



CITY COUNCIL MEETING AGENDA

October 11, 2010

SPECIAL MEETING, Miller Creek Conference Room, 3rd Floor

For the purpose of holding Business & Economic Development Partnership interview

6:40 p.m.

and

COUNCIL MEETING, Council Chambers, 1st Floor

7:00 p.m.

400 SW 152nd Street

Burien, Washington 98166

PAGE NO.

1. CALL TO ORDER		
2. PLEDGE OF ALLEGIANCE		
3. ROLL CALL		
4. AGENDA CONFIRMATION		
5. PUBLIC COMMENT	Individuals will please limit their comments to three minutes, and groups to five minutes.	
6. CORRESPONDENCE FOR THE RECORD	a. Response from Lisa Clausen, Government Relations Specialist, to Letter Dated May 18, 2010, from John Hickman Regarding 1 st Avenue South Underground Fee.	3.
	b. Letter Received October 6, 2010, from Roy and Norma Owen and Family Regarding the Intent of 2 Hour Parking and Handicapped License Holders.	9.
7. CONSENT AGENDA	a. Approval of Vouchers: Numbers 26266 - 26366 in the Amounts of \$1,020,912.83.	11.
	b. Approval of Minutes: October 4, 2010, Council Meeting.	25.
	c. Motion to Approve the 2011 Legislative Priorities.	29.
8. BUSINESS AGENDA	a. City Business.	31.
	b. Proclamation Recognizing the 40 th Anniversary of Shinnyo-en USA.	39.
	c. Motion to Approve Appointment to the Burien Business and Economic Development Partnership.	41.
	d. Motion to Authorize the Development and Construction Agreement Amendment and Operations, Maintenance and Management Agreement Amendment with Environmental Science Center ("ESC").	43.
	e. Discussion on 2011-2012 Preliminary Biennial Budget, including Human Services, Arts & Culture, and Property Tax Levy.	53.
9. COUNCIL REPORTS		
10. ADJOURNMENT		

COUNCILMEMBERS

Joan McGilton, Mayor
Jack Block, Jr. Kathy Keene

Rose Clark, Deputy Mayor
Lucy Krakowiak

Brian Bennett
Gordon Shaw



Burien

Washington, USA

400 SW 152nd Street • Suite 300 • Burien, WA 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

www.burienwa.gov

October 4, 2010

Mr. John Hickman
13671 18th Ave SW
Burien, WA 98166

Dear Mr. Hickman:

Pursuant to our conversation today, I am writing this in response to your letter dated May 18, 2010 (a copy of which is enclosed, along with copies of the original correspondence it refers to).

As I did earlier today, I sincerely apologize that your letter of May 18 was not responded to. Since I am the person responsible for asking staff to investigate issues raised in correspondence and to write a response, I am very sorry that your second letter apparently fell through the cracks. Thank you for bringing that to my attention; I will work on improving the correspondence monitoring system.

You indicated in your second letter, and to me in person, that the response you received to an earlier letter, from Finance Director Tabatha Miller, did not answer your question about how it is "fair and equitable" that your Seattle City Light fee for the 1st Ave S undergrounding project is three to four times the amount paid by your neighbor who heats with gas.

In re-reading your second letter, and Ms. Miller's response to your original letter, it appears that you found the explanation she provided to be an inadequate response to your question of how the Seattle City Light charge is "fair and equitable." I have been advised that Seattle City Light has the discretion to determine how to secure the "full cost recovery" that they are allowed, and that even though the City had sought a "flat fee" for all Seattle City Light ratepayers in Burien for this project, the utility decided to use another method. Therefore it seems that Seattle City Light would be the appropriate party to answer the question whether the charge is "fair and equitable," as it is not under our Council's control.

Finally, regarding your statement to me that you did not need the information about assistance for low-income residents that was mentioned in Ms. Miller's original response, it seems that Ms. Miller believed that your original letter raised concerns about the effect of the Seattle City Light charge on elderly and low-income persons, so she provided information that might assist those persons with their electric bills.

Thank you for visiting City Hall to ask about this matter.

