

# CITY OF BURIEN, WASHINGTON

## ORDINANCE NO. 618

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### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, ADOPTING THE 2015 – 2016 BIENNIAL BUDGET OF THE CITY OF BURIEN WITH ESTIMATED REVENUES AND APPROPRIATIONS

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WHEREAS, State law, Chapter 35A.34 RCW provides the legislative body of any code city may by ordinance elect to have a two-year fiscal biennium budget in lieu of the annual budgeted provided for in Chapter 35A.34, RCW; and

WHEREAS, Ordinance No. 485 adopted by the City of Burien on June 16, 2008 established the two-year biennium budget beginning January 1, 2009 and requires there after that a two-year biennial budget be prepared, considered and adopted under the provisions of Ordinance No. 485 and Chapter 35A.34 RCW; and

WHEREAS, an Adopted Budget for the two-year fiscal biennium 2015-2016 has been prepared and filed, public hearings have been held for the purposes of fixing the final budget, and the City Council has deliberated and has made adjustments and changes deemed necessary and proper;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The 2015-2016 biennial budget for the City of Burien for the period January 1, 2015 through December 31, 2016 as determined in the 2015-2016 Preliminary Budget and as revised per Exhibit A, by the City Council, is hereby adopted.

Section 2. Summary of Revenues and Appropriations. The budget sets forth totals of estimated revenues and estimated appropriations of each separate fund, and the aggregate totals for all such funds, as summarized on Exhibit A.

Section 3. 2015 Salary Schedule. The 2015 Salary Schedule, Exhibit B, is hereby adopted.

Section 4. Copies of Budget to be filed. The City Clerk is directed to transmit a complete copy of the final budget as adopted to the Division of Municipal Corporations in the Office of State Auditor and to the Association of Washington Cities as required by RCW 35A.33.075.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or

otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 6. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force January 1, 2015.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, AT A REGULAR MEETING THEREOF THIS 1<sup>ST</sup> DAY OF DECEMBER, 2014.

CITY OF BURIEN

/s/ Lucy Krakowiak, Mayor

ATTEST/AUTHENTICATED:

/s/ Monica Lusk, City Clerk

Approved as to form:

/s/ Chris Bacha, Kenyon Disend, PLLC  
Interim City Attorney

Filed with the City Clerk: December 1, 2014

Passed by the City Council: December 1, 2014

Ordinance No.: 618

Date of Publication: December 4, 2014

## EXHIBIT A

### 2015- 2016 REVENUE Summary - All Funds

| Fund Name                              | Beginning<br>Fund Balance | Revenues             | Transfers<br>In     | Total<br>Resources   |
|--|---------------------------|----------------------|---------------------|----------------------|
| General                                | \$ 7,858,755              | \$ 45,877,200        | \$ 346,000          | \$ 54,081,955        |
| Street                                 | 981,995                   | 4,922,000            | -                   | 5,903,995            |
| Surface Water Management               | 507,210                   | 6,375,000            | -                   | 6,882,210            |
| Public Works Reserve                   | 70,545                    | 2,057,000            | -                   | 2,127,545            |
| Equipment Reserve                      | 752,815                   | -                    | 500,000             | 1,252,815            |
| Art in Public Places                   | 4,460                     | -                    | -                   | 4,460                |
| Capital Projects Reserve               | 102,430                   | 1,472,000            | -                   | 1,574,430            |
| Transportation Benefit District        | 31,405                    | 650,000              | -                   | 681,405              |
| Debt Service                           | 55,530                    | 484,000              | 4,600,000           | 5,139,530            |
| Local Improvement District Reserve     | 165,000                   | -                    | -                   | 165,000              |
| <b>Subtotal Governmental Funds</b>     | <b>\$ 10,530,145</b>      | <b>\$ 61,837,200</b> | <b>\$ 5,446,000</b> | <b>\$ 77,813,345</b> |
| <b>CAPITAL PROJECTS</b>                |                           |                      |                     |                      |
| Parks & General Government             | 193,645                   | -                    | 245,000             | 438,645              |
| Transportation                         | 1,636,545                 | 133,833              | 1,893,250           | 3,663,628            |
| Surface Water                          | 414,590                   | -                    | 1,900,000           | 2,314,590            |
| <b>Subtotal Capital Projects Funds</b> | <b>\$ 2,244,780</b>       | <b>\$ 133,833</b>    | <b>\$ 4,038,250</b> | <b>\$ 6,416,863</b>  |
| <b>Total Resources</b>                 | <b>\$ 12,774,925</b>      | <b>\$ 61,971,033</b> | <b>\$ 9,484,250</b> | <b>\$ 84,230,208</b> |

