

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Motion to adopt Ordinance No. 503, amending BMC 2.05 (Legal Holidays) to prescribe City Office Hours and Days		Meeting Date: December 1, 2008
Department: Human Resources	Attachments: Ordinance 503	Fund Source: N/A Activity Cost: N/A Amount Budgeted: N/A Unencumbered Budget Authority: N/A
Contact: Angie Chaufy		
Telephone: (206) 248-5504		
Adopted Work Plan Priority: No	Work Plan Item Description:	
PURPOSE/REQUIRED ACTION: Add a new section to Chapter 2.05 of the Burien Municipal Code to prescribe the days and hours that City Offices are open for the transaction of business.		
BACKGROUND (Include prior Council action & discussion): RCW 35A.21.070 states that all code city offices shall be kept open for the transaction of business during such days and hours as the legislative body of the city shall prescribe by ordinance. The proposed ordinance will bring the City into compliance with state law and establish a mechanism for Council to designate temporary closure or reduced City office hours, from time to time, as necessary to provide for staff training, use of floating holidays and other events that may require the closure of City Hall.		
OPTIONS (Including fiscal impacts): 1. Adopt Ordinance No. 503. 2. Do not adopt Ordinance No. 503.		
Administrative Recommendation: Approve the proposed ordinance.		
Committee Recommendation:		
Advisory Board Recommendation:		
Suggested Motion: Move to adopt Ordinance No. 503 setting the hours and days city offices are open for the transaction of business.		
Submitted by: Angie Chaufy		
Administration <i>AC</i>	City Manager <i>[Signature]</i>	
Today's Date: November 13, 2008	File Code: R:/CC/AgendaBill2008/111708ls-1 office hours	

CITY OF BURIEN, WASHINGTON

ORDINANCE NO. 503

AN ORDINANCE OF THE CITY OF BURIEN, WASHINGTON, RELATING TO THE DAYS AND HOURS OF CITY OFFICES; AMENDING CHAPTER 2.05 OF THE BURIEN MUNICIPAL CODE; PROVIDING FOR SEVERABILITY; AND, ESTABLISHING AN EFFECTIVE DATE

WHEREAS, state law provides at RCW 35A.21.070 that all code city offices shall be kept open for the transaction of business during such days and hours as the legislative body of such city shall by ordinance prescribe; and

WHEREAS, the City Council has previously established legal holidays for the City but has not established by ordinance the days and hours that city offices shall be kept open for the transaction of business;

WHEREAS, the City Council desires to amend Chapter 2.05 (Legal Holidays) to include provisions for establishing such days and hours;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment of Chapter 2.05 (Legal Holidays). Chapter 2.05 of the Burien Municipal Code is hereby amended by changing the title of this chapter to Hours of Business and by the addition of a new section to be known as 2.05.020 Hours of Business, to read as follows:

2.05.020 Hours of Business:

City Offices shall be open for the transaction of business Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. except for legal holidays and such days or hours as may, from time to time, be specified by motion or resolution of the City Council.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE ____ DAY OF _____, 2008, AND SIGNED IN AUTHENTICATION OF ITS
PASSAGE THIS ____ DAY OF _____, 2008.

CITY OF BURIEN

Joan McGilton, Mayor

ATTEST/AUTHENTICATED:

Monica Lusk, City Clerk

Approved as to form:

Christopher Bacha
Kenyon Disend, PLLC
Interim City Attorney

Filed with the City Clerk: November 13, 2008

Passed by the City Council:

Ordinance No.: 503

Date of Publication: