CITY COUNCIL MEETING AGENDA

October 24, 2011

Special Meeting, Miller Creek Conference Room, 3rd Floor
For the purpose of holding an Executive Session to discuss potential litigation
6:30 p.m.
and
Council Meeting, Council Chambers, 1st Floor
7:00 p.m.
400 SW 152nd Street
Burien, Washington 98166

		PAGE NO.
1. CALL TO ORDER	**2. PLEDGE OF ALLEGIANCE**	**3. ROLL CALL**
4. AGENDA CONFIRMATION		
5. PUBLIC COMMENT	Individuals will please limit their comments to three minutes, and groups to five minutes.	
6. CORRESPONDENCE FOR THE RECORD	a. Email Dated October 4, 2011, from John Upthegrove, Planning Commissioner, Regarding Zoning Policy.	3.
7. CONSENT AGENDA	a. Approval of Vouchers: Numbers 29718 – 29860 in the amounts of $341,435.95.	5.
	b. Approval of Minutes: Council Meeting, October 10, 2011.	25.
8. BUSINESS AGENDA	a. Discussion Regarding Burien Shoreline Master Plan.	29.
	b. Acknowledgement Policy Draft.	35.
	c. Review of Council Proposed Agenda Schedule.	39.
	d. City Business.	43.
9. COUNCIL REPORTS		
10. ADJOURNMENT		

Lisa Clausen

From: Public Council Inbox
To: Cyndi Upthegrove
Subject: RE: Zoning Policy

Thank you for writing to the Burien City Council. Your message will be forwarded to the appropriate staff and included in the Correspondence for the Record for a future Council meeting.

L. Clausen
City Manager's Office

From: Cyndi Upthegrove [mailto:cyndiu@comcast.net]
Sent: Tuesday, October 04, 2011 3:49 PM
To: Public Council Inbox
Subject: Zoning Policy

At your October 3 Council meeting Planning Commissioner Nancy Tosta pointed out to the Council that there will be significant rezoning ahead for the
most recently annexed area. In light of this fact there seems to be a lack of consistent policy regarding rezones. For example, In the recent Lake Burien
neighborhood rezone request the Planning Department argued against the rezone due to the possible loss of an estimated 5 or 6 residential building
sites. The Council concurred with the same argument.

We now have before us a request from Group Health for a rezone that will cause the definite loss of between 60 and 90 residential housing units and
the Planning Department staff recommends FOR the rezone. What is the City's policy regarding the loss of residential housing units as per the
Comprehensive Plan? When I raised this question at the meeting there was no staff answer and the Chair stated the city probably has no policy.

Could the City Manager or a member of the Council could attend our next Planning Commission meeting and explain the city's policy to us? If it has
changed perhaps the Lake Burien request should be revisited.
Thank you for your attention to this.
John Upthegrove
Planning Commissioner

CFTR: 10/24/11

COMPUTER CHECK REGISTER

CHECK REGISTER APPROVAL

WE, THE MEMBERS OF THE CITY COUNCIL OF BURIEN, WASHINGTON, HAVING RECEIVED DEPARTMENT CERTIFICATION THAT MERCHANDISE AND/OR SERVICES HAVE BEEN RECEIVED OR RENDERED, DO HEREBY APPROVE FOR PAYMENT ON **This 24th day of October, 2011** the FOLLOWING:

CHECK NOs. **29718- 29860**

IN THE AMOUNTS OF **$341,435.95**

WITH VOIDED CHECK NOS. **0**

Accounts Payable
Checks for Approval

User: CathyR
Printed: 10/18/2011 - 2:53 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
29718	10/17/2011	General Fund	Rental & Lease	First Student		396.00
29718	10/17/2011	General Fund	Rental & Lease	First Student		1,590.00
					Check Total:	1,986.00
29719	10/17/2011	General Fund	Subscriptions/publications	ABC LEGAL		57.00
					Check Total:	57.00
29720	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	ACE Hardware		131.24
29720	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	ACE Hardware		100.08
					Check Total:	231.32
29721	10/17/2011	General Fund	Subscriptions/publications	Attorney's Eagle Eye Service		59.13
29721	10/17/2011	General Fund	Subscriptions/publications	Attorney's Eagle Eye Service		59.13
					Check Total:	118.26
29722	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Airport & Burien Towing		180.68
29722	10/17/2011	Street Fund	Repairs And Maintenance	Airport & Burien Towing		180.67
					Check Total:	361.35
29723	10/17/2011	General Fund	Repairs And Maintenance	All Clear Inc.		164.25
					Check Total:	164.25
29724	10/17/2011	General Fund	Prof. Svcs-instructors	Pamela Ann Allen		30.00
29724	10/17/2011	General Fund	Prof. Svcs-instructors	Pamela Ann Allen		377.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
					Check Total:	407.10
29725	10/17/2011	Street Fund	Repairs And Maintenance	Alpine Products, Inc.		586.59
29725	10/17/2011	Street Fund	Repairs And Maintenance	Alpine Products, Inc.		90.89
29725	10/17/2011	Street Fund	Repairs And Maintenance	Alpine Products, Inc.		607.31
					Check Total:	1,284.79
29726	10/17/2011	General Fund	Parks Maintenance	Aquatic Specialty Services Inc		141.54
					Check Total:	141.54
29727	10/17/2011	General Fund	Telephone	A T & T		50.90
					Check Total:	50.90
29728	10/17/2011	General Fund	Professional Services	Matt Baker (Matt Baker Comedy)		300.00
					Check Total:	300.00
29729	10/17/2011	General Fund	Quarterly Newsletter	Kenneth Barger		138.88
29729	10/17/2011	General Fund	Strawberry Festival	Kenneth Barger		45.00
29729	10/17/2011	General Fund	Quarterly Newsletter	Kenneth Barger		45.00
					Check Total:	228.88
29730	10/17/2011	Street Fund	Office And Operating Supplies	JASON BARNETT		32.84
					Check Total:	32.84
29731	10/17/2011	Parks & Gen Gov't CIP	Pre-design Engineering	Tom Beckwith FAICP		11,940.00
29731	10/17/2011	Parks & Gen Gov't CIP	Pre-design Engineering	Tom Beckwith FAICP		5,860.00
					Check Total:	17,800.00
29732	10/17/2011	General Fund	Other Travel	DOUGLAS BENE		269.40
					Check Total:	269.40
29733	10/17/2011	General Fund	Office And Operating Supplies	Bonney Lake Sr. Center		9.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
					Check Total:	9.72
29734	10/17/2011	General Fund	Printing/binding/copying	Brim Press, LLC		54.75
29734	10/17/2011	General Fund	Printing/Binding/Copying	Brim Press, LLC		162.88
29734	10/17/2011	General Fund	Quarterly Newsletter	Brim Press, LLC		38.33
					Check Total:	255.96
29735	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	Bryant's Tractor & Mower, Inc.		46.89
29735	10/17/2011	Street Fund	Office And Operating Supplies	Bryant's Tractor & Mower, Inc.		46.89
29735	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	Bryant's Tractor & Mower, Inc.		26.65
29735	10/17/2011	Street Fund	Office And Operating Supplies	Bryant's Tractor & Mower, Inc.		26.65
					Check Total:	147.08
29736	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	Burien Bark L.L.C.		39.91
29736	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	Burien Bark L.L.C.		29.57
29736	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	Burien Bark L.L.C.		22.09
29736	10/17/2011	Street Fund	Office And Operating Supplies	Burien Bark L.L.C.		22.08
29736	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	Burien Bark L.L.C.		26.61
					Check Total:	140.26
29737	10/17/2011	General Fund	Professional Services	Rosemary Cano		200.00
					Check Total:	200.00
29738	10/17/2011	General Fund	Repairs And Maintenance	Cascade Alarm, LLC		429.24
29738	10/17/2011	General Fund	Repairs And Maintenance	Cascade Alarm, LLC		743.24
29738	10/17/2011	General Fund	Repairs and Maintenance	Cascade Alarm, LLC		267.18
					Check Total:	1,439.66
29739	10/17/2011	General Fund	Machinery/eqpt - Noncapitalize	CDW-G		818.54
					Check Total:	818.54
29740	10/17/2011	General Fund	Telephone	CenturyLink		47.12
29740	10/17/2011	General Fund	Telephone	CenturyLink		61.11
					Check Total:	108.23

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
29741	10/17/2011	General Fund	Registration - Trainng/workshp	GARY COLEMAN		25.00
29741	10/17/2011	General Fund	Mileage	GARY COLEMAN		17.76
					Check Total:	42.76
29742	10/17/2011	General Fund	Utilities	COMCAST		59.95
					Check Total:	59.95
29743	10/17/2011	General Fund	0ffice And Operating Supplies	Complete Office		28.35
29743	10/17/2011	General Fund	Office/Operating Supplies	Complete Office		28.35
29743	10/17/2011	General Fund	0ffice And Operating Supplies	Complete Office		28.35
29743	10/17/2011	General Fund	Office/operating Supplies	Complete Office		227.30
29743	10/17/2011	General Fund	Office/operating Supplies	Complete Office		255.89
29743	10/17/2011	General Fund	0ffice And Operating Supplies	Complete Office		198.94
29743	10/17/2011	General Fund	0ffice And Operating Supplies	Complete Office		198.94
29743	10/17/2011	General Fund	0ffice And Operating Supplies	Complete Office		255.89
29743	10/17/2011	General Fund	0ffice And Operating Supplies	Complete Office		1,251.03
					Check Total:	2,473.04
29744	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	CONTECH Stormwater Solutions,		197.10
					Check Total:	197.10
29745	10/17/2011	General Fund	Instructors Prof Svcs	Janet S. Crawley		242.00
					Check Total:	242.00
29746	10/17/2011	General Fund	Utilities	City of Seattle		22.92
29746	10/17/2011	General Fund	Utilities	City of Seattle		1,537.07
29746	10/17/2011	General Fund	Utilities	City of Seattle		557.17
29746	10/17/2011	General Fund	Utilities	City of Seattle		13.63
29746	10/17/2011	General Fund	Utilities	City of Seattle		863.36
29746	10/17/2011	General Fund	Utilities	City of Seattle		49.38
29746	10/17/2011	General Fund	Utilities	City of Seattle		283.01
29746	10/17/2011	Street Fund	Utilities - Traffic Signals	City of Seattle		1,198.44
					Check Total:	4,524.98
29747	10/17/2011	General Fund	Utilities	City Of Seattle		96.18
29747	10/17/2011	General Fund	Utilities	City Of Seattle		158.22
29747	10/17/2011	General Fund	Utilities	City Of Seattle		37.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
29747	10/17/2011	General Fund	Utilities	City Of Seattle		354.36
29747	10/17/2011	General Fund	Utilities	City Of Seattle		49.56
					Check Total:	695.62
29748	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	Culligan		16.43
29748	10/17/2011	Street Fund	Office And Operating Supplies	Culligan		16.42
					Check Total:	32.85
29749	10/17/2011	General Fund	State Lobbying Services	Michael D. Doubleday		2,850.00
					Check Total:	2,850.00
29750	10/17/2011	Street Fund	Repairs And Maintenance	DaVinci's Workshop		2,383.82
29750	10/17/2011	General Fund	Citizens Patrol/ Crime Prevent	DaVinci's Workshop		539.84
					Check Total:	2,923.66
29751	10/17/2011	General Fund	Office And Operating Supplies	BOPHARY DU		238.11
					Check Total:	238.11
29752	10/17/2011	Surface Water Management Fund	Professional services	Duncanson Company, Inc.		1,100.00
					Check Total:	1,100.00
29753	10/17/2011	General Fund	Professional Services	Elidrew, LLC		11.83
					Check Total:	11.83
29754	10/17/2011	General Fund	Senior Trips	Falls Creek Retreat Center		1,759.59
					Check Total:	1,759.59
29755	10/17/2011	General Fund	Admission and Entrance Fees	Family Fun Center, LLC		445.64
					Check Total:	445.64
29756	10/17/2011	General Fund	Fuel/gas consumption	Fleet Services		126.76
29756	10/17/2011	General Fund	Fuel/gas/gasoline Consumption	Fleet Services		137.95
29756	10/17/2011	Street Fund	Fuel/gas/gasoline consumption	Fleet Services		2,229.71
29756	10/17/2011	Surface Water Management Fund	Fuel/gas/gasoline consumption	Fleet Services		2,200.28

