our community as soon as possible.

2.a Enhance Programs for Youth and Teens

Strategic Plan Goal, *Healthy Community*:

Strategies:

5.b Enhance programs for youth and teens, with a focus on City-subsidized programs.

6.b Support success for all Burien children by further strengthening our partnership with Highline Public Schools.

Proposed Action: Offer a free-of-charge after school recreation program for high school students at Highline High School and enhance the current intercity teen basketball program; develop additional program proposals for future City Council review that would further enhance our delivery of after school activities for youth and teens.

Program Details: The proposed **after school program** is modeled after the successful four day per week program that Burien PaRCS currently offers at Sylvester Middle School. The Sylvester program was highlighted in a presentation to the Council on July 18, 2016.

The program will include physical activities in the gym and outdoors, and enrichment and special interest club-type activities in classrooms. The variety in programming, the location, and the drop-in structure serve to maximize the program's appeal and accessibility. **(5.a, 6.b)**

This program would serve teens who need or want somewhere to go after school. In addition, students with after school jobs or family commitments that may have precluded them from involvement on a sports team or a club might be able to take part in the proposed program because of the flexible drop-in structure. **(5.b)**

The **intercity teen basketball program** follows up on a very successful pilot program started in 2016, in which high school teens participate on a Burien team that plays in a multicounty league. This fills a significant unmet need--especially for teen boys--for organized basketball instead of drop-in play. **(5.b)**

The programs will serve over 35 students per day during the school year, and would provide more than 600 hours of programs. This totals almost 27,000 hours of student participation in healthy enrichment and movement activities throughout the school year. The flexible nature of the drop-in program and the regularity of the basketball program maximize the opportunity for student involvement, and for students to tailor their attendance according to their needs, availability, and desired level of participation.

Anticipated Cost: \$16,800 pro-rated for the period of September 1, 2016 through December 31, 2016.

Ongoing Cost: \$51,500 annual projected costs beginning January 1, 2017.

Indication of need: Currently, City recreation programming for high school aged youth is very limited and does not provide an option offered at Highline High School on a drop in basis. Involvement in sports and after school programs is shown to be effective in reducing delinquency, alcohol, tobacco, and drug use in teens, and to create lasting habits for healthy movement. Artistic and exploratory activities have been shown to improve academics, and sometimes these new experiences develop into hobbies or influence a teen's career path. **(5.b)**

Reason(s) for Requesting Early Action: Public school begins on September 1, 2016, and both the School and PaRCS would like to begin the program near the start of the school year.

2.b Modify a Position Within the Parks, Recreation and Cultural Services Department

Strategic Plan Goal, *Healthy Community*: 5.b Enhance programs for youth and teens, with a focus on City-subsidized programs.

Proposed Action: Reclassify a position within the PaRCS Department for an employee that has been working out of class, and to better reflect work program duties.

Anticipated Cost: \$4,400 pro-rated for the period of September 1, 2016 through December 31, 2016.

Ongoing Cost: \$13,100 annual projected costs beginning January 1, 2017.

Indication of Need: The PaRCS Department position of Recreation Leader III does not sufficiently encompass the duties as currently performed by a Recreation Leader III. A reclassification of the incumbent's position to Youth Program Assistant is requested.

The success of existing PaRCS youth programs, such as the Sylvester Middle School program, has encouraged Highline High School and Burien's PaRCS department to provide an after school program for teens, as detailed in **Section 2.a** of this memorandum. The program cannot be provided without the Youth Program Assistant.

Furthermore, the Youth Program Assistant will be responsible for maintaining existing quality programs, developing new ones, and strengthening existing partnerships with the Highline School District. The position will also provide outreach to youth, prepare promotional materials, and complete program evaluations and related participant quality assurance measures.

Reasons for Requesting Early Action: To continue development and operation of programs for youth and teens, including the start of the after school program at Highline High School and the intercity teen basketball program.

**CITY OF BURIEN
AGENDA BILL**

| | | |
|--|--|--|
| Agenda Subject: Discussion and Potential Action to Approve the Establishment and Operation of an After School Program for Teens at Highline High School, Enhance the Current Intercity Teen Basketball Program, Authorize Modification of a Staff Position. | | Meeting Date: August 1, 2016 |
| Department: PaRCS Department | Attachments: 1. Early Action Memorandum, Sections 2.a and 2.b. 2. Financial Policies E.6 and J.1. | Fund Source: General Fund Activity Cost: \$21,200 Amount Budgeted: Unencumbered Budget Authority: \$0 |
| Contact: Steve Roemer, PaRCS Director | | |
| Telephone: (206) 248-5513 | | |
| Adopted Initiative: Yes | Initiative Description: Strategic Plan Goal, <i>Healthy Community</i>: 5.b. Enhance programs for youth and teens, with a focus on City-subsidized programs. 6.b Support success for all Burien children by further strengthening our partnership with Highline Public Schools. | |

PURPOSE/ REQUIRED ACTION:

The purpose of this agenda item is to discuss and potentially approve a new after school program for teens, in partnership with Highline High School; and to enhance the current intercity teen basketball program; and to reclassify a Recreation Leader III to a Youth Program Assistant.

BACKGROUND (Include prior Council action & discussion):

The City’s Adopted Strategic Plan 2017-2020 identifies the Goal of *Healthy Community*.

This request references the *Healthy Community* Goal and Strategic Plan Initiatives 5.b and 6.b. In partnership with Highline High School, Burien’s Parks, Recreation and Cultural Services (PaRCS) Department proposes to offer an after school recreation program at Highline High School, and to enhance an existing intercity teen basketball program. A position reclassification is also required to begin the after school program and the enhancement.

In keeping with Financial Policies E.6 and J.1 (Attachment 1), staff is proposing the City Council approve a modification to the current Recreation Leader III position in the PaRCS Department. Overall, the number of budgeted FTE’s remains the same. The City Manager has authority to modify organizational structures as needed to address performance improvements.

The modification involves a Recreation Leader III to be reclassified to a Youth Program Assistant. The incumbent has been performing functions beyond the original scope of duties. The Youth Program Assistant would continue with existing Recreation Leader III duties, and would add developing new recreation programs for youth and teens. The position will coordinate with school district and other partners to develop programs, provide outreach to youth, prepare promotional documents, and complete program evaluations and related participant quality assurance measures.

The table below shows the fiscal impact of the position modification.

| Current Position | Current FTE | Current Pay Grade | Current Pay Range | Proposed Position | Proposed FTE | Proposed Pay Grade | Proposed Pay Range |
|-----------------------|-------------|-------------------|-------------------|-------------------------|--------------|--------------------|--------------------|
| Recreation Leader III | 1.0 | 260 | \$2,377 – \$2,890 | Youth Program Assistant | 1.0 | 450 | \$3,801 - \$4,621 |

The Recreation Leader III reclassification represents a \$13,100 annual expense, as compared to Step 1 (Year 1) of the Youth Program Assistant, and a \$25,000 expense compared to Step 5. The pro-rated 2016 expense for the After School and Teen Basketball program staff and supplies totals \$16,800, while the pro-rated expense of the position reclassification totals \$4,400.

The cost savings from the Parks Development and Operations Manager position's current vacancy in 2016 will cover the costs for the reclassified Youth Program Assistant for the remainder of 2016. The future expense associated with the Youth Program Assistant position is proposed to be covered by increased sales tax revenue.

Sections 2.a and 2.b of the attached Early Action Memorandum provide more information regarding the Strategic Goal and Initiative; the Anticipated and Ongoing Costs; Indication of Need; and Reason for Requesting Early Action.

Early Action is requested in order to begin the program and the enhancement at the start of the school year: September 1, 2016.

OPTIONS (Including fiscal impacts):

1. Approve the establishment and operation of the after school program for teens, and the enhancement of the current intercity teen basketball program; and the reclassification of the Recreation Leader III to Youth Program Assistant.
2. Do not approve the proposed program and enhancement, or the position reclassification.

Administrative Recommendation:

Approve the proposed after school program, basketball program enhancement, and position reclassification.

Advisory Board Recommendation:

N/A

Suggested Motion:

I move to approve the establishment and operation of the after school program for teens, and the enhancement of the current intercity teen basketball program; and the reclassification of the Recreation Leader III to Youth Program Assistant.

Submitted by:

Administration _____

City Manager _____

Today's Date: July 21, 2016

File Code: R://cc/Agendabill2016/080116cm-2 Early Action Parks.docx



Burien

Washington, USA

400 SW 152nd Street • Suite 300 • Burien, WA 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

MEMORANDUM

Date: July 27, 2016
To: Kamuron Gurol, City Manager
From: Laura Crandall, Management Fellow
Topic: Request for Early Action on Strategic Plan Initiatives

The City of Burien's Adopted Strategic Plan identifies City work priorities and is intended to inform the budgeting process and work plans for the next two biennia. Some items identified as priorities during the Plan's formation were also indicated as top concerns for Burien's citizens in the most recent Community Survey.

Staff are requesting Council approval for early action on two specific initiatives: enhancing public safety, and enhancing programs for youth and teens.

The specific actions on these initiatives are:

- Hire one police sergeant and one police officer.
- Modify a position within the PaRCS Department to reflect current and future work program duties.
- Offer an after school recreation program at Highline High School, including an enhanced intercity teen basketball program. This would be a partnership between Burien's Parks, Recreation and Cultural Services (PaRCS) Department and Highline School District.

