

# CITY OF BURIEN, WASHINGTON

## ORDINANCE NO. 665

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### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, ADOPTING THE 2017 – 2018 BIENNIAL BUDGET OF THE CITY OF BURIEN WITH ESTIMATED REVENUES AND APPROPRIATIONS

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WHEREAS, State law, Chapter 35A.34 RCW provides the legislative body of any code city may by ordinance elect to have a two-year fiscal biennium budget in lieu of the annual budgeted provided for in Chapter 35A.34, RCW; and

WHEREAS, Ordinance No. 485 adopted by the City of Burien on June 16, 2008 established the two-year biennium budget beginning January 1, 2009 and requires there after that a two-year biennial budget be prepared, considered and adopted under the provisions of Ordinance No. 485 and Chapter 35A.34 RCW; and

WHEREAS, an Adopted Budget for the two-year fiscal biennium 2017-2018 has been prepared and filed, public hearings have been held for the purposes of fixing the final budget, and the City Council has deliberated and has made adjustments and changes deemed necessary and proper;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The 2017-2018 biennial budget for the City of Burien for the period January 1, 2017 through December 31, 2018 as determined in the 2017-2018 Preliminary Budget and as revised per Exhibit A, by the City Council, is hereby adopted.

Section 2. Summary of Revenues and Appropriations. The budget sets forth totals of estimated revenues and estimated appropriations of each separate fund, and the aggregate totals for all such funds, as summarized on Exhibit A.

Section 3. 2017 Salary Schedule. The 2017 Salary Schedule, Exhibit B, is hereby adopted.

Section 4. Copies of Budget to be filed. The City Clerk is directed to transmit a complete copy of the final budget as adopted to the Division of Municipal Corporations in the Office of State Auditor and to the Association of Washington Cities as required by RCW 35A.33.075.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

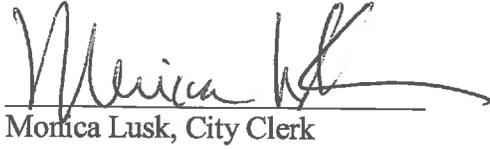
Section 6. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force January 1, 2017.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, AT A  
REGULAR MEETING THEREOF THIS 21<sup>ST</sup> DAY OF NOVEMBER, 2016.

CITY OF BURIEN

  
\_\_\_\_\_  
Lucy Krakowiak, Mayor

ATTEST/AUTHENTICATED:

  
\_\_\_\_\_  
Monica Lusk, City Clerk

Approved as to form:

  
\_\_\_\_\_  
Lisa Marshall, City Attorney

Filed with the City Clerk: 11/21, 2016

Passed by the City Council: 11/21, 2016

Ordinance No. 665

Date of Publication: 11/25, 2016

**EXHIBIT A**

<b>2017 - 2018 REVENUE Summary - All Funds</b>				
<b>Fund Name</b>	<b>Beginning Fund Balance</b>	<b>Revenues</b>	<b>Transfers In</b>	<b>Total Resources</b>
General	\$ 13,835,165	\$ 51,820,000	\$ 160,000	\$ 65,815,165
Street	591,705	5,572,000	-	6,163,705
Surface Water Management	895,090	6,830,000	-	7,725,090
Public Works Reserve	360,200	2,932,000	-	3,292,200
Equipment Reserve	833,480	-	540,000	1,373,480
Art in Public Places	5,425	-	40,000	45,425
Capital Projects Reserve	481,595	1,537,000	-	2,018,595
Transportation Benefit District	37,185	1,390,000	-	1,427,185
Debt Service	92,220	484,000	4,680,000	5,256,220
Local Improvement District Reserve	165,000	-	-	165,000
<b>Sub-Total Governmental Funds</b>	<b>\$ 17,297,065</b>	<b>\$ 70,565,000</b>	<b>\$ 5,420,000</b>	<b>\$ 93,282,065</b>
Parks & General Government CIP	436,205	433,000	342,055	1,211,260
Transportation CIP	1,489,500	4,974,000	4,030,000	10,493,500
Surface Water Management CIP	1,941,890	-	2,350,000	4,291,890
<b>Sub-Total Capital Projects Funds</b>	<b>\$ 3,867,595</b>	<b>\$ 5,407,000</b>	<b>\$ 6,722,055</b>	<b>\$ 15,996,650</b>
<b>TOTAL RESOURCES</b>	<b>\$ 21,164,660</b>	<b>\$ 75,972,000</b>	<b>\$ 12,142,055</b>	<b>\$ 109,278,715</b>