### 2015 - 2016 EXPENDITURE Summary - All Funds

| Fund Name                              | Expenditures         | Transfers<br>Out    | Ending Fund<br>Balance | Total Uses           |
|--|----------------------|---------------------|------------------------|----------------------|
| General                                | \$ 45,744,970        | \$ 425,000          | \$ 7,911,985           | \$ 54,081,955        |
| Street                                 | 3,360,280            | 2,366,000           | 177,715                | 5,903,995            |
| Surface Water Management               | 4,552,795            | 2,080,000           | 249,415                | 6,882,210            |
| Public Works Reserve                   | -                    | 2,050,000           | 77,545                 | 2,127,545            |
| Equipment Reserve                      | 1,050,000            | -                   | 202,815                | 1,252,815            |
| Art in Public Places                   | 4,460                | -                   | -                      | 4,460                |
| Capital Projects Reserve               | -                    | 1,470,000           | 104,430                | 1,574,430            |
| Transportation Benefit District        | -                    | 650,000             | 31,405                 | 681,405              |
| Debt Service                           | 5,104,040            | -                   | 35,490                 | 5,139,530            |
| Local Improvement District Reserve     | -                    | -                   | 165,000                | 165,000              |
| <b>Subtotal Governmental Funds</b>     | <b>\$ 59,816,545</b> | <b>\$ 9,041,000</b> | <b>\$ 8,955,800</b>    | <b>\$ 77,813,345</b> |
| <b>CAPITAL PROJECTS</b>                |                      |                     |                        |                      |
| Parks & General Government             | 390,000              | -                   | 48,645                 | 438,645              |
| Transportation                         | 3,565,500            | -                   | 98,128                 | 3,663,628            |
| Surface Water                          | 1,751,000            | 443,250             | 120,340                | 2,314,590            |
| <b>Subtotal Capital Projects Funds</b> | <b>\$ 5,706,500</b>  | <b>\$ 443,250</b>   | <b>\$ 267,113</b>      | <b>\$ 6,416,863</b>  |
| <b>Total Uses</b>                      | <b>\$ 65,523,045</b> | <b>\$ 9,484,250</b> | <b>\$ 9,222,913</b>    | <b>\$ 84,230,208</b> |

