



# Burien

*Washington, USA*

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## MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Mike Martin, City Manager  
**DATE:** February 2, 2009  
**SUBJECT:** City Manager's Report

### I. INTERNAL CITY INFORMATION

#### A. Annual Utility Tax Relief Program Update for 2008

The annual processing of the Utility Tax Relief Program for Low-Income residents of Burien has been completed for 2008. There were 63 Burien households who participated in the program and they will receive a collective total of \$2,100 back in reimbursements for the Burien utility taxes they paid on regular telephone services and cable television services in 2008; the average reimbursement amount per household being about \$35. Reimbursement checks will be issued in early February. For those participants who have gas and/or electricity with Puget Sound Energy, the program also includes having the Burien utility tax removed from their bills for 2009.

#### B. Ratification of Countywide Planning Policy Amendments (Pg. CM-83)

On January 2, 2009, a series of amendments to the King County Countywide Planning Policies (CPPs) became effective. Pursuant to the CPPs, Burien will have been deemed to ratify the amendments on April 2<sup>nd</sup> unless the City Council takes specific action to not ratify one or more amendments. The amendments address individual changes to the urban growth boundary and/or potential annexation in east King County. Since none of these amendments directly affect Burien, we assume that Burien will allow ratification to occur on April 2<sup>nd</sup>. A letter from King County describing this process is attached. Please contact Scott Greenberg, Community Development Director, if you would like to review the adoption Ordinance, maps and County's staff report.

#### C. Transportation Benefit District Update

On December 8, 2008, council directed staff to prepare revised cost estimates for the TBD projects that council chose from the recommended list as well as a timeline for creating a Transportation Benefit District to fund these projects. This progress report is intended to keep council apprised of the ongoing activity regarding this endeavor.

- Upon review of the 2009 Elections Calendar, staff recommends placing a ballot measure calling for a \$25 car tab fee on the November General Election ballot.

- Staff is contacting former Pedestrian/Bicycle Facility Plan committee members in order to update them on the TBD funding mechanism. Staff will also be asking for volunteers to serve on the Argument Committee that would be needed to create statements for the Voters Pamphlet.
- Staff is in the process of refining cost estimates for the 2 projects that council agreed to for the purpose of forming a TBD;
  - 8th Ave South(S. 128th – S. 136th)
  - SW & S 136th St (Ambaum Blvd SW to Des Moines Memorial Way)

**D. Wellness Program Activity Report (CM-85)**

Attached is the 2008 Wellness Program Activity Report for the City. The 2008 program was designed to provide a variety of activities and interventions that target the primary health risks and interests of our employees, specifically nutrition, stress, and/or fitness. To this end, a combination of awareness activities, health education, motivational activities, behavior change programs, and cultural support activities were offered.

Studies show that a well designed, comprehensive worksite wellness program helps reduce employee health risks and health care costs. In Washington State, city employees with strong wellness programs average \$300 per year less in health care claims than those without wellness programs. Employees who engage in wellness programs have been successful at reducing health risk factors which, in turn, leads to a reduction in health costs.

**E. Customer Service Areas Converging at Burien Community Center**

On February 9, the Parks, Recreation and Cultural Services Department will open its joint customer service area at the Community Center. This "one-stop shop" counter area will provide recreation program registration and facility rental processing for the entire Department's services, including the senior program. New public hours will be Mondays –Thursdays, 8:30am-8:00pm and Fridays, 8:30am-5:00 pm, as opposed to the existing opening time of 9:30 am. Existing Front Desk staff from both parks/recreation and the senior program will be integrating their functions to provide seamless service to any customer who needs assistance. In addition to enhanced service, the merger also provides greater efficiency for staff coverage and task accomplishment. The merger will also "set the stage" for this joint function when the (current) library facility is opened as the community center's new location next year.

**F. Seattle Area Bus Fares Going Up 25 Cents**

Most Metro bus fares in King County will increase by 25 cents starting Sunday as the agency tries to make up for a revenue shortfall and manage higher costs.