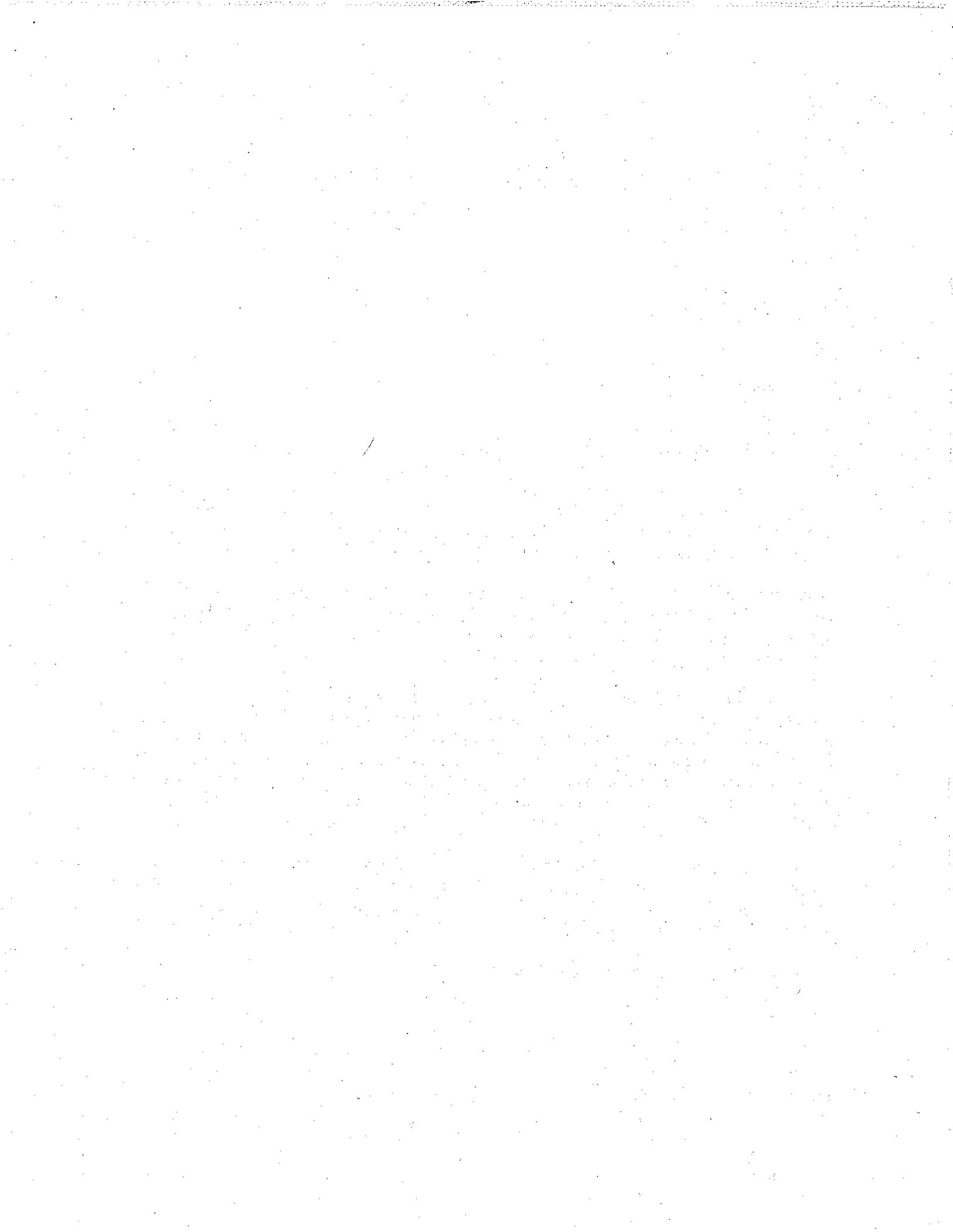
Respectfully,

Lisa Clausen
Government Relations Specialist

Enclosures

cc: Burien City Council

CFTR: 10/11/10



City of Burien

May 18, 2010

Mayor Joan McGilton

400 SW 152nd St

Burien, Wa 98166

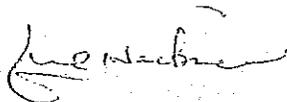
Re: 1st Ave S Underground Fee

Because I heat my house with electricity, my fee for the 1st Ave S Underground project is 3 to 4 times (300 to 400%) that of my neighbor who heats with gas. How is this fair and equitable?

I wrote you this question in March. You delegated a response to Tabatha Miller. Unfortunately she did not answer the question "how is this fair and equitable?".

Please try again and answer the question how is it fair and equitable that my 1st Ave S underground fee is 3 to 4 times that of my neighbor (gas heat) based solely upon how I heat my house?

If you do not understand the question, please call me at 206 248 1623.



John Hickman

13671 18th Ave SW

Burien, Wa 98166

CFTR: 06/07/10



Burien

Washington, USA

400 SW 152nd St., Suite 300, Burien, WA 98166
Phone: (206) 241-4647 • FAX (206) 248-5539
www.burienwa.gov

March 24, 2010

John Hickman
13671 18th Ave SW
Burien, WA 98166

RE: Correspondence on Seattle City Light Underground Fee

Dear Mr. Hickman:

I have been asked to respond to your letter dated March 3, 2010, regarding the Seattle City Light Underground fee. I understand your concern and acknowledge that Seattle City Light customers with higher bills will pay a larger portion of the 1st Avenue South Underground fee, due to the utility's cost recovery arrangement.

In 2003 and 2004 a number of options to allow Seattle City Light to recoup the cost of that capital project were reviewed by Burien City staff and Council. In 2005, consistent with the Franchise Agreement between the City of Burien and Seattle City Light, a memorandum of understanding was signed by both parties providing for full cost recovery on the project from Seattle City Light customers in the City of Burien through an increment to the rates charged.

