



# Burien

*Washington, USA*

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## MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Mike Martin, City Manager  
**DATE:** January 26, 2009  
**SUBJECT:** City Manager's Report

### I. INTERNAL CITY INFORMATION

#### A. Ratification of Countywide Planning Policy Amendments (Pg. CM-51)

On January 2, 2009, a series of amendments to the King County Countywide Planning Policies (CPPs) became effective. Pursuant to the CPPs, Burien will have been deemed to ratify the amendments on April 2<sup>nd</sup> unless the City Council takes specific action to not ratify one or more amendments. The amendments address individual changes to the urban growth boundary and/or potential annexation in east King County. Since none of these amendments directly affect Burien, we assume that Burien will allow ratification to occur on April 2<sup>nd</sup>. A letter from King County describing this process is attached. Please contact Scott Greenberg, Community Development Director, if you would like to review the adoption Ordinance, maps and County's staff report.

#### B. Wellness Program Activity Report (CM-53)

Attached is the 2008 Wellness Program Activity Report for the City. The 2008 program was designed to provide a variety of activities and interventions that target the primary health risks and interests of our employees, specifically nutrition, stress, and/or fitness. To this end, a combination of awareness activities, health education, motivational activities, behavior change programs, and cultural support activities were offered.

Studies show that a well designed, comprehensive worksite wellness program helps reduce employee health risks and health care costs. In Washington State, city employees with strong wellness programs average \$300 per year less in health care claims than those without wellness programs. Employees who engage in wellness programs have been successful at reducing health risk factors which, in turn, leads to a reduction in health costs.

#### C. October Sales Tax Summary (Pg. CM-59)

The Finance Department has provided sales tax detail for October 2008 (attached).

**D. Burien Project Named in State Department of Transportation Pedestrian and Bicycle Project Priority List**

The State Department of Transportation has published its priority list of pedestrian and bicycle projects that it is recommending to the legislature for the 2009 – 2011 biennium. Burien's Ambaum Blvd. SW Pedestrian Safety Initiative project is the Number two ranked project on the list for \$71,000 in grant funds. The SW 132<sup>nd</sup> Street Sidewalk Project (between Ambaum and Hazel Valley School) was not recommended for funding.

**E. Burien Interim Art Space (B/IAS) Creates Media Response**

A consortium of public relations professionals from Urban Partners, GGLO and 4Culture have been working with the media on B/IAS's opening event on January 24. Some of the media involved in promoting the project include: the *Seattle Weekly* and the *Daily Journal of Commerce*. There is a possibility that *Evening Magazine* may film a show from Burien. KOMO has expressed an interest in doing a piece and the 'Seattle Channel' may get a feature on its *Art Zone* program. Other possible media includes: *The Stranger*, *Times* and the *P-I*, in addition to other TV stations.

**F. Athletic Field Rental User Categories & Fees Update (Pg. CM-61)**

Staff recently completed a comprehensive study of the City's existing field user categories and fees, since these had not been reviewed since 2001. A modest increase was made at that time to the same fees that King County Parks had been using when the City assumed park administration following incorporation. As expected, the study showed that the City's fees fell far below those of our comparable and adjacent jurisdictions. The new fees will allow a greater contribution by user groups towards the City's subsidy for field scheduling, pre-game preps and general maintenance services. Groups were notified in December of these changes that went into effect January 1. To date, no groups have contacted staff to discuss any challenges with the new fees. The new Athletic Field Fees schedule is attached.

**G. Burien Seniors Come in 3<sup>rd</sup> and 4<sup>th</sup> at Wii Bowling Tournament**

The Senior Program's Wii bowling teams participated in a League Championship tournament on January 7, hosted by the Great American Casino in Tukwila. Despite the storming and flooding occurring outside, 16 teams from 8 different cities participated in this event. The Grand Casino provide big screens and all the logistical support to host the event. Burien's teams finished in 3<sup>rd</sup> and 4<sup>th</sup> place. Several of the local TV stations were planning to attend, unfortunately the event was upstaged by the area flooding. The program has proved popular with the seniors, and league play amongst the senior centers has started up again.

**H. New Hire – Maintenance Worker for Parks and Public Works**

The City is pleased to announce the hire of Ray Helms as maintenance worker for the Parks and Public Works Departments. Mr. Helms began on January 5 and will be responsible for a wide range of tasks formerly handled through outside contracts.

**I. Parks Department Installs Smart Irrigation System**

In a major stride for sustainability, this past month the City Parks Department completed the installation of a Calsense Water Management System at Moshier Park. This "smart irrigation" system will monitor the water usage and respond to real-time weather and soil conditions, and allows only the amount needed to keep the turf green and healthy. The system is accessible via the Internet by using Wi-Fi systems that have been installed at the Moshier Art Center, thus the monitoring and control of the irrigation system can be done remotely through software that is now on several Parks Department computers. The highest water usage months at Moshier Park are June through September, and the Parks Department expects to save at least 1/4 to 1/3 of the current usage during these months. This system should pay for itself in 2-3 years. The Dept. successfully applied for a 50% rebate through Seattle Public Utilities; the rebate in effect will cover 50% of the total project cost, including labor.

**J. December Storm Impacts City Parks**

With the exception of a potentially significant slide adjacent to the Seahurst Park service road, there were no other major damage issues within any of the city's parks. The slide is being assessed for repairs; meanwhile the service road is closed to vehicles. For public safety reasons, Seahurst Park was closed for three days due to ice on the entrance road, but all other parks remained open.

**K. Costly Vandalism at New Neighborhood Park**

The Parks Department reports that the Jacob Ambaum Park restroom has had to be closed due to significant vandalism. The entry door and handle have been broken beyond repair. The Department is investigating estimates for the possible installation of a different style door.

**L. New Sign for Eagle Landing Park**

The Parks Department has installed a new sign for Eagle Landing Park. Up until now, visitors have had challenges finding the park. The new sign, completed in the same style and format as standard park name signs, is made from a more graffiti- and weather-resistant synthetic product. Signs made from this more durable material will likely replace the engraved cedar wood signs that have been used as a standard in the past. Many of the park signs used by SeaTac are made from this product, including Valley Ridge Park, Angle Lake Park, their Maintenance Facility, and the SeaTac City Hall sign. A similar sign using this material will soon go in at Jacob Ambaum Park.