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
29756	10/17/2011	General Fund	Fuel/gas/gasoline Consumption	Fleet Services		400.67
29756	10/17/2011	General Fund	Fuel/gas/gasoline Consumption	Fleet Services		624.31
29756	10/17/2011	General Fund	Fuel/Gas Consumption	Fleet Services		61.79
					Check Total:	5,781.47
29757	10/17/2011	General Fund	Rental & Lease	FunRent		478.00
					Check Total:	478.00
29758	10/17/2011	General Fund	Subscriptions/publications	Government Finance Officers As		215.00
					Check Total:	215.00
29759	10/17/2011	General Fund	Professional Services	Goodbye Graffiti		1,761.86
					Check Total:	1,761.86
29760	10/17/2011	General Fund	Utilities	Glendale Heating		1,180.30
					Check Total:	1,180.30
29761	10/17/2011	General Fund	Professional Services	Harlon Glotzer		600.00
					Check Total:	600.00
29762	10/17/2011	General Fund	Instructors Prof Svcs	Carol Gouthro		270.00
29762	10/17/2011	General Fund	Instructors Prof Svcs	Carol Gouthro		400.00
					Check Total:	670.00
29763	10/17/2011	General Fund	Repairs And Maintenance	Guardian Security		295.65
					Check Total:	295.65
29764	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	BENJAMIN GUMMERE		160.00
					Check Total:	160.00
29765	10/17/2011	General Fund	Office and Operating Supplies	Halfon Candy Co., Inc.		281.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
					Check Total:	281.47
29766	10/17/2011	General Fund	Instructors Prof Svcs	Victoria E. Hamilton		264.00
					Check Total:	264.00
29767	10/17/2011	General Fund	Arts & Culture Grants	Susanne Denise Henrikson		2,000.00
					Check Total:	2,000.00
29768	10/17/2011	General Fund	Professional Services	Natalia Herrett		62.50
					Check Total:	62.50
29769	10/17/2011	General Fund	Human Svc-family/youth	Hospitality House		1,875.00
					Check Total:	1,875.00
29770	10/17/2011	Street Fund	Repairs And Maintenance	Hi-Line, Inc.		88.24
29770	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Hi-Line, Inc.		88.25
					Check Total:	176.49
29771	10/17/2011	Surface Water Management Fund	Other Travel	HEUNGKOOK LIM		116.55
					Check Total:	116.55
29772	10/17/2011	General Fund	Operating Rentals and Leases	Head-quarters		81.50
					Check Total:	81.50
29773	10/17/2011	Street Fund	Repairs And Maintenance	ICON Materials		128.94
29773	10/17/2011	Street Fund	Repairs And Maintenance	ICON Materials		237.05
29773	10/17/2011	Street Fund	Repairs And Maintenance	ICON Materials		182.30
29773	10/17/2011	Street Fund	Repairs And Maintenance	ICON Materials		307.51
29773	10/17/2011	Street Fund	Repairs And Maintenance	ICON Materials		53.41
29773	10/17/2011	Street Fund	Repairs And Maintenance	ICON Materials		82.50
29773	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	ICON Materials		82.50
29773	10/17/2011	Street Fund	Repairs And Maintenance	ICON Materials		368.69
29773	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	ICON Materials		368.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
					Check Total:	1,811.58
29774	10/17/2011	General Fund	Miscellaneous	Iron Mountain Rec. Management		40.65
29774	10/17/2011	General Fund	Miscellaneous	Iron Mountain Rec. Management		213.15
					Check Total:	253.80
29775	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Interstate Tire & Automotive		24.13
29775	10/17/2011	Street Fund	Repairs And Maintenance	Interstate Tire & Automotive		24.13
29775	10/17/2011	General Fund	Citizens Patrol/ Crime Prevent	Interstate Tire & Automotive		471.62
					Check Total:	519.88
29776	10/17/2011	General Fund	Att Svcs - Litigation - 1st So	KBA Construction Managment		4,416.00
29776	10/17/2011	General Fund	Att Svcs - Litigation - 1st So	KBA Construction Managment		2,193.00
29776	10/17/2011	General Fund	Att Svcs - Litigation - 1st So	KBA Construction Managment		1,288.00
29776	10/17/2011	General Fund	Att Svcs - Litigation - 1st So	KBA Construction Managment		184.00
					Check Total:	8,081.00
29777	10/17/2011	General Fund	Drug seizure proceeds KCSO	King County Sheriff's Office		1,281.57
					Check Total:	1,281.57
29778	10/17/2011	Street Fund	Street Maint. Contract-kc	KING COUNTY FINANCE		1,380.89
29778	10/17/2011	Surface Water Management Fund	Swm Billed By King Co Roads	KING COUNTY FINANCE		15,774.27
29778	10/17/2011	Street Fund	Traffic Signal/control.mainten	KING COUNTY FINANCE		11,750.04
29778	10/17/2011	Transportation CIP	Construction	KING COUNTY FINANCE		18,345.18
29778	10/17/2011	Street Fund	Traffic Signal/control.mainten	KING COUNTY FINANCE		99.36
					Check Total:	47,349.74
29779	10/17/2011	General Fund	Prof. Svcs-instructors	Kim Klose		146.40
29779	10/17/2011	General Fund	Prof. Svcs-instructors	Kim Klose		103.20
					Check Total:	249.60
29780	10/17/2011	General Fund	Office and Operating Supplies	Kompan, Inc.		187.25
					Check Total:	187.25
29781	10/17/2011	Transportation CIP	Construction - Inspection	KPG, Inc.		14,822.23

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
29781	10/17/2011	General Fund	Professional Services	KPG, Inc.		4,400.05
					Check Total:	19,222.28
29782	10/17/2011	General Fund	Other Travel	KIM KRAUSE		4.50
29782	10/17/2011	General Fund	Mileage	KIM KRAUSE		59.39
					Check Total:	63.89
29783	10/17/2011	General Fund	Office And Operating Supplies	MICHAEL LAFRENIERE		52.55
29783	10/17/2011	General Fund	Office and Operating Supplies	MICHAEL LAFRENIERE		41.43
					Check Total:	93.98
29784	10/17/2011	General Fund	Instructors Prof Svcs	Lauren Laughlin		198.00
					Check Total:	198.00
29785	10/17/2011	General Fund	Prof. Svcs-instructors	Lori Leberer		60.00
					Check Total:	60.00
29786	10/17/2011	General Fund	Instructors Prof Svcs	Yon Lemieux		200.00
					Check Total:	200.00
29787	10/17/2011	General Fund	Prof. Svcs-instructors	Alexander Lewis		960.00
					Check Total:	960.00
29788	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Lloyd Enterprises, Inc.		66.26
29788	10/17/2011	Street Fund	Repairs And Maintenance	Lloyd Enterprises, Inc.		66.26
29788	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Lloyd Enterprises, Inc.		61.43
29788	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Lloyd Enterprises, Inc.		398.49
29788	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Lloyd Enterprises, Inc.		84.38
29788	10/17/2011	Street Fund	Repairs And Maintenance	Lloyd Enterprises, Inc.		84.39
					Check Total:	761.21
29789	10/17/2011	General Fund	Office and Operating Supplies	Leisuremore Corporation		134.81
					Check Total:	134.81

