

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Motion to Adopt Resolution No. 287, Approving the South County Area Transportation Board Agreement for 2009-2012		Meeting Date: February 2, 2009
Department: City Manager	Attachments: 1. Draft Resolution 287 2. Proposed 2009-2012 Agreement for the South County Area Transportation Board	Fund Source: General Fund – City Council Activity Cost: \$100.00 Amount Budgeted: \$100.00 Unencumbered Budget Authority: N/A
Contact: Lisa Clausen, Government Relations Specialist		
Telephone: (206) 248-5515		
Adopted Work Plan Priority: Yes No <input checked="" type="checkbox"/>	Work Plan Item Description:	
PURPOSE/REQUIRED ACTION: The purpose of this agenda item is for the City Council to take action on the proposed 2009-2012 Agreement for the South County Area Transportation Board (SCATBd).		
BACKGROUND (Include prior Council action & discussion): On January 12, 2009, the City Council received a briefing on the proposed new agreement to continue the South County Area Transportation Board (SCATBd) through 2012. The SCATBd is an inter-jurisdictional group which involves all South King County cities, King County, Sound Transit, and other regional or state organizations that wish to work together to have a unified voice about transportation improvements in South King County. Two similar groups work on transportation matters for East King County (the Eastside Transportation Partnership, or “ETP”) and for the Seattle/North County sub-region (“SeaShore”). This proposed agreement stemmed from the work of a joint committee made up of members from the three sub-area groups in King County, the SCATBd, the “ETP” (Eastside Transportation Partnership) and “SeaShore” (Seattle, Shoreline, and Lake Forest Park). The goal was to provide for more consistent membership agreements among the three sub-area groups. The SCATBd membership recommends approval of the revised agreement by all involved jurisdictions.		
OPTIONS (Including fiscal impacts): 1. Approve 2009-2012 SCATBd agreement as part of Consent Agenda. 2. Remove Agreement from Consent for further discussion.		
Administrative Recommendation: Approve the South County Area Transportation Board Agreement for 2009-2012.		
Committee Recommendation: N/A		
Advisory Board Recommendation: N/A		
Suggested Motion: Motion to Approve the Consent Agenda will approve the South County Area Transportation Board Agreement for 2009-2012.		
Submitted by: Lisa Clausen		
Administration _____	City Manager _____	
Today’s Date: January 28, 2009	File Code: R:\CC\Agenda Bill 2009\020209cm-3 SCATBdAgreement.doc	

CITY OF BURIEN, WASHINGTON

RESOLUTION NO. 287

A RESOLUTION OF THE CITY OF BURIEN, WASHINGTON, SUPPORTING THE CONTINUATION OF THE SOUTH COUNTY AREA TRANSPORTATION BOARD (SCATBd) AS THE SOUTH KING COUNTY FORUM FOR INFORMATION-SHARING, CONSENSUS-BUILDING, AND COORDINATION TO PROVIDE ADVICE ON REGIONAL TRANSPORTATION ISSUES, AND APPROVING THE CONTINUED PARTICIPATION BY THE CITY OF BURIEN.

WHEREAS, the South King County sub-area has been involved in multi-jurisdictional transportation planning, to develop coordinated plans for transportation improvements and programs for this area; and

WHEREAS, these plans have been approved and efforts continue among South King County jurisdictions and other entities, to work cooperatively to implement the recommended projects; and

WHEREAS, the South County Area Transportation Board (SCATBd) has been an effective forum for information-sharing, consensus- building, and providing valuable input on transportation planning and implementation decisions; and

WHEREAS, the SCATBd recognizes the need to coordinate with its regional partners to address issues that cross sub-area and county boundaries;

WHEREAS, the City of Burien has participated as a member of the SCATBd.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City of Burien hereby approves the 2009-2012 Interlocal Agreement (Exhibit A) to continue to participate in the South County Area Transportation Board, including identifying representatives and providing dues, and authorizing the Mayor or her designee to enter into this Interlocal Agreement.

