



CITY COUNCIL STUDY SESSION AGENDA
September 24, 2012

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. DISCUSSION ITEMS Page
 - a. Discussion on White Center and Boulevard Park Libraries. 3.
 - b. Discussion on Preliminary Operating Budget.
 - c. Review of Study Session Topics and Retreat Notes. 7.
5. ADJOURNMENT

COUNCILMEMBERS

Brian Bennett, Mayor **Rose Clark, Deputy Mayor** **Jack Block, Jr.**
Bob Edgar **Lucy Krakowiak** **Joan McGilton** **Gerald F. Robison**



Burien

Washington, USA

400 SW 152nd Street • Suite 300 • Burien, WA 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

www.burienwa.gov

May 27, 2011

The Honorable Richard Eadie
President, Board of Trustees
King County Library System
960 Newport Way NW
Issaquah, WA 98027

Dear Judge Eadie:

Thank you and Board member Spitzer for meeting with City Councilmembers Rose Clark, Jack Block and Gerald Robison on Tuesday. I understand the meeting was frank and productive. This letter is a follow-up intended to bring clarity to Burien's request that you coordinate your decision regarding library improvements with Burien's decision regarding annexation.

It is my understanding that you and Mr. Spitzer pointed out that uncertainty over annexation of the North Highline area has made it difficult for the library to plan improvements in our community. You said that uncertainty has, in part, caused the Board of Trustees to advance the issue now. The annexation question has clouded our own planning efforts, so we understand the difficulty.

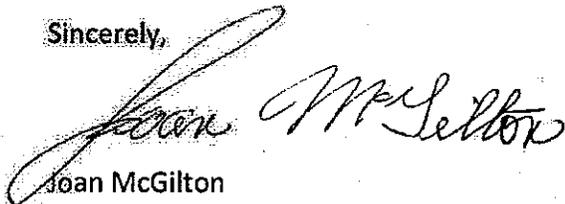
In part to bring resolution to this question, for you, for us and for all of our residents, the Burien City Council on Monday agreed to consider the question of annexation within sixty (60) days. I cannot obligate the Council, but I believe it is highly likely the Council will resolve this question by the end of July. We ask your board to delay any action regarding library improvements in our community until that decision is made. As for timing, there are two possibilities:

- 1) The Council does not pursue annexation. In that case, we will work with you to find an acceptable option to move ahead immediately, beginning no later than August 1 this year. Or;
- 2) The Council decides to advance annexation. In this case, we would ask you table the question until after the residents of North Highline have a chance to vote on whether to join Burien.

The Honorable Richard Eadie
May 27, 2011
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I mentioned in a previous correspondence that Burien views library improvements as a very positive development in the community and we are anxious to help. Please accept this letter in that spirit and please let us know what we can do to resolve this in a constructive fashion.

Sincerely,



Joan McGilton
Mayor

Enclosure

cc: Burien City Council
King County Library System Board of Trustees
King County Executive Dow Constantine
Metropolitan King County Councilmember Joe McDermott
North Highline Unincorporated Area Council President Christine Waldman
King County Library System Director Bill Ptacek



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November 29, 2011

The Honorable Richard Eadie
President, Board of Trustees
King County Library System
960 Newport Way NW
Issaquah, WA 98207

Dear Judge Eadie:

We learned recently that you and your colleagues will consider closing the White Center and Boulevard Park libraries to build a single facility at some other location. We are surprised and disappointed since you tabled the same proposal once already after an outpouring of public opposition. We know of nothing that has occurred since then that should cause you to change that position. We urge you to reject the idea, again, for the same reasons.

In our May 27th letter to you, we encouraged your Board to delay making this decision until the question of annexation of the North Highline area was resolved. Since then, the City has in fact voted to advance annexation and filed a formal "Notice of Intent" with the Boundary Review Board. In our letter we also wrote that if annexation does not occur, we would work with you to find a solution that is acceptable to our community.

When you asked for our community's support in passing the \$172 bond measure you advanced in 2004, you promised that both of these libraries would be improved, not closed. Now, contrary to your promise, virtually all public testimony and the wishes of the Burien Council, you are considering just that.

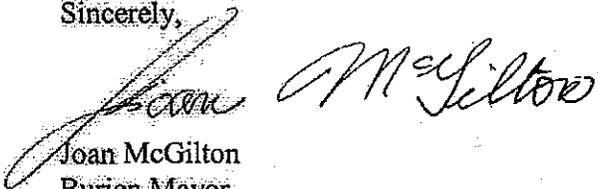
The King County Library Board is the only special district in the state whose members are appointed, not elected and you might have the ability to impose your will on the residents you are taxing, without their consent, on this matter. Nevertheless, we ask you to consider whether this extraordinary privilege requires yet greater deference to the wishes of your patrons, our residents, who were promised one thing and now are being told they must accept another.