**2015 REVENUE Summary - All Funds**  
(For Reference Only)

| <b>Fund Name</b>                       | <b>Beginning Fund Balance</b> | <b>Revenues</b>      | <b>Transfers In</b> | <b>Total Resources</b> |
|--|-------------------------------|----------------------|---------------------|------------------------|
| General                                | \$ 7,858,755                  | \$ 22,752,350        | \$ 173,000          | \$ 30,784,105          |
| Street                                 | 981,995                       | 2,451,000            | -                   | 3,432,995              |
| Surface Water Management               | 507,210                       | 3,155,000            | -                   | 3,662,210              |
| Public Works Reserve                   | 70,545                        | 1,016,000            | -                   | 1,086,545              |
| Equipment Reserve                      | 752,815                       | -                    | 250,000             | 1,002,815              |
| Art in Public Places                   | 4,460                         | -                    | -                   | 4,460                  |
| Capital Projects Reserve               | 102,430                       | 731,000              | -                   | 833,430                |
| Transportation Benefit District        | 31,405                        | 325,000              | -                   | 356,405                |
| Debt Service                           | 55,530                        | 242,000              | 2,285,000           | 2,582,530              |
| Local Improvement District Reserve     | 165,000                       | -                    | -                   | 165,000                |
| <b>Subtotal Governmental Funds</b>     | <b>\$ 10,530,145</b>          | <b>\$ 30,672,350</b> | <b>\$ 2,708,000</b> | <b>\$ 43,910,495</b>   |
| <b>CAPITAL PROJECTS</b>                |                               |                      |                     |                        |
| Parks & General Government             | 193,645                       | -                    | 210,000             | 403,645                |
| Transportation                         | 1,636,545                     | 133,833              | 1,413,250           | 3,183,628              |
| Surface Water                          | 414,590                       | -                    | 1,050,000           | 1,464,590              |
| <b>Subtotal Capital Projects Funds</b> | <b>\$ 2,244,780</b>           | <b>\$ 133,833</b>    | <b>\$ 2,673,250</b> | <b>\$ 5,051,863</b>    |
| <b>Total Resources</b>                 | <b>\$ 12,774,925</b>          | <b>\$ 30,806,183</b> | <b>\$ 5,381,250</b> | <b>\$ 48,962,358</b>   |

**2015 EXPENDITURE Summary - All Funds**  
(For Reference Only)

| <b>Fund Name</b>                       | <b>Expenditures</b>  | <b>Transfers Out</b> | <b>Ending Fund Balance</b> | <b>Total Uses</b>    |
|--|----------------------|----------------------|----------------------------|----------------------|
| General                                | \$ 22,720,160        | \$ 210,000           | \$ 7,853,945               | \$ 30,784,105        |
| Street                                 | 1,679,750            | 1,508,000            | 245,245                    | 3,432,995            |
| Surface Water Management               | 2,262,230            | 1,140,000            | 259,980                    | 3,662,210            |
| Public Works Reserve                   | -                    | 1,050,000            | 36,545                     | 1,086,545            |
| Equipment Reserve                      | 250,000              | -                    | 752,815                    | 1,002,815            |
| Art in Public Places                   | 4,460                | -                    | -                          | 4,460                |
| Capital Projects Reserve               | -                    | 785,000              | 48,430                     | 833,430              |
| Transportation Benefit District        | -                    | 325,000              | 31,405                     | 356,405              |
| Debt Service                           | 2,549,800            | -                    | 32,730                     | 2,582,530            |
| Local Improvement District Reserve     | -                    | -                    | 165,000                    | 165,000              |
| <b>Subtotal Governmental Funds</b>     | <b>\$ 29,466,400</b> | <b>\$ 5,018,000</b>  | <b>\$ 9,426,095</b>        | <b>\$ 43,910,495</b> |
| <b>CAPITAL PROJECTS</b>                |                      |                      |                            |                      |
| Parks & General Government             | 355,000              | -                    | 48,645                     | 403,645              |
| Transportation                         | 2,607,500            | -                    | 576,128                    | 3,183,628            |
| Surface Water                          | 950,000              | 363,250              | 151,340                    | 1,464,590            |
| <b>Subtotal Capital Projects Funds</b> | <b>\$ 3,912,500</b>  | <b>\$ 363,250</b>    | <b>\$ 776,113</b>          | <b>\$ 5,051,863</b>  |
| <b>Total Uses</b>                      | <b>\$ 33,378,900</b> | <b>\$ 5,381,250</b>  | <b>\$ 10,202,208</b>       | <b>\$ 48,962,358</b> |