In requesting early action for these two initiatives, adoption would also presume their inclusion in the proposed 2017/18 budget. Both the pro-rated costs and the annual costs are provided on page 2.

1. Enhance Public Safety

Strategic Plan Goal, *Safe Community*: **1.a** Support community interest to build staffing capacity for both supervision and response. **1.b.** Increase community engagement, including crime prevention strategies. *Details on how these strategies are addressed is in the segment entitled **Indication of Need**.*

Proposed Action: Hire two additional law enforcement officers: one sergeant and one police officer, resulting in increased police presence through foot patrols, crime prevention through proactive policing, and an expanded capacity for supervision and response for those proactive efforts.

Anticipated Cost: Annual projected costs are pro-rated for the period of September 1, 2016 through December 31, 2016.

| <i>Position</i> | <i>Pro-rated Cost 2016</i> | <i>Annual Cost</i> |
|--------------------------|----------------------------|--------------------|
| <i>Police Officer</i> | \$63,000 | \$195,000 |
| <i>Sergeant</i> | \$70,000 | \$220,000 |
| <i>Total Cost</i> | \$133,000 | \$415,000 |

Indication of Need:

High-priority goals would be providing more proactive police services and reducing crime in affected areas, with emphasis on downtown; and making efforts to reduce over time the number of arrests and dispatched calls. A secondary goal would be to better address the number of homeless juveniles and adults through proactive efforts with neighborhoods and residents, and more effective connections to social services.

Crimes and dispatched calls for service have steadily risen since 2011. Dispatched calls have increased by 28% while Part 1 crimes (violent or property crimes) have remained flat at 55 crimes per 1,000 residents. However, some types of crime have steadily increased. Larceny is up 13%, vehicle theft 8%, and thefts from vehicles by 45%. Arrests also increased, by 24%. During this time, our commissioned staff has not increased; it remains one of the lowest in the region at 1.03 per 1,000 residents. This has resulted in an increase of 31% in calls handled per officer since 2011.

To address the increase in dispatched calls for service, two proactive policing detectives were reassigned to patrol. This change decreased proactive policing capabilities by 40%. The absence of proactive detectives prohibits Burien Police from more effectively collaborating with other agencies and social service providers to reduce or eliminate problem areas in our community.

92% of respondents to Burien’s Community Survey (March, 2016) stated a preference for improving (49%) or maintaining (43%) provisions for public safety and crime prevention. 47% said crime reduction is a top issue, with crime/safety being respondents’ number one concern. The Council noted this as a priority as well during the strategic planning process.

Addressing Strategic Initiatives: The addition of two police—one officer and one sergeant—would address Strategic Initiatives **1.a** and **1.b**. by **increasing** police capabilities in:

- Working with the Highline School District to address youth at-risk, truant youth, and youth-on-youth assaults. **(1.b.)**
- Working with social service providers to make referrals for residents suffering from mental health issues and drug addictions. **(1.b.)**
- Partnering with city’s local businesses and Discover Burien to address business related complaints including shoplifting, assault; public urination and public drunkenness; and trespassing. **(1.a; 1.b.)**
- Addressing illegal camping and trespassing complaints and junk vehicle investigations. **(1.b.)**
- Working with city code enforcement officials to investigate and resolve complaints regarding vacant homes with squatters. **(1.a.; 1.b.)**

Reason(s) for Requesting Early Action: Burien hires police through the King County Sherriff’s department. The hire of an officer typically takes 6 months from date of hire to start of service due to the training program and schedule.

Because of the gap between date of hire and date of service, officers authorized in September 2016 would begin service in March 2017. To be responsive to constituent concerns and council priorities, early action is requested so that additional officers can join our community as soon as possible.

2.a Enhance Programs for Youth and Teens

Strategic Plan Goal, *Healthy Community*:

Strategies:

5.b Enhance programs for youth and teens, with a focus on City-subsidized programs.

6.b Support success for all Burien children by further strengthening our partnership with Highline Public Schools.

Proposed Action: Offer a free-of-charge after school recreation program for high school students at Highline High School and enhance the current intercity teen basketball program; develop additional program proposals for future City Council review that would further enhance our delivery of after school activities for youth and teens.

Program Details: The proposed **after school program** is modeled after the successful four day per week program that Burien PaRCS currently offers at Sylvester Middle School. The Sylvester program was highlighted in a presentation to the Council on July 18, 2016.

The program will include physical activities in the gym and outdoors, and enrichment and special interest club-type activities in classrooms. The variety in programming, the location, and the drop-in structure serve to maximize the program's appeal and accessibility. **(5.a, 6.b)**

This program would serve teens who need or want somewhere to go after school. In addition, students with after school jobs or family commitments that may have precluded them from involvement on a sports team or a club might be able to take part in the proposed program because of the flexible drop-in structure. **(5.b)**

The **intercity teen basketball program** follows up on a very successful pilot program started in 2016, in which high school teens participate on a Burien team that plays in a multicounty league. This fills a significant unmet need--especially for teen boys--for organized basketball instead of drop-in play. **(5.b)**

The programs will serve over 35 students per day during the school year, and would provide more than 600 hours of programs. This totals almost 27,000 hours of student participation in healthy enrichment and movement activities throughout the school year. The flexible nature of the drop-in program and the regularity of the basketball program maximize the opportunity for student involvement, and for students to tailor their attendance according to their needs, availability, and desired level of participation.

Anticipated Cost: \$16,800 pro-rated for the period of September 1, 2016 through December 31, 2016.

Ongoing Cost: \$51,500 annual projected costs beginning January 1, 2017.

Indication of need: Currently, City recreation programming for high school aged youth is very limited and does not provide an option offered at Highline High School on a drop in basis. Involvement in sports and after school programs is shown to be effective in reducing delinquency, alcohol, tobacco, and drug use in teens, and to create lasting habits for healthy movement. Artistic and exploratory activities have been shown to improve academics, and sometimes these new experiences develop into hobbies or influence a teen's career path. **(5.b)**

Reason(s) for Requesting Early Action: Public school begins on September 1, 2016, and both the School and PaRCS would like to begin the program near the start of the school year.

2.b Modify a Position Within the Parks, Recreation and Cultural Services Department

Strategic Plan Goal, *Healthy Community*: 5.b Enhance programs for youth and teens, with a focus on City-subsidized programs.

Proposed Action: Reclassify a position within the PaRCS Department for an employee that has been working out of class, and to better reflect work program duties.

Anticipated Cost: \$4,400 pro-rated for the period of September 1, 2016 through December 31, 2016.

Ongoing Cost: \$13,100 annual projected costs beginning January 1, 2017.

Indication of Need: The PaRCS Department position of Recreation Leader III does not sufficiently encompass the duties as currently performed by a Recreation Leader III. A reclassification of the incumbent's position to Youth Program Assistant is requested.

The success of existing PaRCS youth programs, such as the Sylvester Middle School program, has encouraged Highline High School and Burien's PaRCS department to provide an after school program for teens, as detailed in **Section 2.a** of this memorandum. The program cannot be provided without the Youth Program Assistant.

Furthermore, the Youth Program Assistant will be responsible for maintaining existing quality programs, developing new ones, and strengthening existing partnerships with the Highline School District. The position will also provide outreach to youth, prepare promotional materials, and complete program evaluations and related participant quality assurance measures.

Reasons for Requesting Early Action: To continue development and operation of programs for youth and teens, including the start of the after school program at Highline High School and the intercity teen basketball program.

EXCERPT

City of Burien Financial Policies

E.6 In accordance with state law, the City Manager is authorized to transfer budgeted amounts within any fund; however, any revisions that alter the total expenditure authority (appropriation) of a fund, that increase the total number of authorized employee positions, or that increase any salary range within the pay classification system in the budget by more than 5% must be approved by the City Council.

J.1 The City Manager will periodically review the City's organizational structure to assure that it is responsive to current conditions; and to eliminate service duplication within the organization and with other local government jurisdictions. Periodic performance audits may be used to assess organizational costs and effectiveness. Periodic budget reviews shall be made to examine departmental and/or program line-item costs. The City Manager has the authority to revise the organizational structure to improve performance and address opportunities, within the adopted budget.

**CITY OF BURIEN
AGENDA BILL**

| | | |
|---|--|-------------------------------------|
| Agenda Subject: Review of Council Proposed Agenda Schedule | | Meeting Date: August 1, 2016 |
| Department: City Manager | Attachments: Proposed Agenda Schedule | Fund Source: N/A |
| Contact: Monica Lusk, City Clerk | | Activity Cost: N/A |
| Telephone: (206) 248-5517 | | Amount Budgeted: N/A |
| Adopted Initiative: Yes No X | Initiative Description: N/A | |
| PURPOSE/REQUIRED ACTION: | | |
| The purpose of this agenda item is for Council to review the proposed City Council meeting schedule. New items or items that have been rescheduled are in bold. | | |
| BACKGROUND (Include prior Council action & discussion): | | |
| Per the City Council Meeting Guidelines, the proposed meeting schedule is reviewed at each meeting. | | |
| OPTIONS (Including fiscal impacts): | | |
| <ol style="list-style-type: none"> 1. Review the schedule and add, delete, or move items. 2. Review the schedule and make no modifications. | | |
| Administrative Recommendation: Review the schedule and provide direction to staff. | | |
| Advisory Board Recommendation: N/A | | |
| Suggested Motion: None required. | | |
| Submitted by: Administration  | City Manager  | |
| Today's Date: July 27, 2016 | File Code: <u>B:/CC/Agenda Bills 2016/072516cm-1 Rev Agenda Schedule</u> | |

**CITY OF BURIEN
COUNCIL PROPOSED AGENDA SCHEDULE
2016**

SUMMER SCHEDULE (JUN – AUG)

August 15, 7 pm Regular Meeting - CANCELED

August 22, 7 pm Special Meeting

Presentation on the Financial Policies and General Budget Discussion.