**M. Seahurst Park South Shoreline Restoration and Park Improvements now Complete**

The Seahurst South Shoreline project was substantially completed and opened to the public just prior to Christmas 2008. Acceptance of the project by the State's Interagency Committee (IAC) for Outdoor Recreation on December 16 marked the final milestone for this restoration project which began in 2003. In 2003 as a partner with the City of Burien, the Army Corps of Engineers' (ACOE) removed 1200 lineal feet of seawall, consisting of gabion baskets, boulders and other non-natural objects.

In 2004 Anchor Environmental began design and environmental services work for Seahurst South Phase 1 and subsequent phases of development, culminating in the December 2008 construction completion. The latest efforts overlaid park improvements to the ACOE work and included new restrooms, over 1500 feet of accessible trails, a concrete plaza and stairways, picnic tables, park benches, trash containers, barbeque grills and extensive stone work. The total cost for this latest project was \$1,650,000, of which \$1,000,000 was provided by the State IAC's Land and Water Conservation Fund (LWCF) and Aquatic Lands Enhancement Account (ALEA). Additional partners that made this project successful were the King Conservation District and NOAA/Earthcorps. Staff is now moving through project feasibility tasks for the North Shore Improvements at Seahurst Park, as envisioned in the City of Burien's Master Plan.

**N. Physical Beach Monitoring Report for Seahurst Park Submitted**

City staff have received the third report on the performance of the improvements made to the south portion of Seahurst Park. The report was compiled by Coastal Geologic Services, Inc., with funding from WRIA-9. The continued monitoring of the beach is part of the work the City committed to in its partnership with the Army Corps and others for removal of the south seawall and beach restoration. From the report: "Overall the large majority of the beach nourishment sediment appears to have remained within the original nourishment area. The beach profile has remained relatively stable throughout the nourishment area...." Also, "Given the current rate of sediment transport through the area, it is very unlikely that the project area will need renourishment in the near future." Future monitoring and sediment collection is scheduled to occur again in March 2009 and September 2010. A copy of the report is available upon request.

**O. Recreation Program Offering Classes that Encourage Sustainability**

"Coop the Chicken Poop" is the title of an upcoming class on raising chickens offered by the Parks Department's Recreation Division. Participants will learn about care, feeding, and housing needs, and how to get started. Burien code allows up to three hens per residence (no roosters are permitted). The workshop is offered as part of the City's efforts to encourage sustainable living, and it takes place from 6:30 to 8:00 pm on February 24. Along with some other classes offered by the Parks Department, the class is also being promoted by Sustainable Burien at [www.sustainableburien.org](http://www.sustainableburien.org). According to their webmaster, "You guys have some good programs coming up."

**P. 141<sup>st</sup> Street Stormwater Pond Park Name Recommendation**

At its January meeting, the Parks Board selected "Linde Hill Park" as the name for the City's new one-acre park located in the 600 block of SW 141st Street. Under the City's park-naming policy, we encourage public comments during a sixty-day public notice period, which will end March 21, 2009. Comments must be submitted in writing to Burien Parks and Recreation, 425 SW 144th Street, Burien, WA 98166, Attn.: Park Name Comments, or by e-mail to [SteveR@burienwa.gov](mailto:SteveR@burienwa.gov). After the sixty-day public notice period, the Parks Board will review the comments and make

a final recommendation. The Parks Department will submit the recommended name to the City Council which will make the final decision on the park name.

**Q. 2009-2010 Biennial Budget Document Available**

The City of Burien 2009-2010 Adopted Biennial Budget Document is now available in print. Budget books will be distributed to City Council at the same time as the packet for the January 26<sup>th</sup> City Council meeting. To save a tree or two, the books will not be automatically distributed to City of Burien board or staff members, but are available upon request from the Finance Department. The document is also available for download from the City website at <http://www.burienwa.gov/index.aspx?nid=215> .

**II. COUNCIL UPDATES/REPORTS**

**A. Suburban Cities Association Regional Caucus Meeting, January 7, 2009**

Councilmember Blazak attended an organizational meeting of the Suburban Cities Association's (SCA's) appointed members of regional board and committees in 2009. The orientation included SCA's members of the PSRC boards, the King County Council's regional committees, the Public Health Board and other regional organizations. Members discussed possible policy issues that the various groups would likely work on during 2009.

**B. Transportation Policy Board Meeting, January 8, 2009**

Councilmember Blazak participated in the January 8 meeting of the Puget Sound Regional Council (PSRC) Transportation Policy Board (TPB). The Board took action on several items, including a resolution supporting regional coordination of passenger-only ferry service; a recommendation of several alternatives to study this year as the agency works to update the region's long-term transportation plan ("Transportation 2040"); a recommendation to adopt a policy framework to guide PSRC's decisions on allocating federal transportation funds for the next two years, and the PSRC's recommendations about transportation, to provide to the 2009 Legislature. Finally, the Board received a briefing on PSRC's work with staff from cities and counties in the region, to compile a list of dozens of potential local projects to be funded by a federal "economic recovery" program. More work will be done to refine that large list.

**C. Highline Forum Special Meeting – January 8, 2009 (Pg. CM-63)**

Councilmember Shaw and staff attended a special meeting of the Highline Forum on January 8, 2009, at which Sea-Tac Airport Managing Director Mark Reis reviewed issues related to the start-up of third runway operations. State Senator Karen Keiser also attended the Forum meeting. Public information materials distributed at the meeting are attached.

Following the briefing, members of the Forum listened to comments offered by more than a dozen residents of local communities affected by the third runway operations,

with the main concerns centering on the runway operations exceeding what the community had been told would occur, and the extreme difficulties they are experiencing from the additional airplane noise and air quality problems.

**D. December 2008 Citizen Action Report (Pg. CM-67)**

Staff has provided Council with a copy of the December 2008 Citizen Action Report (attached).

**E. Contracts Over \$25,000 Signed by City**

The City has signed the following contracts for 2009 that are budgeted and over \$25,000:

- Discover Burien for 2009 Services and Team Clean Sweep for \$104,618
- Mike Doubleday for 2009 State Lobbying Services for \$43,328
- Ball Janik for 2009 Federal Lobbying Services for \$106,000
- Cityworks for Asset Management Software and Implementation Support for \$25,230

**F. Advisory Board Meeting Minutes (Pg. CM-73)**

Approved minutes from the following advisory board meetings are attached:

- Parks and Recreation Advisory Board minutes of December 10, 2008

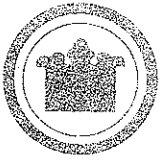
**G. E-Cycle Washington Program**

Washington now has a FREE, convenient and environmentally responsible recycling program for used electronic equipment.