<b>2017 - 2018 EXPENDITURE Summary - All Funds</b>				
<b>Fund Name</b>	<b>Expenditures</b>	<b>Transfers Out</b>	<b>Ending Fund Balance</b>	<b>Total Uses</b>
General	\$ 53,478,780	\$ 722,055	\$ 11,614,330	\$ 65,815,165
Street	3,817,795	2,165,000	180,910	6,163,705
Surface Water Management	4,874,915	2,570,000	280,175	7,725,090
Public Works Reserve	-	3,200,000	92,200	3,292,200
Equipment Reserve	600,000	-	773,480	1,373,480
Art in Public Places	40,000	-	5,425	45,425
Capital Projects Reserve	-	1,380,000	638,595	2,018,595
Transportation Benefit District	-	1,395,000	32,185	1,427,185
Debt Service	5,235,635	-	20,585	5,256,220
Local Improvement District Reserve	-	-	165,000	165,000
<b>Sub-Total Governmental Funds</b>	<b>\$ 68,047,125</b>	<b>\$ 11,432,055</b>	<b>\$ 13,802,885</b>	<b>\$ 93,282,065</b>
Parks & General Government CIP	1,159,058	-	52,202	1,211,260
Transportation CIP	9,543,000	-	950,500	10,493,500
Surface Water Management CIP	3,140,000	710,000	441,890	4,291,890
<b>Sub-Total Capital Projects Funds</b>	<b>\$ 13,842,058</b>	<b>\$ 710,000</b>	<b>\$ 1,444,592</b>	<b>\$ 15,996,650</b>
<b>TOTAL USES</b>	<b>\$ 81,889,183</b>	<b>\$ 12,142,055</b>	<b>\$ 15,247,477</b>	<b>\$ 109,278,715</b>

<b>2017 REVENUE Summary - All Funds</b>				
<b>For Reference Only</b>				
<b>Fund Name</b>	<b>Beginning Fund Balance</b>	<b>Revenues</b>	<b>Transfers In</b>	<b>Total Resources</b>
General	\$ 13,835,165	\$ 25,625,000	\$ 80,000	\$ 39,540,165
Street	591,705	2,756,000	-	3,347,705
Surface Water Management	895,090	3,365,000	-	4,260,090
Public Works Reserve	360,200	1,416,000	-	1,776,200
Equipment Reserve	833,480	-	270,000	1,103,480
Art in Public Places	5,425	-	20,000	25,425
Capital Projects Reserve	481,595	766,000	-	1,247,595
Transportation Benefit District	37,185	670,000	-	707,185
Debt Service	92,220	242,000	2,325,000	2,659,220
Local Improvement District Reserve	165,000	-	-	165,000
<b>Sub-Total Governmental Funds</b>	<b>\$ 17,297,065</b>	<b>\$ 34,840,000</b>	<b>\$ 2,695,000</b>	<b>\$ 54,832,065</b>
Parks & General Government CIP	436,205	338,000	342,055	1,116,260
Transportation CIP	1,489,500	1,153,000	2,165,000	4,807,500
Surface Water Management CIP	1,941,890	-	1,450,000	3,391,890
<b>Sub-Total Capital Projects Funds</b>	<b>\$ 3,867,595</b>	<b>\$ 1,491,000</b>	<b>\$ 3,957,055</b>	<b>\$ 9,315,650</b>
<b>TOTAL RESOURCES</b>	<b>\$ 21,164,660</b>	<b>\$ 36,331,000</b>	<b>\$ 6,652,055</b>	<b>\$ 64,147,715</b>