(Finance – Rescheduled from 8/1/16)

First Public Hearing on the Revenue Sources/Expenditures.

(Finance – Rescheduled from 8/1/16)

Public Hearing, Discussion and Potential Action Approving Port of Seattle's Application for Subdivision Vacations, Alterations and Right-of-Way Vacations.

(Community Development)

Discussion and Potential Action on Port of Seattle's Grant Supporting Economic Development.

(City Manager – Rescheduled from 7/25/16)

Discussion on and Potential Action to Adopt Ordinance No. 650, Amending the 2015-2016 Biennial Budget to Recognize Revenues and Expenditures Related to Refunding the 2006 LTGO Bonds.

(Finance – Rescheduled from 9/1/16)

Panel Discussion on Solid Waste/Recycling.

- Recology Update
- Mandatory Garbage Services
- Plastic Bag Ban

(Public Works – Rescheduled from 8/1/16)

Review of Council Proposed Agenda Schedule.

(City Manager)

September 5, Regular Meeting CANCELED – Labor Day Holiday

September 12, 7 pm Special Meeting (TENTATIVE)

September 19, 7 pm Regular Meeting

Introduction/Discussion on Ordinance No. 647, Adopting Highline Public Schools School Impact Fee.

(Community Development)

Presentation on the Preliminary Operating Budget.

(Finance)

Discussion on the Property Tax Levy.

(Finance)

Discussion on Proposed Surface Water Management (SWM) Rates.

(Finance)

Introduction on Significant Tree Retention Zoning Code Amendments.

(Community Development)

Potential Action Approving Port of Seattle's Application for Subdivision Vacations, Alterations and Right-of-Way Vacations. (IF NEEDED)

(Community Development)

Review of Council Proposed Agenda Schedule.

(City Manager)

September 26, 7 pm Study Session

Joint Meeting of the City Council and Parks & Recreation Board.

(Parks)

Follow-Up Discussion on Downtown Mobility Study. (TENTATIVE)

(City Manager – Council direction on 7/18/16)

Review of Council Proposed Agenda Schedule.

(City Manager)

Presentation and Potential Action on Branding. (TENTATIVE)

(City Manager)

October 3, 7 pm Regular Meeting

- Motion to Adopt Ordinance No. 647, Adopting Highline Public Schools Impact Fee.
(Community Development)
- Discussion and Potential Action on Ordinance No. 648, Regarding Significant Tree Retention Zoning Code Amendments.
(Community Development)
- Discussion on Update to the Low Impact Development (LID) Codes.
(Public Works)
- Discussion on 2017 Regional, State and Federal Legislative Agenda.
(City Manager)
- Presentation on Human Services Funding.
(Finance)
- Presentation on the Preliminary Capital Improvement Program (CIP) Budget.
(Finance)
- Review of Council Proposed Agenda Schedule.
(City Manager)

October 17, 7 pm Regular Meeting

- Motion to Adopt Ordinance No. 648, Regarding Significant Tree Retention Zoning Code Amendments. (IF NEEDED)
(Community Development)
- Motion to Adopt Ordinances Regarding Low Impact Development (LID).
(Public Works)
- Discussion and Potential Action on 2017 Regional, State and Federal Legislative Agenda.
(City Manager)
- Second Public Hearing on Revenue Sources/Expenditures.
(Finance)
- Discussion on the Preliminary Operating and Capital Improvement Program (CIP) Budget Follow-Up.
(Finance)
- Discussion on the Financial Policies.
(Finance)
- Review of Council Proposed Agenda Schedule.
(City Manager)

October 24, 7 pm Study Session

- Discussion on the Preliminary Operating and Capital Improvement Program (CIP) Budget Follow-Up. (IF NEEDED)
(Finance)
- Discussion on City Council Meeting Guidelines.
(City Manager)
- Review of Council Proposed Agenda Schedule.
(City Manager)

November 7, 7 pm Regular Meeting

- Discussion on Amendments to BMC Regarding Airport Noise Reduction.
(Community Development - Rescheduled from 5/16/16)
- Discussion on the 2017-2018 Budget Ordinance.
(Finance)
- Introduction/Discussion on Ordinance No. 652, Minor Zoning Code Amendments.
(Community Development)
- Discussion on the Property Tax Levy.
(Finance)
- Discussion on the Proposed Surface Water Management (SWM) Rates.
(Finance)
- Motion to Adopt Ordinance No. 651, Regarding Low Impact Development Zoning Code Amendments. (If Needed)
(Public Works)
- Review of Council Proposed Agenda Schedule.
(City Manager)

November 21, 6 p.m. - Special Meeting: for the purpose of holding an Executive Session to discuss the performance of a public employee per RCW 42.30.110(1)(g)

7 pm Regular Meeting

Discussion and Potential Action to Adopt Ordinance No. 652, Minor Zoning Code Amendments.

(Community Development)

Introduction on 2016 Comprehensive Plan Amendments.

(Community Development)

Motion to Adopt Ordinance No. xxx, Setting the 2017 Property Tax Levy.

(Finance)

Motion to Adopt the Financial Policies.

(Finance)

Motion to Approve Ordinance No. xxx, Adopting the 2017-2018 Biennial Budget.

(Finance)

Motion to Approve Ordinance No. xxx, Adopting the Surface Water Management (SWM) Rates.

(Finance)

Motion on Amendments to BMC Regarding Airport Noise Reduction.

(Community Development - Rescheduled from 6/6/16)

Review of Council Proposed Agenda Schedule.

(City Manager)

November 28, 7 pm Study Session

Review of Council Proposed Agenda Schedule.

(City Manager)

December 5, 6 p.m. - Special Meeting: for the purpose of holding an Executive Session to discuss the performance of a public employee per RCW 42.30.110(1)(g)

7 pm Regular Meeting

Discussion and Potential Action on 2016 Comprehensive Plan Amendments.

(Community Development)

Review of Council Proposed Agenda Schedule.

(City Manager)

December 19, 7 pm Regular Meeting

Motion to Adopt Ordinance No. xxx, Regarding 2016 Comprehensive Plan Amendments. (If Needed)

(Community Development)

Review of Council Proposed Agenda Schedule.

(City Manager)

December 26, Study Session CANCELLED – Christmas Holiday

FUTURE AGENDA ITEMS (identified by Council)

Low Priorities (1/24 Council Retreat)

- a. Discussion on Wi-Fi Service in Common Areas (*Council direction on 9/15/14*)
- b. Discussion on Establishing Multiple Rates Within the Business and Occupation (B&O) Tax According to Different Sizes or Types of Businesses (*Council direction on 11/17/14*)

2016 FUTURE AGENDA ITEMS (identified by Staff)

- a. BMC Revisions Regarding Right-of-Way (*Staff on 10/14/14*)
- b. Public Works Fee Schedule Modifications (*Staff on 1/9/15*)
- c. Establishing Development Fee Implementation Dates (*Staff on 1/9/15*)
- d. Downtown Center Planning Effort (Consolidation of Downtown Vision, Policies and Actions with Outside Planning Assistance, Incorporating Issues such as Hotel/Entertainment/Arts District, Parking, Traffic Flow and Street Network, Pedestrian Way Finding, Sidewalk Art and Park Space with Participation by all City Departments, Downtown Focused Organizations and Businesses) (*Staff on 1/9/15*)
- e. Valley View Sewer Easement (*Staff on 9/15/15*)
- f. Discussion on and Potential Action on Adopting Permit Technology Fees (*Staff on 3/8/16*)
- g. Discussion on Business License Code Update (*Staff on 3/8/16*)

2017 FUTURE AGENDA ITEMS (identified by Staff)

- a. 2016 Title 17 Subdivision Code Major Revision (*Staff on 1/9/15 – Rescheduled from 2016*)
- b. Uninhabitable Buildings (*Staff on 8/18/15 – Rescheduled from 2016*)
- c. Discussion Regarding Utility Franchises (*Staff on 11/23/15 – Rescheduled from 2016*)
- d. Discussion Regarding Permit Tracking System Modification/Replacement (*Staff on 1/9/15 – Rescheduled from 2016*)
- e. Discussion on and Potential Action on Adopting a Credit Card Convenience Fee (*Staff on 1/19/16 – Rescheduled from 2016*)
- f. Sign Code Update (*Staff on 3/22/16*)



Burien

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MEMORANDUM

TO: Honorable Mayor and Members of the City Council
FROM: Kamuron Gurol, City Manager
DATE: August 1, 2016
SUBJECT: City Manager's Report

I. INTERNAL CITY INFORMATION

A. Seahurst Park Picnic Shelter Reservations See Continued Growth

This is the second summer Burien Parks, Recreation & Cultural Services (PaRCS) is using an online picnic shelter booking system, and revenues continue to climb. By the end of May, revenues were 13% higher than they were for the same time period in 2015. The new system provides flexibility for the public in making reservations and increases efficiency for staff. With three waterfront shelters facing the Olympic Mountains, 0.75 miles of Puget Sound beach, beautiful forested trails, and other amenities, Seahurst Park remains a huge attraction for both our residents and the regional community.