E-Cycle Washington is a new program that provides responsible recycling of computers, monitors and TVs in our state. As of January 2009, electronics manufacturers in Washington will take responsibility for recycling these products. Recycling is provided free of charge to households, small businesses, school districts, small governments and charities at authorized collection sites.

This website has all the details and a listing of all the collection locations:

<http://www.ecyclewashington.org/>



King County

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JAN 12 2009

CITY OF BURIEN

January 9, 2009

The Honorable Joan McGilton  
City of Burien  
15811 Ambaum Blvd. SW, Suite C  
Burien, WA 98166

Dear Mayor McGilton:

We are pleased to forward for your consideration and ratification the enclosed amendments to the King County Countywide Planning Policies (CPP).

On December 15, 2008, the Metropolitan King County Council approved and ratified the amendments on behalf of unincorporated King County. The Ordinances became effective January 2, 2009. Copies of the King County Council staff reports, ordinances and Growth Management Planning Council motions are enclosed to assist you in your review of these amendments.

- Ordinance No. 16334, GMPC Motion Nos. 08-5, 08-6.
- Ordinance No. 16335, GMPC Motion No. 08-07.
- Ordinance No. 16336, Map Amendment 29

In accordance with the Countywide Planning Policies, FW-1, Step 9, amendments become effective when ratified by ordinance or resolution by at least 30 percent of the city and county governments representing 70 percent of the population of King County according to the interlocal agreement. A city will be deemed to have ratified the amendments to the Countywide Planning Policies unless, within 90 days of adoption by King County, the city takes legislative action to disapprove the amendments. **Please note that the 90-day deadline for this amendment is April 2, 2009.**



RECYCLED  
PAPER

If you adopt any legislation relative to this action, please send a copy of the legislation by the close of business, April 2, 2009, to Anne Noris, Clerk of the Council, W1039 King County Courthouse, 516 Third Avenue, Seattle, WA 98104.

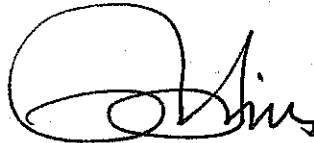
If you have any questions about the amendments or ratification process, please contact Paul Reitenbach, Senior Policy Analyst, King County Department of Development and Environmental Services, at 206-296-6705, or Rick Bautista, King County Council Staff, at 206-296-0329.

Thank you for your prompt attention to this matter.

Sincerely,



Julia Patterson, Chair  
Metropolitan King County Council



Ron Sims  
King County Executive

Enclosures

cc: King County City Planning Directors  
Suburban Cities Association  
Stephanie Warden, Director, Department of Development and Environmental Services (DDES)  
Paul Reitenbach, Senior Policy Analyst, DDES  
Rick Bautista, Council Staff, Growth Management & Natural Resources Committee (GM&NR)



# Wellness Program Activity Report

Name: Angie Chaufty City: Burien

Reporting Period:    January – June    July – December   X   Other: January – December, 2008

Return by July 15      Return by January 15

Keep one copy for your files, send one copy to AWC, and send one copy to your mayor and/or manager.

Return completed form to Jessica Galuska, Health Promotion Specialist, by email at [jessicag@awcnet.org](mailto:jessicag@awcnet.org), by fax at (360) 753-0148.

**Program Type Key:**

A = Awareness – Informational handouts, postings, program promotion  
 M = Motivation – Learn skills, experience success, support of others, personalized information (i.e., videos, speakers, screenings, assessments.)

CS = Cultural Support – Policies and environment that supports health  
 BC = Behavior Change – Ongoing support for maintaining new behaviors (i.e., multiple session classes, multiple week campaigns, support groups, personal counseling sessions.)

Program Name & Description		Type (See Key above)	Dates	# of Potential Participants	# of Actual Participants	% of Participation (actual+potential)	City's Cost	Participant's Cost	Amount of Staff Time	Results Comment on objectives met, participant satisfaction, incentives used & program success.
Communication	<b>Activity Reports</b>									
	Quarterly Wellness Newsletter	A,CS	Feb/May/Sept	n/a	n/a	n/a	\$20	\$0	12 hrs	For the employees who read the newsletter, this was an effective means of communication. Readership was not high though. Received comments about emailing it rather than printing it to aid sustainability.
	Bulletin Boards at all worksites	A,M,CS	On-going	n/a	n/a	n/a	\$0	\$0	12	As long as they are changed monthly, it is an effective means of communication. Very effective means of communication as it allows for 2-way interaction.
	Presentations at monthly All-Staff meetings	A,M,CS	Monthly	n/a	n/a	n/a	\$0	\$0	2	Very effective. Council read and commented on the reports.
	Written briefings to Council regarding wellness activities	A,CS	2/4; 4/8; 5/22; 9/8; 12/12	n/a	n/a	n/a	\$0	\$0	1	Effective. Have witnessed some incorporation or discussion of tips amongst employees.
	Wellness Tips via email	A,M,CS, BC	Weekly	55	20	37%	\$0	\$0	1	Unknown – The newsletter is read or skimmed by everyone but we have not measured its effectiveness for the Wellness Program.
	CityTalk Employee Newsletter articles	A,M,CS	4/08; 10/08	55	55	100%	\$0	\$0	3	Program most successful when the videos were used for a group activity (i.e. - exercise during lunch). Employees read during lunch.
Wellness Library	A,M,CS, BC	On-going	55	15	28%	\$30	\$0	1		