Section 2. Effective Date. This resolution shall take effect immediately upon passage by the Burien City Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, AT A
REGULAR MEETING THEREOF THIS ____ DAY OF _____, 2009.

CITY OF BURIEN

Rose Clark, Acting Mayor

ATTEST/AUTHENTICATED:

Monica Lusk, City Clerk

Approved as to form:

Christopher Bacha
Kenyon Disend, PLLC
Interim City Attorney

Filed with the City Clerk: January 7, 2009
Passed by the City Council:
Resolution No. 287

**2009-2012 Agreement
for the
South County Area Transportation Board**

Parties to Agreement

City of Algona	City of Renton
City of Auburn	City of SeaTac
City of Black Diamond	City of Tukwila
City of Burien	King County
City of Covington	Muckleshoot Tribe
City of Des Moines	Pierce County
City of Enumclaw	Pierce Transit
City of Federal Way	Port of Seattle
City of Kent	Puget Sound Regional Council
City of Maple Valley	Sound Transit
City of Milton	Transportation Improvement Board
City of Normandy Park	Washington State Department of Transportation
City of Pacific	Washington State Transportation Commission

Transmittal date to participating members for approval on December 30, 2008.

THIS AGREEMENT is made and entered into by and among the CITY OF ALGONA, hereafter called "Algona"; the CITY OF AUBURN, hereafter called "Auburn"; the CITY OF BLACK DIAMOND, hereafter called "Black Diamond"; the CITY OF BURIEN, hereafter called "Burien"; the CITY OF COVINGTON, hereafter called "Covington"; the CITY OF DES MOINES, hereafter called "Des Moines"; the CITY OF ENUMCLAW hereafter called "Enumclaw"; the CITY OF FEDERAL WAY, hereafter called "Federal Way"; the CITY OF KENT, hereafter called "Kent"; the CITY OF MAPLE VALLEY, hereafter called "Maple Valley"; CITY OF MILTON, hereafter called "Milton"; the CITY OF NORMANDY PARK, hereafter called "Normandy Park"; the CITY OF PACIFIC, hereafter called "Pacific"; the CITY OF RENTON, hereafter called "Renton"; the CITY OF SEATAC, hereafter called "SeaTac"; the CITY OF TUKWILA, hereafter called "Tukwila"; the MUCKLESHOOT TRIBE; KING COUNTY, a legal subdivision of the State of Washington, hereafter called "King County"; PIERCE COUNTY, a legal subdivision of the State of Washington, hereafter called "Pierce County"; the PUGET SOUND REGIONAL COUNCIL, hereafter called the "PSRC"; the CENTRAL PUGET SOUND REGIONAL TRANSIT AUTHORITY, hereafter called "Sound Transit"; PIERCE TRANSIT; the WASHINGTON STATE DEPARTMENT OF TRANSPORTATION, hereafter called "WSDOT"; the WASHINGTON STATE TRANSPORTATION COMMISSION, hereafter called the "Transportation Commission"; the TRANSPORTATION IMPROVEMENT BOARD, hereafter called "TIB"; and the PORT OF SEATTLE.

WHEREAS, the parties to this agreement recognize that multi-jurisdictional transportation planning and coordinated transportation plans benefit their citizens; and

WHEREAS, the South County Area Transportation Board (SCATBd) has effectively served as the central forum for information sharing, consensus building, and coordination to develop recommendations for transportation policies, projects and programs for the South King subarea; and

WHEREAS, the King County Comprehensive Plan for Public Transportation - Long Range Policy Framework, adopted in 1993, divided Metro service into three geographic subareas for the purpose of allocating new transit subsidy; and

WHEREAS, the Six-Year Transit Development Plan, adopted in 1995, called for the three subarea transportation boards (the Eastside Transportation Partnership, South County Area Transportation Board, and SeaShore Transportation Forum) to review, refine, and recommend service priorities to the King County Executive; and

WHEREAS, Sound Transit relies on the three subarea transportation boards to review and recommend Sound Transit plans and implementation of projects and services; and

WHEREAS, the geographic subarea boundary area for the South King Subarea is the area represented on the attached map (Exhibit A);

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1.0 Purpose of Agreement

The purpose of the Agreement is to provide for the continuation of the South County Area Transportation Board (SCATBd) as the South forum for local governments to share information, build consensus, and coordinate among jurisdictions and agencies with the goal of providing advice on plans, programs, policies and priorities for regional transportation decisions.