Regarding the effect on lower-income households, the City cannot directly alleviate the additional expenses associated with the undergrounding fee, but Burien does offer a Utility Tax Relief Program for eligible low-income households.

Sincerely,

Tabatha Miller
Finance Director

RECEIVED
MAR 04 2010
CITY OF BURIEN

March 3, 2010
John Hickman
13671 18th Ave SW
Burien, Wa 98166

Mayor
Joan McGilton

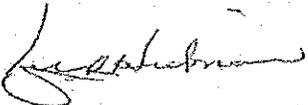
re: 1st Ave S Underground fee on the Light Bill

Attached is my Light Bill as of February which shows a fee \$25.40 for the 1st Ave S Underground project. I heat my house with non polluting electricity. This fee is about 4 time higher (4X) that of my neighbors who heat their homes with gas (emitting CO and CO2).

Please explain how my paying 4 times my neighbors fee just because I use electric heat is fair and equitable.

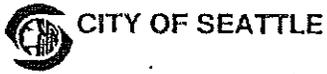
- This also affects;
- Elderly who keep their homes warmer.
- People with large families (more cooking, showers, laundry, etc.).
- Most apartment buildings (except The Heights).
- Elderly housing most of which is electrically heated.
- Low income housing most of which is electrically heated.

Again, how is this fair and equitable?



John Hickman

CFTR: 04/05/10
PC: 03/04/10
CC: Finance for response



Seattle City Light Bill

108006

22
CD-2

Questions? Call 206-684-3000 or 1-800-862-1181 (out of area calls only)
Write us? 700 5th Avenue, Suite 3200, PO Box 34023, Seattle, WA 98124-4023

Account number:
1-38278-243505

JOHN R. HICKMAN
13671 18TH AVE SW
BURIEN, WA 98166-1046

Summary of charges as of February 10, 2010

Payments received after February 11, 2010 are not reflected.

Previous balance:	350.78
Payments applied - THANK YOU! :	350.78 CR
Balance:	0.00
Total adjustments:	0.00
Current billing:	602.81

TOTAL AMOUNT DUE ON March 03, 2010 \$602.81

Service address:
13671 18TH AVE SW

**FIGHT PHONE SCAMS. REPORT CALLS
SEEKING CREDIT CARD INFORMATION AT
684-3000.**

Rate discounts available for income eligible
seniors and other customers. Call 206-684-3000.

Avoid late charges - make timely bill payments or
payment arrangements. (Accounts on Budget
Billing are not eligible for alternative payment
arrangements.)

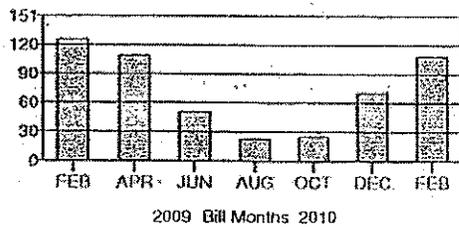
DETAILED BILLING INFORMATION

Electric Service

Service From	Service Through	Previous Reading	Current Reading	kWh Multiplier	kWh Usage
Dec 03, 2009	Feb 04, 2010	80693.00	87558.00	1	6865.00
Meter Number: 58255		Service Category: KWHC			
Base service charge					2.72
Winter Residential Burien		448.00	KWH @ \$0.0414 per KWH		18.55
Winter Residential Burien		2603.11	KWH @ \$0.0834 per KWH		217.10
1st Ave South 1 Underground		3051.11	KWH @ \$0.0037 per KWH		11.29 ✓
Base service charge					3.87
Winter Residential Burien		560.00	KWH @ \$0.0471 per KWH		26.38
Winter Residential Burien		3253.89	KWH @ \$0.0949 per KWH		308.79
1st Ave South 1 Underground		3813.89	KWH @ \$0.0037 per KWH		14.11 ✓
Current Electric Service:					602.81

1st Ave S dg \$ 25.40

Compare Your Electricity Usage



No. of days this period: 63
kWh consumption this period: 6865
Avg kWh per day: 108.96 kWh
Avg kWh cost this period: \$ 9.56/day

Same period last year: 63
Same period last year: 7940 kWh
Same period last year: 126.03 kWh

Please tear off remittance stub below and mail it with your payment in the enclosed return envelope.

Please do not write messages on the bill stub, which is machine processed - instead, write to us on a separate sheet and include your account number.

Seattle City Light Bill

Service address: 13671 18TH AVE SW
Account number: 1-38278-243505

DUE DATE: March 03, 2010
TOTAL AMOUNT DUE: \$602.81

Make check payable and mail to:

Enter Amount Paid: \$ _____
Write account number on check. Please do not send cash.

