



# Burien

*Washington, USA*

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## MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Mike Martin, City Manager  
**DATE:** February 9, 2009  
**SUBJECT:** City Manager's Report

### I. INTERNAL CITY INFORMATION

#### A. Notice of Intent to Annex Filed With Boundary Review Board

On February 3<sup>rd</sup>, we filed a Notice of Intent to Annex the southern portion of the North Highline unincorporated area with the King County Boundary Review Board (BRB). We also invoked jurisdiction, meaning the BRB will schedule a public hearing on our proposal, probably in March. The Board's decision on whether we can move forward with an annexation election within our proposed annexation boundary will be issued within 120 days. A copy of our submittal is available at [www.burienwa.gov/annexation](http://www.burienwa.gov/annexation).

#### B. Neighborhood Matching Fund – First Grant Awarded

The Hurstwood Neighborhood has been awarded the first Neighborhood Matching Fund Grant. The \$4,000 award will be used for landscaping improvements around the existing neighborhood sign located at the intersection of 13<sup>th</sup> Ave SW and 16<sup>th</sup> Ave SW. The improvements will include topsoil, trees, shrubs, groundcover, granite boulders, and cobblestone to create a dry stream appearance. Volunteers from the neighborhood will be donating their time to help with the installation of the new landscaping.

2009 funding is still available for other neighborhood groups. As a “matching fund”, the City provides cash (up to \$5,000 per project) and the neighborhood matches the City's contribution with volunteer labor, donated materials or professional services, or cash. Examples of other types of eligible projects include neighborhood identification signs, public art, tree plantings or a basketball hoop. Now is a great time for your neighborhood to start planning an improvement project! Contact Stephanie Jewett at 439-3152 or [Stephaniej@burienwa.gov](mailto:Stephaniej@burienwa.gov) for more information.

#### C. Graffiti Pilot Program Update

Our Taking Aim @ Graffiti (T.A.G.) program has been operating for 2 quarters with great success. The program allows businesses and multi-family properties to sign up for free graffiti removal, funded by a grant from the Washington Association of Sheriff's & Police Chiefs. When graffiti is reported, City staff contacts our private

contractor to remove the graffiti within 5 days. Approximately 185 businesses and multi-family complexes have returned the participation forms and are benefiting from the program. Nearly all graffiti on commercial properties is now being removed through this program. For more information, contact our Code Enforcement Officer, Jim Bibby at [jimb@burienwa.gov](mailto:jimb@burienwa.gov).

**D. Another Step Towards a Paperless City Hall**

GIS staff has developed submittal requirements for construction project plans and other related documents in electronic format. These standards will make it much easier for staff to incorporate plans and drawings into City systems, while providing easy access for those who need to review these documents. This will also eliminate the need for developers to submit multiple copies, thus reducing paper and mailing costs. Providing these requirements to the development community will hopefully eliminate some of the confusion and exhibit transparency of the City's review process.

**E. Informational Technology (IT) Planning for New City Hall**

Staff, along with our computer networking, audio visual and telephony consultants has been meeting in earnest to prepare for the move to Town Square. Some of the new technology to be found in our new city hall includes:

- The council chambers dais, with built-in computers which will allow councilmembers to toggle between the online packet and what is being presented on the big screen,
- Permanently mounted projection capabilities in both the council chambers and the city manager's conference room,
- Locking doors with card reader door locks, and
- A new phone system technology (VOIP – voice over Internet phone), which gives users the ability to listen to and save voice messages in the same Outlook folders as their e-mail.

**F. International Making Cities Livable Conference – Burien Town Square**

The City of Burien, Washington and designers from GGLO have been invited to present the Burien Town Square Park in the Successful Urban Plazas exhibit at the 2009 International Making Cities Livable (IMCL) Conference. The conference will take place in Portland, Oregon from May 10-14, 2009.

The IMCL identify Successful Urban Plazas as spaces designed to 'bring the community together and foster social life and civic engagement'. Burien Town Square includes a pedestrian-friendly street network, city hall and library, and three mixed-use development parcels with street-level retail and live-work, condominium and senior housing above. The heart of Burien Town Square is the 1-Acre Park. The Park is the result of a community-driven planning and visioning process to define a space reflective of the values, history, and future of Burien. It is designed to connect residents of diverse ages, cultures, and interests through a common space.

The Burien Town Square Park is currently under construction and is anticipated to open to the public in June 2009.

The International Making Cities Livable Council is an interdisciplinary, international network of individuals and cities dedicated to making our cities and communities more livable. Conferences are unique in their holistic vision of the city, their emphasis on the interrelationship between the built urban environment and citizens' well-being, and their explicit concern with values in urban decision making that enrich the quality of everyday life of the city's inhabitants, especially children.

**G. Shared Rosters for Small Works and Consultants**

The City of Burien is entering its second year of being a member of MRSC's Shared Rosters for Small Works and Consultants. To date, 90 public agencies, 1,122 contractors and 516 consultants are participating throughout the state. Using this shared roster allows the City of Burien many more choices when looking for new consultants and vendors for Small Works Projects.

**H. Public Works Welcomes New Employee**

Darci Hanson, former GIS intern, has been hired by the Public Works Department to assist in mapping various infrastructure items, helping to organize Capital Project files, and also assisting in sorting through and archiving project files prior to the move to the new City Hall in May.