B. Half-Day Kids Special Interest Camps

In addition to Camp Craze and Summer Teen Scene (STS), other summer opportunities are available for kids with specific interests. Sixteen (16) individual half-day camps are being offered for the first time this year, with LEGO Camp having the highest registration so far. This four-day camp began July 5 and was held at the Moshier Arts Center.

C. Annual Reports Received from Parks Advisory Board and Arts Commission (Page 79)

Each year, the Burien Municipal Code calls for two annual reports from groups staffed by the PaRCS Department:

PARKS ADVISORY BOARD: "Submit to the city council during June of each year a report of accomplishments for the previous year and work-plan recommendations for the development and operation of the parks and recreation programs and facilities, for the information of and as a recommendation to the city council in preparing the annual parks and recreation budget" - BMC 2.55.060(5).

ARTS COMMISSION: "Submit to the city council during June of each year a report of accomplishments for the previous year and work-plan recommendations for the promotion or development of artistic and cultural activities for the upcoming year" - BMC 2.60.060(8).

The annual reports are attached for review.

D. Low Impact Development (LID) Code Update (Page 87)

Staff has been working diligently on the update of the City's LID Code, and the updates are on target to be completed prior to the December 31, 2016, Permit deadline. The attached memo is a progress report of our current status, including our public outreach process, the LID code barriers analysis, and the update to our stormwater design manual, including adoption of a new manual. The proposed changes will be presented to the Planning Commission in August, and to Council in October.

E. Eagle Landing Stairway Evaluation (Page 91)

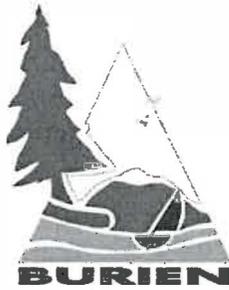
City staff has been working with GeoEngineers to evaluate safety and erosion issues at Eagle Landing Park. The first issue is assessing the feasibility of reopening a portion of the stairs leading down to the beach. The attached report from GeoEngineers recommends the City reopen the stairs down to the 6th landing from the top, remove all landings and stairways below that, and reconfigure the 6th landing to prevent or limit park users from climbing over and proceeding further down the slope. Staff agrees that this proposal would provide access to a portion of the stairs for exercise and recreation while also providing a safety buffer from the slide and associated tree fall occurring below. A budget request for this work will be needed once costs are determined. The second issue being evaluated is the continuing erosion just below the parking area due to stormwater runoff flowing over an exposed hillside. GeoEngineers is recommending the City install a rock-lined channel just downslope from the start of the trail where stormwater currently exits a culvert and flows down the hill. This channel will be sized to safely convey these flows down the slope where they can naturally disperse into an existing flatter area below. This maintenance work would likely be done by the City crew. The situation continues to be monitored by engineering staff and additional maintenance work may be done as needed.

II. Notices: (Page 99)

The following (attached) Notices were published:

- Notice of Application & Notice of Public Hearing: File No. PLA 16-1528; Jeffrey Utterback, Port of Seattle; The Burien City Council will hold a public hearing on August 22, 2016, at 7:00 pm in the Council Chambers to receive

- public comments on a proposal to vacate three subdivisions, alter two subdivisions and vacate abutting streets. A total of 39 lots and three tracts will be removed and/or combined encompassing an approximate area of 10 acres. The intended result is to create a parcel of sufficient size to accommodate a future commercial/airport related use.
- Public Hearing Notice: The City of Burien Planning Commission will hold a public hearing on July 27, 2016, at 7:00 pm at Burien City Hall to receive public comments on proposed amendments to zoning code regulations pertaining to school impact fees. The proposed amendments will establish a school impact fee program for the Highline School District No. 401 to provide for joint public and private financing of school facilities.



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MEMORANDUM

TO: Mayor Lucy Krakowiak and City Council Members
FROM: Parks, Recreation & Cultural Services (PaRCS) Department Advisory Board
DATE: August 1, 2016
SUBJECT: PaRCS Advisory Board – 2015 Annual Report

The PaRCS Advisory Board makes recommendations regarding the acquisition, promotion, improvements, maintenance, use and recreational programming of City of Burien parks. The Burien PaRCS Department provides quality services and facilities, which contribute to the economic development of our city, enhance the quality of life for our citizens, and promote the environmental stewardship of our natural resources.

Board Accomplishments

- Provided comments and public venue for public meetings and discussion on the Dottie Harper Playground renovation, Burien Toyota and Chevrolet Dog Park, potential Future Park locations, the Town Square Fountain repairs, the Environmental Science Center, Seahurst Park Concessions and the I-CANN Grant from King County.
- Toured the new NERA development, including the Miller Creek Trail. .
- Board members reviewed and provided revisions to staff for the Council adopted Commissions Handbook. .
- Provided staff with discussion and feedback on Recreation revenues and participation.
- Provided staff with discussion and feedback for ongoing operational and capital improvement projects throughout the year.

Department Actions

Parks Division:

- Completed the replacement of the Dottie Harper Park Playground, which included funding from the Federal Community Development Block Grant program. (2 year project)
- Presented the Seahurst Park Restoration project at the state Salmon Recovery Conference and the Washington Recreation & Park Association Conference. Project received a “Local Outstanding Civil Engineering Achievement Award” and a WRPA “Facilities and Parks Spotlight Award” in 2015. (7 year project)
- Completed the Burien Toyota and Chevrolet Dog Park. (2 year project)
- Provided quality facilities and support services for the department’s daily operations, special events, variety of public programs and activities, building and picnic reservations.

- Collaborated with PW through a Miller-Walker Basin Stormwater Retrofit Project Ranking process to establish the Moshier Park Complex with the #1 and #2 ranked projects. State DOE funding has been acquired for design as a result of this high ranking.
- Constructed the Pulse Tennis Play Game at Lake Burien Memorial School Park, which included funding from the King County Youth Sports and Facilities Grant program.
- Other minor capital projects included: partial roof replacements at the Annex, replacement of HVAC system components at the Annex, exterior painting, roof repairs and exterior door replacements at the Moshier Art Center
- Celebrated Burien's 15th Year as a Tree City Community with an Arbor Day tree planting event at Seahurst Park.
- Installed barrier boulders and bollards along the Seahurst entry road to prevent after hours entry issues. Collaborated with the SWSSD for the boulders and PW for equipment.
- The 2015 Adopt-A-Park program had 333 volunteers providing 1,112 hours of work in the parks, including Mathison, Burien Toyota and Chevrolet Dog Park, Town Square, Chelsea, Seahurst, Manhattan, and Shorewood Parks. This work was only possible due to the support of local organizations including; New Start High School, Environmental Science Center, Puget Soundkeeper's Alliance, Windermere Real Estate, Burien Law Enforcement Academy, Local Boy Scouts and Shorewood on the Sound.

Recreation Division:

- Created new marketing brochure and on-line registration service for Seahurst Park picnic shelter rentals, which resulted in \$11,500 additional revenue.
- Revised format of teen recreation programs, which resulted in 58% participation increase in the After School program and 230% increase in the Late Night program.
- Registered 9100 individuals for classes, events, and/or trips.
- Scheduled Burien Community Center for 591 public use rentals.
- Served 6300 participants in drop-in programs.
- Offered six signature city-wide special events, including the new 'Dia de la Muertes' celebration and two Family Fun Runs.
- Scheduled 1156 athletic games and practices at Moshier and Chelsea athletic fields.

Senior/Adults Programs:

- Provides the largest number of recreation programs by age group within the Department.
- Obtained \$11,700 from King County Emergency Services (KCES) to provide fitness class discounts for participants aged 50+ years and older.
- Created partnership program w/SeaMar Community Health Clinic to provide yoga, cooking, and other health classes taught in Spanish.
- Received \$10,500 grant funding from King County Community Services Division.

Youth/Family Programs:

- Completed first full school year of Cedarhurst after school program.
- Doubled Tot Spot indoor playground attendance at the Burien Community Center during winter months.
- Reformatted existing teen after-school and late night drop-in programs with new activity components and location.
- Provided and reached maximum enrollment for children and teen day camps, with the majority of sessions filling before summer began.

- Received \$7500 NFL “Play 60” grant & Seahawks visit at Cedarhurst School to encourage youth to be physically active and successful in school.
- Provided After School P.E. classes at Southern Heights, Hilltop, and Hazel Valley School for approximately 150 elementary school aged youth.
- Offered weekly Family Gym evening programs for neighborhood families at Hilltop, Hazel Valley, and Cedarhurst Schools, with average weekly attendance of 160.

Cultural Services Programs:

- Accomplishments are highlighted in the Cultural Arts Division - 2015 Annual Report.