Also consider the fact that both the Boulevard Park and White Center libraries are within Burien city limits; it is self-evident that the city of Burien should be deeply involved in this decision. For example, you may not be aware that one of the paramount reasons for annexation is to improve access to resources such as the libraries for our residents in general and our youth in particular. Advancing consolidation without addressing this issue is a major step backwards.

The Honorable Judge Eadie
November 28, 2011
Page Two

You might have the authority to make this decision unilaterally, but from the perspective of good governance, that would be a very bad idea. Please reject the idea, again, and please keep the commitment you made to the voters.

Sincerely,



Joan McGilton
Burien Mayor

Cc: Burien City Council
King County Library System Board of Trustees
King County Executive Dow Constantine
King County Councilmember Joe McDermott
North Highline Unincorporated Area Council President Barbara Dobkin
King County Library System Director Bill Ptacek

STUDY SESSION TOPICS 2012

Identified at Retreat

1. Outreach to Diverse Groups
2. Kids and Cops
3. Storm Water Management
4. Transportation Improvement Program
5. Wellness Cluster Initiative

Identified at Meetings

6. Review of Council Policies and Procedures
7. Community Recreation Center
8. King County Historic Preservation Program (Rose)

(Facilitator Retreat Notes and this evolving list of topics
will be included in the Study Session packet)

DISCUSSIONS HELD:

Liquor and B&O Taxes – April 23, 2012

Economic Development – July 23, 2012

Advisory Boards – August 27, 2012



Burien
City
Council
Annual
Retreat
Summary

January 28

2012

Summary of notes from the day

2012 Annual
retreat notes

Burien City Council
Retreat Notes
Revised January 28, 2012

Open Space Session Notes

1. Session Title: Advisory Boards

Convener: Rose

Those attending: Lucy, Michael, Bob

Key Themes and Notes:

- Are we in the right place for current needs?
- **BEDP, Planning, Arts, Parks, Teen Council, Senior Advisory Board**
- What do we want?
- Roles? What do ordinances say?
- Do we need different ones? Education?
- Permanent standing committees/Boards
- Consensus- Education Adv/Levy
- Liaison with all Boards
- Shift in scope volunteer vs. Advisory

Next Steps:

- Study session to review ordinances/roles- 1) BEDP/ 2) Others
- Take input from existing members
- Spell out factors/criteria for filling vacancies
- Integrate involvement in work plan items

2. Session Title: Diverse Community Outreach

Convener: ?

Those attending: Lucy, Angie, Craig, Brian, Bob, Janet, Scott G, Joan

Key Themes and Notes

- Trust in Law Enforcement
- Business opportunities
- Community involvement
 - Boards/Groups/Associations
 - Government
- Enhancing communication

Next Steps

- Existing programs to help communication
- Develop more internal/external communication networks
- Effective creation and/or participation in cultural events
- Participate in other culture media

Burien City Council
Retreat Notes
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3. Session Title: Economic Development

Convener: Dan Trimble

Those attending: Jack, Jerry, Janet, Scott, Bob

Key Themes and Notes

Attracting Business

- Auto Mall (Auto Center)
- Better use of assets
 - P.A.C., Ticket tax & promotion
- Special events
- Marketing Strategy
 - Recruitment
- Vacant Store fronts
 - Tax
 - Art Galleries
 - Window painting
- Business retention
- Business Expansion
- Merchant groups
 - BEDP
- BEDP Focus
- Chamber of Commerce
 - Burien focused
- Parking (more)
- Impact fees

Next Steps

More outreach
Regional retail & small chains
Council Members recruit
Office Incubator

BEDP engaged
matching funding

Propose to CC (here or
under Impact fees)

4. Session Title: Kids and Cops

Convener:

Those attending:

Key Themes and Notes:

- Identify key players
- Identify possible stakeholders
- Obtain grassroots support/involvement
- Identify specific outcomes

Burien City Council
Retreat Notes
Revised January 28, 2012

Next Steps:

- Staff to staff conversation (principals)
- Council discussion re: identified issues
- Contact w/ School district
- Council/HSD Retreat
- Develop strategic Plan
 - Timeline
 - Performance measures

5. Session Title: Liquor and B & O Taxes

Convener: Jerry

Those attending: Nhan, Scott, Maiya, Kim

Key Themes and Notes

- B & O tax
 - State collection
- Reduce Costs
- Liquor Tax
 - Sales Tax
 - B & O Tax

Next Steps

- What is being done at State level?
- Bring it in-house
 - Cost?
 - Control
- Repeal RCW that prohibits Local B & O