Program Name & Description		Type (See Key above)	Dates	# of Potential Participants	# of Actual Participants	% of Participation (actual+potential)	City's Cost	Participant's Cost	Amount of Staff Time	Results Comment on objectives met, participant satisfaction, incentives used & program success.
Health Screenings	HealthCheck Plus on-site screening	A,M	6/3	55 staff (not counting spouses)	25	46%	\$0	\$0	1	Very successful. Set up computer with MyPyramid.gov for each employee to map their personal plan. As a no-cost incentive, we created 5 cards to be used at our employee holiday gift exchange party. The cards provide "immunity" from any prize that they don't want to get, or provide "immunity" from having to trade their prize at the end, or allows them the "last trade" in the gift exchange.
	On-line Health Questionnaire	A,M	Aug - Dec	55 staff (not counting spouses)	50	Unknown	\$0	\$0	1	People pleased with program. Concern with follow-up calls from health coaches still prevented some from participation. We explained that the employee could decline the coaching if they wanted to.
Physical Activity	National Wear Red Day	A, M, BC	2/1	55	29	53%	\$0	\$0	1	Employees wore red, participated in a 20 minute walk, & were given a Heart Truth fact sheet and 8 heart-healthy recipes. Positive feedback was received. Walk was a hit as employees from multiple sites participated together.
	Love your Mother Wellness Games	A, M, CS, BC	4/21-5/18	55	47	86%	\$464	\$0	20	High participation in weekly activities (walk, supermarket tour, cooking class, and master gardener demonstration). The 2 gardening pots made during the demonstration were the "grand prizes". Winning team members each received a \$25 gift certificate to a local nursery. Program eval was positive in all categories except for the scoring process.
	Relay for Life	A, M, CS	6/7-8	55	14	26%	\$0	\$0 (Fund – raising: Team raised \$4,156)	20	Event required several mtgs during non-work hours for team captain. Employees financial support for this activity was very high and participants found the event rewarding. We are definitely doing it again in 2009. Great bonding amongst participants.

Program Name & Description		Type (See Key above)	Dates	# of Potential Participants	# of Actual Participants	% of Participation (actual-potential)	City's Cost	Participant's Cost	Amount of Staff Time	Results Comment on objectives met, participant satisfaction, incentives used & program success.
	Lunch Time Walking Groups	M, CS, BC	May - July	55	7	13%	\$0	\$0	0	Participation was affected by the weather. The program required "reminding" the employees of the walk. Finally, the walks ended for lack of participation. In 2009, we have decided to conduct one "Destination Walk" per month during the summer months.
	10 Minute Stretch	M, CS, BC	Aug - Nov	55	17	31%	\$10	\$0	1	Very successful program. Reached a usually non-participating, sedentary demographic. Exercises were easy and created a nice break from work. Program needs a regularly scheduled time to reduce reminders. Will definitely continue into 2009.
Health Promotion Education	Food Journaling	A,M, BC	3/3-23	55	21	39%	\$71.87	\$0	1	Very good program. People noticed eating habits and made adjustments during the length of the program.
	Cooking with Whole Grains	A,M	5/7	55	21	39%	\$30	\$0	2	Serving food always makes for a successful event. Recipes and lunch were provided. Very popular and very successful.
	Weightwatchers At Work	A,M, CS, BC	May - End of Year	Unk	14	n/a	\$0	\$156/17 weeks	2	Very successful program. Three employees have reached their targets and the rest are making great progress toward their goals.
	Supermarket Tour	A,M	4/30	55	10	19%	\$0	\$0	1	Eval indicates program was valuable and informational. Handouts were also provided to individuals unable to participate.

Program Name & Description	Type (See Key above)	Dates	# of Potential Participants	# of Actual Participants	% of Participation (actual+potential)	City's Cost	Participant's Cost	Amount of Staff Time	Results Comment on objectives met, participant satisfaction, incentives used & program success.
Emergency Preparedness	A,M	9/10	55	15	28%	\$0	\$0	1	Evaluation was very positive. As a result of the training, our Emergency Coordinator is sending monthly emails highlighting one task to do to prepare for an emergency and create an emergency preparedness kit. (A suggestion submitted through our evaluation process.)
Monthly Massage	M,CS, BC	1/mth	55	15	28%	\$0	\$1/min	3	Regular participants in activity. Participants view this as a key stress relieving tool.
Monthly Reflexology	M,CS, BC	1/mth	55	7	13%	\$0	\$1/min	3	Regular participants in activity. Participants view this as a key stress relieving tool.
Back Care	A, M, CS	7/9	55	7	13%	\$0	\$0	0.5 hrs.	Addressed area identified by employee survey as important to employees. Employees have requested additional information regarding this topic.
Healthy Lunch Ideas	A,M, CS	11/4	55	15	28%	\$46.14	\$0	2	Very successful. People appreciated tasting the food and then receiving the recipes. Recipes were "do-able" at home, were healthy, and used common ingredients.
Healthy Entertaining Ideas	A,M, CS	11/21	55	17	31%	\$54.78	\$0	2	Very successful. People appreciated tasting the food and then receiving the recipes. Recipes were "do-able" at home, were healthy, and used common ingredients.
On-Site Flu Shots	A, M, CS	10/29	55	15	28%	\$0	\$0 (Reimbursed by medical insurance)	1	Popular program. People appreciated the convenience of obtaining the shots on-site. Participation increased over last year as this was the first time they were informed that the cost of the shots would be reimbursed through our medical insurance.

Over please →

## Other Wellness Program Activity

Program Name & Description		Type	Dates	# of Potential Participants	# of Actual Participants	% of Participation (actual+potential)	City's Cost	Participant's Cost	Amount of Staff Time	Results Comment on objectives met, participant satisfaction, incentives used, & program success.
Health Care Consumer Education	Healthier At Home Briefings	A, CS	Aug - Sept	55	55	100%	\$0	\$0	0.25 hrs	Employees gained familiarity with the book through a hands-on demonstration at staff meetings. Content and usage were emphasized.
	Taking Control of our Lives by Managing Stressors in a Healthy Way	A,M, BC, CS	6/4	55	11	20%	\$0	\$0	0.5 hrs	Employees gained tools on recognizing stress, handling stress, and the physiological effect of stress on the body. Successful program.
	Cost of Generic vs. Name-brand Prescriptions	A,M, BC	May, Aug, Sept, Dec	55	55	100%	\$0	\$0	2 hrs	Seized the opportunity provided by the 2009 RBS prescription copayment change to educate employees on the costs associated with drugs and options. The true test of this educational campaign will be seen in January. If there are no surprised employees when they purchase a prescription, it will be considered a success.

