

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Motion to Close City Offices on December 26, 2008.		Meeting Date: December 1, 2008
Department: City Manager	Attachments: None.	Fund Source: N/A Activity Cost: N/A Amount Budgeted: N/A Unencumbered Budget Authority: N/A
Contact: Angie Chaufy, Human Resources Manager		
Telephone: (206) 248-5504		
Adopted Work Plan Priority: Yes No <input checked="" type="checkbox"/>	Work Plan Item Description:	
<p>PURPOSE/REQUIRED ACTION:</p> <p>The purpose of this agenda item is for Council to consider a motion to close City offices on December 26, 2008.</p> <p>BACKGROUND (Include prior Council action & discussion):</p> <p>Traditionally, December 26th is a very slow business day for City staff due to the closure of most contractor operations on this day and the seasonal busyness of citizens. As December 26th falls on a Friday this year, even fewer customers than usual are anticipated.</p> <p>Per Ordinance 503, Council has authority to close city offices through the passage of a motion.</p> <p>OPTIONS (Including fiscal impacts):</p> <ol style="list-style-type: none"> 1) Adopt the suggested motion. 2) Do not adopt the suggested motion. 		
Administrative Recommendation: Approve the motion to close City Offices on Friday, December 26, 2008.		
Committee Recommendation: N/A		
Advisory Board Recommendation: N/A		
Suggested Motion: Move to close City offices on Friday, December 26, 2008.		
Submitted by: Angie Chaufy		
Administration _____		City Manager _____
Today's Date: November 26, 2008		File Code: r:\cc\agenda bill 2008\120108cm-1 Close Cy Hall 12-26.docx