6. Session Title: Stormwater and TIP

Convener: Joan

Those attending: Craig, Kim, Maiya

Key Themes and Notes

- NPDES flexibility
 - LID program
 - 2 year development period
- Marine/Lake Burien homeowner support
 - Stormwater improves quality of life, ED
- TIP- long term planning for street repair

Burien City Council
Retreat Notes
Revised January 28, 2012

Next Steps

- Seek Fed/State demonstration grants for Miller Creek
- Look for effective model ordinances
- Surface water rate increase
- Council agreement/conversation
- Education/outreach for LID (ESC)
- TIP management plan

7. Session Title: Wellness Cluster

Convener: Rose

Those attending: Jack, Dan, Michael, Mike

Key Themes and Notes

- Is it working?
 - Business people/Educators not on the same page re: vision/goals
- Success in some areas, but lack of stakeholder buy-in, organization and focused leadership
- Lack of clear steps to accomplish vision/mission

Next Steps

- Formalize structure and approach: Membership, structure and leadership
 - If not, sunset it
- Shift leadership to stakeholders
- Liz Heath/Capacity building

Burien City Council
Retreat Notes
Revised January 28, 2012

Headlines and Next Steps

Advisory Boards

- Are existing boards the right ones? There are some required by statute/ordinance. We need to understand what is really required
- Do we need different boards? Do we need an Education Board for example?
- Schedule study sessions re: BEDP and then others
- Make criteria for membership explicit
- Integrate their involvement with Work Plan as appropriate so they have input
- Reinstating Council liaison to all Boards
- Make process explicit for selecting board members
- Boards could be clearly linked to Vision and how they contribute

Next Steps:

- Study session to review ordinances/roles- 1) BEDP/ 2) Others
- Take input from existing members
- Spell out factors/criteria for filling vacancies
- Integrate involvement in work plan items

Economic Development

- Business attraction and retention
- Focus of existing groups- do they meet the community needs? Do they need to be shifted to city-wide, region, vs. micro-focus?
- Business outreach
- Image and impediments
- Marketing
- Impact fees
- Improving/enhancing store fronts
- Special events in city to bring people in
- Town Square
- Auto Center

Next Steps

- More outreach
 - Regional retail & small chains
 - Council Members recruit
 - Office Incubator
- BEDP engaged

Burien City Council
Retreat Notes
Revised January 28, 2012

- Matching funds
- Parking or Impact Fees?

Diverse Community outreach

- Develop level of trust in law enforcement
- Understand boundaries re: cultural behavior that can take place
- Communication- improve it, reach out
- We need to reach out to them, their existing events, meet them in their cultural environments
- Increase participation in local govt
- Develop soccer leagues
- ESL
- Create an extended day option as part of Kids and Cops for Homework assistance and sports; can include officers playing sports with kids (Basketball)
- Reexamine renters rights to ensure they feel comfortable asking questions

Next Steps

- Existing programs to help communication
- Develop more internal/external communication networks
- Effective creation and/or participation in cultural events
- Participate in other culture media

Kids and Cops

- ID key stakeholders
- Get grass root support
- Staff to staff conversation about how to move forward
- Council discussion simultaneously
- Contact school district for work session/retreat

Next Steps:

- Staff to staff conversation (principals)
- Council discussion re: identified issues
- Contact w/ School district
- Council/HSD Retreat
- Develop strategic Plan
 - Timeline
 - Performance measures

Burien City Council
Retreat Notes
Revised January 28, 2012

Liquor & B & O taxes

- Understand what the change in law means for city- will know w/in 2-3 months
- B&O- will the state take it over or will city take it in-house

Next Steps

- What is being done at State level?
- Bring it in-house
 - Cost?
 - Control
- Repeal RCW that prohibits Local B & O

Storm Water and TIP

- Long term planning for street repair- multi-decade plan not addressed in workplan
- Statewide funding not adequate to fund state initiatives, so cities will need to address this

Next Steps

- Seek Fed/State demonstration grants for Miller Creek
- Look for effective model ordinances
- Surface water rate increase
- Council agreement/conversation
- Education/outreach for LID (ESC)
- TIP management plan

Wellness Cluster

- Questions re: it's effectively working, some successes
- Unclear buy-in or lack thereof
- No clear steps for moving it forward- formalizing it
 - Clear ID membership
 - Clear structure
 - Clear leadership
- Shift leadership to community-based stakeholders; there are resources available
- Pursue capacity building funding to move this group forward (Liz Heath)

Next Steps

- Formalize structure and approach: Membership, structure and leadership
 - If not, sunset it
- Shift leadership to stakeholders
- Liz Heath/Capacity building