JOHN R. HICKMAN
13671 18TH AVE SW
BURIEN, WA 98166-1046

CITY OF SEATTLE
DEPARTMENT OF FINANCE
P.O. BOX 34017
SEATTLE, WA 98124-1017



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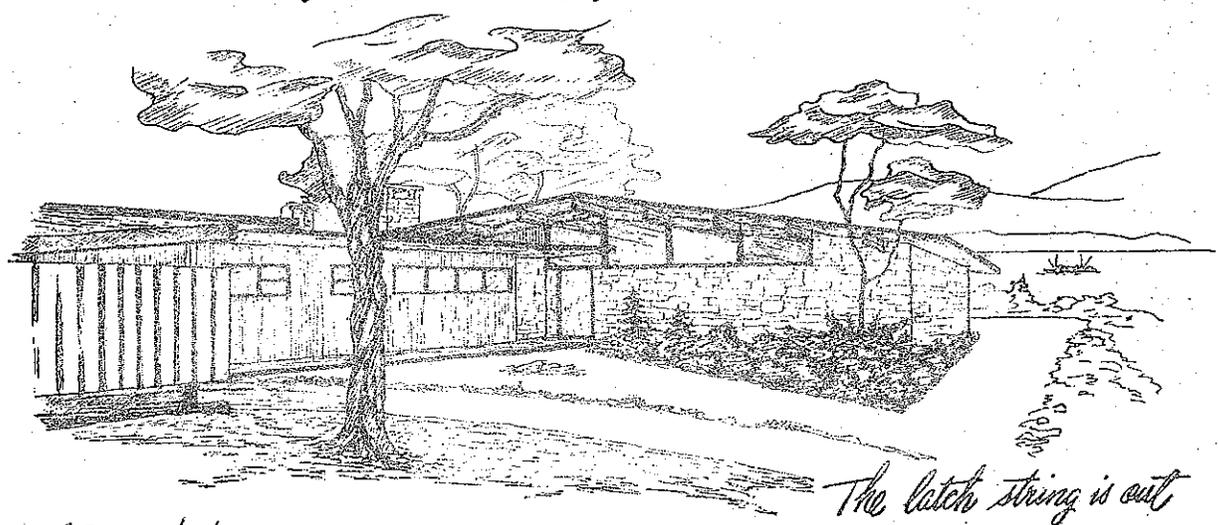
PLEASE
NOTE:

RECEIVED

OCT 06 2010

THE INTENT OF 2 HOUR
PARKING IS NOT CITY OF BURIEN
TO INTIMIDATE AND THREATEN
HANDICAPPED LICENSE
HOLDERS. PARKING HARASSMENT
IN BURIEN VERY PREVALENT
DEMANDING DRIVING (WA. ST.)
LICENCE? IS HE A DEPUTY?

FROM ROY AND NORMA OWEN AND FAMILY



CFR: 10/11/10

The latch string is out

16015 23rd Avenue S.W.



1400 S. Hemlock
Cannon Beach, OR 97110

SEATTLE WA 981

04 OCT 2010 PM 2.1

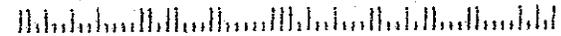


RECEIVED

OCT 06 2010

BURIEN CITY COUNCIL CITY OF BURIEN
400 S.W. 150
BURIEN, WA. 98166

9816601978



COMPUTER CHECK REGISTER

CHECK REGISTER APPROVAL

WE, THE MEMBERS OF THE CITY COUNCIL OF BURIEN, WASHINGTON, HAVING RECEIVED DEPARTMENT CERTIFICATION THAT MERCHANDISE AND/OR SERVICES HAVE BEEN RECEIVED OR RENDERED, DO HEREBY APPROVE FOR PAYMENT ON This 11th day of October, 2010 the FOLLOWING:

CHECK NOS. 26266-26366

IN THE AMOUNTS OF \$1,020,912.83

WITH VOIDED CHECK NOS.

Accounts Payable
Checks for Approval



User: liliac
Printed: 10/07/2010 - 10:45 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
26266	09/16/2010	General Fund	Repair and Maintenance	Appearance Fence Inc	1,930.27
Check Total:					1,930.27
26267	10/04/2010	General Fund	Rental & Lease	First Student	1,254.00
Check Total:					1,254.00
26268	10/04/2010	General Fund	Professional Services	ABC Legal Messengers, Inc.	64.00
26268	10/04/2010	General Fund	Miscellaneous	ABC Legal Messengers, Inc.	7.00
Check Total:					71.00
26269	10/04/2010	Street Fund	Small Tools & Minor Equipments	ACE Hardware	21.89
26269	10/04/2010	Street Fund	Small Tools & Minor Equipments	ACE Hardware	43.78
26269	10/04/2010	Street Fund	Repairs And Maintenance	ACE Hardware	42.63
26269	10/04/2010	Street Fund	Repairs And Maintenance	ACE Hardware	26.24
26269	10/04/2010	Street Fund	Repairs And Maintenance	ACE Hardware	78.71
26269	10/04/2010	Street Fund	Repairs And Maintenance	ACE Hardware	32.80
Check Total:					246.05
26270	10/04/2010	General Fund	Repairs And Maintenance	ADT Security Services	88.88
Check Total:					88.88
26271	10/04/2010	General Fund	Office and Operating Supplies	AIRGAS-NORPAC, INC.	88.77
Check Total:					88.77
26272	10/04/2010	Street Fund	Small Tools & Minor Equipments	Alpine Products, Inc.	3,237.72
26272	10/04/2010	Street Fund	Small Tools & Minor Equipments	Alpine Products, Inc.	772.63