The change will mean a two-zone peak-hour trip will cost \$2.50 and a one-zone peak-hour trip will cost \$2. The off-peak fare will be \$1.75. Youth fares, now 75 cents, and senior/disabled fares, now 50 cents, will not change. Fares for Access

transportation will increase from 75 cents to \$1. Some monthly passes and ticket books also will cost more. For more information: <http://transit.metrokc.gov/>

**G. October Sales Tax Summary (Pg. CM-91)**

The Finance Department has provided sales tax detail for October 2008 (attached).

**H. Burien Project Named in State Department of Transportation Pedestrian and Bicycle Project Priority List**

The State Department of Transportation has published its priority list of pedestrian and bicycle projects that it is recommending to the legislature for the 2009 – 2011 biennium. Burien's Ambaum Blvd. SW Pedestrian Safety Initiative project is the Number two ranked project on the list for \$71,000 in grant funds. The SW 132<sup>nd</sup> Street Sidewalk Project (between Ambaum and Hazel Valley School) was not recommended for funding.

**I. New Hire – Maintenance Worker for Parks and Public Works**

The City is pleased to announce the hire of Ray Helms as maintenance worker for the Parks and Public Works Departments. Mr. Helms began on January 5 and will be responsible for a wide range of tasks formerly handled through outside contracts.

**J. Athletic Field Rental User Categories & Fees Update (Pg. CM-93)**

Staff recently completed a comprehensive study of the City's existing field user categories and fees, since these had not been reviewed since 2001. A modest increase was made at that time to the same fees that King County Parks had been using when the City assumed park administration following incorporation. As expected, the study showed that the City's fees fell far below those of our comparable and adjacent jurisdictions. The new fees will allow a greater contribution by user groups towards the City's subsidy for field scheduling, pre-game preps and general maintenance services. Groups were notified in December of these changes that went into effect January 1. To date, no groups have contacted staff to discuss any challenges with the new fees. The new Athletic Field Fees schedule is attached.

**K. Burien Seniors Come in 3<sup>rd</sup> and 4<sup>th</sup> at Wii Bowling Tournament**

The Senior Program's Wii bowling teams participated in a League Championship tournament on January 7, hosted by the Great American Casino in Tukwila. Despite the storming and flooding occurring outside, 16 teams from 8 different cities participated in this event. The Grand Casino provide big screens and all the logistical support to host the event. Burien's teams finished in 3<sup>rd</sup> and 4<sup>th</sup> place. Several of the local TV stations were planning to attend, unfortunately the event was upstaged by the area flooding. The program has proved popular with the seniors, and league play amongst the senior centers has started up again.

**L. Parks Department Installs Smart Irrigation System**

In a major stride for sustainability, this past month the City Parks Department completed the installation of a Calsense Water Management System at Moshier Park. This "smart irrigation" system will monitor the water usage and respond to real-time weather and soil conditions, and allows only the amount needed to keep the turf green and healthy. The system is accessible via the Internet by using Wi-Fi systems that have been installed at the Moshier Art Center, thus the monitoring and control of the irrigation system can be done remotely through software that is now on several Parks Department computers. The highest water usage months at Moshier Park are June through September, and the Parks Department expects to save at least 1/4 to 1/3 of the current usage during these months. This system should pay for itself in 2-3 years. The Dept. successfully applied for a 50% rebate through Seattle Public Utilities; the rebate in effect will cover 50% of the total project cost, including labor.

**M. December Storm Impacts City Parks**

With the exception of a potentially significant slide adjacent to the Seahurst Park service road, there were no other major damage issues within any of the city's parks. The slide is being assessed for repairs; meanwhile the service road is closed to vehicles. For public safety reasons, Seahurst Park was closed for three days due to ice on the entrance road, but all other parks remained open.

**N. Costly Vandalism at New Neighborhood Park**

The Parks Department reports that the Jacob Ambaum Park restroom has had to be closed due to significant vandalism. The entry door and handle have been broken beyond repair. The Department is investigating estimates for the possible installation of a different style door.

**O. New Sign for Eagle Landing Park**

The Parks Department has installed a new sign for Eagle Landing Park. Up until now, visitors have had challenges finding the park. The new sign, completed in the same style and format as standard park name signs, is made from a more graffiti- and weather-resistant synthetic product. Signs made from this more durable material will likely replace the engraved cedar wood signs that have been used as a standard in the past. Many of the park signs used by SeaTac are made from this product, including Valley Ridge Park, Angle Lake Park, their Maintenance Facility, and the SeaTac City Hall sign. A similar sign using this material will soon go in at Jacob Ambaum Park.