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
29790	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	MAACO Collision Repair & Auto		251.93
29790	10/17/2011	Street Fund	Repairs And Maintenance	MAACO Collision Repair & Auto		251.93
					Check Total:	503.86
29791	10/17/2011	General Fund	Prof. Svcs-instructors	Galina Malevannaya		90.00
					Check Total:	90.00
29792	10/17/2011	General Fund	Professional Services	Clay Martin		400.00
					Check Total:	400.00
29793	10/17/2011	General Fund	Prof. Svcs-instructors	Susy McAleer		37.50
					Check Total:	37.50
29794	10/17/2011	General Fund	Instructors Prof Svcs	Hunter McGee		157.50
					Check Total:	157.50
29795	10/17/2011	Parks & Gen Gov't CIP	Construction	McKinstry Essention Inc.		6,351.00
					Check Total:	6,351.00
29796	10/17/2011	Street Fund	Office And Operating Supplies	McLendon Hardware, Inc.		19.69
29796	10/17/2011	Street Fund	Dt Business License Svcs	McLendon Hardware, Inc.		83.18
29796	10/17/2011	Street Fund	Repairs And Maintenance	McLendon Hardware, Inc.		39.63
29796	10/17/2011	Street Fund	Repairs And Maintenance	McLendon Hardware, Inc.		29.58
29796	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	McLendon Hardware, Inc.		20.80
29796	10/17/2011	Street Fund	Office And Operating Supplies	McLendon Hardware, Inc.		20.79
29796	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	McLendon Hardware, Inc.		577.51
					Check Total:	791.18
29797	10/17/2011	General Fund	Human Svc-family/youth	Matt Griffin YMCA		3,000.00
					Check Total:	3,000.00
29798	10/17/2011	General Fund	Sales Tax Auditing Costs	Microflex, Inc.		10.00
29798	10/17/2011	General Fund	B&O Tax collect & audit	Microflex, Inc.		1,927.74
29798	10/17/2011	General Fund	B&O Tax collect & audit	Microflex, Inc.		209.22
29798	10/17/2011	Street Fund	Dt Business License Svcs	Microflex, Inc.		3,054.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
29798	10/17/2011	Street Fund	Dt Business License Svcs	Microflex, Inc.		209.22
29798	10/17/2011	General Fund	Sales Tax Auditing Costs	Microflex, Inc.		454.63
					Check Total:	5,865.47
29799	10/17/2011	General Fund	Repair and Maintenance	Mastercraft Electric Inc		312.08
					Check Total:	312.08
29800	10/17/2011	General Fund	Instructors Prof Svcs	Shariana Mundi		726.00
					Check Total:	726.00
29801	10/17/2011	General Fund	Instructors Prof Svcs	Aaron Murray		80.00
					Check Total:	80.00
29802	10/17/2011	General Fund	Building Maintenance	NBM Corporation		1,113.20
29802	10/17/2011	General Fund	Building Maintenance	NBM Corporation		1,558.00
29802	10/17/2011	General Fund	Building Maintenance	NBM Corporation		492.25
29802	10/17/2011	General Fund	Building Maintenance	NBM Corporation		90.03
					Check Total:	3,253.48
29803	10/17/2011	General Fund	Operating Rents & Leases	National Construction Rentals,		229.00
					Check Total:	229.00
29804	10/17/2011	General Fund	Office And Operating Supplies	National Maintenance		535.24
29804	10/17/2011	General Fund	City Hall Custodial	National Maintenance		1,560.00
					Check Total:	2,095.24
29805	10/17/2011	General Fund	Dues/memberships	National Rec & Park Assc.		150.00
					Check Total:	150.00
29806	10/17/2011	General Fund	Jail contracts	Okanogan County Jail		1,734.00
					Check Total:	1,734.00
29807	10/17/2011	General Fund	Prof. Svcs-instructors	Pamela Odegard		135.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
					Check Total:	135.00
29808	10/17/2011	Street Fund	Office And Operating Supplies	O'Reilly Auto Parts		6.28
29808	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	O'Reilly Auto Parts		6.28
29808	10/17/2011	Street Fund	Office And Operating Supplies	O'Reilly Auto Parts		1.63
29808	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	O'Reilly Auto Parts		1.64
29808	10/17/2011	Street Fund	Repairs And Maintenance	O'Reilly Auto Parts		10.94
29808	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	O'Reilly Auto Parts		117.45
29808	10/17/2011	Street Fund	Repairs And Maintenance	O'Reilly Auto Parts		117.44
					Check Total:	261.66
29809	10/17/2011	Surface Water Mgmt CIP	DRAINAGE MASTER PLAN	OTAK, Inc		10,130.53
					Check Total:	10,130.53
29810	10/17/2011	General Fund	Professional Services	Pacific Stage, Inc.		3,600.00
					Check Total:	3,600.00
29811	10/17/2011	General Fund	Instructors Prof Srvs	J. D. Paulson		300.00
					Check Total:	300.00
29812	10/17/2011	Street Fund	Repairs And Maintenance	Partner Construction Products,		4,623.64
					Check Total:	4,623.64
29813	10/17/2011	Street Fund	Office And Operating Supplies	Pacific Industrial Supply		15.71
29813	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	Pacific Industrial Supply		15.72
29813	10/17/2011	Street Fund	Office And Operating Supplies	Pacific Industrial Supply		45.33
29813	10/17/2011	Surface Water Management Fund	Office And Operating Supplies	Pacific Industrial Supply		45.34
					Check Total:	122.10
29814	10/17/2011	General Fund	Office And Operating Supplies	PLATT		219.47
29814	10/17/2011	General Fund	Office And Operating Supplies	PLATT		197.51
					Check Total:	416.98
29815	10/17/2011	General Fund	Building Maintenance	Protection One, Inc		47.38
29815	10/17/2011	General Fund	Building Maintenance	Protection One, Inc		94.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
					Check Total:	142.14
29816	10/17/2011	General Fund	Utilities	Puget Sound Energy		58.85
29816	10/17/2011	General Fund	Utilities	Puget Sound Energy		363.92
					Check Total:	422.77
29817	10/17/2011	General Fund	Business & Occupation Tax	HAIRMASTERS		302.37
					Check Total:	302.37
29818	10/17/2011	General Fund	Refund Clearing Account -Parks	Peggy Jefferson		33.00
					Check Total:	33.00
29819	10/17/2011	General Fund	Refund Clearing Account -Parks	Marisol Bautista		100.00
					Check Total:	100.00
29820	10/17/2011	General Fund	False Alarm Fine	RFI Communications & Security		150.00
					Check Total:	150.00
29821	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Renton Concrete Recyclers		25.00
29821	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Renton Concrete Recyclers		110.37
29821	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Renton Concrete Recyclers		67.55
					Check Total:	202.92
29822	10/17/2011	General Fund	Printing/binding/copying	Claude McAlpin, III		124.72
					Check Total:	124.72
29823	10/17/2011	General Fund	Att Svcs - Litigation - 1st So	Ryan, Swanson & Cleveland		422.49
29823	10/17/2011	Transportation CIP	professional services	Ryan, Swanson & Cleveland		2,040.00
					Check Total:	2,462.49
29824	10/17/2011	General Fund	Prof. Svcs-instructors	Sandra Schneider		120.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
					Check Total:	120.00
29825	10/17/2011	General Fund	Professional Services	The Safety Team, Inc.		152.04
					Check Total:	152.04
29826	10/17/2011	General Fund	Instructors Prof Srvs	Diana Amaranta Sandys		84.00
					Check Total:	84.00
29827	10/17/2011	General Fund	Meals	Suburban Cities Association		45.00
					Check Total:	45.00
29828	10/17/2011	General Fund	Prof. Svcs-instructors	Alan Schmitz		150.00
					Check Total:	150.00
29829	10/17/2011	General Fund	Advertising	Seattle Times		201.96
29829	10/17/2011	General Fund	Advertising	Seattle Times		129.00
					Check Total:	330.96
29830	10/17/2011	General Fund	Office and Operating Supplies	Seatown Locksmith		8.76
					Check Total:	8.76
29831	10/17/2011	Street Fund	Office And Operating Supplies	DAMON SIGUENZA		160.00
					Check Total:	160.00
29832	10/17/2011	General Fund	Prof. Svcs-instructors	Gretchen Sinclair		90.00
					Check Total:	90.00
29833	10/17/2011	General Fund	Office and Operating Supplies	SiteLines		537.65
					Check Total:	537.65
29834	10/17/2011	General Fund	Office and Operating Supplies	Southcenter Engraving/Gerald C		45.33

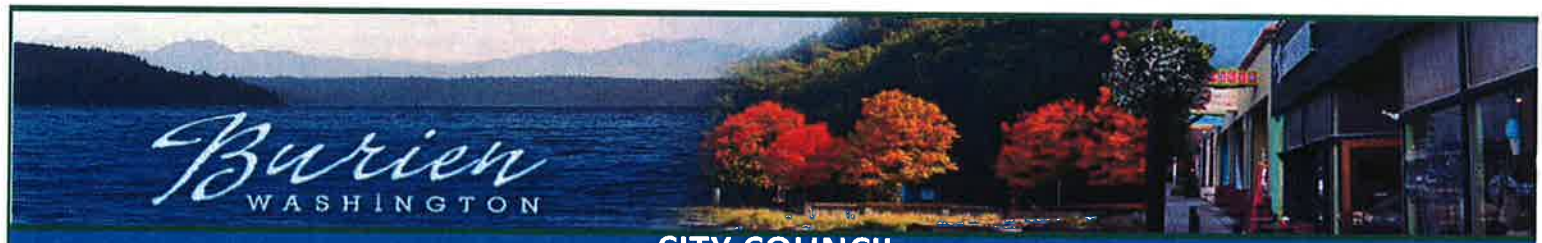
Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
					Check Total:	45.33
29835	10/17/2011	General Fund	Telephone	SPRINT		37.18
29835	10/17/2011	General Fund	Telephone	SPRINT		1,585.13
29835	10/17/2011	General Fund	Misc. EOC	SPRINT		57.64
29835	10/17/2011	General Fund	Telephone	SPRINT		310.89
29835	10/17/2011	Street Fund	Telephone	SPRINT		310.89
29835	10/17/2011	Surface Water Management Fund	Telephone	SPRINT		310.89
29835	10/17/2011	General Fund	Telephone	SPRINT		202.63
29835	10/17/2011	General Fund	Telephone	SPRINT		207.81
29835	10/17/2011	General Fund	Drug seizure proceeds KCSO	SPRINT		363.72
29835	10/17/2011	General Fund	Telephone	SPRINT		74.39
29835	10/17/2011	General Fund	Telephone	SPRINT		43.03
					Check Total:	3,504.20
29836	10/17/2011	General Fund	Utilities - Fire Hydrants	Seattle Public Utilities		13,242.95
					Check Total:	13,242.95
29837	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Superlon Plastics		419.37
29837	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Superlon Plastics		963.50
					Check Total:	1,382.87
29838	10/17/2011	General Fund	Utilities	Southwest Suburban Sewer Dist.		51.00
					Check Total:	51.00
29839	10/17/2011	General Fund	Quarterly Newsletter	The Daily Herald Company		250.00
					Check Total:	250.00
29840	10/17/2011	General Fund	Prosecution - City Atty	The Walls Law Firm		12,636.24
					Check Total:	12,636.24
29841	10/17/2011	General Fund	Parks Maintenance	Trugreen-landcare/NW Region		42,390.59
29841	10/17/2011	General Fund	Repair and Maintenance	Trugreen-landcare/NW Region		317.99
					Check Total:	42,708.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
29842	10/17/2011	Street Fund	Traffic Signal/control.mainten	Michael Sorensen		24,028.86
					Check Total:	24,028.86
29843	10/17/2011	General Fund	Instructors Prof Svcs	Ken Turner		702.00
					Check Total:	702.00
29844	10/17/2011	General Fund	Repairs and Maintenance	SimplexGrinnell		411.02
					Check Total:	411.02
29845	10/17/2011	General Fund	Operating Rentals and Leases	United Site Services		220.00
					Check Total:	220.00
29846	10/17/2011	General Fund	Utilities	Valley View Sewer District		1,000.00
					Check Total:	1,000.00
29847	10/17/2011	Street Fund	Mileage	BRIAN VICTOR		41.82
29847	10/17/2011	Street Fund	Mileage	BRIAN VICTOR		62.72
					Check Total:	104.54
29848	10/17/2011	Equipment Reserve Fund	Machinery And Equipment	Wilson Fleet Services		16,309.00
					Check Total:	16,309.00
29849	10/17/2011	Street Fund	Repairs And Maintenance	Walt's Auto Care Center		28.35
29849	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Walt's Auto Care Center		28.36
29849	10/17/2011	Surface Water Management Fund	Repairs And Maintenance	Walt's Auto Care Center		-36.11
					Check Total:	20.60
29850	10/17/2011	General Fund	Jail contracts	WASPC-Regional Cities EHM		552.00
					Check Total:	552.00
29851	10/17/2011	General Fund	Repair and Maintenance	White Center Glass &		240.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
					Check Total:	240.90
29852	10/17/2011	General Fund	Utilities	Water District No. 20		357.50
29852	10/17/2011	General Fund	Utilities	Water District No. 20		11,070.50
					Check Total:	11,428.00
29853	10/17/2011	General Fund	Utilities	Water District No. 49		1,647.90
29853	10/17/2011	General Fund	Utilities	Water District No. 49		89.90
29853	10/17/2011	General Fund	Utilities	Water District No. 49		1,494.55
29853	10/17/2011	General Fund	Utilities	Water District No. 49		692.10
29853	10/17/2011	General Fund	Utilities	Water District No. 49		50.25
					Check Total:	3,974.70
29854	10/17/2011	Street Fund	Garbage Franchise Tech Assist	Wilder Environmental Consultin		1,237.50
					Check Total:	1,237.50
29855	10/17/2011	General Fund	Probatn/publc Defndr Screenng	Tammy Weigel		960.00
					Check Total:	960.00
29856	10/17/2011	Street Fund	Miscellaneous	Waste Management of Seattle		1,000.63
29856	10/17/2011	Surface Water Management Fund	Miscellaneous	Waste Management of Seattle		1,000.63
					Check Total:	2,001.26
29857	10/17/2011	General Fund	Seasonal Security	Washington Merchant Patrol LLC		3,355.00
					Check Total:	3,355.00
29858	10/17/2011	General Fund	0ffice And Operating Supplies	Washington Rec. & Park Assoc.		40.00
29858	10/17/2011	General Fund	Registration - Trainng/workshp	Washington Rec. & Park Assoc.		99.00
					Check Total:	139.00
29859	10/17/2011	Transportation CIP	construction engineering	Washington State Dept. of Tra		83.27
					Check Total:	83.27
29860	10/18/2011	General Fund	P/H Heal Grant Exps	SvR Design Company		761.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name		Amount
29860	10/18/2011	General Fund	P/H Heal Grant Exps	SvR Design Company		297.50
29860	10/18/2011	General Fund	P/H Heal Grant Exps	SvR Design Company		7,225.00
					Check Total:	8,283.50
					Report Total:	341,435.95