Board Recommended Items for the 2016 Department Workplan

- Development of the Burien Strategic Plan with City Council and City Leadership Team.
- Provide Youth program enhancement recommendations to City Council.
- Seahurst Park North Picnic Shelter Improvements.
- In partnership with Public Works, design and repair the Town Square water feature.
- Develop a Site Improvement Plan for Lake Burien School Memorial Park through a series of public meetings.
- Perform minor capital facility improvements at Moshier Art Center, Moshier Sports Fields, and the Annex.
- Secure CDBG funding for the Lakeview Park playground renovation.
- Replace the Park Manager and Recreation Manager position vacancies, created through promotion and retirement.
- Support the planning and execution of the variety of free public special events throughout the park system.



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MEMORANDUM

TO: Mayor Lucy Krakowiak and City Council Members
FROM: Burien Arts Commission & PaRCS Cultural Arts Division
DATE: August 1, 2016
SUBJECT: Cultural Arts Division – 2015 Annual Report

The City of Burien Arts Commission and Cultural Arts staff is pleased to report the following accomplishments during 2015:

Arts Commission

- **2015 Arts and Culture Fund** – \$20,000 was allocated for local arts organizations and artists who applied to the City's annual grant program. Commissioners reviewed all submitted requests, which totaled \$46,900.

Department Accomplishments

Exhibits

- **Community Art Exhibits** – Installed in the Burien Community Center Lobby:
 - Jennifer Molina
 - Sarah Gilmartin
 - Karen Portzer
 - Raymond Street
 - Michael Diegel
 - Amaranta Sandys
 - No Boundaries Group Exhibition—Art by Artists with Disabilities
 - Artist United Group Exhibition
 - Highline Historical Society Exhibition

Programs/Projects

- **Arts Corps** – For 2015 we were able to expand Arts Corps programs into all seven Burien elementary schools thanks to ongoing city funding and a 4 Culture grant for 2015. City seed monies have helped bring these programs to schools with the highest number of low-income students. Since 2010, the Cedarhurst PTSA has held fundraisers to pay for all or a portion of the Arts Corps program to come to their school, allowing the city seed monies to be used at new schools.
- **Creative Justice**—Moshier partnered with 4 Culture to provide classroom space for the Creative Justice program. This program provides an arts based alternative to incarceration for young people. Experience mentor artists lead 8-12 week classes for youth chosen for the program.

- **Moshier Community Art Center** – Over 900 students participated in classes and workshops at Moshier in 2015. Moshier potters also hosted two annual pottery sales bringing over 600 people to the Art Center. Free art lessons continued to be provided at Moshier for children in the “New Futures” program of Southwest Youth and Family Services. New Futures is a local non-profit that provides youth programs at two of Burien’s low-income apartment complexes.
- **Moshier Facelift**—With city facility funding and a 4 Culture Facilities Grant Moshier was able to receive a facelift in 2015. Projects included roofing repair, a new back door, skylight repair, and exterior painting.
- **Seahurst Park**-- Staff submitted a second National Endowment for the Arts (NEA) grant proposal in an effort to obtain additional funding for a public art project in Seahurst Park.

Community Events

- **Empty Bowls** – 1,220 people attended the 2015 Annual Empty Bowls event, the 10 year anniversary, and raised a record \$21,000 for the Highline and White Center Food Banks. The event was held at the Burien Community Center and Moshier potters donated over 1,300 bowls.
- **Highline Student Artwalk**—Staff worked with the B-Town Beat and Highline Public Schools art teachers on the annual Highline Student Artwalk in Downtown Burien. Local businesses hosted student art and performances on Thursday, May 7th from 6-9pm. Over 300 people attended to help celebrate Student Art Month.
- **Wild Strawberry Festival** – 10,000-15,000 people attended the 2015 Wild Strawberry Festival at Town Square Park on Father’s Day weekend. City staff coordinates this large event. The event included performing artists, musicians, street performers, vendors, and food. In 2015 we also added a Touch-a-Truck event on Saturday that was very successful.
- **16th Annual Music in the Park** – Summer concerts were held at both Lake Burien School Park and North SeaTac Park, for a total of 10 concerts. Over 3,500 people attended.
- **Arts-A-Glow Lantern Festival and Procession** – In September, over 2,500 community members came to Dottie Harper Park to celebrate the 2015 Burien Lantern Festival, known as “Arts-A - Glow”. A lantern procession through the neighborhood complemented the artist installations, music, children’s activities, and food trucks at the park. 4Culture provided partial funding for the event which was collaboration between City staff and artists Kathy Justin, Oleana Perry, and past Arts Commissioner Virginia Wright. Grant funding was also received from the Washington State Arts Commission (ArtsWA) to help fund a large installation by artist Beth Gahan. **The Glow was also awarded the Award for Program Excellence by the Washington Recreation and Parks Association (WRPA).**
- **Dia de los Muertos**—In 2015 the Parks Department partnered with local organizations and community members to host the first Dia de los Muertos (Day of the Dead) celebration. Over 900 people attended the event, with approx. 75% being from the Latino community. The event included traditional music, dance, food, arts and crafts, and altars.

2016 Workplan-- Cultural Arts Division & Arts Commission Recommendations

- Continue Artist-in Residence program at Burien Elementary Schools with Arts Corps
- Review Five-Year Arts Education Plan
- Continue Public Art Project—Repair Assessment
- Begin public art project for Seahurst Park pending grant allocation from NEA
- Start researching new funding options for 1% for Public Art
- Review applications and make recommendations for 2017 Arts and Culture Fund recipients
- Revisit feasibility of increased funding for Arts and Culture Grants

- Identify different cultural groups in Burien, develop relationships with organizations and individuals; identify possible arts programming
- Research opportunities for Annex Theater

Memorandum



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To: Dan O'Brien, Maiya Andrews
From: Russ Gaston
Prepared By: Trista Kobluskie
Copies: File
Date: June 30, 2016
Subject: LID Code Update Progress Report
Project No.: 31235G

The City of Burien is covered under the National Pollutant Discharge Elimination System (NPDES) Western Washington Phase II Municipal Stormwater Permit (Permit). The Permit requires Burien to incorporate and require low impact development (LID) principles and facilities in local development-related codes, rules, and standards by December 31, 2016.

On November 23, 2015, staff and the City's consultant, Otak, Inc., presented information about LID and the process to update the City's codes to City Council. Public comment was heard. City Council asked staff to increase the public involvement planned for the project.

Subsequently, staff also asked Otak to assist in meeting a related Permit requirement to select and adopt an updated stormwater manual.

This memorandum describes the progress to date and presents staff's code update concepts for review and comment by City Council.

Public Involvement Update

The City began a targeted public involvement campaign in early 2016 to gather feedback from builders, developers, environmental advocates, and local residents.

The City asked for feedback at the following general and targeted events:

- Targeted to Builders/Developers: LID Roundtable Discussion, February 24, 2016
- Targeted to Builders/Developers: LID Open House, April 21, 2016 (afternoon)
- Targeted to General Public: LID Open House, April 21, 2016 (evening)

The City also posted information about the project on its “Current Street and Stormwater Improvement Projects” web page and accepted feedback by e-mail and phone. Additional public comment will be sought at a Planning Commission Hearing and a City Council meeting in the fall. Dates for these meetings will be determined.

Feedback from the public involvement campaign was used to refine concepts for updating the development code and stormwater standards to include LID.

Low Impact Development Update

Otak has reviewed Burien’s development codes and stormwater standards for barriers to or gaps in implementation of LID concepts.

In 2015, City staff and Otak staff reviewed and discussed the results of the gap analysis to identify potential changes to development code. Draft and general concepts were presented in the public involvement campaign.

In consideration of the gap analysis findings, discussions between staff and Otak, and feedback from the public, concept-level updates are recommended, as listed below.

LID for Streets and Roads

- Allow permeable pavement on sidewalks, paths, private roads, and low-volume public residential access roads up to 400 Average Daily Traffic.
- Facilitate the use of bioretention to manage stormwater in the right-of-way by adopting new typical street designs and plant lists for streets with linear bioretention swales, curb extensions, and cul-de-sac islands.
- Continue to allow “Skinny Streets”.

LID on Single Residential Sites

- Facilitate use of bioretention by developing planting templates focused on quick establishment and easy maintenance.
- Facilitate use of bioretention by allowing facilities to be placed in the front setback and on the property line in some situations.
- Allow permeable pavement on driveways.
- Facilitate ongoing maintenance of LID facilities by providing brochures with easy maintenance tips for compost-amended soils and bioretention facilities with each building permit application.

LID on Commercial Sites

- Facilitate the use of bioretention by updating landscaping standards to enable bioretention facilities to serve as parking lot and perimeter landscaping.
- Allow permeable pavement in parking lots.
- Promote a reduction in impervious surface coverage by establishing a minimum ratio of compact stalls to regular stalls in larger parking lots.

Using Trees

- Facilitate tree retention by allowing existing native vegetation and mature non-invasive vegetation to act as required perimeter landscaping on sites. Allow some flexibility in required species and spacing when retained vegetation acts as required landscaping.

Addressing the Function of Trees in Stormwater Management

In relation to LID, City Council has asked staff to quantify the benefit of trees as a stormwater management technique.