2.0 Role of Subarea Transportation Boards

1. The South County Area Transportation Board (SCATBd) is the forum established for the South subarea of King County for elected officials to provide advice into the following decisions:
 - a. The King County Metro six year transit development plan, and implementation of transit service priorities
 - b. Sound Transit plans and implementation of projects and services
2. The SCATBd may also provide input on other countywide and regional transportation issues.
3. The three subarea transportation boards shall hold at least one joint meeting annually to address issues of mutual interest and concern and promote regional decisions.

3.0 Voting and Non-voting Members

3.1 The voting members of SCATBd and their voting rights shall be as follows:

Voting Members	Number of Reprs.	Voting Rights			
		Sound Transit ¹	Metro Transit ²	Regional Competition ³	Other ⁴
Algona	1	Yes	Yes	Yes	Yes
Auburn	1	Yes	Yes	Yes	Yes
Black Diamond	1	No	Yes	Yes	Yes
Burien	1	Yes	Yes	Yes	Yes
Covington	1	No	Yes	Yes	Yes
Des Moines	1	Yes	Yes	Yes	Yes
Enumclaw	1	No	Yes	Yes	Yes
Federal Way	1	Yes	Yes	Yes	Yes
King County	3	Yes	Yes	Yes	Yes
Kent	1	Yes	Yes	Yes	Yes
Maple Valley	1	No	Yes	Yes	Yes
Milton	1	Yes	Yes	Yes	Yes
Muckleshoot Tribe	1	Yes	Yes	Yes	Yes
Normandy Park	1	Yes	Yes	Yes	Yes
Pacific	1	Yes	Yes	Yes	Yes
Renton	1	No	Yes	Yes*	Yes
SeaTac	1	Yes	Yes	Yes	Yes
Tukwila	1	Yes	Yes	Yes	Yes
Pierce County	1	No	No	No	Yes

3.2 The non-voting members of SCATBd shall be as follows:

Non-Voting Member	Number of Representatives
Sound Transit	1
PSRC	1
WSDOT	1
TIB	1
Pierce Transit	1
Port of Seattle	1
Washington State Transportation Commission	1
Private sector representation (if approved by SCATBd)	1

¹ Recommendations on Sound Transit capital and service plans and implementation

² Recommendations on Metro Transit service plans

³ Identification of projects for the regional competition, if prescribed by the process approved by the King County members of the Transportation Policy Board (*projects in Renton south of the Cedar River)

⁴ Other recommendations including:

- Recommendations to the PSRC on plans, policies and programs, such as input on alternatives, policies and criteria for the regional transportation plan; on studies and analyses conducted; on criteria; on funding policies; and on regional priorities.
- Recommendations to the State Legislature, committees and commissions established by the Legislature, such as input on proposed legislation; on recommendations from commissions; and on transportation budgets and priorities.
- Recommendations to WSDOT on projects, policies, programs, priorities and funding, such as input on alternatives, funding, and priorities for major corridors; on tolling; on transportation demand management; on Commute Trip Reduction; on active traffic management; and on state transportation plans.
- Recommendations to the State Transportation Commission, such as input on policies regarding tolling, preservation, capacity improvements and funding.
- Recommendations to the federal delegation on federal legislation, such as input on reauthorization; and on funding priorities.

3.3 A roll call vote shall be taken on recommendations from the subarea board regarding Sound Transit capital and service plans and implementation, Metro Transit service plans, and identification of projects for the regional competition, if prescribed by the process approved by the King County caucus of the Transportation Policy Board. The results shall be recorded by jurisdiction.