**2016 REVENUE Summary - All Funds**  
(For Reference Only)

| <b>Fund Name</b>                       | <b>Beginning Fund Balance</b> | <b>Revenues</b>      | <b>Transfers In</b> | <b>Total Resources</b> |
|--|-------------------------------|----------------------|---------------------|------------------------|
| General                                | \$ 7,853,945                  | \$ 23,124,850        | \$ 173,000          | \$ 31,151,795          |
| Street                                 | 245,245                       | 2,471,000            | -                   | 2,716,245              |
| Surface Water Management               | 259,980                       | 3,220,000            | -                   | 3,479,980              |
| Public Works Reserve                   | 36,545                        | 1,041,000            | -                   | 1,077,545              |
| Equipment Reserve                      | 752,815                       | -                    | 250,000             | 1,002,815              |
| Art in Public Places                   | -                             | -                    | -                   | -                      |
| Capital Projects Reserve               | 48,430                        | 741,000              | -                   | 789,430                |
| Transportation Benefit District        | 31,405                        | 325,000              | -                   | 356,405                |
| Debt Service                           | 32,730                        | 242,000              | 2,315,000           | 2,589,730              |
| Local Improvement District Reserve     | 165,000                       | -                    | -                   | 165,000                |
| <b>Subtotal Governmental Funds</b>     | <b>\$ 9,426,095</b>           | <b>\$ 31,164,850</b> | <b>\$ 2,738,000</b> | <b>\$ 43,328,945</b>   |
| <b>CAPITAL PROJECTS</b>                |                               |                      |                     |                        |
| Parks & General Government             | 48,645                        | -                    | 35,000              | 83,645                 |
| Transportation                         | 576,128                       | -                    | 480,000             | 1,056,128              |
| Surface Water                          | 151,340                       | -                    | 850,000             | 1,001,340              |
| <b>Subtotal Capital Projects Funds</b> | <b>\$ 776,113</b>             | <b>\$ -</b>          | <b>\$ 1,365,000</b> | <b>\$ 2,141,113</b>    |
| <b>Total Resources</b>                 | <b>\$ 10,202,208</b>          | <b>\$ 31,164,850</b> | <b>\$ 4,103,000</b> | <b>\$ 45,470,058</b>   |

**2016 EXPENDITURE Summary - All Funds**  
(For Reference Only)

| <b>Fund Name</b>                       | <b>Expenditures</b>  | <b>Transfers Out</b> | <b>Ending Fund Balance</b> | <b>Total Uses</b>    |
|--|----------------------|----------------------|----------------------------|----------------------|
| General                                | \$ 23,024,810        | \$ 215,000           | \$ 7,911,985               | \$ 31,151,795        |
| Street                                 | 1,680,530            | 858,000              | 177,715                    | 2,716,245            |
| Surface Water Management               | 2,290,565            | 940,000              | 249,415                    | 3,479,980            |
| Public Works Reserve                   | -                    | 1,000,000            | 77,545                     | 1,077,545            |
| Equipment Reserve                      | 800,000              | -                    | 202,815                    | 1,002,815            |
| Art in Public Places                   | -                    | -                    | -                          | -                    |
| Capital Projects Reserve               | -                    | 685,000              | 104,430                    | 789,430              |
| Transportation Benefit District        | -                    | 325,000              | 31,405                     | 356,405              |
| Debt Service                           | 2,554,240            | -                    | 35,490                     | 2,589,730            |
| Local Improvement District Reserve     | -                    | -                    | 165,000                    | 165,000              |
| <b>Subtotal Governmental Funds</b>     | <b>\$ 30,350,145</b> | <b>\$ 4,023,000</b>  | <b>\$ 8,955,800</b>        | <b>\$ 43,328,945</b> |
| <b>CAPITAL PROJECTS</b>                |                      |                      |                            |                      |
| Parks & General Government             | 35,000               | -                    | 48,645                     | 83,645               |
| Transportation                         | 958,000              | -                    | 98,128                     | 1,056,128            |
| Surface Water                          | 801,000              | 80,000               | 120,340                    | 1,001,340            |
| <b>Subtotal Capital Projects Funds</b> | <b>\$ 1,794,000</b>  | <b>\$ 80,000</b>     | <b>\$ 267,113</b>          | <b>\$ 2,141,113</b>  |
| <b>Total Uses</b>                      | <b>\$ 32,144,145</b> | <b>\$ 4,103,000</b>  | <b>\$ 9,222,913</b>        | <b>\$ 45,470,058</b> |