Trees are known to reduce stormwater runoff through the processes of interception, transpiration, and infiltration (Herrera 2008). Herrera's literature review for Seattle Public Utilities concludes that:

Based on the field studies presented in this report, the combined processes of infiltration, transpiration, and interception associated with trees can be expected to significantly reduce annual runoff. If the average values for interception and transpiration by conifers in the Pacific Northwest...are summed, it is reasonable to expect a 30 percent reduction in annual precipitation. (Herrera 2008)

Two stormwater manuals for western Washington offer credits for retention or planting of trees, recognizing the ability of trees to manage urban stormwater and provide a cost-effective way to offset some of the requirements for more intensive stormwater management techniques, such as detention ponds or vaults.

Below is a summary of the credits available in the 2014 *Stormwater Management Manual for Western Washington* (SWMMWW) and the 2016 *King County Surface Water Design Manual* (KCSWDM) for retention or restoration of trees on development and construction sites.

Stormwater Management Manual for Western Washington Tree Credits

The 2014 SWMMWW provides credits that allow a development site to reduce the size of a downstream flow control facility (e.g. detention pond) based on the preservation or restoration of individual trees near impervious surfaces.

Tree credits are applicable only to trees located within 20 feet of an impervious surface on the development site (e.g. driveway or patio). Credits are applied by reducing the area of impervious or other hard surface requiring flow control mitigation in the hydrologic model used to size stormwater facilities.

For retained mature trees, the flow control credit is calculated based on the canopy area of the tree. For evergreen trees, the credit is 20% of the tree's canopy; for deciduous trees the credit is 10% of the canopy area. For newly planted or retained immature trees, the credit is calculated per tree. For evergreen trees, the credit is 50 sq. ft. per applicable tree. For deciduous trees, the credit is 20 sq. ft. per applicable tree.

The total of tree credits available for a single site is limited to 25% of the impervious area requiring flow control mitigation.

King County Surface Water Design Manual

King County does not offer a credit for individual trees, but does offer a Native Growth Retention Credit for retained or re-established forest.

The credit is offered at a 3.5:1 ratio of native vegetated surface to impervious surface. The credit is applied by modeling the mitigated impervious surface as 50% impervious, 50% grass in the hydrologic model used to size stormwater facilities.

Stormwater Manual Selection and Adoption Update

Under the Permit, the City is required to adopt stormwater control standards of the SWMMWW or an equivalent manual. Otak and staff are working to adopt the 2016 KCSWDM, which is an equivalent manual. Staff will recommend the adoption of the KCSWDM.

The 2009 KCSWDM has been the city's adopted stormwater management manual since 2010. The updated 2016 KCSWDM:

- Includes a new LID requirement (Core requirement #9).
- Requires a minimum level of LID implementation.
- Allows equivalent alternatives to permeable pavements.
- Requires soil amendments on all development sites.
- Includes requirements for conveyance system design.

References

Herrera Environmental Consultants, Inc., 2008. *The Effects of Trees on Stormwater Runoff*, Seattle Public Utilities, Seattle, Washington.

July 12, 2016

City of Burien
400 SW 152nd Street, Suite 300
Burien, Washington 98166-1957

Attention: Maiya Andrews, PE
Public Works Director

Subject: 2016 Eagle Landing Park Stairway Evaluation
Burien, Washington
File No. 3416-053-08

INTRODUCTION AND SCOPE

This letter report summarizes our site reconnaissance on March 23, 2016 to evaluate a west-facing slope located along the shoreline of the Puget Sound in Eagle Landing Park in Burien, Washington, and to re-assess the safety of a public staircase leading down the slope to the shoreline. We previously prepared a letter dated January 5, 2015 where we recommended the stairway be closed for public use due to landslide activity that had affected the landing located closest to the beach, causing it to tilt and become unstable. That landing was subsequently removed from the site in 2015. We visited the site at the request of Maiya Andrews with the City of Burien Public Works Department. Dan O'Brien of the City of Burien Public Works Department visited the site with us.

Since a period of over 1 year has passed since the closure, there has been a desire by some users to access the shoreline using the stairs, or to at least have partial access to the stairs for exercise. In addition, it is apparent to the City that a trail has been pioneered by members of the public, bypassing the warning signs and fencing that was put in place following the stair closure.

SCOPE OF WORK

Our scope of work was as follows:

1. Review our previous reports on Eagle Landing Park, particularly our January 2015 letter that focused on the stairway safety.
2. Conduct a site reconnaissance to:
 - a. Observe and evaluate existing site conditions; and

- b. Determine if the stairs can be safely used in whole or in part by the public to access the beach.
3. Prepare this short letter documenting our observations and opinions regarding the stability of the stairway with respect to slope movement that has occurred from the time that we provided our January 2105 letter.

BACKGROUND AND DOCUMENT REVIEW

GeoEngineers, Inc. (GeoEngineers) reviewed the following reports regarding landslide activity at Eagle Landing Park in Burien, Washington:

Shannon & Wilson, Inc., 2002. Evaluation of Mass Wasting, Branson Property, Burien, Washington.

Shannon & Wilson, Inc., 2003. Design Statement Regarding Branson Park Stairway.

Shannon & Wilson, Inc., 2003. Geotechnical Report Branson Park, Burien, Washington.

Gilles Consulting, 2013. Evaluation of Trees at Eagle Landing Park.

GeoEngineers, Inc., 2013. Letter Report, Eagle Landing Landslide Evaluation, Burien, Washington.

GeoEngineers, Inc., 2015. Letter Report. Eagle Landing Stairway Evaluation, Burien, Washington.

SITE GEOLOGY

We reviewed a published geologic map of the area (Waldron 1962). The mapped geologic unit in the area is identified as advance outwash (Qsa) which Waldron (1962) describes as sand, and sand and pebble to cobble gravel with very fine sand and laminated silt. This unit was deposited by proglacial streams formed at the front of advancing glaciers in the Puget Sound. As described by Shannon & Wilson, these deposits are covered by colluvium. Colluvium is loose material that accumulates on slopes due to gravity; it is commonly attributed to root loosening, freeze-thaw action, animal burrowing or from landslide or other erosion processes that originate from higher elevations. Shannon & Wilson also documents interbedded hard clay, silt and sand exposures at the beach.

During our site reconnaissance, near surface soils were observed in slope exposures and in the scarp of the December 2012 and December 2014 landslides. We generally found that approximately the upper 2 to 3 feet of slope deposits are colluvium, and is composed of fine to medium sand with silt, gravel and occasional cobbles. Toward the base of the slope, we observed exposures of laminated silt and clay; likely part of interglacial deposits or laminated silt interbeds near the base of and within the glacial advance outwash mapped in the area.

SITE RECONNAISSANCE

We completed a site reconnaissance at Eagle Landing Park on March 23, 2016 to evaluate the slope conditions in the vicinity of the stairway and the foundations of the stairway landings, particularly near the



Photograph 1. View of Top of Stairway with Warning Signs

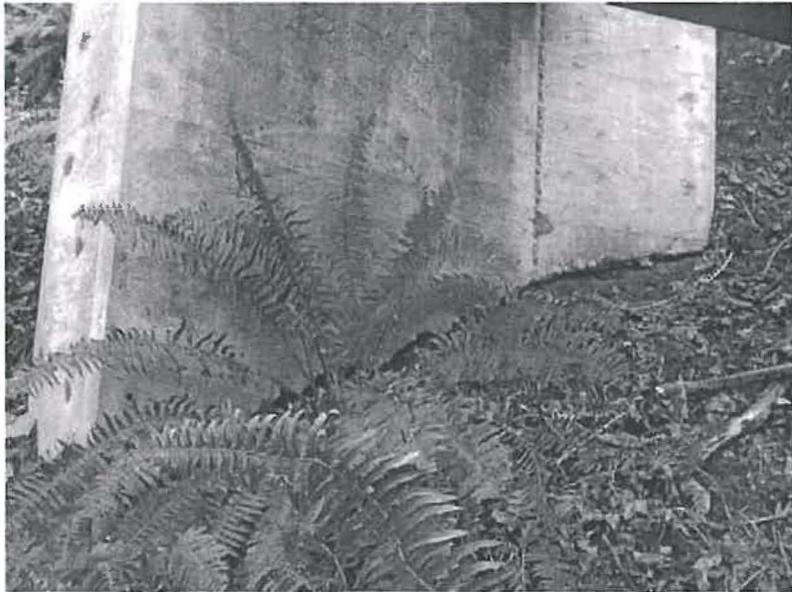


Photograph 2. Base of Landing 2

lower sections of the stairs (see Figure 2, Site Map). Galan McInelly and Craig Erdman of GeoEngineers were accompanied by Dan O'Brien from the City of Burien. This evaluation was conducted to evaluate changes in the slope indicative of landsliding, observe potential changes in the foundation support of the landings, and evaluate the risk to public safety along the stairs and slope.

As we approached the crest of the slope where the stairway begins, we observed the warning signage placed by the City along with the fencing that had been placed to limit access to the stairs. However, an unauthorized trail was present along the north side of the stairway that followed along the stairway for the first two landings. In addition to the vertical fencing at the top of the head of the stairs, trail users were also restricted from using the upper part of the stairs by fencing that had been placed over the stairs. However, once this fencing ended, the remainder of the stairs could be accessed by park users that had climbed over the railing.