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount	
					Check Total:	4,010.35
26273	10/04/2010	Parks & Gen Gov't CIP	Pre-Design Engineering	Anchor Environmental, L.L.C.	919.88	
					Check Total:	919.88
26274	10/04/2010	General Fund	Parks Maintenance	Aquatic Specialty Services Inc	1,062.55	
26274	10/04/2010	General Fund	Parks Maintenance	Aquatic Specialty Services Inc	125.93	
					Check Total:	1,188.48
26275	10/04/2010	General Fund	Telephone	AT&T Mobility	18.59	
					Check Total:	18.59
26276	10/04/2010	General Fund	Federal Lobbying Services	Ball Janik LLP	3,900.00	
					Check Total:	3,900.00
26277	10/04/2010	Street Fund	Business Licenses	Bicycles West	90.00	
					Check Total:	90.00
26278	10/04/2010	General Fund	Printing/binding/copying	Philip Hwang Kwang Nam	21.90	
26278	10/04/2010	General Fund	Printing/binding/copying	Philip Hwang Kwang Nam	27.38	
26278	10/04/2010	General Fund	Office/operating Supplies	Philip Hwang Kwang Nam	273.75	
26278	10/04/2010	General Fund	Printing/Binding/Copying	Philip Hwang Kwang Nam	166.44	
					Check Total:	489.47
26279	10/04/2010	Street Fund	Small Tools & Minor Equipments	Bryant's Tractor & Mower, Inc.	50.02	
26279	10/04/2010	Street Fund	Small Tools & Minor Equipments	Bryant's Tractor & Mower, Inc.	86.41	
26279	10/04/2010	Surface Water Management Fund	Repairs And Maintenance	Bryant's Tractor & Mower, Inc.	28.06	
26279	10/04/2010	Surface Water Management Fund	Repairs And Maintenance	Bryant's Tractor & Mower, Inc.	63.99	
					Check Total:	228.48
26280	10/04/2010	General Fund	Office And Operating Supplies	Burien Trophy	69.97	
					Check Total:	69.97
26281	10/04/2010	General Fund	Electrical Permit	C & R Electric, Inc.	160.00	

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount	
					Check Total:	160.00
26282	10/04/2010	General Fund	Office And Operating Supplies	CDW-G	275.39	
					Check Total:	275.39
26283	10/04/2010	General Fund	Admission and Entrance Fees	Cardmember Service	448.97	
26283	10/04/2010	General Fund	Rental & Lease	Cardmember Service	251.33	
26283	10/04/2010	General Fund	Office and Operating Supplies	Cardmember Service	420.43	
26283	10/04/2010	General Fund	Office and Operating Supplies	Cardmember Service	110.46	
26283	10/04/2010	General Fund	Operating Rentals And Leases	Cardmember Service	525.60	
26283	10/04/2010	General Fund	Office and Operating Supplies	Cardmember Service	262.06	
26283	10/04/2010	General Fund	Admission and Entrance Fees	Cardmember Service	188.00	
26283	10/04/2010	General Fund	Office and Operating Supplies	Cardmember Service	98.08	
26283	10/04/2010	General Fund	Office and Operating Supplies	Cardmember Service	256.52	
26283	10/04/2010	General Fund	Admission and Entrance Fees	Cardmember Service	279.48	
26283	10/04/2010	General Fund	Professional Services	Cardmember Service	5.41	
26283	10/04/2010	General Fund	Office and Operating Supplies	Cardmember Service	202.22	
26283	10/04/2010	General Fund	Subscriptions/publications	Cardmember Service	96.00	
26283	10/04/2010	General Fund	Contributions - Wllnss Cluster	Cardmember Service	323.30	
26283	10/04/2010	General Fund	Subscriptions & publications	Cardmember Service	28.95	
26283	10/04/2010	General Fund	Burien Marketing Strategy	Cardmember Service	210.33	
26283	10/04/2010	General Fund	Burien Marketing Strategy	Cardmember Service	102.96	
26283	10/04/2010	General Fund	Office And Operating Supplies	Cardmember Service	33.72	
26283	10/04/2010	General Fund	Senior Trips	Cardmember Service	44.00	
26283	10/04/2010	General Fund	Office and Operating Supplies	Cardmember Service	53.80	
26283	10/04/2010	General Fund	Machinery And Equipment	Cardmember Service	1,856.03	
26283	10/04/2010	General Fund	Miscellaneous	Cardmember Service	79.00	
26283	10/04/2010	General Fund	Registration - Trainng/workshp	Cardmember Service	12.59	
26283	10/04/2010	General Fund	Office and Operating Supplies	Cardmember Service	233.77	
26283	10/04/2010	Surface Water Management Fund	Registration - Trainng/workshp	Cardmember Service	200.00	
26283	10/04/2010	General Fund	Registration - Trainng/workshp	Cardmember Service	215.00	
26283	10/04/2010	Street Fund	Lodging	Cardmember Service	105.59	
26283	10/04/2010	General Fund	Meals	Cardmember Service	29.78	
26283	10/04/2010	General Fund	Other Miscellaneous Revenue	Cardmember Service	645.15	
26283	10/04/2010	General Fund	Small Tools & Minor Equipments	Cardmember Service	140.56	
26283	10/04/2010	General Fund	Miscellaneous	Cardmember Service	59.95	
26283	10/04/2010	General Fund	Registration - Trainng/workshp	Cardmember Service	199.00	
26283	10/04/2010	General Fund	Machinery/eqpt - Noncapitalize	Cardmember Service	790.56	
26283	10/04/2010	General Fund	Office And Operating Supplies	Cardmember Service	121.78	
26283	10/04/2010	General Fund	Office and Operating Supplies	Cardmember Service	434.69	
26283	10/04/2010	General Fund	Office Supplies	Cardmember Service	36.12	