DRAFT



CITY COUNCIL
MEETING MINUTES

October 10, 2011
7:00 p.m.
400 SW 152nd Street, 1st Floor
Burien, Washington 98166

To hear Council's full discussion of a specific topic or the complete meeting, the following resources are available:

- *Watch the video-stream available on the City website, www.burienwa.gov*
- *Check out a DVD of the Council Meeting from the Burien Library*

1. CALL TO ORDER

Mayor McGilton called the meeting of the Burien City Council to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor McGilton led the Pledge of Allegiance.

3. ROLL CALL

Present: Mayor Joan McGilton, Deputy Mayor Brian Bennett, Councilmembers Jack Block, Jr., Rose Clark, Lucy Krakowiak, Gerald F. Robison, and Gordon Shaw.

Administrative staff present: Mike Martin, City Manager; Craig Knutson, City Attorney; Lisa Clausen, Government Relations Specialist; and Angela Chaufty, Acting City Clerk.

4. AGENDA CONFIRMATION

Direction/Action

Motion was made by Deputy Mayor Bennett, seconded by Councilmember Krakowiak, and passed unanimously to affirm the October 10, 2011 Agenda.

5. PUBLIC COMMENT

Chestine Edgar, 1811 SW 152nd
Ms. Edgar said that Council used erroneous information regarding the Highline public schools as rationale for supporting annexation. She said that Council did not understand how interlocal agreements for schools were written. Compared to the Highline School District, Ms. Edgar said that Seattle taxpayers pay more money per student and Seattle students score higher in all subjects.

Lee Moyer, 11917 8th Ave SW
Mr. Moyer recounted his efforts to obtain information regarding Council's support for and justification for the Shoreline Master Plan. He noted that the City website said that

transparent and responsive government were values of the City. He asked how the vision was different from the phony window dressing on the building next door.

Rebecca Lopes, 10637 19th Ave SW
Thanked Council for giving White Center a chance through annexation. She invited the public to participate in White Center's Snackdown.

6. CORRESPONDENCE FOR THE RECORD

a. Email Dated October 3, 2011, from John Poitras Regarding Annexation.
b. Email Dated October 3, 2011, from Marvin and Margaret Jahnke Regarding Annexation.
c. Letter Dated October 3, 2011, from Debi Wagner Regarding Annexation.
d. Letter Dated October 4, 2011, from Marga NewComb Regarding Annexation.

7. CONSENT AGENDA

Approval of Minutes: Council Meeting, October 3, 2011.

Direction/Action

Motion was made by Deputy Mayor Bennett, seconded by Councilmember Krakowiak, and passed unanimously to approve the October 10, 2011, Consent Agenda.

8. BUSINESS AGENDA

Discussion on Education Initiative

Direction/Action

Council will consider the issue in the context of the 2012 budget discussions.

Discussion and Possible Motion to Approve Draft 2012 Legislative Priorities

Direction/Action

Motion was made by Deputy Mayor Bennett and seconded by Councilmember Krakowiak to approve the Draft 2012 Legislative Priorities.

Council concurred that the B&O tax related bullet should read: "Work to retain local control over city Business and Occupation taxes while encouraging simplification of collection."

Motion passed unanimously.

Direction for City's Comments on State Redistricting Plans

Direction/Action

Council identified the following preferences:

- Congressional Redistricting Plans – Two congressional districts that are as suburban in nature as possible.
- Legislative Redistricting Plans – Suburban area with legislative representation as wide as possible.

Discussion on Acknowledgement Policy

Follow-up

Acknowledgement of individuals - Staff will draft a recommendation that provides for the following:

- Honors an individual or individuals at the Council meeting closest to the City's birthday.
- Includes an acknowledgement by Council.
- Includes a brief reception.
- If no one is nominated, no one will be recognized that year.

Proclamations – Staff will draft a recommendation based upon the following ideas presented by various Councilmembers:

- Proclamations should be for a Burien based person or organization.
- Requests should be presented one month prior to requested date of proclamation.
- Council should be allowed to weigh in on a proclamation subject prior to acceptance of the proclamation.
- Councilmembers can recommend one group or individual for proclamation per year. Councilmember can donate their proclamation to another Councilmember if they wish.

City Business

Follow-up

Councilmember Shaw asked if a bank of lights could be mounted on the back side of the Moshier Field light standards to address the practice field lighting needs.

9. COUNCIL REPORTS

Councilmember Clark reported that Navos had conducted an Open House to celebrate the completion of their first floor.

10. ADJOURNMENT

Direction/Action

MOTION was made by Deputy Mayor Bennett, seconded by Councilmember Krakowiak and passed unanimously to adjourn the meeting at 8:40 p.m.

_____

Joan McGilton, Mayor

_____

Angela M. Chaufty, Acting City Clerk

CITY OF BURIEN
AGENDA BILL

Agenda Subject: Discussion regarding Burien Shoreline Master Plan		**Meeting Date:** October 24, 2011
Department: Community Development	**Attachments:** BMHA Document	**Fund Source:** N/A **Activity Cost:** N/A **Amount Budgeted:** N/A **Unencumbered Budget Authority:** N/A
Contact: David Johanson, Senior Planner		
Telephone: (206) 248-5522		
Adopted Initiative: **Yes X No**	**Initiative Description:** Shoreline Master Program	

PURPOSE/REQUIRED ACTION:

The purpose of this agenda item is for Council to review and discuss the attached document submitted by the Burien Marine Homeowners Association (BMHA) regarding Burien's Shoreline Master Program.

BACKGROUND (*Include prior Council action & discussion*):

On Sept. 27, 2010, the City Council passed Resolution 317 approving Burien's Shoreline Master Program. The SMP was then submitted to the Department of Ecology for review. Ecology held a public hearing on the SMP on Dec. 8, 2010. Ecology approved the SMP with required and optional changes on April 22, 2011 (letter mailed to the City on April 27, 2011). On May 23, 2011, the City Council authorized the Mayor to submit an alternative proposal to Ecology, accepting all but 4 of the required changes and accepting most of the optional changes. Ecology has not formally responded to the Mayor's letter.

Last month, Councilmember Shaw received the attached document from the BMHA. At your October 3rd meeting, Council agreed to schedule time on your October 24th agenda for discussion of the document.

OPTIONS (*Including fiscal impacts*):
N/A

Administrative Recommendation: Review and discuss the BMHA document. Provide direction to staff as needed.

Committee Recommendation: N/A

Advisory Board Recommendation: N/A

Suggested Motion: None required.

Submitted by: David Johanson **Administration** _____	Mike Martin **City Manager** _____
Today's Date: October 14, 2011	**File Code:** \\File01\records\CC\Agenda Bill 2011\102411cd-1 Shoreline Master Program.docx

BMHA
BURIEN MARINE HOMEOWNERS ASSOCIATION

Burien's SMP To Be Denied Over A Failure To Negotiate

The Department of Ecology (DOE) is on the brink of issuing a formal Denial of the Burien SMP update. The package has been developed and the Director has approved it. This will not come as a surprise to the City. DOE has made a number of overtures to Staff and certain members of the City Council to negotiate the remaining points of disagreement but the City has been firm in its unwillingness to seize this opportunity.

It is assumed that a Denial will be appealed to the Growth Management Hearings Board and then to the Courts. While we anticipate that any Appeal will be driven by property owners and that we will bear the greatest burden, it is likely that the City will be required to play a meaningful role during these proceedings.

If the Appeal fails, DOE will be required to complete the SMP. This work will require participation by the City and the citizens of Burien. If the DOE version of the City's SMP is deemed to be unacceptable it can also be appealed.

At the end of this costly and uncertain process the City may be forced to accept a set of regulations that do not serve the City. Today Shoreline property owners have a vested interest in serving as stewards of the shoreline through continued investment in the health and quality of the Shoreline. In the worst case, this process could shake the confidence of Shoreline property owners and reduce this ongoing investment to the detriment of Burien, the County, and the State.

Recent informal conversation with representatives of DOE suggest that they remain open to negotiation and there appears to be a framework for success. Further they appear willing to work with non-Staff representatives of the City to minimize effort by City Staff during the exploratory phase of this work.

If this process proves to be successful, a point will be reached at which additional Staff and Council effort will be required but this is unlikely to be more onerous than the work that would be required in the event of Denial. DOE has an understanding of the demands for the City's attention and have suggested a willingness to be flexible in scheduling the City's contribution.

There is a great deal of opportunity for success but DOE requires that the City take the step to initiate this process. We ask that the City do so with all reasonable urgency.

Outline of Process

Informal conversations with DOE have suggested the following basic process:

1) Burien appoints a small working group to work with DOE to negotiate solutions to the remaining points of concern. This group will be responsible for developing a framework for resolving the remaining challenges along with any technical analysis required to validate the solution. This group might also produce sample language.