**I. Empty Bowls Fundraiser Well-Attended**

The Empty Bowls fundraiser for the Highline Food Bank was a huge success. Over 800 people came to the event and \$10,613.00 was raised, with 100% of the proceeds benefitting the food bank. (This topped last year's event which raised \$8,000.) The addition this year of a lunch meal added 150 more people to the event and helped spread the crowds out; even so, the lunch shift had lines out to the parking lot. This event, which is led by the Moshier Potters with the assistance of city staff, has become a big community collaboration with the food donated by area businesses. Moshier potters donated over 1,200 bowls and volunteered their time to work the event, and City Council, Arts Commissioners and city staff helped to serve soup. This event continues to be a good event for the community and also helps bring many people through Moshier Art Center's doors who have not been there before.

**J. November 2008 Sales Tax Detail (Pg. CM-21)**

The Finance Department has provided sales tax detail for November 2008 (attached).

## II. COUNCIL UPDATES/REPORTS

### A. Washington State Housing Finance Commission – 2008 Report

Burien has received, "Housing Matters," the Washington State Housing Finance Commission 2008 Annual Report. It will be on file in the City Manager's office, should any councilmember wish to review the report. The report is also available online at: <http://www.wshfc.org/admin/2008AnnualReport.pdf>

### B. 520 Tolling Report

Burien has been sent a copy of the "Tolling Report Prepared for the Washington State Legislature" dated January 28, 2009. This report was prepared by the 520 Tolling Implementation Committee. The committee is charged with evaluating tolling for financing the 520 Bridge Replacement and HOV Project, engaging citizens and regional leadership in the evaluation, enhancing understanding of tolling alternatives and reporting to the governor and state legislature in January 2009. A copy of the report will be in file in the City Manager's office, should any councilmember wish to review the report. It is also available online at: <http://build520.org/choices.htm>

### C. Public Notices (Pg. CM-23)

The following Public Notices have been issued:

- The Burien Parks and Recreation Advisory Board selected "Linde Hill Park" as the name for the City's one-acre park property located in the 600 block of SW 141<sup>st</sup> Street. Public comments are welcomed for the sixty-day public notice period, which ends March 21, 2009.

# November 2008 Sales Tax Detail

- November 2007 to November 2008 ↓ 5.5%
  - Retail Trade (50%) ↓ 15.8%
    - Motor Vehicle & Parts Dealers (21.8% of total) ↓ 27%
      - » New Car Dealers (20% of total) ↓ 27%
    - General Merchandise Stores (7.3% of total) ↓ 5.4%
    - Food & Beverage Stores (5.4% of total) ↓ 5.3%
    - Building Material & Garden (1% of total) ↑ 28%
    - Furniture and Home Furnishings (1% of total) ↑ 38%
    - Electronics and Appliances (1% of total) ↑ 46%
  - Construction (24%) ↑ 51%
  - Accommodations & Food Service (10%) ↓ 14.7%

# City of Burien

## November Sales Tax Revenue Comparison by Category

	<u>November-08</u>	<u>% of Total Revenue</u>	<u>November-07</u>	<u>Difference 2007 to 2008</u>	<u>% Change</u>
Unknown	\$ 1,949	0.6%	\$ 1,535	\$ 414	27.0%
Agriculture, Forestry, Fishing	\$ 6	0.0%	\$ 7	\$ (1)	-14.3%
Mining	\$ 66	0.0%	\$ 255	\$ (189)	-74.1%
Construction	\$ 82,943	23.8%	\$ 54,925	\$ 28,018	51.0%
Manufacturing	\$ 2,455	0.7%	\$ 5,188	\$ (2,733)	-52.7%
Wholesale Trade	\$ 8,498	2.4%	\$ 8,242	\$ 256	3.1%
Retail Trade	\$ 175,257	50.2%	\$ 208,195	\$ (32,938)	-15.8%
Transportation and Warehousing	\$ 689	0.2%	\$ 920	\$ (231)	-25.1%
Information	\$ 13,400	3.8%	\$ 17,496	\$ (4,096)	-23.4%
Finance & Insurance	\$ 493	0.1%	\$ 283	\$ 210	74.2%
Real Estate, Rental, Leasing	\$ 5,222	1.5%	\$ 5,441	\$ (219)	-4.0%
Prof, Sci, Technical Services	\$ 1,915	0.5%	\$ 2,065	\$ (150)	-7.3%
Admin, Support, Remedy Services	\$ 3,624	1.0%	\$ 2,290	\$ 1,334	58.3%
Educational Services	\$ 1,355	0.4%	\$ 688	\$ 667	96.9%
Health Care Social Assistance	\$ 3,216	0.9%	\$ 3,371	\$ (155)	-4.6%
Arts, Entertainment, Recreation	\$ 1,995	0.6%	\$ 2,466	\$ (471)	-19.1%
Accomodation and Food Services	\$ 33,576	9.6%	\$ 39,363	\$ (5,787)	-14.7%
Other Services	\$ 12,480	3.6%	\$ 16,728	\$ (4,248)	-25.4%
	<u>\$ 349,139</u>		<u>\$ 369,458</u>	<u>\$ (20,319)</u>	<u>-5.5%</u>

**CITY OF BURIEN  
PUBLIC NOTICE**

The Burien Parks and Recreation Advisory Board on January 14 selected "Linde Hill Park" as the name for the City's one-acre park property located in the 600 block of SW 141st Street.

Under the City's park-naming policy, public comments are welcomed for the sixty-day public notice period, which will end March 21, 2009. Send suggestions to Burien Parks and Recreation, 425 SW 144th Street, Burien, WA 98166, Attn.: Park Name Comments, or by e-mail to [SteveR@burienwa.gov](mailto:SteveR@burienwa.gov).

After the sixty-day public notice period, the Parks Department, with the approval of the Parks and Recreation Advisory Board, will submit the recommended name to the City Council which will make the final decision on the park name.

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Published in: The Highline Times, January 28 & February 18, 2009

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