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount	
					Check Total:	9,101.19
26284	10/04/2010	General Fund	Utilities	COMCAST	59.95	
26284	10/04/2010	General Fund	Telephone	COMCAST	64.90	
26284	10/04/2010	General Fund	Telephone	COMCAST	64.90	
26284	10/04/2010	General Fund	Telephone	COMCAST	58.17	
26284	10/04/2010	General Fund	Channel 21 Video Production	COMCAST	57.59	
					Check Total:	305.51
26285	10/04/2010	General Fund	Miscellaneous	CONOCOPHILIPS	3,326.47	
					Check Total:	3,326.47
26286	10/04/2010	General Fund	Office And Operating Supplies	Crystal and Sierra Springs	104.74	
					Check Total:	104.74
26287	10/04/2010	General Fund	Utilities	City of Seattle	270.48	
26287	10/04/2010	General Fund	Utilities	City of Seattle	992.94	
26287	10/04/2010	General Fund	Utilities	City of Seattle	617.40	
26287	10/04/2010	General Fund	Utilities	City of Seattle	1,380.76	
26287	10/04/2010	Street Fund	Utilities - Traffic Signals	City of Seattle	940.91	
					Check Total:	4,202.49
26288	10/04/2010	Street Fund	Operating Rentals And Leases	City of SeaTac	575.00	
					Check Total:	575.00
26289	10/04/2010	General Fund	Machinery/eqpt - Noncapitalize	Dell Computer Corporation	710.65	
					Check Total:	710.65
26290	10/04/2010	Parks & Gen Gov't CIP	Project Development	Department of General Administ	34,600.00	
					Check Total:	34,600.00
26291	10/04/2010	Street Fund	Discover Burien	Discover Burien	4,850.00	
26291	10/04/2010	Street Fund	Special Event Clean up	Discover Burien	3,331.00	

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
				Check Total:	8,181.00
26292	10/04/2010	Street Fund	Professional Services	Duncanson Company, Inc.	222.00
26292	10/04/2010	Surface Water Management Fund	Professional services	Duncanson Company, Inc.	222.00
				Check Total:	444.00
26293	10/04/2010	General Fund	Office And Operating Supplies	KRISTY DUNN	90.65
				Check Total:	90.65
26294	10/04/2010	General Fund	Subscriptions/publications	ECONOMIC FORECASTER	432.53
				Check Total:	432.53
26295	10/04/2010	General Fund	Repair/maint-vehicle	Elidrew, LLC	11.83
26295	10/04/2010	General Fund	Repairs And Maintenance	Elidrew, LLC	11.83
26295	10/04/2010	General Fund	Repair/maint-vehicle	Elidrew, LLC	11.83
26295	10/04/2010	General Fund	Repairs And Maintenance	Elidrew, LLC	11.83
				Check Total:	47.32
26296	10/04/2010	General Fund	Senior Trips	Falls Creek Retreat Center	1,181.34
				Check Total:	1,181.34
26297	10/04/2010	General Fund	Miscellaneous	FedEx	16.94
				Check Total:	16.94
26298	10/04/2010	Street Fund	Professional Services	Fehr and Peers	3,148.44
				Check Total:	3,148.44
26299	10/04/2010	General Fund	Admission and Entrance Fees	Family Fun Center, LLC	854.43
				Check Total:	854.43
26300	10/04/2010	General Fund	Professional Services	FRAUSE	158.82