We observed no indication of significant slope movement adjacent to the stairs along the upper approximate three-quarters of the stairway and landings. Where exposed, the length of pipe piles supporting the foundations we observed at the landings was typically less than about 1 foot in height. This is consistent with the observations in December 2014, where erosion and creep had exposed up to about 6 inches (or more based on photograph 2 of our January 2015 letter) below portions of the landings. There was not any readily noticeable ground cracking or separation of the



Photograph 3. Landing 5.

ground from the concrete landings foundation concrete until the landing located directly upslope from the now demolished and removed lowest landing. This landing is located next to the head of the landslide that affected the lowest landing.



Photograph 4. Landing 9, located adjacent the 2014 Landslide

DISCUSSION AND CONCLUSIONS

General

Based on our review of available information and our site reconnaissance, it is our opinion that portions of the stairway have presently not been affected by slope movement associated with the 2014 landslide. The landings below Landing 10 were removed by the City in 2015. However, it is likely that movement of the landslide will continue and should be anticipated in the future, with possible additional impacts to the stairway. In addition, slope movement can result in the tilting and toppling of trees that could impact the users of the stairway.

Based on a map and other information in an email from Dan O'Brien to Galan Mcinelly, dated June 20, 2016, we understand that two leaning trees were located close to the stairway. One tree is a conifer leaning very slightly downhill and did not appear to be a risk to the stairway or users (see Figure 2). A second tree is a deciduous tree that leans downslope and is about 20 feet upslope of the landslide near Landing 9. If this tree fell, it is likely that it could impact Landing 9 and potentially impact users on the stairs.

In the last 1-½ years, the landslide adjacent to the stairways has regressed upslope about 45 to 50 feet. Therefore, it is reasonable to anticipate that within the next year or two, assuming the rate of regression upslope is the similar, both trees could topple from landslide activity. While it appears unlikely the conifer tree would fall on stairway users, it is likely that it would remove lateral support of Landing 7. This would leave stairway users at risk if the structure were to remain in place and was not blocked adequately from public use.

To reduce risk to trail users, we recommend that the landings and stairways from Landing 6 downslope be demolished and removed from the slope. Landing 6 should have railings installed that reduce the ability of users to jump over them.

We recommend that the City further discourage pioneering of trails down the slope to reduce the potential for slips, trips and falls on improperly formed trails. This could be accomplished by fencing, signage, increased railing heights or other means.

LIMITATIONS

We have prepared this report for the City of Burien and their authorized agents and regulatory agencies for evaluation of a landslide concerns at Eagle Landing Park in Burien, Washington.

Our services were provided to assist in the evaluation of the landslides that occurred in 2012 and 2014 and the potential for future slope movements that could affect the public. Our recommendations are general in nature and are intended to provide guidance to further understand and manage the potential risk for continued failure of the slope and potential impacts to the property. Qualified engineering geology, engineering and construction practices can help mitigate these risks if implemented in a timely manner.

Within the limitations of scope, schedule and budget, our services have been executed in accordance with generally accepted practices in the field of engineering geology in this area at the time this report was prepared. The conclusions, recommendations, and opinions presented in this report are based on our

professional knowledge, judgment and experience. No warranty or other conditions, express or implied, should be understood.

REFERENCES

GeoEngineers, Inc., 2015. "Memorandum, Eagle Landing Landslide Evaluation, Burien, Washington." Prepared for the City of Burien Public Works Department. File No. 3416-053-04. Dated January 5, 2015.

Gilles, B.K., "Evaluation of Trees at Eagle Landing Park," Gilles Consulting, February 8, 2013.

Shannon & Wilson, Inc., 2002. "Evaluation of Mass Wasting, Branson Property, Burien, Washington." Prepared for the City of Burien. Dated March 18, 2002.

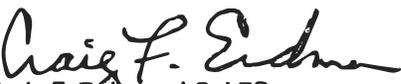
Shannon & Wilson, Inc., "Design Statement Regarding Branson Park Stairway, Burien, Washington." Prepared for the City of Burien. Dated November 14, 2003.

Shannon & Wilson, Inc., "Geotechnical Report, Branson Park, Burien, Washington." Prepared for the City of Burien. Dated March 20, 2003.

Waldron, H.H., "Geology of the Des Moines Quadrangle, Washington." 1:24,000. U.S. Geological Survey Geologic Quadrangle Map GQ-159. 1962.

We trust that this letter report meets your needs at this time. Please do not hesitate to contact us if you have questions or require additional information.

Sincerely,
GeoEngineers, Inc.


Craig F. Erdman, LG, LEG
Senior Engineering Geologist

CFE:GWM:cam

List of Figures

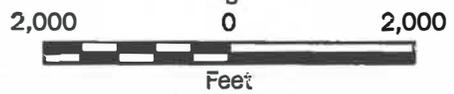
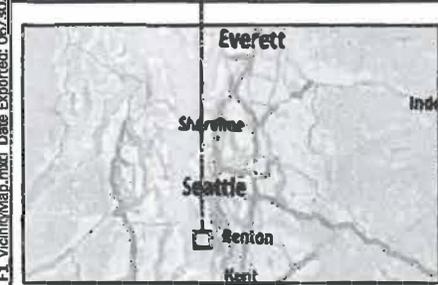
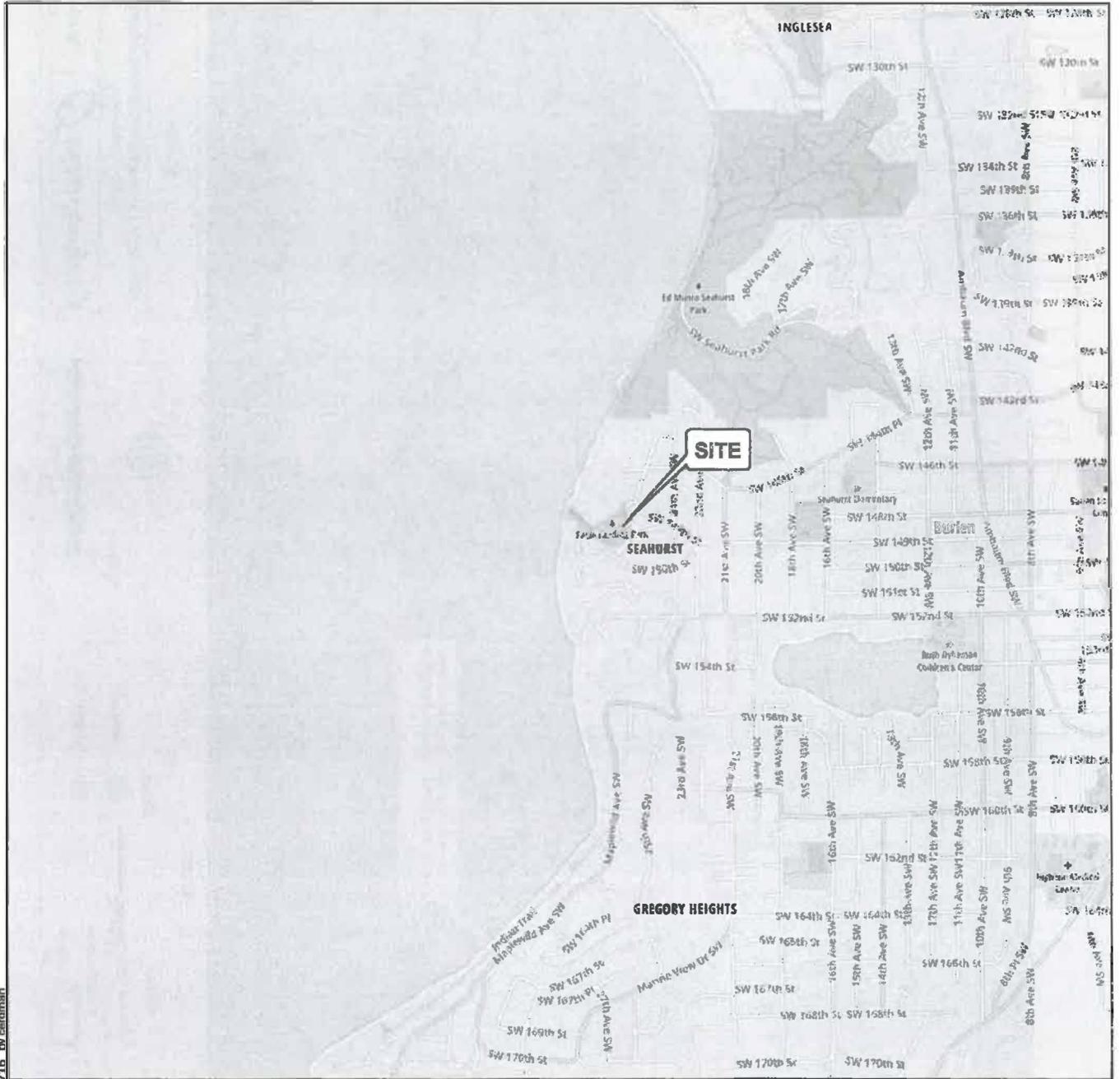
Figure 1. Vicinity Map

Figure 2. Site Plan

Disclaimer: Any electronic form, facsimile or hard copy of the original document (email, text, table, and/or figure), if provided, and any attachments are only a copy of the original document. The original document is stored by GeoEngineers, Inc. and will serve as the official document of record.