**P. Seahurst Park South Shoreline Restoration and Park Improvements Now Complete**

The Seahurst South Shoreline project was substantially completed and opened to the public just prior to Christmas 2008. Acceptance of the project by the State's Interagency Committee (IAC) for Outdoor Recreation on December 16 marked the final milestone for this restoration project which began in 2003. In 2003 as a partner with the City of Burien, the Army Corps of Engineers' (ACOE) removed 1200 lineal feet of seawall, consisting of gabion baskets, boulders and other non-natural objects.

In 2004 Anchor Environmental began design and environmental services work for Seahurst South Phase 1 and subsequent phases of development, culminating in the December 2008 construction completion. The latest efforts overlaid park improvements to the ACOE work and included new restrooms, over 1500 feet of accessible trails, a concrete plaza and stairways, picnic tables, park benches, trash containers, barbecue grills and extensive stone work. The total cost for this latest project was \$1,650,000, of which \$1,000,000 was provided by the State IAC's Land and Water Conservation Fund (LWCF) and Aquatic Lands Enhancement Account (ALEA). Additional partners that made this project successful were the King Conservation District and NOAA/Earthcorps. Staff is now moving through project feasibility tasks for the North Shore Improvements at Seahurst Park, as envisioned in the City of Burien's Master Plan.

**Q. Physical Beach Monitoring Report for Seahurst Park Submitted**

City staff have received the third report on the performance of the improvements made to the south portion of Seahurst Park. The report was compiled by Coastal Geologic Services, Inc., with funding from WRIA-9. The continued monitoring of the beach is part of the work the City committed to in its partnership with the Army Corps and others for removal of the south seawall and beach restoration. From the report: "Overall the large majority of the beach nourishment sediment appears to have remained within the original nourishment area. The beach profile has remained relatively stable throughout the nourishment area...." Also, "Given the current rate of sediment transport through the area, it is very unlikely that the project area will need renourishment in the near future." Future monitoring and sediment collection is scheduled to occur again in March 2009 and September 2010. A copy of the report is available upon request.

**R. Recreation Program Offering Classes that Encourage Sustainability**

"Coop the Chicken Poop" is the title of an upcoming class on raising chickens offered by the Parks Department's Recreation Division. Participants will learn about care, feeding, and housing needs, and how to get started. Burien code allows up to three hens per residence (no roosters are permitted). The workshop is offered as part of the City's efforts to encourage sustainable living, and it takes place from 6:30 to 8:00 pm on February 24. Along with some other classes offered by the Parks Department, the class is also being promoted by Sustainable Burien at [www.sustainableburien.org](http://www.sustainableburien.org). According to their webmaster, "You guys have some good programs coming up."

**S. 141<sup>st</sup> Street Stormwater Pond Park Name Recommendation**

At its January meeting, the Parks Board selected "Linde Hill Park" as the name for the City's new one-acre park located in the 600 block of SW 141st Street. Under the City's park-naming policy, we encourage public comments during a sixty-day public notice period, which will end March 21, 2009. Comments must be submitted in writing to Burien Parks and Recreation, 425 SW 144th Street, Burien, WA 98166, Attn.: Park Name Comments, or by e-mail to [SteveR@burienwa.gov](mailto:SteveR@burienwa.gov). After the sixty-day public notice period, the Parks Board will review the comments and make

a final recommendation. The Parks Department will submit the recommended name to the City Council which will make the final decision on the park name.

**T. 2009-2010 Biennial Budget Document Available**

The City of Burien 2009-2010 Adopted Biennial Budget Document is now available in print. To save a tree or two, the books will not be automatically distributed to City of Burien board or staff members, but are available upon request from the Finance Department. The document is also available for download from the City website at <http://www.burienwa.gov/index.aspx?nid=215>.

**II. COUNCIL UPDATES/REPORTS**

**A. Suburban Cities Association Regional Caucus Meeting, January 7, 2009**

Councilmember Blazak attended an organizational meeting of the Suburban Cities Association's (SCA's) appointed members of regional board and committees in 2009. The orientation included SCA's members of the PSRC boards, the King County Council's regional committees, the Public Health Board and other regional organizations. Members discussed possible policy issues that the various groups would likely work on during 2009.