2) Council reviews the resulting recommendations. If Council is satisfied with the result, Staff will be directed to update the draft SMP and the Cumulative Impacts Analysis based on the concepts, analysis, and sample language developed in step 1. DOE and the advisory committee would be available to support Staff during this stage. Further DOE has indicated that there is flexibility in the scheduling of this activity.

3) City holds a public hearing/comment period. Ultimately City submits a letter rescinding the first response and proposing the new alternative.

4) DOE formally reviews the submittal.

Issues to be Resolved

In April 2011 DOE issued a Conditional Approval to Burien's submitted SMP. City Staff found that most of the required and recommended changes were acceptable to the City. Unfortunately there were four required changes that have yet to be resolved:

1) An expansion of the proposed 20' Marine buffer to a 65' (50' + 15') buffer/setback

2) A possible limitation on the ability to replace a destroyed home if that home would require the continued maintenance of shoreline stabilization i.e. an existing bulkhead

3) Removal of a prohibition on watercraft if there is ever public access on Lake Burien

4) A requirement for a shoreline variance for certain developments in Critical Areas

The first two concerns are of greatest relevance to residents of the Marine Shoreline and we believe that the Burien Marine Homeowners Association (BMHA) can help to represent Burien's interests in these matters. The third issue is one that could be addressed by a representative of the Lake Burien Shore Club (LBSC). The final issue appears to be a focal point for Burien Staff but we believe that BMHA can help to facilitate a resolution.

It is important that the working group limit the scope of its work to addressing these four issues. This is not to be an opportunity to reopen issues that were resolved during the City Council process and accepted by DOE.

It is therefore a goal to address these issues using the simplest reasonable solutions. If there appear to be multiple solutions to a particular concern, then the solution that will be easiest to understand and implement, by residents and Staff at the Permit Desk, is to be preferred.

Guiding Principles for Development in the Marine Shoreline

The two issues that are of primary concern to residents of the Marine Shoreline are closely related and are focussed on the ability of home owners to continue to enjoy their homes and to be motivated to continue to invest in these homes. There are already several homes along the shoreline that have been effectively abandoned and have fallen in to disrepair. A continuation of this process does not benefit the Shoreline or Burien.

Much of the discussion of development standards for the Marine has focussed on a false choice between continuing to rely on the existing 20' setback or resetting the setback to 65' for the entire Shoreline. Imposition of a wider setback introduces maintenance risks for over 200 waterfront homes along the Marine; almost 75% of the existing waterfront inventory.

The SMP guidelines dictate that development within Shoreline Designation must be managed so as to assure No Net Loss of Ecological Function (NNL) while considering

1) Renovation or complete reconstruction of an existing structure within its current footprint
2) Expansion of an existing structure
3) Construction of a new structure
4) Other forms of non-structural alteration e.g. the introduction of lawn

Within the Burien Marine Shoreline, *structure* means a primary Single Family Residence, various forms of accessory structure, and bulkheads. Developing an SMP that assures NNL in the face of *pure redevelopment*, i.e. item 1 above, appears to be a relatively straight forward process that should require little or no new regulation. Concerns with achieving NNL should be focused on development standards for the expansion of existing structures or the creation of brand new structures on largely unaltered shorelands.

Consistent with this observation, the BMHA suggests that the SMP must include simple and unambiguous language to assure that, at a minimum

1) Existing structures are conforming with respect to the SMP
2) Existing structures may be maintained, redeveloped, and reconstructed within their current footprint without mitigation and subject only to City-wide building codes. This explicitly includes the reconstruction of a completely destroyed home.
3) Existing bulkheads may be maintained and reconstructed in their current form

No language should be accepted that causes property owners to doubt their right to these minimum standards. We believe that an SMP that allowed only this form of development could be approved by DOE with relatively little effort and would be quite brief.

The challenge then is to develop an SMP that also allows for some level of expansion and new development, for preferred uses, without creating a net-loss. This requires a thoughtful consideration of existing conditions, the likely pressure for expansion and new development, and the variety of mitigation options that are available.

We believe there are a number of solutions for achieving these goals and we are keen to work with DOE to identify the most appropriate path forward. Our focus will be on simplicity and predictability for property owners, City planners, and Permit Staff.

Summary of Existing Marine Conditions

The Grette Inventory partitioned the Marine Shoreline, which has a total length of 5 miles, into 4 Reaches. M2, which includes Seahurst Park and Eagle Landing Park, is designated as Urban Conservancy and the remaining three reaches are designated as Shoreline Residential.

Reach	(mi)	Portion	Designation
M1	1.05	21.1%	Shoreline Residential
M2	1.14	22.8%	Urban Conservancy
M3	1.64	32.9%	Shoreline Residential
M4	1.16	23.2%	Shoreline Residential
Total	5.00		

Table 1: The Marine Shoreline is Approximately 5 miles long

There are 388 properties that are partially or wholly within this shoreline. Most of these are privately owned and 295 of these properties are adjacent to Ordinary High Water Mark (OHWM). All but 10 of these are developed. Reference to a detailed inventory reveals that many of the undeveloped properties are at least partially encumbered by steep slopes.

Reach	Properties	Waterfront	Undeveloped
M1	92	67	1
M2	16	13	0
M3	159	112	7
M4	121	103	2
Total	388	295	10

Table 2: 10 of the privately owned waterfront properties are undeveloped

Much of the debate regarding development standards has focussed on the land between 20' and 65' from OHWM. We have reported that nearly 65% of the existing homes are within this band as summarized in Table 3. We have also noted that much of this land is already highly altered. A focus on this area has the potential to negatively impact a majority of home owners while doing little to manage the health of the shoreline.

Reach	Median Setback (ft)	< 20'	20 - 65'	65 - 200'	> 200'
M1	28	12%	70%	8%	11%
M2	420	0%	8%	0%	92%
M3	34	17%	59%	23%	1%
M4	49	5%	71%	24%	0%
Total	42	11%	64%	19%	7%

Table 3: The majority of development is between 20' and 65' of OHWM

CITY OF BURIEN
AGENDA BILL

Agenda Subject: Acknowledgement Policy Draft		**Meeting Date:** October 24, 2011
Department: City Manager **Contact:** Mike Martin **Telephone:** (206) 248-5515	**Attachments:** Draft Policy Document	**Fund Source:** N/A **Activity Cost:** N/A **Amount Budgeted:** N/A **Unencumbered Budget Authority:** N/A
Adopted Initiative: **Yes No X**	**Initiative Description:**	

PURPOSE/REQUIRED ACTION:

Formalize Council policy regarding acknowldgement of residents for contribution to the community. No action is required, but council may wish to adopt the policies or something like them.

BACKGROUND (*Include prior Council action & discussion*):

At its October 10 meeting, council discussed general parameters for acknowledging residents and groups for their contribution to the city of Burien. These policies have to do with honoring the "Citizen(s) of the year" and with the protocols for awarding proclaimations. Council directed staff to draft policies and return for further discussion and perhaps adoption. The draft policies are attached.

OPTIONS (*Including fiscal impacts*):

1. Modify the policies and adopt
2. Adopt the policies as written

Administrative Recommendation: Adopt the policies en toto or in modified form.

Committee Recommendation: N/A

Advisory Board Recommendation: N/A

Suggested Motion: I move to adopt the attached policies regarding citizen acknowldgement (as modified, or not).

Submitted by:
Administration _____ **City Manager** _____

Today's Date: October 19, 2011	**File Code:** R:/CC/AgendaBills2011/102411cm-1 Acknowledgement policy

Draft Council Acknowledgement Process:
Citizen of the Year

1. The council may honor one or more individuals for their contribution to Burien as the "Citizen(s) of the Year." The criteria qualifying a party or parties for this honor is intended to be subjective and broadly construed. It may be for a single contribution in a single calendar year or for a body of work over any period of time.

2. Council will accept nominations for Citizen of the Year at any time throughout the year but no later than January 1. Nominations may come from any source. In cases where there are no nominations there will be no additional solicitation. Individuals may only receive this honor once. (yes/no?)

3. Council members may, in special session at the first meeting in January, indicate their preference for one or more of the candidates. Staff will make necessary arrangements, including the individual(s) presence at the appropriate council meeting. The individual(s) will be acknowledged at the last council meeting in February.

4. In general, the acknowledgement will be as follows: Council will convene in regular session then, as its first order of business, read a proclamation honoring the individual (s) and ask him/her for brief remarks. Council then will adjourn for an informal interaction with the candidate, friends, family and well wisher before reconvening to conduct regular business.

Draft Council Acknowledge Process:
Proclamations

5. Each councilmember may request a single proclamation honoring an individual or a group for any reason, at any time during a calendar year. To be approved, the council must, by simple majority present at a meeting, agree to the sponsoring council member's request. Staff will draft the proclamation and return it to council in not less than two weeks but not more than three weeks after the request was approved by council.

6. It is intended that this process will provide each council member the opportunity to sponsor one proclamation each year. Council members not wishing to sponsor a proclamation in a given year may "donate" that privilege to another council member, at their complete discretion.

<u>Information only, the current policy:</u>

The Mayor and Council members may request the preparation of proclamations to honor individuals or groups. Request for proclamations from outside organizations and groups will be placed in the City Manager's report and reviewed by the city council. Proclamations must be signed or otherwise be prepared by a majority of council members prior to execution by the Mayor.

CITY OF BURIEN
AGENDA BILL

Agenda Subject: Review of Council Proposed Agenda Schedule		**Meeting Date:** October 24, 2011
Department: City Manager **Contact:** Monica Lusk, City Clerk **Telephone:** (206) 248-5517	**Attachments:** Proposed Meeting Schedule	**Fund Source:** N/A **Activity Cost:** N/A **Amount Budgeted:** N/A **Unencumbered Budget Authority:** N/A
Adopted Initiative: **Yes No X**	**Initiative Description:** N/A	

PURPOSE/REQUIRED ACTION:

The purpose of this agenda item is for Council to review the proposed City Council meeting schedule. New items or items that have been rescheduled are in bold.

BACKGROUND (*Include prior Council action & discussion*):

According to City Council policies, the proposed meeting schedule is reviewed during the last meeting of each month.

OPTIONS (*Including fiscal impacts*):

1. Review the schedule, and add, delete, or move items.
2. Review the schedule and make no modifications.

Administrative Recommendation: Review the schedule.

Committee Recommendation: N/A

Advisory Board Recommendation: N/A

Suggested Motion: None required.