Revised 07/08

# City of Burien

## October Sales Tax Revenue Comparison by Category

	<u>October-08</u>	<u>% of Total Revenue</u>	<u>October-07</u>	<u>Difference 2007 to 2008</u>	<u>% Change</u>
Unknown	\$ 3,450	0.9%	\$ 2,710	\$ 740	27.3%
Agriculture, Forestry, Fishing	\$ 282	0.1%	\$ -	\$ 282	N/A
Mining	\$ 115	0.0%	\$ 319	\$ (204)	-63.9%
Construction	\$ 93,468	24.6%	\$ 65,373	\$ 28,095	43.0%
Manufacturing	\$ 2,526	0.7%	\$ 3,634	\$ (1,108)	-30.5%
Wholesale Trade	\$ 14,405	3.8%	\$ 8,612	\$ 5,793	67.3%
Retail Trade	\$ 177,804	46.7%	\$ 247,142	\$ (69,338)	-28.1%
Transportation and Warehousing	\$ 682	0.2%	\$ 1,003	\$ (321)	-32.0%
Information	\$ 13,967	3.7%	\$ 12,847	\$ 1,120	8.7%
Finance & Insurance	\$ 511	0.1%	\$ 820	\$ (309)	-37.7%
Real Estate, Rental, Leasing	\$ 6,458	1.7%	\$ 6,720	\$ (262)	-3.9%
Prof, Sci, Technical Services	\$ 1,891	0.5%	\$ (8,952)	\$ 10,843	-121.1%
Admin, Support, Remedy Services	\$ 2,852	0.7%	\$ 2,977	\$ (125)	-4.2%
Educational Services	\$ 2,637	0.7%	\$ 1,643	\$ 994	60.5%
Health Care Social Assistance	\$ 3,873	1.0%	\$ 4,667	\$ (794)	-17.0%
Arts, Entertainment, Recreation	\$ 2,853	0.7%	\$ 2,574	\$ 279	10.8%
Accomodation and Food Services	\$ 37,730	9.9%	\$ 38,123	\$ (393)	-1.0%
Other Services	\$ 15,196	4.0%	\$ 17,661	\$ (2,465)	-14.0%
	<u>\$ 380,700</u>		<u>\$ 407,873</u>	<u>\$ (27,173)</u>	<u>-6.7%</u>

# October 2008 Sales Tax Detail

- October 2007 to October 2008 ↓ 6.7%
  - Retail Trade (47%) ↓ 28.1%
    - Motor Vehicle & Parts Dealers (19% of total) ↓ 48%
      - » New Car Dealers (16% of total) ↓ 50%
    - Food & Beverage Stores (5.7% of total) ↓ 19%
    - Building Material & Garden (1% of total) ↑ 42%
  - Construction (25%) ↑ 43%
  - Accommodations & Food Service (10%) ↓ 1%
- Streamlining Sales Tax
  - 3<sup>rd</sup> Quarter actual gain \$10,066 (per DOR)
  - 3<sup>rd</sup> Quarter estimated gain \$53,992 (per AWC)

**Burien Parks, Recreation and Cultural Services  
2009 Athletic Field Fees**

**Field User Types**

**Category 1:** School districts, youth and adult sports associations, and/or government agencies that demonstrate they are tax-exempt, non-profit, and/or are structured with by-laws or articles of incorporation. Also includes groups that don't charge a fee for attendance or participation.

**Category 2:** All other user groups.

<b>Category 1</b>	
<b>Baseball / Softball / Fast Pitch</b>	
<b>Type of Use</b>	<b>Fee</b>
Youth Practice	\$6 per hour
Youth Game	\$9 per hour
Adult Practice	\$15 per hour
Adult Game	\$25 per hour
Youth Tournaments	\$9 per hour
Adult Tournaments	\$25 per hour
Youth Camp	\$9 per hour + 10% of gross revenue
Adult Camp	\$25 per hour + 10% of gross revenue

<b>Soccer / Lacrosse / Ultimate Frisbee / Open Field</b>	
<b>Type of Use</b>	<b>Fee</b>
Youth Practice or Game	\$6 per hour
Adult Practice or Game	\$25 per hour
Youth Tournaments	\$9 per hour
Adult Tournaments	\$25 per hour
Youth Camp	\$9 per hour + 10% of gross revenue
Adult Camp	\$25 per hour + 10% of gross revenue

<b>Category 2</b>	
<b>Baseball / Softball / Fast Pitch</b>	
<b>Type of Use</b>	<b>Fee</b>
Youth Practice or Game/Tournaments	\$25 per hour
Adult Practice or Game/ Tournaments	\$45 per hour
Youth Camp	\$25 per hour + 10% of gross revenue
Adult Camp	\$45 per hour + 10% of gross revenue

<b>Soccer / Lacrosse / Ultimate Frisbee / Open Field</b>	
<b>Type of Use</b>	<b>Fee</b>
Youth Practice or Game/Tournaments	\$25 per hour
Adult Practice or Game/ Tournaments	\$45 per hour
Youth Camp	\$25 per hour + 10% of gross revenue
Adult Camp	\$45 per hour + 10% of gross revenue

<b>Other User Fees</b>	
Non-Scheduled Prep	\$50
Concession Fees and Spectator Admission	10% of Gross Revenue plus daily performance fee for Concessions
Dumpster	Field user pays vendor directly. (Contact Scheduling Supervisor if vendor info is needed.)
Staffing (2 hour minimum per day)	\$25 per hour
Lights	\$15 per hour
Portable Toilets	Field user pays vendor directly. (Contact Scheduling Supervisor if vendor info is needed)
Score Board (Field 1 only)	\$50 per day + (\$100 refundable deposit)



## Port of Seattle Third Runway FAQs

### 1. What are the FAA and Port of Seattle responsibilities for the third runway?

The Port of Seattle is the owner and operator of the airport, responsible for managing the airport facilities and infrastructure, as well as addressing noise issues within the community. The FAA has sole responsibility for managing the airspace and all flight operations, including departures, landings, runway use, etc.

### 2. Why is the FAA using the runway in good weather when it was described as a runway needed in poor weather?

The third runway was built primarily to address lower visibility conditions surrounding Sea-Tac Airport. However, the third runway was also built to improve operational efficiency during peak periods in any weather condition.

Regardless of the weather, during peak periods the third runway, along with the easternmost runway, will be used for arrivals in order to help reduce delays. Therefore, you can expect the third runway to be used during peak periods nearly every day. However, in general, the FAA does not expect the third runway to be needed as often in good weather conditions as it will be when there are lower visibility conditions.

### 3. Since it has opened, have operations on the third runway been more frequent than anticipated?

The third runway opened during the time of year when lower visibility weather is prominent (November, December and January). We would expect lower visibility operations to be more frequent this time of year, versus the summer months.

The opening of the third runway has also led to changes in the operational use patterns of all three of Sea-Tac's runways, meaning air traffic controllers are working with a variety of new operational procedures. The FAA believes that once air traffic controllers become more efficient in using all three runways during peak and lower visibility conditions, we should see fewer days with a high percentage of arrivals on the third runway.

