

*City of Burien*

BURIEN PLANNING COMMISSION  
August 9, 2011  
7:00 p.m.  
Multipurpose Room/Council Chambers  
MINUTES

*To hear the Planning Commission's full discussion of a specific topic or the complete meeting, the following resources are available:*

- Watch the video-stream available on the City website, [www.burienwa.gov](http://www.burienwa.gov)
- Check out a DVD of the Council Meeting from the Burien Library
- Order a DVD of the meeting from the City Clerk, (206) 241-4647

**CALL TO ORDER**

Chair Jim Clingan called the August 9, 2011, meeting of the Burien Planning Commission to order at 7:02 p.m.

**ROLL CALL**

Present: Jim Clingan, Ray Helms, Rachel Pizarro, Brooks Stanfield, Nancy Tosta, John Upthegrove

Absent: Greg Duff

Administrative staff present: Scott Greenberg, Community Development director; Stephanie Jewett, planner

**AGENDA CONFIRMATION**

**Direction/Action**

**Motion** was made by Commissioner Tosta, seconded by Commissioner Helms, and passed 6-0 to approve the agenda for the August 9, 2011, meeting.

**PUBLIC COMMENT**

Bob Edgar, 12674 Shorewood Dr. SW, spoke about the appropriate time to review land use around Lake Burien.

Chestine Edgar, 1811 SW 152<sup>nd</sup> St., spoke about Burien's Growth Management target numbers and asked that the Lake Burien area be given the low-density land use designation in the Comprehensive Plan.

**APPROVAL OF MINUTES**

**Direction/Action**

**Motion** was made by Commissioner Upthegrove, seconded by Commissioner Pizarro, and passed 6-0 to approve the minutes of the July 12, 2011, meeting.

**NEW BUSINESS**

None.

**OLD BUSINESS**

Scott Greenberg, Community Development director, reviewed the recommended draft reformat of the Comprehensive Plan. He said the goal is to design the Comprehensive Plan more for online use than print use. He showed the commissioners a sample of what the Comprehensive Plan could look like in the proposed format and with photos included.

The commissioners each were given a disposable camera to take photos to help illustrate the plan. They can take photos of anything they think will be appropriate.

The commissioners discussed format and offered their suggestions for improvements. There was some talk of including a user's guide to help the reader use the Comprehensive Plan.

**Direction/Action**

Staff will create a chart showing all the current Comprehensive Plan policies and where they have been moved into the proposed format. Also, the next draft version to be given to the commissioners will be in legislative format, with changes noted with strikeouts and underlines. At the next meeting, commissioners will agree upon definitions of goal, policy, strategy, action item, and/or objective to provide a rough guideline for the reformatting.

**FUNCTIONAL PLANNING UPDATES**

Mr. Greenberg updated the commissioners on the latest progress made on the Transportation Master Plan, Parks Recreation and Open Space Plan, and the Communities Putting Prevention to Work (CCPW) grant work. He said work on the Drainage Master Plan is just beginning. He also reminded the commissioners about the Aug. 16<sup>th</sup> North Burien land use open house, 6:30 – 8:30 p.m. at Hilltop Elementary School.

Commissioner Helms asked for a head count of attendees when each of the public meetings for the various plans takes place. He said he will be attending the North Burien meeting.

Commissioner Uptegrove noted that he attended the first meeting of the Drainage Master Plan advisory committee. He said the meeting was lightly attended.

Commissioner Tosta said she has been asked to participate in the Food Access committee, which is part of the CPPW.

**PLANNING COMMISSION COMMUNICATIONS**

Commissioner Tosta said she'll be on vacation for the next three weeks and has some business travel scheduled so she will miss the next Planning Commission meeting, and possibly the one after that, too. .

**DIRECTOR'S REPORT**

None.

**ELECTION OF OFFICERS**

The commissioners elected Commissioner Clingan as chair and Commissioner Tosta as vice chair.

**ADJOURNMENT**

**Direction/Action**

The meeting was adjourned at 8:16 p.m.

**APPROVED:** September 13, 2011

/s/ Jim Clingan, chair