Submitted by: Monica Lusk **Administration** _____	Mike Martin **City Manager** _____
Today's Date: October 19, 2011	**File Code:** R:/CC/AgendaBill2011/102411cm-2 proposedagendareview.doc

CITY OF BURIEN
PROPOSED COUNCIL AGENDA SCHEDULE
2011

November 7, 7:00 p.m. Council Meeting

Business Agenda

Discussion on Business Development.
(City Manager – Council direction on 5/23; Rescheduled from 10/10)

November/December

1. Public Hearing on Revenue Sources and Expenditures for the 2011-12 Mid-Biennial Budget Review and Update.
   (Finance)
2. Public Hearing on 2012 - 2017 Six-Year Transportation Improvement Program (TIP).
   (Public Works)
3. Quarterly Update by the Business & Economic Development Partnership.
   (City Manager)
4. Discussion on Biennial Budget Modification including the 2012 Property Tax Levy, and Establishing the 2012-2017 Six Year Transportation Improvement Program.
   (Finance)
5. Second Public Hearing on Revenue Sources and Expenditures for the 2011-12 Mid-Biennial Budget Review and Update.
   (Finance)
6. Motion to Approve Ordinance No. XXX, Adopting the 2012 Property Tax Levy.
   (Finance)
7. Motion to Adopt Ordinance No. XXX, Amending the 2011-12 Biennial Budget
   (Finance)
8. Motion to Approve Resolution No. XXX, Adopting the 2012 through 2017 Six Year Transportation Improvement Program.
   (Public Works)
9. Discussion on the Proposed Parks and Recreation Open Space (PROS) Plan.
   (Parks)
10. Motion to Approve Ordinance No. XXX, Adopting the Parks and Recreation Open Space (PROS) Plan.
    (Parks)

Burien
Washington, USA

400 SW 152nd St., Suite 300, Burien, WA 98166
Phone: (206) 241-4647 • FAX (206) 248-5539
www.burienwa.gov

M E M O R A N D U M

TO: Honorable Mayor and Members of the City Council
FROM: Mike Martin, City Manager
DATE: October 24, 2011
SUBJECT: City Manager's Report

I. INTERNAL CITY INFORMATION

A. Major Demolition of Commercial Building on 1st Ave. S.

A demolition permit was recently issued to take down the 22,000 square foot buildings at 15040 1st Ave. S. next to and behind Pizza Hut near the corner of 1st Avenue South and SW 152nd Street. These buildings were formerly part of a car dealership, but most recently had been in use by a printing press company.

B. Parks, Recreation & Open Space Plan Process Update

Staff and consultants hosted an Open House at the Community Center on September 29th to take input on elements of the draft Parks, Recreation & Open Space (PROS) Plan. The public was given an opportunity to review plan graphics that represent the current inventory of existing parks and recreation facilities. Also highlighted were recommendations for potential changes or additions to the system.

An extensive survey based on a random sample of 400 registered voters is due to begin in late October. Updates continue to be posted to the PROS Plan webpage, at www.burienwa.gov/ParksPlan.

C. Night of the Pumpkin Held October 21

The staff and volunteers from the Parks, Recreation & Cultural Services Department held the second annual "Night of the Pumpkin" at the Burien Community Center on Friday, October 21. Participants and staff are uniformly pleased with the new venue. This is the second time that the event has been held at the new facility.

D. New Finance Employee

The Finance Department recently welcomed a new employee, Cathy Rossick, who replaced Lilia Carmona as Accounting Assistant. Cathy's duties include processing accounts payable, cash receipts and petty cash. Cathy previously worked as an Accounting Technician for the City of Federal Way for nine years. Cathy has stepped right into her duties with very little training and is a great addition to the Finance team.

E. Burien Staff Showcased at Conference

At the Washington Recreation and Parks Association (WRPA) Mid Year conference on October 18, Rachel Gilbert was awarded the "Outstanding Professional" and Janet Peterson was given the "Outstanding Customer Service" award from the Facility Service section. This section is comprised of professionals from across the state who work in facility management and related support positions.

Serving as a Recreation Specialist for the past ten years, Rachel oversees all rental scheduling for the City's athletic fields, Burien Community Center, Dottie Harper House, and picnic shelters. She communicates with hundreds of new and returning user groups throughout the year, and brings an extraordinary level of professionalism and expertise to her job. Rachel's scheduling duties are in addition to her recreation program and event coordination responsibilities.

Janet Peterson has served as the Burien Community Center receptionist for the past eight years and is "the face" of parks and recreation for many Community Center customers and the general public. Janet's calm demeanor and high-level professionalism have contributed significantly to the growth of our registrations and rentals over the last several years.

In addition to staff awards, Arts Supervisor Gina Kallman and Lantern Festival Artist Denise Henrikson presented a conference session on "Community Building through the Arts". The recent "Arts-A-Glow" event was highlighted as a prime example on how arts events can increase cultural and social connections among residents.

F. Two Local Schools Participate in the "Bag Your Bags" Challenge

North Hill Elementary has won King County's "Bag your Bags, Bring 'em Back" plastic bag challenge. Students collected 630 pounds of bags (42,000) to be recycled. Shorewood Elementary students collected 531 pounds (35,400). Together, these two schools collected enough bags to stretch for 15 miles, if placed end to end. Both schools will receive a bench made of recycled plastic for their participation.

G. Utility Tax Audit

The Finance Department recently contracted with Tax Recovery Services to perform a utility tax audit. The primary goal of the audit is to determine if the utilities are including the North Burien addresses in their tax collections and remittances to the City. They are also reviewing the revenue collections for each utility to ensure the city is receiving taxes on all revenue sources.

H. Staff Attending King County Technology Summit (Pg. 47)

A few key Finance and Information Technology staff will attend a technology summit organized by King County, to learn about changes in how the City receives and provides data from and to the County. The County hopes their new systems will help cities, by having new construction values get on the tax rolls accurately and quickly. The summit is being held on October 27 in Bellevue (see attached letter).

II. COUNCIL UPDATES/REPORTS

A. No Action Taken on I-1183 at Suburban Cities Association's Public Issues Committee (PIC) Meeting (Pg. 49)

The PIC decided not to take action on a request that SCA support the liquor initiative, I-1183 at their October 12 meeting; the matter was tabled until the next meeting on November 2.

The PIC members were asked to have their councils consider the attached "Recommended Position Statement" concerning a "service improvement plan" for the King County Veterans and Human Services levy approved by the voters last August.

The Police Chief from Kent provided information on the Gang Violence Initiative to representatives from Burien and 24 other suburban cities at the meeting. Chief Ken Thomas stated that a few South King County cities created the Gang Violence Initiative shortly after a gang-related shooting of 12 people at an event in Kent last summer. A pilot program is underway to help local law enforcement work more effectively with several criminal databases. PIC members were interested in follow-up information and working together on this issue.

B. Quarterly Construction and Land Use Activity Report (Pg. 51)

Attached is the Construction and Land Use Permit Activity Report for the 3rd Quarter of 2011**.**

C. Notices (Pg. 59)

The following (attached) notice was published:

- The City of Burien Planning Commission will hold a public hearing on October 25, 2011 at 7:00 p.m. in the Multipurpose Room, 1st floor, 400 SW 152nd Street, (City Hall/King County Library Building) to receive public comments on the City's application for Comprehensive Plan text amendments regarding transportation element and the Communities Putting Prevention to Work grant.

King County
Department of Assessments
King County Administration Bldg.
500 Fourth Avenue, ADM-AS-0708
Seattle, WA 98104-2384

For more information or to rsvp, please contact:
Phillip Sit, Communication and Outreach Coordinator
(206) 296-5141
Email: phillip.sit@kingcounty.gov

Dear City of Burien,

Please join us for an important technology summit where we will share information and gather your input on two major county initiatives of interest to cities, school district, fire district, and various taxing districts.

Many of us in the public sector are struggling with revenue shortfalls. The Assessor's Office would like to help by making sure new construction values get on the tax rolls in a timely, accurate, and properly valued manner. We are developing a number of technology projects to better assist you, our customers and are anxious to inform of you these improvements.

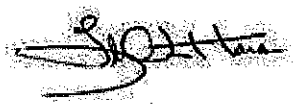
In January, the county will bring new business processes and systems on line. This effort, the Accountable Business Transformation Program (ABT), will replace 1970 era manual processes and systems with best operating practices from public and private organizations and will do so using Oracle and PeopleSoft applications.

With the financial system change from the legacy system ARMS to Oracle will come different tools for us to perform the services we conduct as the county treasurer and will require changes to the way you submit and receive data to and from the county. This summit will give you more information about these changes and the support the county will provide to assist you with this transition. It also gives us the opportunity to hear from you and the ability to respond to issues and concerns you have. Please know that we are committed to providing you with timely, accurate and useful information and services in our role as county treasurer.

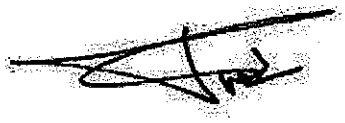
The technology summit is scheduled for **10:30 a.m. to 12:30 p.m., Thursday, October 27th**, in Room 1E-126 of the Council Chamber in the Bellevue City Hall, 450 110th Avenue NE, Bellevue, WA. You are invited as well as whomever you think would be helpful to attend from your office. We would encourage you to invite your IT and Finance staff members to participate in the breakout sessions. (Please see attached agenda)

On behalf of the King County Executive and the King County Assessor, we look forward to seeing you and your staff on October 27th.

Best regard,



Lloyd Hara
King County Assessor



Fred Jarrett
Deputy King County Executive

Recommended Position Statement on the Veteran's and Human Services Levy Service Improvement Plan

In August of 2011, King County Voters approved (sixty-nine percent) the continuation of the Veterans and Human Services Levy, with half of all proceeds dedicated to veterans, military personnel, and their families, for another six years. A revised service improvement plan is needed to begin the implementation of the renewed levy for the period of 2012-2017.

On February 9, 2011 the SCA Public Issues Committee unanimously recommended to the SCA Board of Directors a position in support of the renewal of the Veterans and Human Services Levy (position adopted February 14, 2011):

> To support the renewal of the King County Veterans and Human Services Levy in 2011 at the current level of five cents per $1,000 of assessed value and with the continued 50 50% split between funding for services targeted specifically for veterans and their families and services for other King County residents.

The Veteran's and Human Services Levy – Service Improvement Plan (VHSL–SIP) specifically lays out objectives for investments. The VHSL–SIP support the expansion of programs and services, throughout the County, which serve target populations identified in the Plan and seeks out partnerships with a variety of organizations. The plan allocates approximately $100 million and dedicates half of all proceeds to veterans, military personnel, and their families. In 2012, the owner of a home with a median assessed value will pay an estimated $17. The legislation adopting the VHSL –SIP has been referred to the Regional Policy Committee (RPC) and to the King County Council Committee of the Whole. The RPC is expected to take action at its November 9th meeting.

The SCA Regional Policy Board Caucus recommends that:

> SCA support continuity of services pursuant to adoption of the Service Improvement Plan (SIP) to guide the goals and investments of the Veterans and Human Services Levy for the next six years.

Questions on this issue may be directed to Monica Whitman, Suburban Cities Association, Senior Policy Analyst, at monica@suburbancities.org or at 206-433-7169.