It will take some time before we can confidently assign an actual usage number to the third runway. The number of operations at Sea-Tac Airport is actually lower than originally anticipated due to the drop in air traffic. However, the percentage of operations (28% vs. 36%) using the third runway is currently higher than the yearly estimate. It is important to be aware that the 28% figure from the third runway's Supplemental Environmental Impact Statement which came out in 1997 is the result of assumptions made about several, future operational factors averaged over one year – it is not an absolute limit on how often the runway could be used for arrivals on any given day.

### 4. Is the third runway noisier than anticipated?

Different usage of all three runways means people are experiencing changes in noise patterns with some residents possibly receiving more noise and others possibly experiencing less noise. The third runway will need to be operating for awhile before we can assess the specific noise impact, but it is not surprising that some people believe they are experiencing increased noise.

### 5. Will there be departures on the third runway?

According to the FAA, the third runway will be used primarily for arrivals and only a very small percentage of the time for departures.



**6. Now that the third runway is open, can the surrounding communities expect the Port to implement additional noise mitigation projects?**

In the last Part 150 Noise Study Update, which was completed in 2002, the Port projected what the noise impacts would be once the third runway opened and then implemented a comprehensive noise mitigation program that included extensive insulation and acquisition projects in preparation for the runway's opening.

The Port of Seattle and the FAA, with active community involvement, will begin the next Part 150 in November of 2009. In preparation, the Port already has begun collecting noise and flight track data. The Port will also be engaging in extensive community outreach to allow the public the chance to comment, ask questions and share their observations prior to the launch of the Part 150 study.

The purpose of the Part 150 is to review all of the airport's existing noise programs and analyze noise impacts connected with aircraft operations. If the study identifies noise that wasn't captured in the previous projections, then it's possible the Port Commission will determine whether to include more noise mitigation for those affected.

**Questions or Comments? Call the Noise Information Line at  
206-433-5393 or 1-800-826-1147**

Seattle-Tacoma International Airport  
Airport Noise Programs Office  
2009 Community Outreach Plan - Further Details

**Action Items**

- Establish working group with FAA for on-going communication, coordination and data collection. *The working group can share and validate operational data, address noise issues, and keep abreast of changing conditions.*
- Collect data on the use of all runways and post this data on the Port's webpage. *Interested residents can check on the use of the runways on a weekly basis. This information will also be important for analyzing noise in the upcoming Part 150 noise study.*
- Use portable monitors to obtain noise data to supplement the existing 25-station noise monitoring system. Post noise data on the Port's webpage. *Portable monitors will allow the Port to gather noise information in locations not covered by the permanent monitoring system. This information will be used in the noise analysis for the upcoming Part 150 study and can be used to alert staff to unexpected noise issues.*

**Community Outreach and Comment Opportunities**

- Participate in January Highline Forum special session; on-going reporting to Highline Forum every two months.
- Through the Airport Noise Information Line, respond to public information and complaint calls; collect public comment for evaluation. *Public information assists the Port in understanding community issues and alerts staff to developing noise problems. Noise Information Line: 206-433-5393 or 1-800-826-1147.*
- Provide Commission Briefing on Third Runway Operations in February.
- Brief City Councils (as requested), informing them of community response plan, new runway rehabilitation program, information on Part 150 process, etc. *Requests should be made through Marco Milanese, the Airport's Community Relations Manager at [milanese.m@portseattle.org](mailto:milanese.m@portseattle.org) or 206-439-7734.*
- Presentations before sponsored community groups upon request. *Requests should be made through Marco Milanese at [milanese.m@portseattle.org](mailto:milanese.m@portseattle.org) or 206-439-7734.*
- Hold an informational community Open House on airport operations and noise in the summer.
- Conduct special focus group discussions as noted below.

**Part 150 Process Preparations**

- Develop Part 150 project schedule, with the formal launch in Nov, 2009.
- Ongoing flight track and noise data collection.
- Hold special focus groups that allow for discussions on specific noise issues so information can be included in problem definition process of the Part 150.  
*The intent is to have dialogue with smaller groups to define specific noise changes and issues. Details on this program are in development.*



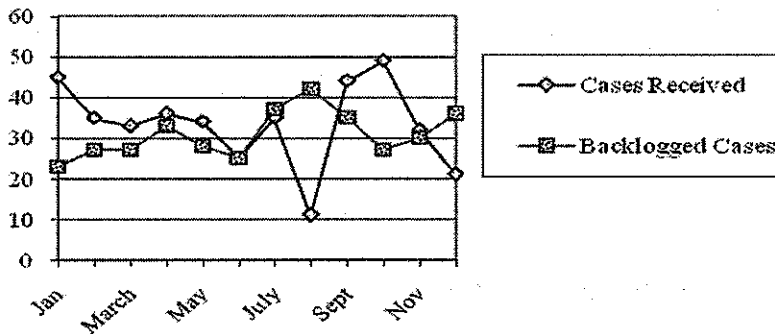
**CITY OF BURIEN**

**MEMORANDUM**

**DATE:** January 8, 2009  
**TO:** Mike Martin, City Manager  
**FROM:** Scott Greenberg, Community Development Director  
**RE:** December 2008 Citizen Action Report

This report reflects the caseload for September and includes all backlog cases open as of December 31, 2008. As of that date, there were 45 open cases. 36 of the open cases are more than five weeks old and are considered backlog.

**Citizen Action Case Status**



	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Cases Received</b>	45	35	33	36	34	25	35	11	44	49	32	21
<b>Backlogged Cases</b>	23	27	27	33	28	25	37	42	35	27	30	36
<b>Total Open Cases</b>	45	49	52	58	42	45	61	52	54	56	53	45
<b>% of Backlog</b>	51%	55%	52%	57%	67%	56%	61%	81%	65%	48%	57%	80%

As usual, please let me know if you have any questions or suggestions for additional improvements to this report.