Galan W. McInelly
Galan W. McInelly, LG, LEG
Principal



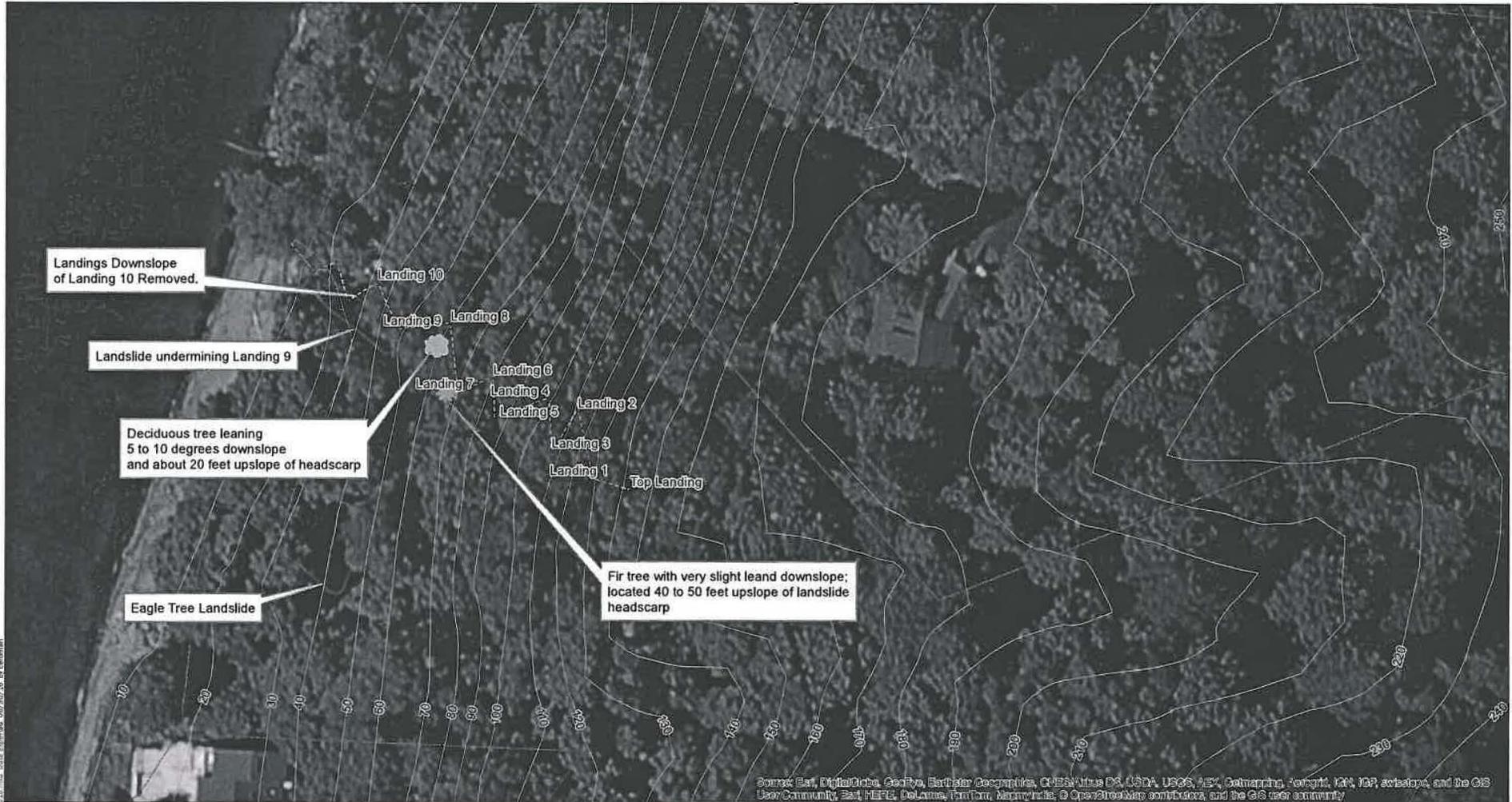
Notes:

1. The locations of all features shown are approximate.
2. This drawing is for information purposes. It is intended to assist in showing features discussed in an attached document. GeoEngineers, inc. cannot guarantee the accuracy and content of electronic files. The master file is stored by GeoEngineers, inc. and will serve as the official record of this communication.

Data Source: Mapbox Open Street Map, 2016
 Projection: NAD 1983 UTM Zone 10N

| | |
|---|-----------------|
| Vicinity Map | |
| 2016 Eagle Landing Park Stairway Evaluation Burien, Washington | |
| GEOENGINEERS  | Figure 1 |

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Notes:

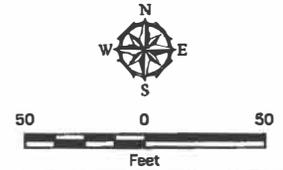
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Data Source: Contours from Burien Elevation Model (201X); 1:24K GeoData from Washington Department of Natural Resources (201X); Field points from GeoEngineers Site Visit 2016-03-23

Projection: NAD 1983 2011 StatePlane Washington North FIPS 4601 R US

Legend

- See Page
- Stair_Location_Approximate
- ▭ Parcel Boundary
- ▭ Landslide
- Deciduous
- Evergreen



| | |
|---|----------|
| Site Plan | |
| 2016 Eagle Landing Park Stairway Evaluation Burien, Washington | |
| GEOENGINEERS | Figure 2 |



Notice of Application & Notice of Public Hearing

City of Burien 400 SW 152nd Street, Suite 300 Burien, Washington 98166-3066

Date July 20, 2016

Hearing Information The Burien City Council will hold a public hearing on **August 22, 2016 at 7:00 PM** in the Council Chambers at 400 SW 152nd Street to receive public comments on the following application:

Applicant Jeffery Utterback, Port of Seattle

Proposal Vacate three subdivisions, alter two subdivisions and vacate abutting streets. A total of 39 lots and three tracts will be removed and/or combined encompassing an approximate area of 10 acres. The intended result is to create a parcel of sufficient size to accommodate a future commercial/airport related use.

File No. PLA 16-1528

File is available for viewing at Burien City Hall during regular business hours.

Locations 1120 - 1185 South 146th Place, 14606 – 14733 11th Avenue South, 853 – 1024 South 147th Street, and 850 – 858 South 148th Street Burien, Washington

Tax Parcel Nos. 553090-0010 through 553090-0090, 719400-0010 through 719400-0070, 122500-0010 through 122500-0170, 912400-0050 through 912400-0070, 911900-0035 through 911900-0045

Current Zoning AI-1 (Airport Industrial 1)

Application Submitted/Complete Submitted: June 29, 2016
Complete: July 15, 2016

Other Permits Needed Clearing & Grading Permit

Review Process and Public Comment The decision on this application will be made by the City Council following a public hearing. Any person may submit written or oral comments or testimony at the public hearing, or may submit written comments prior to the hearing. Written comments may be submitted in person, via mail, e-mail or by facsimile. Only persons who submit written or oral comments prior to the close of the hearing may appeal the decision. All documents submitted or requested as part of this application, including the City staff recommendation, are available for review at City Hall during regular business hours.

Project Planner (for written comments and more information) David Johanson, AICP
Department of Community Development
City of Burien
400 SW 152nd Street, Suite 300
Burien, WA 98166
Phone: (206) 248-5522 E-Mail: davidj@burienwa.gov

Published in the Seattle Times Date of Notice: July 20, 2016

cc: Burien City Council
Burien City Staff
Burien Library

Westside Weekly
Seahurst Post Office
Web site: www.burienwa.gov

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Public Hearing Notice

City of Burien

400 SW 152nd St, Suite 300

Burien, Washington 98166

Hearing Information

The City of Burien Planning Commission will hold a public hearing on **July 27, 2016**, at **7:00 p.m.** at Burien City Hall, 400 SW 152nd St, to receive public comments on proposed amendments to zoning code regulations pertaining to school impact fees. The proposed amendments will establish a school impact fee program for the Highline School District No. 401 to provide for joint public and private financing of school facilities.

Applicant

City of Burien

Proposal

Amendments are proposed to the Burien Zoning Code (New BMC Chapter 19.37) to develop a school impact fee program consistent with the Burien Comprehensive Plan and with Highline School District capital facilities plan for school facilities necessitated by new residential development in the City of Burien. The proposed amendments will establish a mechanism to charge and collect fees to ensure that all new development bears a proportionate share of capital costs of school facilities and ensure the availability of adequate school facilities at the time new development occurs.

File No.

2016 Highline School District School Impact Fee Amendment

A summary of the proposed zoning regulations and the project file are available for viewing at Burien City Hall during regular business hours.

How to Comment

Any person may submit written or oral comments or testimony at the public hearing, or may submit written comments prior to the hearing. Written comments may be submitted in person, via mail, e-mail or by facsimile. All documents submitted or requested as part of this application, including the City staff report are available for review at City Hall during regular business hours.

Project Planner (for submittal of written comments or for more information)

Charles W. "Chip" Davis, AICP
Community Development Director
City of Burien
400 SW 152nd St, Suite 300
Burien, WA 98166

Phone: (206) 248-5501

E-Mail: chipd@burienwa.gov

Date of Notice: July 13, 2016

cc: Burien City Council
Burien City Staff
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