**B. Transportation Policy Board Meeting, January 8, 2009**

Councilmember Blazak participated in the January 8 meeting of the Puget Sound Regional Council (PSRC) Transportation Policy Board (TPB). The Board took action on several items, including a resolution supporting regional coordination of passenger-only ferry service; a recommendation of several alternatives to study this year as the agency works to update the region's long-term transportation plan ("Transportation 2040"); a recommendation to adopt a policy framework to guide PSRC's decisions on allocating federal transportation funds for the next two years, and the PSRC's recommendations about transportation, to provide to the 2009 Legislature. Finally, the Board received a briefing on PSRC's work with staff from cities and counties in the region, to compile a list of dozens of potential local projects to be funded by a federal "economic recovery" program. More work will be done to refine that large list.

**C. Highline Forum Special Meeting – January 8, 2009 (Pg. CM-95)**

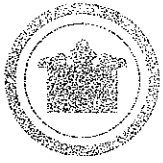
Councilmember Shaw and staff attended a special meeting of the Highline Forum on January 8, 2009, at which Sea-Tac Airport Managing Director Mark Reis reviewed issues related to the start-up of third runway operations. State Senator Karen Keiser also attended the Forum meeting. Public information materials distributed at the meeting are attached.

Following the briefing, members of the Forum listened to comments offered by more than a dozen residents of local communities affected by the third runway operations, with the main concerns centering on the runway operations exceeding what the

community had been told would occur, and the extreme difficulties they are experiencing from the additional airplane noise and air quality problems.

- D. Letter Received from Ruth Dykeman Children's Center (Pg. CM-99)**  
Council received a letter from Ruth Dykeman Children's Center thanking you for the dedication and effort in regard to the Planning Commission's recommendation to approve their revised Re-zone Request (attached).
- E. Letter Received from Regional Commission on Airport Affairs (Pg. CM-101)**  
Larry Corvari, President of the Regional Commission on Airport Affairs, sent a copy of a letter he sent to Tay Yoshitani & Mark Reis of the Port of Seattle. He thought the Council may be interested in the letter (copy attached).
- F. Major Projects Status Report (Pg. CM-105)**  
Staff has provided Council with a Major Projects Status Report (attached) dated January 26, 2009.
- G. December 2008 Citizen Action Report (Pg. CM-109)**  
Staff has provided Council with a copy of the December 2008 Citizen Action Report (attached).
- H. Contracts Over \$25,000 Signed by City**  
The City has signed the following contracts for 2009 that are budgeted and over \$25,000:
- Discover Burien for 2009 Services and Team Clean Sweep for \$104,618
  - Mike Doubleday for 2009 State Lobbying Services for \$43,328
  - Ball Janik for 2009 Federal Lobbying Services for \$106,000
  - Cityworks for Asset Management Software and Implementation Support for \$25,230
- I. Advisory Board Meeting Minutes (Pg. CM-115)**  
Approved minutes from the following advisory board meetings are attached:
- Parks and Recreation Advisory Board minutes of December 10, 2008
- J. E-Cycle Washington Program**  
Washington now has a FREE, convenient and environmentally responsible recycling program for used electronic equipment.

E-Cycle Washington is a new program that provides responsible recycling of computers, monitors and TVs in our state. As of January 2009, electronics manufacturers in Washington will take responsibility for recycling these products. Recycling is provided free of charge to households, small businesses, school districts, small governments and charities at authorized collection sites. This website has all the details and a listing of all the collection locations:  
<http://www.ecyclewashington.org/>



King County

RECEIVED

JAN 12 2009

CITY OF BURIEN

January 9, 2009

The Honorable Joan McGilton  
City of Burien  
15811 Ambaum Blvd. SW, Suite C  
Burien, WA 98166

Dear Mayor McGilton:

We are pleased to forward for your consideration and ratification the enclosed amendments to the King County Countywide Planning Policies (CPP).

On December 15, 2008, the Metropolitan King County Council approved and ratified the amendments on behalf of unincorporated King County. The Ordinances became effective January 2, 2009. Copies of the King County Council staff reports, ordinances and Growth Management Planning Council motions are enclosed to assist you in your review of these amendments.