**Cc:** Scott Greenberg, Community Development Director  
 Jim Bibby, Code Compliance Officer  
 Henry McLauchlan, Administrative Sergeant  
 Chris Bacha, City Attorney

Michael Lafreniere, Parks Director  
 Jan Vogee, Building Official  
 Steve Clark, Public Works Director  
 Liz Ockwell, Assistant Planner



# Monthly Report to the City Manager

## Citizen Action Request Case Status

Report Date: 01/08/2009

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
433	Building	CAR-07-0526	11/02/2007	Building	15703 15TH PL SW Building Height Excessive Fill and Grade Non-conforming ADU	Other Letter	01/15/2008	Open
383	Planning	CAR-08-0004	12/22/2007	Planning / Zoning	3126 SW 172ND ST Construction covering fish habitat Question re: Shoreline Permits Violation of Federal Shoreline protection ?	Other - See Notes	11/25/2008	Open
360	Parks	CAR-08-0022	01/14/2008	Nuisance	14456 18TH AV SW Parking & nuisance	Enforcement Letter 1	01/18/2008	Open
352	Public Works	CAR-08-0033	01/22/2008	Other	Citizen is concerned about truck traffic on S 146th & Des Moines Memorial Drive	Other - See Notes	06/11/2008	Open
337	Public Works	CAR-08-0055	02/06/2008	Planning / Zoning	13526 14TH AV S Grading, Nuisance, Critical Areas	Meeting	08/11/2008	Open
323	Planning	CAR-08-0076	02/20/2008	Planning / Zoning	Home Occupation violation		03/18/2008	Open
302	Building	CAR-08-0097	03/12/2008	Building	3512 SW 172ND ST Building permit	Other Letter	08/26/2008	Open
282	City Attorney	CAR-08-0117	04/01/2008	Nuisance	12928 6TH AV S Vegetation	Other - See Notes	08/21/2008	Open
274	Building	CAR-08-0127	04/09/2008	Planning / Zoning	15903 MAPLEWILD AV SW Critical slope retaining wall replacement	Other - See Notes	08/18/2008	Open
177	Code Enforcement	CAR-08-0226	07/15/2008	Nuisance	213 SW 154TH ST Nuisance, vagrant	Phone Call	12/24/2008	Open
171	Code Enforcement	CAR-08-0233	07/21/2008	Animals	1521 SW 160TH ST Nuisance, animals & RCW Add alleyway & KC	Other Letter	12/17/2008	Open

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
143	Building	CAR-08-0279	08/18/2008	Fire Department Issue	13015 1ST AV S Fire Dept. Code Violation	Phone Call	10/31/2008	Open
126	Building	CAR-08-0299	09/04/2008	Building	15007 24TH AV SW Grading Permit/Building	Other - See Notes		
107	Code Enforcement	CAR-08-0326	09/23/2008	Nuisance	15839 6TH AV SW Nuisances	NOV Issued	12/30/2008 11/19/2008	Open Open
99	City Attorney	CAR-08-0335	10/01/2008	Nuisance	821 SW 154TH ST Nuisance, Police	Site Investigation	11/24/2008	Open
99	Code Enforcement	CAR-08-0338	10/01/2008	Sign Violation	Sign Violation	Enforcement Letter 1	10/06/2008	Open
93	Building	CAR-08-0342	10/07/2008	Building	12055 30TH AV SW Building permit	Other - See Notes	12/24/2008	Open
86	Building	CAR-08-0361	10/14/2008	Building	611 SW 142ND ST Building - Demo Permit	Other - See Notes	11/26/2008	Open
77	Code Enforcement	CAR-08-0372	10/23/2008	Housing Concerns	143 SW 156TH ST Housing conditions	Case Received	10/23/2008	Open
76	Planning	CAR-08-0374	10/24/2008	Planning / Zoning	208 SW 139TH ST ADU issue	Site Investigation	01/05/2009	Open
73	Code Enforcement	CAR-08-0377	10/27/2008	Sign Violation	13601 AMBAUM BL SW Sign / Business License - Hispanos Superstore	Phone Call	01/05/2009	Open
72	Code Enforcement	CAR-08-0379	10/28/2008	Sign Violation	1022 S 144TH ST Signs / Business License	Phone Call	01/05/2009	Open
72	Code Enforcement	CAR-08-0380	10/28/2008	Business License	625 SW 152ND ST Business License	Case Received	10/28/2008	Open
62	Planning	CAR-08-0395	11/07/2008	Planning / Zoning	15509 8TH AV SW Cargo Container/Laustsen	Phone Call	11/10/2008	Open

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
59	Code Enforcement	CAR-08-0399	11/10/2008	Nuisance	13227 2ND AV S Vegetation / Vehicles-Anderson	Phone Call	11/12/2008	Open
59	Code Enforcement	CAR-08-0416	11/10/2008	Vegetation Maintenance - City	15510 AMBAUM BL SW Vegetation Maint / alley	Case Received	11/26/2008	Open
51	Fire Department	CAR-08-0402	11/18/2008	Fire Department Issue	12812 1ST AV S Fire Dept. / BL / Choose Up Enter.	Phone Call	12/10/2008	Open
50	Code Enforcement	CAR-08-0403	11/19/2008	Abandoned Vehicle	624 SW 136TH PL Vehicles / Leggett	Site Investigation	12/31/2008	Open
49	Code Enforcement	CAR-08-0405	11/20/2008	Sign Violation	13816 1ST AV SW Sign Violation / Adele's Flowers	Enforcement Letter 1	12/09/2008	Open
49	Planning	CAR-08-0406	11/20/2008	Sign Violation	115 SW 153RD ST Sign Violation / JB Carpets	Other Letter	12/22/2008	Open
48	Code Enforcement	CAR-08-0407	11/21/2008	Sign Violation	453 SW 153RD ST Abandoned Sign / Nielsen Bros.	Enforcement Letter 1	12/10/2008	Open
48	Building	CAR-08-0408	11/21/2008	Building	13430 1ST AV SW Building / Weythman	Other - See Notes	01/05/2009	Open
48	Code Enforcement	CAR-08-0410	11/21/2008	Sign Violation	Sign Violation / Marty's Tires	Enforcement Letter 1	12/10/2008	Open
48	Code Enforcement	CAR-08-0411	11/21/2008	Sign Violation	Sign Violation / Lena Hair	Phone Call	12/29/2008	Open
45	Planning	CAR-08-0413	11/24/2008	Planning / Zoning	13022 SHOREWOOD DR SW Planing-Zoning / An	Case Received	11/24/2008	Open
44	Building	CAR-08-0417	11/25/2008	Building	16622 14TH AV SW Building Permit / Rogers	Case Received	11/26/2008	Open