CITY OF BURIEN, WASHINGTON

DATE: October 18, 2011
TO: Mayor McGilton and City Council
FROM: Jan Vogee, C.B.O., Building Official
SUBJECT: Construction and Land Use Permit Activity Report for 3nd Quarter 2011

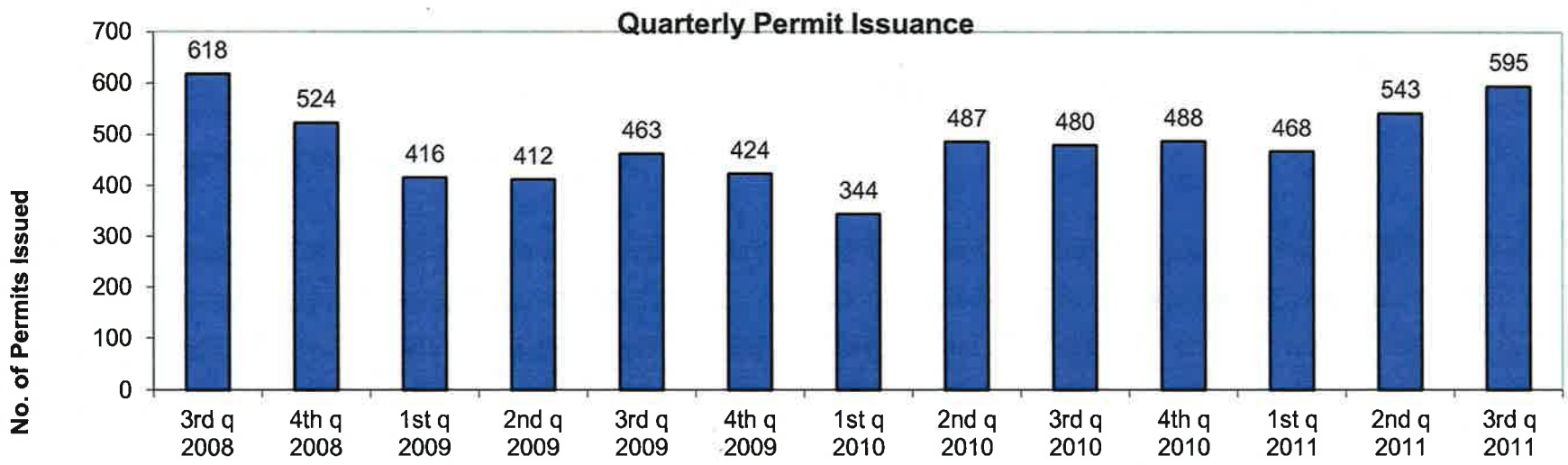
1. CONSTRUCTION-RELATED PERMITS ISSUED—QUARTERLY:

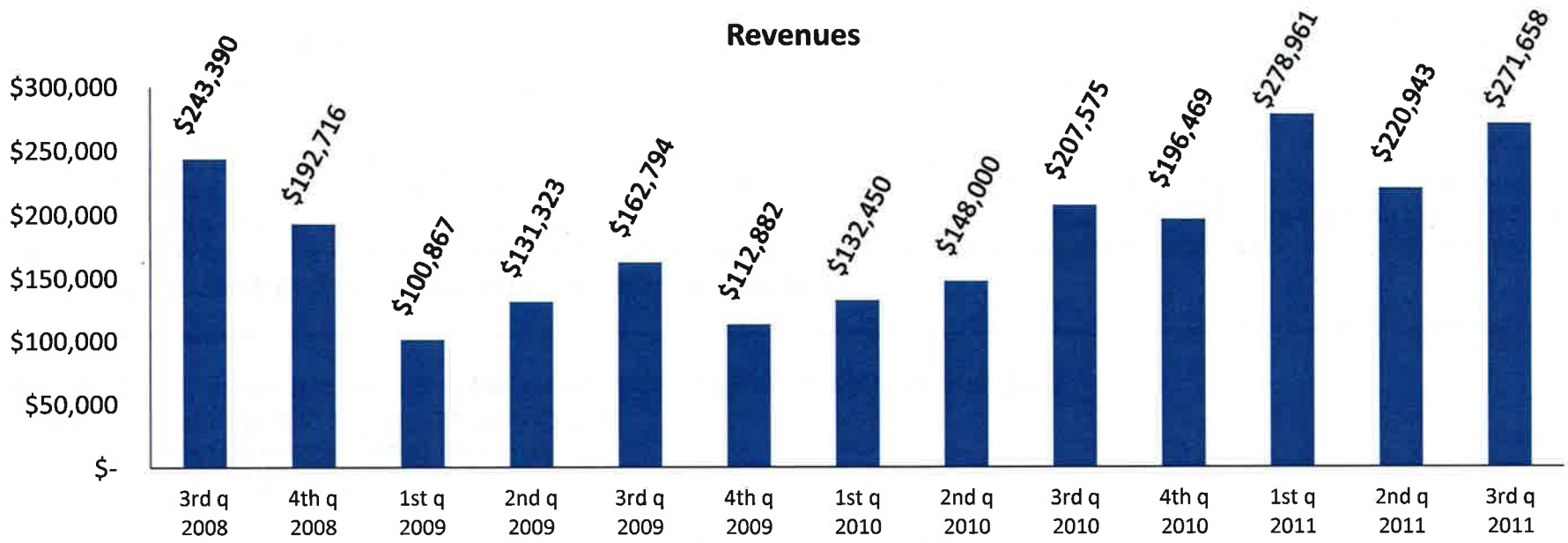
The chart below shows the number of different construction-related permits issued over the past three years, along with the revenues generated by those permits. Building Permit activity in the 3rd quarter of 2011 included issuance of permits for the Burien Fire Station and 19 building permits for new single family homes primarily for the Chestnut Hills, Des Moines Estates and Summer Stone developments. This is the highest number of new single family homes issued in a single quarter since 2008.

ISSUED PERMITS	3rd q 2008	4th q 2008	1st q 2009	2nd q 2009	3rd q 2009	4th q 2009	1st q 2010	2nd q 2010	3rd q 2010	4th q 2010	1st q 2011	2nd q 2011	3rd q 2011
Building	139	100	57	73	81	54	54	62	75	73	73	117	110
Demolition	14	15	11	10	24	18	8	24	17	17	16	11	6
Electrical	212	155	134	128	124	136	112	172	146	169	179	201	223
Fire Protection	19	22	17	14	7	15	9	11	15	15	16	23	32
Mechanical	69	89	61	48	62	87	47	77	58	67	60	44	65
Plumbing	44	49	27	34	43	32	19	32	35	28	33	43	38
Right-of-Way	96	64	80	63	96	61	60	95	105	82	63	74	79
Sign	25	30	29	42	26	21	35	24	29	37	28	26	30
TOTALS	**618**	**524**	**416**	**412**	**463**	**424**	**344**	**487**	**480**	**488**	**468**	**543**	**595**
Revenues	$243,390	$192,716	$100,867	$131,322	$162,794	$112,182	$132,450	$148,000	$ 207,575	$196,469	$278,961	$220,943	$271,658
Valuation ($millions)	$25.2	$15.8	$3.9	$9.1	$7.0	$3.2	$3.9	$5.2	$13.7	$ 4.8	$ 21.5	$10.2	$13.8

2. CONSTRUCTION-RELATED PERMITS ISSUED-- SUMMARY:

	2005	2006	2007	2008	2009	2010	2011 thru 3rd q
Permits Issued	1768	2003	2074	2153	1715	1799	1606
Total Revenues	$ 683,345	$ 1,005,796	$ 916,181	$ 1,122,922	$ 507,866	$ 684,494	$ 771,622
Total Valuation	$ 39,484,000	$ 65,308,000	$ 97,574,866	$ 107,568,900	$ 23,073,791	$ 27,616,215	$ 45,468,681


Quarterly Permit Issuance
No. of Permits Issued
700
600
500
400
300
200
100
0
618
524
416
412
463
424
344
487
480
488
468
543
595
3rd q 2008
4th q 2008
1st q 2009
2nd q 2009
3rd q 2009
4th q 2009
1st q 2010
2nd q 2010
3rd q 2010
4th q 2010
1st q 2011
2nd q 2011
3rd q 2011


Revenues
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
$-
$243,390
$192,716
$100,867
$131,323
$162,794
$112,882
$132,450
$148,000
$207,575
$196,469
$278,961
$220,943
$271,658
3rd q 2008
4th q 2008
1st q 2009
2nd q 2009
3rd q 2009
4th q 2009
1st q 2010
2nd q 2010
3rd q 2010
4th q 2010
1st q 2011
2nd q 2011
3rd q 2011

3. MAJOR CONSTRUCTION PERMITS ISSUED (over $300,000 valuation):

The following table shows major non-residential construction permits issued in 3rd quarter of 2011 with a valuation over $300,000.

Permit No.	Address	Project Name	Project Description	Valuation	Issued
BLD 11-0101	900 SW 146th ST	Burien Fire Station 28	New Fire Station, Training Tower & Fuel Canopy	$ 6,157,500	8/17/11
ELE 11-0105	900 SW 146th ST	Burien Fire Station 28	Electrical for New Fire Station	$ 839,500	8/17/11
MEC 11-0103	900 SW 146th ST	Burien Fire Station 28	Mechanical for New Fire Station	$ 773,500	8/17/11
PLM 11-0102	900 SW 146th ST	Burien Fire Station 28	Plumbing for New Fire Station	$ 487,500	8/17/11
BLD 11-0705	1244 S 140th ST	Park n Fly	New 2397 SF Office Building with Entry Canopy	$ 330,250	8/16/11