- Ordinance No. 16334, GMPC Motion Nos. 08-5, 08-6.
- Ordinance No. 16335, GMPC Motion No. 08-07.
- Ordinance No. 16336, Map Amendment 29

In accordance with the Countywide Planning Policies, FW-1, Step 9, amendments become effective when ratified by ordinance or resolution by at least 30 percent of the city and county governments representing 70 percent of the population of King County according to the interlocal agreement. A city will be deemed to have ratified the amendments to the Countywide Planning Policies unless, within 90 days of adoption by King County, the city takes legislative action to disapprove the amendments. **Please note that the 90-day deadline for this amendment is April 2, 2009.**

If you adopt any legislation relative to this action, please send a copy of the legislation by the close of business, April 2, 2009, to Anne Noris, Clerk of the Council, W1039 King County Courthouse, 516 Third Avenue, Seattle, WA 98104.

If you have any questions about the amendments or ratification process, please contact Paul Reitenbach, Senior Policy Analyst, King County Department of Development and Environmental Services, at 206-296-6705, or Rick Bautista, King County Council Staff, at 206-296-0329.

Thank you for your prompt attention to this matter.

Sincerely,



Julia Patterson, Chair  
Metropolitan King County Council



Ron Sims  
King County Executive

Enclosures

cc: King County City Planning Directors  
Suburban Cities Association  
Stephanie Warden, Director, Department of Development and Environmental Services (DDES)  
Paul Reitenbach, Senior Policy Analyst, DDES  
Rick Bautista, Council Staff, Growth Management & Natural Resources Committee (GM&NR)



# Wellness Program Activity Report

Name: Angie Chaufy City: Burien  
 Reporting Period:  January – June  July – December  Other: January – December, 2008  
 Return by July 15 Return by January 15

Keep one copy for your files, send one copy to AWC, and send one copy to your mayor and/or manager.  
 Return completed form to Jessica Galuska, Health Promotion Specialist, by email at [jessicag@awcnet.org](mailto:jessicag@awcnet.org), by fax at (360) 753-0148.

**Program Type Key:**

- A = Awareness – Informational handouts, postings, program promotion
- M = Motivation – Learn skills, experience success, support of others, personalized information (i.e., videos, speakers, screenings, assessments.)
- CS = Cultural Support – Policies and environment that supports health
- BC = Behavior Change – Ongoing support for maintaining new behaviors (i.e., multiple session classes, multiple week campaigns, support groups, personal counseling sessions.)

Program Name & Description		Type (See Key above)	Dates	# of Potential Participants	# of Actual Participants	% of Participation (actual+potential)	City's Cost	Participant's Cost	Amount of Staff Time	Results Comment on objectives met, participant satisfaction, incentives used & program success.
<b>Activity Reports</b>										
Communication	Quarterly Wellness Newsletter	A,CS	Feb/May/Sept	n/a	n/a	n/a	\$20	\$0	12 hrs	For the employees who read the newsletter, this was an effective means of communication. Readership was not high though. Received comments about emailing it rather than printing it to aid sustainability.
	Bulletin Boards at all worksites	A,M,CS	On-going	n/a	n/a	n/a	\$0	\$0	12	As long as they are changed monthly, it is an effective means of communication.
	Presentations at monthly All-Staff meetings	A,M,CS	Monthly	n/a	n/a	n/a	\$0	\$0	2	Very effective means of communication as it allows for 2-way interaction.
	Written briefings to Council regarding wellness activities	A,CS	2/4; 4/8; 5/22; 9/8; 12/12	n/a	n/a	n/a	\$0	\$0	1	Very effective. Council read and commented on the reports.
	Wellness Tips via email	A,M,CS, BC	Weekly	55	20	37%	\$0	\$0	1	Effective. Have witnessed some incorporation or discussion of tips amongst employees.
	CityTalk Employee Newsletter articles	A,M,CS	4/08; 10/08	55	55	100%	\$0	\$0	3	Unknown – The newsletter is read or skimmed by everyone but we have not measured its effectiveness for the Wellness Program.
Wellness Library	A,M,CS, BC	On-going	55	15	28%	\$30	\$0	1	Program most successful when the videos were used for a group activity (i.e. - exercise during lunch). Employees read during lunch.	