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
36	Code Enforcement	CAR-08-0421	12/03/2008	Sign Violation	15607 1ST AV S Sign Violation/Tomi's Flower	Enforcement Letter 1	12/10/2008	Open
31	Code Enforcement	CAR-08-0423	12/08/2008	Nuisance	13256 5TH AV SW Nuisance, Housing / Juarez	Case Received	12/08/2008	Open
31		CAR-08-0425	12/08/2008		13002 2ND AV S	Case Received	12/08/2008	Open
28	Code Enforcement	CAR-08-0429	12/11/2008	Sign Violation	235 SW 153RD ST Sign Violations/Estetica Unisex Sonia	Phone Call	01/02/2009	Open
27	Code Enforcement	CAR-08-0432	12/12/2008	Graffiti	15304 AMBAUM BL SW Graffiti / Taste of Fuji	Case Received	12/12/2008	Open
27	Code Enforcement	CAR-08-0434	12/12/2008	Graffiti	255 SW 153RD ST Graffiti / Cent. 21-Barth		01/05/2009	Open
22	Code Enforcement	CAR-08-0436	12/17/2008	Business License	401 SW 153RD ST Business License / Wash. First Ins.	Enforcement Letter 1	01/05/2009	Open
22	Code Enforcement	CAR-08-0437	12/17/2008	Sign Violation	1823 SW 160TH ST Sign violation / Tree cutting	Phone Call	12/18/2008	Open
6	Code Enforcement	CAR-09-0002	01/02/2009	Parking	637 SW 136TH PL Vehicle Parking	Case Received	01/02/2009	Open

**CITY OF BURIEN, WASHINGTON**  
**Parks and Recreation Advisory Board**  
**RECORD OF MEETING**  
**Date – December 10, 2008**  
**Time - 7:00 PM**

**BOARD MEMBERS PRESENT**

Gwen Benedict      Ted Fosberg      Jean Spohn

**BOARD MEMBERS ABSENT**

Christopher Ndifon, Sr., Larry Moormeier

**STAFF PRESENT**

Steve Roemer, Parks Development and Operations Manager  
Debbie Zemke, Recreation Manager

**GUESTS PRESENT**

Gordon Wilson, FCS Group  
Rochelle Flynn, Arts Commission Chairperson

Jean Spohn called the meeting to order at approximately 7:05 PM.

**CITIZEN COMMENT**

Regarding Cost Recovery Fee Policy:

- Look at more equitable ways to tier fees, not just based on age. More subsidized for the community serving programs, less subsidized for the individual serving programs.
- Serve residents first, identify their needs. Currently, low income subsidies limited to first year only.
- Preschool requirement for documentation might eliminate customers that have a need.
- Maybe charge more for the more popular programs.

**ADDITIONS TO AGENDA & AGENDA REVIEW**

No changes.

**MEETING MINUTES**

A quorum was not available to approve the November 2008 minutes.

**AGENDA AND ACTION ITEMS**

**POLICY DISCUSSION**

- Recreation Manager Debbie Zemke and Gordon Wilson with FCS Group discussed the upcoming Recreation Cost Recovery Policy changes. Gordon explained the fundamentals of revenues and cost recovery percentage, in the context of recreation programs. The different

levels of cost discussed included incremental cost, ongoing program cost, Department cost and full cost. In addition, the "General Fund subsidy" was discussed, which refers to the degree to which taxpayers pay part of the cost of a program, above what revenues provide.

Gordon posed to the Board that one of the questions in developing a fee policy is the degree to which a particular type of activity (or activities serving a particular type of customer) should be expected to recover a lower percentage of its costs than other types of activities.

For example potential lower cost recovery activities could include:

- ✓ For senior programs: basic health services vs. travel and enrichment classes.
- ✓ For teens: supervised activities during times when teens are prone to risky behavior, such as after school and on Friday or Saturday nights.
- ✓ Special events where it is not practical to collect a fee.
- ✓ Programs explicitly targeted to low-income customers, such as Gym Jam and Moshier Art Center classes for special populations.

A second question Gordon posed to the Board was whether it would be appropriate to charge a separate (and higher) price for non-residents who participate in City recreation programs or rent City facilities.

Responses to these questions from citizens in attendance have been listed above in the Citizen Comments, and the Board asked to provide further feedback to staff. Debbie offered to receive Board comments over the following weeks.

## PRESENTATIONS

- Rochelle Flynn provided an update on the Art Commission for 2007 and 2008. The Arts Commission comprises of 9 members.
- Public Art Highlight in 2008 included:
  - ✓ Burien Interim Arts Space ( B/IAS) beginning with "The Passage"
  - ✓ Downtown Burien Art Walks
  - ✓ Summer Concerts and movies
  - ✓ Strawberry Art Walk
  - ✓ Family Fiesta
  - ✓ Burien Little Theater
  - ✓ Arts Summit
  - ✓ King County Suburban Cities Performance Network
  - ✓ Burien Aesthetic Master Plan, "Branding Burien"

- Park Manager Steve Roemer gave an update on Seahurst Park North Shore Feasibility, providing the Board with the four design alternatives proposed. The alternatives represent varying amounts of shoreline armoring removal, restoration of the beach and addition of recreational improvements.
  - Alternative 1 represents maximum restoration with removal of all shoreline structures and armoring, to be replaced by beach nourishment. The Marine Technology Lab would be relocated and one small lawn area and playground would be located near the existing restroom.
  - Alternative 2 represents the Master Plan design as approved by City Council and includes the removal of shoreline structures and armoring for 75% of the shoreline, maintaining the structures supporting the Marine Technology Lab location. A wetland/estuary habitat zone would be created within the existing play area unit and a more natural north creek would replace the existing concrete channel.
  - Alternative 3 represents many of the same elements as Alternate 2, with the exception of the wetland/estuary habitat zone.
  - Alternative 4 represents minimum restoration with only a small amount of rock rip-rap removed at the perched beach area and the seawall remaining intact. Beach nourishment would be provided extensively along the entire shoreline and minimal riparian plantings would occur.

#### **PARK NAMING SUGGESTIONS (continued from July)**

- Action on naming of the 141st Street Stormwater Pond Park was deferred to a future date in order for the Board to further research the name "Linde Hill Park".

#### **FUTURE AGENDA ITEMS AND/OR QUESTIONS**

- None

#### **FOR THE GOOD OF THE ORDER**

- Steve suggested for future discussion the possibility of moving the Board start time to 6:30pm.
- The meeting was adjourned at 9:25PM.

Respectfully submitted by Steve Roemer, Parks Manager, Parks, Recreation & Cultural Services