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
				Check Total:	158.82
26301	10/04/2010	General Fund	Rental & Lease	FunRent	398.46
				Check Total:	398.46
26302	10/04/2010	Transportation CIP	right of way acquisition	G. B. McCaughan & Associates	1,162.50
				Check Total:	1,162.50
26303	10/04/2010	General Fund	Att Svcs - Litigation - 1st So	Global Construction Services,	7,899.50
				Check Total:	7,899.50
26304	10/04/2010	General Fund	Utilities	Glendale Heating	1,440.08
				Check Total:	1,440.08
26305	10/04/2010	General Fund	Misc. EOC	GPS Intelligence LLC	800.00
26305	10/04/2010	General Fund	Misc. EOC	GPS Intelligence LLC	10.00
26305	10/04/2010	General Fund	Misc. EOC	GPS Intelligence LLC	700.00
				Check Total:	1,510.00
26306	10/04/2010	General Fund	Office Supplies	Grainger	70.93
26306	10/04/2010	General Fund	Office And Operating Supplies	Grainger	183.94
				Check Total:	254.87
26307	10/04/2010	Street Fund	Operating Rentals And Leases	Greenbaum Buriem	1,030.00
				Check Total:	1,030.00
26308	10/04/2010	General Fund	Office and Operating Supplies	Halfon Candy Co., Inc.	449.61
				Check Total:	449.61
26309	10/04/2010	Surface Water Management Fund	Repairs And Maintenance	H.D. Fowler Company	6,399.28
26309	10/04/2010	Surface Water Management Fund	Repairs And Maintenance	H.D. Fowler Company	4,499.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
				Check Total:	10,898.53
26310	10/04/2010	General Fund	Office And Operating Supplies	RAY HELMS	40.00
				Check Total:	40.00
26311	10/04/2010	General Fund	Operating Rentals And Leases	IKON Office Solutions	347.72
				Check Total:	347.72
26312	10/04/2010	General Fund	Operating Rentals And Leases	Ikon Office Solutions	39.98
26312	10/04/2010	General Fund	Operating Rentals And Leases	Ikon Office Solutions	547.86
				Check Total:	587.84
26313	10/04/2010	General Fund	Repairs And Maintenance	Interstate Tire & Automotive	43.76
				Check Total:	43.76
26314	10/04/2010	General Fund	Professional Services	K&L/Gates LLP	2,511.00
				Check Total:	2,511.00
26315	10/04/2010	Transportation CIP	right of way acquisition	King County Recorder	67.00
26315	10/04/2010	General Fund	Miscellaneous	King County Recorder	68.00
26315	10/04/2010	Transportation CIP	right of way acquisition	King County Recorder	68.00
26315	10/04/2010	Transportation CIP	right of way acquisition	King County Recorder	65.00
26315	10/04/2010	Transportation CIP	right of way acquisition	King County Recorder	10.00
26315	10/04/2010	Transportation CIP	right of way acquisition	King County Recorder	65.00
				Check Total:	343.00
26316	10/04/2010	General Fund	Police Contract - King Co	King County Sheriff's Office	775,612.00
				Check Total:	775,612.00
26317	10/04/2010	General Fund	Repair and Maintenance	KING COUNTY FINANCE	95.73
				Check Total:	95.73
26318	10/04/2010	General Fund	Special Events Permits & Licen	King County Fire District #2	110.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
				Check Total:	110.00
26319	10/04/2010	General Fund	Prosecution - City Atty	Kenyon Disend, PLLC	17,359.24
26319	10/04/2010	General Fund	Attorney Srvc - Litigation	Kenyon Disend, PLLC	341.23
				Check Total:	17,700.47
26320	10/04/2010	General Fund	Telephone	K. SCOTT KIMERER	75.65
26320	10/04/2010	General Fund	Registration - Trainng/workshp	K. SCOTT KIMERER	456.47
				Check Total:	532.12
26321	10/04/2010	General Fund	Prof. Svcs-instructors	Kim Klose	15.00
				Check Total:	15.00
26322	10/04/2010	Surface Water Management Fund	Repairs And Maintenance	Lakeside Industries Inc.	132.00
26322	10/04/2010	Surface Water Management Fund	Repairs And Maintenance	Lakeside Industries Inc.	352.00
				Check Total:	484.00
26323	10/04/2010	Transportation CIP	right of way acqusition	Elaine Larsson	6,500.00
				Check Total:	6,500.00
26324	10/04/2010	General Fund	Dues/memberships	Learning Resources Network	395.00
				Check Total:	395.00
26325	10/04/2010	General Fund	Repairs And Maintenance	Magnum	238.71
				Check Total:	238.71
26326	10/04/2010	General Fund	Professional Services	Nancy Buckingham McKenney	408.33
				Check Total:	408.33
26327	10/04/2010	Street Fund	Small Tools & Minor Equipments	McLendon Hardware, Inc.	29.47
