



**CITY OF BURIEN**  
**Educational Resource & Administrative Center (ERAC)**  
**15675 Ambaum Blvd. SW**  
**Burien, Washington 98166**

**STUDY SESSION MINUTES**  
**Board Room**  
**7:00 p.m.**  
**October 27, 2008**

*To hear Council's full discussion of a specific topic or the complete meeting, the following resources are available:*

- Watch the video-stream available on the City website, [www.burienwa.gov](http://www.burienwa.gov)
- Check out a DVD of the Council Meeting from the Burien Library
- Order an audio cassette tape recording or a DVD of the meeting from the City Clerk, (206) 241-4647

**CALL TO ORDER**

Mayor McGilton called the Study Session of the Burien City Council to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor McGilton led the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Joan McGilton, Deputy Mayor Rose Clark, Councilmembers Sue Blazak, Kathy Keene, Lucy Krakowiak, and Sally Nelson. Councilmember Gordon Shaw was excused.

Administrative staff present: Mike Martin, City Manager; Tabatha Miller, Finance Director; Gary Coleman, Accounting Manager; Dean Tatham, IS/GIS Manager; and Monica Lusk, City Clerk.

**ANNOUNCEMENTS/PRESENTATIONS**

Neither announcements nor presentations were made.

**CORRESPONDENCE FOR THE RECORD**

- a. Email Dated October 19, 2008, from Brandon Balint Regarding Burien Little Theatre.

**AGENDA CONFIRMATION**

**Direction/Action**

**Motion** was made by Deputy Mayor Clark, seconded by Councilmember Nelson, and passed unanimously to confirm the October 27, 2008, Agenda.

## **DISCUSSION ITEMS**

### **City Manager's Report**

#### **Follow-up**

Staff will provide the time of the Gang Awareness meeting that will be held on November 13 at the Criminal Justice Training Center.

### **Council Review of Proposed Council Agenda Schedule**

#### **Follow-up**

Staff will reschedule the Discussion on Transportation Benefit Districts after the November 4 election, meet with the cities of SeaTac and Normandy Park to discuss a cooperative agreement for the Highline Heritage Museum, and schedule a discussion on the agreement at a future Council Study Session.

### **Update on the Website Redesign and Content Management System Implementation Project**

Dean Tatham, Interim Webmaster, stated that November 14 is the go live date for the newly redesigned website. He gave a brief overview of the site highlighting the following: it is ADA compliant; online forms can be created in-house; the calendar can be sorted by categories; it has a document center, and usage statistics are available.

### **Discussion on 2009-2010 Preliminary Budget**

Tabatha Miller, Finance Director, provided an update to the preliminary expenditure budget noting: the 2009 Cost of Living Adjustment (COLA) is 3%; an increase in legal litigation; a decrease in the police contract; and, an increase in the Seattle hydrant judgment.

Ms. Miller noted that sales tax, real estate excise tax and the Business and Occupational Tax were most vulnerable revenues impacted by the downturn in the economy.

The next steps in the budget process were reviewed: November 3 public hearing possibly followed by a discussion; and, adoption of the budget and the 2009 property tax levy on November 17.

*Ed Dacy, 2016 SW 146<sup>th</sup> Street*

Mr. Dacy asked if the City knew the assessed valuation in Burien was still increasing for 2009.

Ms. Miller stated that King County's preliminary figures showed that the assessed valuation was still increasing.

### **Discussion on Proposed Changes to the Interlocal Agreement for Law Enforcement and Fire Investigation Services**

#### **Direction/Action**

Councilmembers agreed to place the Law Enforcement and Fire Investigation Services interlocal agreement on the November 3, 2008, Consent Agenda for approval.

### **Discussion Regarding Council Retreat Timeline and Topics**

#### **Follow-up**

Staff will schedule: (1) a discussion on Council appointments to regional boards and committees in December; (2) a one day facilitated Council Retreat on visioning in February at the Cedarbrook Leadership Center with the Leadership Team present; and, (3) a mid-year Council Retreat to receive an update on the work plan and budget. Staff will distribute a draft agenda for the February retreat for Council review.

### **COUNCIL REPORTS**

Deputy Mayor Clark attended a Career Fair hosted by the Highline School District at which the City of Burien was present.

Councilmember Blazak and Deputy Mayor Clark were present at the well attended Northeast Redevelopment Area public meeting on October 23.

### **ADJOURNMENT**

#### **Direction/Action**

**Motion** was made by Deputy Mayor Clark, seconded by Councilmember Nelson, and passed unanimously to adjourn at 8:40 p.m.

/s/ Joan McGilton, Mayor

/s/ Monica Lusk, City Clerk