4.0 Representation and Conduct

4.1 The representation on the South County Area Transportation Board (SCATBd) shall be as follows:

1. Elected officials appointed for a one-year term from each of the participating counties and cities, in the number specified above. King County representation shall be a maximum of two Councilmembers and the King County Executive or his designee.
2. High level staff from WSDOT, Pierce Transit, the Port of Seattle and the PSRC; a South King subarea board member of Sound Transit; the Director of the TIB; and a representative designated by the Washington Transportation Commission.
3. A representative of a private sector group or groups as determined by SCATBd.

4.2 Each participating member shall appoint an alternate. Designated alternates may vote in place of designated voting representatives in the absence of the designated representative.

4.3 On an annual basis, member jurisdictions shall inform the Lead Agency in writing of its representatives and alternates and provide the appropriate contact information for each.

4.4 The SCATBd will be responsible for overall program direction, approving Technical Advisory Committee recommendations and providing direction for input on transportation decisions

4.5 The SCATBd may establish its own bylaws and rules of procedures and may modify these as appropriate. Such bylaws and rules shall be consistent with the provisions of this Agreement and modifications to such bylaws and rules will not alter this Agreement.

4.6 The SCATBd may establish subcommittees as it determines appropriate.

4.7 With a simple majority of voting members as shown in Section 3.1, the SCATBd can adopt resolutions, authorize correspondence, request studies, or provide other advisory input to member jurisdictions or regional and state activities, including plans policies, programs, projects or legislative issues.

4.8 Any voting member may request that a minority statement be included in communications or otherwise distributed with the adopted majority position.

5.0 Chair and Vice Chair

5.1 The chair and vice chair of SCATBd shall be representatives of a member county or city located within the subarea's geographic boundaries. The chair and vice chair shall be elected by a majority of the voting representatives from jurisdictions within the subarea's geographic boundaries.

5.2 The chair and vice chair shall be nominated by a nominating committee established in November of each year, and nominated in December of each year.

5.3 The chair and vice chair shall serve a term of one year from February 1 through January 31 of the following year.

5.4 The chair and the vice chair shall conduct the SCATBd activities within adopted procedures and guidelines. The chair and vice chair are responsible for setting meeting agendas, ensuring fair opportunity for discussion, signing correspondence, and speaking on behalf of the SCATBd.

6.0 Technical Advisory Committee (TAC)

6.1 Each member jurisdiction or agency shall appoint at least one planning, public works and/or intergovernmental staff person to the Technical Advisory Committee (TAC). Private sector groups shall not participate in TAC activities. Each member jurisdiction and agency is expected to contribute such staff as is necessary to accomplish the work program adopted by the SCATBd.

6.2 The TAC shall provide technical assistance as requested by the SCATBd and shall advise the SCATBd and their respective members on emergent transportation issues, and be responsible for overall program development including drafting of the work program. The TAC shall also review consultant work, and coordinate its activities with adjacent jurisdictions, including the other subarea transportation forums.

6.3 When appropriate, the TAC will make recommendations for consideration of the SCATBd. The TAC's recommendations shall be arrived at by consensus of a majority of the TAC members present. If the Technical Advisory Committee is unable to reach consensus on a particular issue, TAC members may present discussion questions or a dissenting opinion to the SCATBd for consideration.

7.0 Lead Agency

7.1 King County will be the lead agency for the purposes of receipt of funds, contract administration, and disbursement of funds associated with consultant contracts and study-related expenses. King County shall appoint a staff member to serve as Project Manager for special projects. King County shall also provide general administrative and program support for the SCATBd. King County assumes wage and benefits cost of its staff performing Lead Agency responsibilities.

7.2 Lead Agency responsibilities include administrative and technical support for meetings and ongoing operations; collection, administration and distribution of dues; support to the chair and vice chair; preparation of correspondence and other materials; development and monitoring of work program; and coordination of consultant services or other special projects as directed by the SCATBd.

8.0 Annual Work Program

The SCATBd may undertake activities consistent with its purposes and shall prepare an annual progress report and work program for the following year for submittal to its members.