**EXHIBIT B**  
**2015 Salary Schedule**

| <i>Regular Part-time and Regular Full-time</i> |  |                 |                 |                 |                 |                 |
|--|--|-----------------|-----------------|-----------------|-----------------|-----------------|
| <b>Grade</b>                                   | <b>Title</b>                           | <b><u>1</u></b> | <b><u>2</u></b> | <b><u>3</u></b> | <b><u>4</u></b> | <b><u>5</u></b> |
| 480  | Accounting Assistant                   | 4,048           | 4,250           | 4,463           | 4,686           | 4,920           |
| 510  | Accounting Technician                  | 4,359           | 4,577           | 4,806           | 5,046           | 5,298           |
| 760  | Administrative Services Manager        | 8,082           | 8,486           | 8,910           | 9,356           | 9,824           |
| 780  | Assistant Public Works Director        | 8,491           | 8,916           | 9,362           | 9,830           | 10,322          |
| 710  | Building Official                      | 7,144           | 7,501           | 7,876           | 8,270           | 8,683           |
| 840  | City Attorney                          | 9,849           | 10,341          | 10,858          | 11,401          | 11,971          |
| 630  | City Clerk                             | 5,862           | 6,155           | 6,463           | 6,786           | 7,125           |
| 640  | Civil Engineer - Journey Level         | 6,009           | 6,309           | 6,624           | 6,955           | 7,303           |
| 680  | Civil Engineer II                      | 6,632           | 6,964           | 7,312           | 7,678           | 8,062           |
| 560  | Code Compliance Officer                | 4,931           | 5,178           | 5,437           | 5,709           | 5,994           |
| 510  | Code Specialist                        | 4,359           | 4,577           | 4,806           | 5,046           | 5,298           |
| 570  | Combination Bldg Inspector             | 5,054           | 5,307           | 5,572           | 5,851           | 6,144           |
| 650  | Communications Officer                 | 6,159           | 6,467           | 6,790           | 7,130           | 7,486           |
| 840  | Community Development Director         | 9,849           | 10,341          | 10,858          | 11,401          | 11,971          |
| 550  | Computer Support Technician            | 4,811           | 5,052           | 5,305           | 5,570           | 5,848           |
| 480  | Department Assistant                   | 4,048           | 4,250           | 4,463           | 4,686           | 4,920           |
| 760  | Economic Development Manager           | 8,082           | 8,486           | 8,910           | 9,356           | 9,824           |
| 610  | Economic Development Specialist        | 5,578           | 5,857           | 6,150           | 6,458           | 6,781           |
| 570  | Electrical Inspector                   | 5,054           | 5,307           | 5,572           | 5,851           | 6,144           |
| 550  | Executive Assistant                    | 4,811           | 5,052           | 5,305           | 5,570           | 5,848           |
| 840  | Finance Director                       | 9,849           | 10,341          | 10,858          | 11,401          | 11,971          |
| 400  | Front Desk Assistant                   | 3,324           | 3,490           | 3,664           | 3,847           | 4,039           |
| 560  | Management Analyst                     | 4,931           | 5,178           | 5,437           | 5,709           | 5,994           |
| 480  | Paralegal                              | 4,048           | 4,250           | 4,463           | 4,686           | 4,920           |
| 470  | Park & Facility Maintenance Worker     | 3,949           | 4,146           | 4,353           | 4,571           | 4,800           |
| 670  | Parks Development & Operation Mgr      | 6,470           | 6,793           | 7,133           | 7,490           | 7,865           |
| 550  | Parks Maintenance Supervisor           | 4,811           | 5,052           | 5,305           | 5,570           | 5,848           |
| 840  | Parks, Rec, and Cultural Svcs Director | 9,849           | 10,341          | 10,858          | 11,401          | 11,971          |
| 480  | Permit Technician                      | 4,048           | 4,250           | 4,463           | 4,686           | 4,920           |
| 580  | Planner                                | 5,181           | 5,440           | 5,712           | 5,998           | 6,298           |
| 840  | Public Works Director                  | 9,849           | 10,341          | 10,858          | 11,401          | 11,971          |
| 440  | PW Maintenance Worker I                | 3,668           | 3,851           | 4,044           | 4,246           | 4,458           |
| 470  | PW Maintenance Worker II               | 3,949           | 4,146           | 4,353           | 4,571           | 4,800           |
| 520  | PW Maintenance Worker III              | 4,467           | 4,690           | 4,925           | 5,171           | 5,430           |
| 260  | Recreation Leader III                  | 2,352           | 2,470           | 2,593           | 2,723           | 2,859           |
| 670  | Recreation Manager                     | 6,470           | 6,793           | 7,133           | 7,490           | 7,865           |
| 490  | Recreation Specialist                  | 4,149           | 4,356           | 4,574           | 4,803           | 5,043           |
| 550  | Recreation Supervisor                  | 4,811           | 5,052           | 5,305           | 5,570           | 5,848           |
| 530  | Right of Way Inspector                 | 4,580           | 4,809           | 5,049           | 5,301           | 5,566           |
| 600  | Senior Accountant                      | 5,443           | 5,715           | 6,001           | 6,301           | 6,616           |
| 630  | Senior Financial Analyst               | 5,862           | 6,155           | 6,463           | 6,786           | 7,125           |
| 630  | Senior Planner                         | 5,862           | 6,155           | 6,463           | 6,786           | 7,125           |
| 560  | Stormwater Engineering Technician      | 4,931           | 5,178           | 5,437           | 5,709           | 5,994           |
| 660  | Street & Stormwater Maint. Mgr         | 6,313           | 6,629           | 6,960           | 7,308           | 7,673           |
| 620  | Systems and GIS Administrator          | 5,719           | 6,005           | 6,305           | 6,620           | 6,951           |