<b>2017 EXPENDITURE Summary - All Funds</b>				
<b>For Reference Only</b>				
<b>Fund Name</b>	<b>Expenditures</b>	<b>Transfers Out</b>	<b>Ending Fund Balance</b>	<b>Total Uses</b>
General	\$ 26,869,225	\$ 352,055	\$ 12,318,885	\$ 39,540,165
Street	1,906,075	1,290,000	151,630	3,347,705
Surface Water Management	2,438,820	1,560,000	261,270	4,260,090
Public Works Reserve	-	1,700,000	76,200	1,776,200
Equipment Reserve	300,000	-	803,480	1,103,480
Art in Public Places	20,000	-	5,425	25,425
Capital Projects Reserve	-	760,000	487,595	1,247,595
Transportation Benefit District	-	675,000	32,185	707,185
Debt Service	2,616,965	-	42,255	2,659,220
Local Improvement District Reserve	-	-	165,000	165,000
<b>Sub-Total Governmental Funds</b>	<b>\$ 34,151,085</b>	<b>\$ 6,337,055</b>	<b>\$ 14,343,925</b>	<b>\$ 54,832,065</b>
Parks & General Government CIP	1,059,058	-	57,202	1,116,260
Transportation CIP	3,777,000	-	1,030,500	4,807,500
Surface Water Management CIP	1,590,000	315,000	1,486,890	3,391,890
<b>Sub-Total Capital Projects Funds</b>	<b>\$ 6,426,058</b>	<b>\$ 315,000</b>	<b>\$ 2,574,592</b>	<b>\$ 9,315,650</b>
<b>TOTAL USES</b>	<b>\$ 40,577,143</b>	<b>\$ 6,652,055</b>	<b>\$ 16,918,517</b>	<b>\$ 64,147,715</b>

**2018 REVENUE Summary - All Funds  
For Reference Only**

Fund Name	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 12,318,885	\$ 26,195,000	\$ 80,000	\$ 38,593,885
Street	151,630	2,816,000	-	2,967,630
Surface Water Management	261,270	3,465,000	-	3,726,270
Public Works Reserve	76,200	1,516,000	-	1,592,200
Equipment Reserve	803,480	-	270,000	1,073,480
Art in Public Places	5,425	-	20,000	25,425
Capital Projects Reserve	487,595	771,000	-	1,258,595
Transportation Benefit District	32,185	720,000	-	752,185
Debt Service	42,255	242,000	2,355,000	2,639,255
Local Improvement District Reserve	165,000	-	-	165,000
<b>Sub-Total Governmental Funds</b>	<b>\$ 14,343,925</b>	<b>\$ 35,725,000</b>	<b>\$ 2,725,000</b>	<b>\$ 52,793,925</b>
Parks & General Government CIP	57,202	95,000	-	152,202
Transportation CIP	1,030,500	3,821,000	1,865,000	6,716,500
Surface Water Management CIP	1,486,890	-	900,000	2,386,890
<b>Sub-Total Capital Projects Funds</b>	<b>\$ 2,574,592</b>	<b>\$ 3,916,000</b>	<b>\$ 2,765,000</b>	<b>\$ 9,255,592</b>
<b>TOTAL RESOURCES</b>	<b>\$ 16,918,517</b>	<b>\$ 39,641,000</b>	<b>\$ 5,490,000</b>	<b>\$ 62,049,517</b>

**2018 EXPENDITURE Summary - All Funds  
For Reference Only**

Fund Name	Expenditures	Transfers Out	Ending Fund Balance	Total Uses
General	\$ 26,609,555	\$ 370,000	\$ 11,614,330	38,593,885
Street	1,911,720	875,000	180,910	2,967,630
Surface Water Management	2,436,095	1,010,000	280,175	3,726,270
Public Works Reserve	-	1,500,000	92,200	1,592,200
Equipment Reserve	300,000	-	773,480	1,073,480
Art in Public Places	20,000	-	5,425	25,425
Capital Projects Reserve	-	620,000	638,595	1,258,595
Transportation Benefit District	-	720,000	32,185	752,185
Debt Service	2,618,670	-	20,585	2,639,255
Local Improvement District Reserve	-	-	165,000	165,000
<b>Sub-Total Governmental Funds</b>	<b>\$ 33,896,040</b>	<b>\$ 5,095,000</b>	<b>\$ 13,802,885</b>	<b>\$ 52,793,925</b>
Parks & General Government CIP	100,000	-	52,202	152,202
Transportation CIP	5,766,000	-	950,500	6,716,500
Surface Water Management CIP	1,550,000	395,000	441,890	2,386,890
<b>Sub-Total Capital Projects Funds</b>	<b>\$ 7,416,000</b>	<b>\$ 395,000</b>	<b>\$ 1,444,592</b>	<b>\$ 9,255,592</b>
<b>TOTAL USES</b>	<b>\$ 41,312,040</b>	<b>\$ 5,490,000</b>	<b>\$ 15,247,477</b>	<b>\$ 62,049,517</b>