4. E-PERMITS – (MyBuildingPermit.com, AKA MBP)

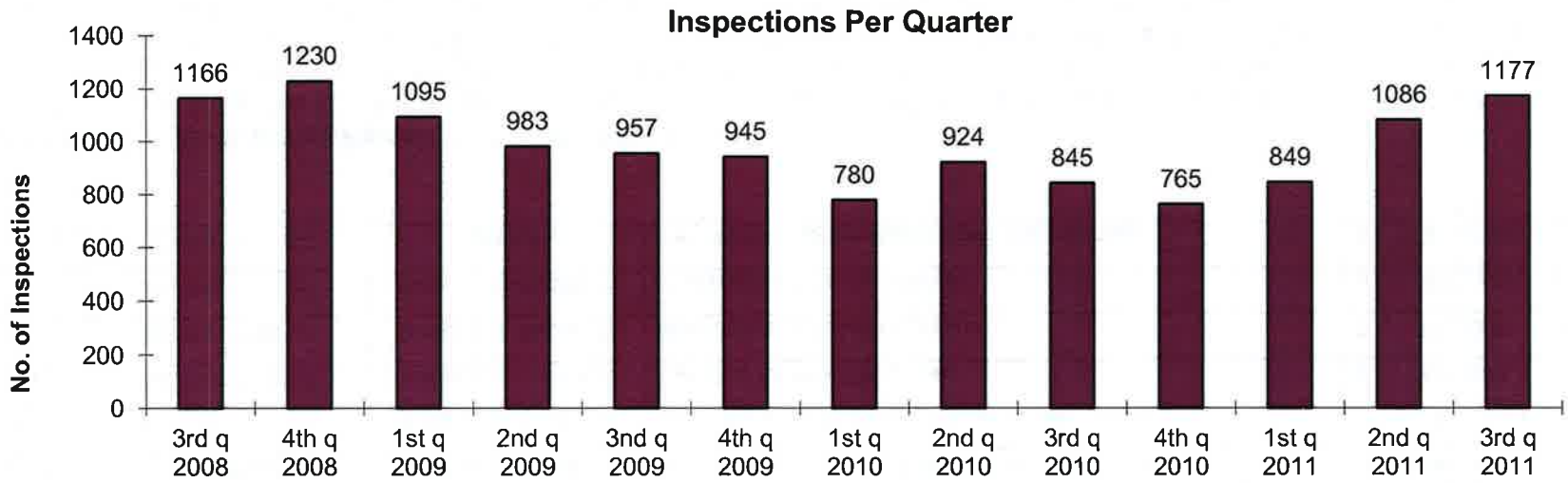
In the 4th quarter of 2006, the City began accepting and issuing simple electrical, mechanical; plumbing and re-roof permit applications online through http://www.mybuildingpermit.com. The chart below shows the number of simple permits that have been issued on line in relation to the total number of permits issued by the city for each permit type. Phase 1 of the E-plan (Electronic Plan Review) was completed September 8. All Plumbing, Mechanical, Electrical and Re-roof permits requiring review prior to issuance can now be applied for and issued on-line in Burien. Staff has begun working on Phase 2 of the E-Plan project which would allow building permit types requiring review prior to issuance to be applied for and issued on-line. Future phases will add Planning, Right of Way, Fire, and other development related permits. We will begin to promote the on-line submittal option in the coming months.

E-PERMITS ISSUED	2008 Totals	2009 Totals	1st q 2010	2nd q 2010	3rd q 2010	4th q 2010	2010 Totals	1st q 2011	2nd q 2011	3rd q 2011
Building (Re-roof)	3/43 (7%)	2/36 (6%)	2/6 (33%)	2/5 (40%)	0/9 (0%)	0/10 (0%)	4/30 (13%)	0/3 (0%)	2/24 (8%)	0/17 (0%)
Mechanical	68/160 (43%)	133/251 (53%)	25/45 (56%)	46/82 (56%)	30/60 (50%)	31/67 (46%)	132/254 (52%)	29/55 (53%)	22/45 (49%)	28/65 (43%)
Plumbing	37/108 (34%)	36/146 (25%)	5/17 (29%)	8/33 (24%)	11/36 (31%)	7/26 (27%)	31/112 (28%)	5/31 (16%)	8/42 (19%)	6/39 (15%)
Electrical	93/520 (18%)	117/502 (23%)	28/109 (26%)	42/177 (24%)	30/146 (21%)	45/166 (27%)	145/598 (24%)	49/166 (30%)	68/190 (36%)	62/215 (29%)
TOTALS	**201/831 (24%)**	**288/935 (31%)**	**60/177 (41%)**	**98/297 (33%)**	**71/251 (28%)**	**83/269 (31%)**	**312/994 (32%)**	**83/255 (40%)**	**100/301 (33%)**	**96/336 (29%)**

5. CONSTRUCTION INSPECTIONS:

Burien's Building inspectors perform a variety of building, electrical, plumbing and mechanical inspections in addition to performing plan reviews and assisting the public at the counter and on the phone. They also assist with code enforcement complaints related to construction projects. Inspection requests can be called into a voice mail system (206-248-5525), or submitted online through the City's website or www.mybuildingpermit.com. 3rd quarter inspections continued to remain consistent with 2008 levels.

INSPECTIONS	3rd q 2008	4th q 2008	2008 Total	1st q 2009	2nd q 2009	3rd q 2009	4th q 2009	2009 Total	1st q 2010	2nd q 2010	3rd q 2010	2nd q 2010	2010 Total	1st q 2011	2nd q 2011	3rd q 2011
No. of Inspections	1166	1230	**4656**	1095	983	957	945	**3980**	780	924	845	765	**3314**	849	1086	1177
Average No. of inspections per day per inspector	6.1	6.7	**6.2**	6.0	6.3	6.0	6.1	**6.4**	5.1	5.8	5.3	4.9	**5.3**	5.5	6.8	7.4



6. NORMANDY PARK PLAN REVIEWS AND INSPECTIONS:

In January, 2006, Burien began providing plan review and inspection services to the City of Normandy Park. These services are provided by Burien's Building Official and our three inspectors.

The following chart shows the number of plan reviews and inspections performed by Burien staff on behalf of Normandy Park.

	2006 Total	**2007 Total**	**2008 Total**	**1st q 2009**	**2nd q 2009**	**3rd q 2009**	**4th q 2009**	**2009 Total**	**1st q 2010**	**2nd q 2010**	**3rd q 2010**	**4th q 2010**	**2010 Total**	**1st q 2011**	**2nd q 2011**	**3rd q 2011**
No. of Plan Reviews + Other	48	77	125	10	18	18	10	56	13	11	6	3	**33**	9	11	10
No. of inspections	672	1242	1473	224	323	243	245	1035	176	235	137	114	**695**	124	149	164
Average No. of inspections per day	2.7	4.9	5.9	3.7	5.5	3.8	4	4.2	2.9	3.7	2.1	1.8	**2.8**	2	2.3	2.6

7. LAND USE PRE-APPLICATION MEETINGS:

Pre-application meetings are required for most planning and land use-related actions. Meetings are held every other Thursday for up to 4 pre-application reviews. Staff from planning, building, public works, fire, and police attends as needed to discuss fatal flaws and to identify various requirements for a proposed development. A written report is provided to the applicant, as well as meeting minutes. Although this service requires a substantial amount of staff time, it has proven to be valuable to both the applicant and the city and helps to expedite the formal review later in the process. The following chart shows the number of pre-application reviews by project type.

Pre-Application Project Type	2007 Total	2008 Total	1st q 2009	2nd q 2009	3rd q 2009	4th q 2009	2009 Total	1st q 2010	2nd q 2010	3rd Q 2010	4th q 2010	2010 Total	1st q 2011	2nd q 2011	3rd q 2011
Short Plat (4 or fewer lots)	**14**	**9**		1	1		**2**	4		3	2	**9**	1	1	2
Subdivision (5 or more lots)	**5**	**4**									1	**1**			
Multi-Family	**1**	**4**												1	
Critical Area Review—Single-Family	**17**	**5**			1	1	**2**			2		**2**	1	1	2
Critical Area Review—Other	**1**	**2**	1			1	**2**	1				**1**			
Commercial/ Mixed Use—New	**8**	**6**	1		1	2	**4**	1	2	3		**6**	1		2
Commercial/ Mixed Use—Addition, Renovation	**7**	**3**		2	1	1	**4**	3		1	1	**5**	2	1	
Change of Use	**1**	**1**							1	1	1	**3**	1		2
Other	**2**	**5**	1	4	1	1	**7**	2		2	2	**6**		1	
TOTALS	**56**	**39**	**3**	**7**	**5**	**6**	**21**	**11**	**3**	**12**	**7**	**33**	6	5	8

8. LAND USE APPLICATIONS:

We received the following types of planning and land use applications, categorized as shown below.

Project Type	2007 TOTAL	2008 TOTAL	1st Q 2009	2nd q 2009	3rd q 2009	4th q 2009	2009 TOTAL	1st Q 2010	2nd q 2010	3rd q 2010	4th q 2010	2010 TOTAL	1st q 2011	2nd q 2011	3rd q 2011
Accessory Dwelling Unit	**11**	**9**	5	3	1		**9**	1	3	1		5	2	2	1
Critical Area Review—Admin.	**7**	**2**									1	1		1	
Critical Area Review—Type 1	**2**	**1**							2			2		3	
Lot Line Adjustment	**15**	**6**	1	1	3	3	**8**			4	1	5		6	2
Land Use Review—Type 1	**9**	**5**	3	2		1	**6**			1	1	2	3		
Land Use Review—Type 2	**1**	**1**		1			**1**	1			1	2			
Land Use Review—Type 3	**0**	**1**	1				**1**								1
Master Sign Plan	**1**	**2**				1	**1**			1		1		1	
Multi-Family Tax Exemption	**1**	**0**													
Rezone	**0**	**0**		1			**1**								
Shoreline Exemption	**7**	**4**	1			1	**2**				3	3	3	1	3
Short Plat--Preliminary	**11**	**5**				1	**1**	2	3	2	1	8	1	1	1
Short Plat--Final	**15**	**7**	2		1		**3**			1	5	6		1	
Subdivision—Preliminary	**4**	**3**													
Subdivision--Final	**0**	**1**													1
Tree Removal Permit	**17**	**9**	2	4	4	3	**13**	7	8	3	3	21	1	5	5
Temporary Use Permit	**7**	**3**		2			**2**							1	
TOTALS	**108**	**59**	**15**	**14**	**9**	**10**	**48**	**11**	**17**	**13**	**16**	**57**	**10**	**22**	**14**

9. LAND USE DECISIONS ISSUED:

	2007	2008	2009	1st Q 2010	2nd q 2010	3rd q 2010	4th q 2010	2010 Total	1st q 2011	2nd q 2011	3rd q 2011
Number of Decisions Issued	30	16	15	2	6	7	3	18	2	3	6
Percent Issued By Target Date	67%	69%	80%	50%	100%	86%	100%	89%	100%	67%	100%

Public Hearing Notice

City of Burien **400 SW 152nd Street (Suite 300)** **Burien, Washington 98166**

Hearing Information	The City of Burien Planning Commission will conduct a public hearing on October 25, 2011, at 7:00 pm at 400 SW 152nd Street (Multi-Purpose Room) to receive public comments on the following application:
Applicant	City of Burien
Proposals	Comprehensive Plan text amendments regarding transportation element and the Communities Putting Prevention to Work grant.
Comprehensive Plan Amendment Ref Nos.	Scope numbers: 6, 10, 11, 14, 20, 21 and 22 Files are available for viewing at Burien City Hall during regular business hours.
Location	Citywide
Tax Parcel Nos.	Not applicable
Current Zoning	Not applicable
How to Comment	Any person may submit written or oral comments or testimony at the public hearing, or may submit written comments prior to the hearing. Written comments may be submitted in person, via mail, e-mail or by facsimile. All documents submitted or requested as part of this application are available for review at City Hall during regular business hours.
Project Planner (for submittal of written comments or for more information)	David Johanson, AICP, Senior Planner Department of Community Development City of Burien 400 SW 152nd Street (Suite 300) Burien, WA 98166 Phone: (206) 248-5522 E-Mail: DavidJ@burienwa.gov
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