**EXHIBIT B**  
**2015 Salary Schedule (Continued)**

**Hourly Rates**

| <b>Grade</b> | <b>Title</b>                     | <b><u>1</u></b> | <b><u>2</u></b> | <b><u>3</u></b> | <b><u>4</u></b> | <b><u>5</u></b> |
|--------------|----------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| I270         | Comm. Outreach/Engagement Intern | \$ 13.36        | \$ 14.03        | \$ 14.73        | \$ 15.47        | \$ 16.24        |
| I220         | Custodian                        | \$ 11.82        | \$ 12.40        | \$ 13.02        | \$ 13.67        | \$ 14.35        |
| I270         | Economic Development Intern      | \$ 13.36        | \$ 14.03        | \$ 14.73        | \$ 15.47        | \$ 16.24        |
| I230         | Facility Attendant               | \$ 12.10        | \$ 12.71        | \$ 13.34        | \$ 14.01        | \$ 14.71        |
| I410         | Front Desk Assistant             | \$ 18.89        | \$ 19.83        | \$ 20.83        | \$ 21.87        | \$ 22.96        |
| I310         | GIS Intern                       | \$ 14.75        | \$ 15.48        | \$ 16.26        | \$ 17.07        | \$ 17.93        |
| I210         | Park Maintenance Assistant       | \$ 11.52        | \$ 12.09        | \$ 12.70        | \$ 13.33        | \$ 14.00        |
| I611         | Parking Enforcement Officer      | \$ 31.47        | \$ 33.04        | \$ 34.69        | \$ 36.43        | \$ 38.25        |
| I262         | PW Maintenance Assistant         | \$ 13.26        | \$ 13.92        | \$ 14.62        | \$ 15.35        | \$ 16.12        |
| I140         | Recreation Leader I              | \$ 9.69         | \$ 10.18        | \$ 10.68        | \$ 11.22        | \$ 11.78        |
| I201         | Recreation Leader II             | \$ 11.28        | \$ 11.84        | \$ 12.44        | \$ 13.06        | \$ 13.71        |
| I261         | Recreation Leader III            | \$ 13.14        | \$ 13.79        | \$ 14.49        | \$ 15.21        | \$ 15.98        |
| I361         | Scanner                          | \$ 16.87        | \$ 17.71        | \$ 18.59        | \$ 19.52        | \$ 20.50        |