



## **CITY COUNCIL SPECIAL MEETINGS MINUTES**

**January 23, 2014**

**6:30 p.m. - Executive Session to discuss a personnel matter per RCW 42.30.110(1g) to evaluate qualifications of applicants for public employment**

**7:00 p.m. – Open Session to discuss the city manager selection process**

**400 SW 152<sup>nd</sup> Street, Ste. 300  
Burien, Washington 98166**

### **SPECIAL MEETING TO HOLD EXECUTIVE SESSION**

Mayor Krakowiak called the Special Meeting of the Burien City Council to order at 6:05 p.m. for the purpose holding an Executive Session to discuss a personnel matter per RCW 42.30.110(1g) to evaluate qualifications of applicants for public employment.

Present: Mayor Lusk Krakowiak, Deputy Mayor Bob Edgar, Councilmembers Stephen Armstrong, Lauren Berkowitz, Nancy Tosta and Debi Wagner. Councilmember Gerald F. Robison arrived at 6:35 p.m.

Administrative staff present: Craig Knutson, Interim City Manager, Angie Chaufy, Human Resources Manager, and Tom Muehlenbeck, Consultant.

Interim City Manager Craig Knutson extended the Executive Session to 7:20 p.m., to 7:45 p.m., and to 7:55 p.m.

No action was taken.

The Special Meeting adjourned to a Special Meeting at 7:52 p.m.

### **SPECIAL MEETING TO DISCUSS THE CITY MANAGER SELECTION PROCESS**

Mayor Krakowiak called the Special Meeting to discuss the city manager selection process to order at 7:55 p.m.

#### **Direction/Action**

Council will meet in Executive Session on February 10, 2014 at 7 p.m. for the purpose of discussing a personnel matter per RCW 42.30.110(1g) to evaluate qualifications of applicants for public employment.

Councilmembers reached consensus for the following interview process:

#### **Friday, February 28**

- Afternoon: Staff led tour of city and city facilities with brief introduction to staff. (One tour with all finalists present.)
- 4-5 pm: Staff Reception with comment box.
- 5:30-7:30 pm: Community Reception with comment box.

Saturday, March 1

- Council Interview Panel
- Leadership Team Interview Panel (to include Police representative)
- Advisory Committee Interview Panel (2 people per committee as determined by Committee).

**ADJOURNMENT**

The Special Meeting was adjourned at 9:15 p.m.

/s/ Lucy Krakowiak, Mayor

/s/ Angela M. Chaufy, Human Resources Manager