**EXHIBIT B**  
**2017 Salary Schedule**

<b>Grade</b>	<b>Title</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
570	Accountant	5,215	5,476	5,750	6,038	6,340
490	Accounting Assistant	4,280	4,494	4,719	4,955	5,203
780	Administrative Services Manager	8,757	9,195	9,655	10,138	10,645
790	Assistant Public Works Director	8,976	9,425	9,896	10,391	10,911
730	Building Official	7,741	8,128	8,534	8,961	9,409
860	City Attorney	10,671	11,205	11,765	12,353	12,971
640	City Clerk	6,199	6,509	6,834	7,176	7,535
660	Civil Engineer - Journey Level	6,512	6,838	7,180	7,539	7,916
680	Civil Engineer II	6,843	7,185	7,544	7,921	8,317
570	Code Compliance Officer	5,215	5,476	5,750	6,038	6,340
590	Combination Building Inspector/Plans Examiner	5,479	5,753	6,041	6,343	6,660
650	Communications Officer	6,353	6,671	7,005	7,355	7,723
860	Community Development Director	10,671	11,205	11,765	12,353	12,971
560	Community Environmental Education Specialist	5,089	5,343	5,610	5,890	6,185
570	Contract Management Analyst	5,215	5,476	5,750	6,038	6,340
570	Cultural Arts Supervisor	5,215	5,476	5,750	6,038	6,340
210	Custodian	2,145	2,252	2,365	2,483	2,607
490	Department Assistant	4,280	4,494	4,719	4,955	5,203
780	Economic Development Manager	8,757	9,195	9,655	10,138	10,645
610	Economic Development Specialist	5,757	6,045	6,347	6,664	6,997
590	Electrical Inspector	5,479	5,753	6,041	6,343	6,660
570	Executive Assistant	5,215	5,476	5,750	6,038	6,340
220	Facility Attendant	2,199	2,309	2,424	2,545	2,672
860	Finance Director	10,671	11,205	11,765	12,353	12,971
740	Finance Manager	7,934	8,331	8,748	9,185	9,644
410	Front Desk Assistant	3,513	3,689	3,873	4,067	4,270
540	GIS Analyst I	4,844	5,086	5,340	5,607	5,887
520	Human Resources Technician	4,610	4,840	5,082	5,336	5,603
570	Information Services Technician	5,215	5,476	5,750	6,038	6,340
740	Information Systems Manager	7,934	8,331	8,748	9,185	9,644
560	Management Analyst	5,089	5,343	5,610	5,890	6,185
260	Management Intern	2,427	2,548	2,675	2,809	2,949
530	Paralegal	4,726	4,962	5,210	5,470	5,743
490	Park & Facility Maintenance Worker	4,280	4,494	4,719	4,955	5,203
410	Parking Compliance Officer	3,513	3,689	3,873	4,067	4,270
570	Parks & Facilities Maintenance Supervisor	5,215	5,476	5,750	6,038	6,340
640	Parks Project Manager	6,199	6,509	6,834	7,176	7,535
860	Parks, Rec, and Cultural Services Director	10,671	11,205	11,765	12,353	12,971
510	Permit Technician	4,497	4,722	4,958	5,206	5,466
590	Planner	5,479	5,753	6,041	6,343	6,660
860	Public Works Director	10,671	11,205	11,765	12,353	12,971
300	PW Maintenance Assistant	2,677	2,811	2,952	3,100	3,255
450	PW Maintenance Worker I	3,877	4,071	4,275	4,489	4,713
490	PW Maintenance Worker II	4,280	4,494	4,719	4,955	5,203
550	PW Maintenance Worker III	4,964	5,212	5,473	5,747	6,034
550	Recreation Coordinator	4,964	5,212	5,473	5,747	6,034
130	Recreation Leader I	1,760	1,848	1,940	2,037	2,139
190	Recreation Leader II	2,041	2,143	2,250	2,363	2,481
260	Recreation Leader III	2,427	2,548	2,675	2,809	2,949
680	Recreation Manager	6,843	7,185	7,544	7,921	8,317
570	Recreation Supervisor	5,215	5,476	5,750	6,038	6,340
560	Right of Way Inspector	5,089	5,343	5,610	5,890	6,185
640	Senior Financial Analyst	6,199	6,509	6,834	7,176	7,535
640	Senior Planner	6,199	6,509	6,834	7,176	7,535
560	Stormwater Inspector	5,089	5,343	5,610	5,890	6,185
670	Street & Stormwater Maintenance Manager	6,676	7,010	7,360	7,728	8,114
450	Teen Programmer	3,877	4,071	4,275	4,489	4,713