26327	10/04/2010	Street Fund	Small Tools & Minor Equipments	McLendon Hardware, Inc.	158.75
26327	10/04/2010	Surface Water Management Fund	Repairs And Maintenance	McLendon Hardware, Inc.	313.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
				Check Total:	501.98
26328	10/04/2010	General Fund	Community Survey	Market Decisions Corporation	9,182.50
				Check Total:	9,182.50
26329	10/04/2010	General Fund	Sales Tax Auditing Costs	Microflex, Inc.	1,103.57
				Check Total:	1,103.57
26330	10/04/2010	General Fund	City Hall Custodial	National Maintenance	1,032.29
26330	10/04/2010	General Fund	Professional Services	National Maintenance	150.00
26330	10/04/2010	General Fund	Office And Operating Supplies	National Maintenance	353.43
				Check Total:	1,535.72
26331	10/04/2010	General Fund	Dues/memberships	National Recreation & Park	145.00
				Check Total:	145.00
26332	10/04/2010	General Fund	Repair and Maintenance	Bruce Mildenberger	1,638.12
26332	10/04/2010	General Fund	Repair and Maintenance	Bruce Mildenberger	1,785.94
				Check Total:	3,424.06
26333	10/04/2010	General Fund	Office And Operating Supplies	O'Reilly Auto Parts	120.97
				Check Total:	120.97
26334	10/04/2010	General Fund	Repairs And Maintenance	Park Place Professional Buildi	490.00
				Check Total:	490.00
26335	10/04/2010	Transportation CIP	design engineering	Perteet Inc.	34,909.80
				Check Total:	34,909.80
26336	10/04/2010	General Fund	Repairs And Maintenance	Petty Cash Custodian	10.00
26336	10/04/2010	General Fund	Other Travel	Petty Cash Custodian	8.00
26336	10/04/2010	General Fund	Other Travel	Petty Cash Custodian	12.00
26336	10/04/2010	General Fund	Office and Operating Supplies	Petty Cash Custodian	7.87
26336	10/04/2010	General Fund	Fuel/gas/gasoline Consumption	Petty Cash Custodian	20.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
26336	10/04/2010	General Fund	Office and Operating Supplies	Petty Cash Custodian	9.84
26336	10/04/2010	General Fund	Other Travel	Petty Cash Custodian	19.60
26336	10/04/2010	General Fund	Office and Operating Supplies	Petty Cash Custodian	20.00
26336	10/04/2010	General Fund	Office and Operating Supplies	Petty Cash Custodian	15.00
26336	10/04/2010	General Fund	Office and Operating Supplies	Petty Cash Custodian	35.00
26336	10/04/2010	General Fund	Office and Operating Supplies	Petty Cash Custodian	31.96
26336	10/04/2010	General Fund	Office and Operating Supplies	Petty Cash Custodian	15.31
26336	10/04/2010	General Fund	Office and Operating Supplies	Petty Cash Custodian	27.36
Check Total:					231.96
26337	10/04/2010	General Fund	City Hall Bldg Maintenance	PRG Investment Company, LLC	2,000.00
Check Total:					2,000.00
26338	10/04/2010	General Fund	Online Video Streaming	Puget Sound Access	885.00
26338	10/04/2010	General Fund	Channel 21 Video Production	Puget Sound Access	650.00
Check Total:					1,535.00
26339	10/04/2010	General Fund	Utilities	Puget Sound Energy	528.87
26339	10/04/2010	General Fund	Utilities	Puget Sound Energy	57.34
Check Total:					586.21
26340	10/04/2010	General Fund	Telephone	QWEST	43.28
26340	10/04/2010	General Fund	Telephone	QWEST	61.23
26340	10/04/2010	General Fund	Telephone	QWEST	46.87
26340	10/04/2010	General Fund	Telephone	QWEST	43.28
26340	10/04/2010	General Fund	Telephone	QWEST	61.11
26340	10/04/2010	General Fund	Telephone	QWEST	42.15
26340	10/04/2010	General Fund	Telephone	QWEST	87.99
Check Total:					385.91
26341	10/04/2010	General Fund	Refund Clearing Account -Parks	Lisa MacHogan	500.00
Check Total:					500.00
26342	10/04/2010	General Fund	Refund Clearing Account -Parks	Phuong Truong	154.00
Check Total:					154.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
26343	10/04/2010	General Fund	Electrical Permit	Stoner Electric Inc.	144.00
				Check Total:	144.00
26344	10/04/2010	Street Fund	Business Licenses	Cort Business Services	45.00
				Check Total:	45.00
26345	10/04/2010	Street Fund	Business Licenses	Action Asphalt Paving LLC	45.00
				Check Total:	45.00
26346	10/04/2010	Transportation CIP	right of way acquisition	Robert J. & Elisabeth J. Rivily	5,700.00
				Check Total:	5,700.00
26347	10/04/2010	General Fund	Meals	Suburban Cities Association	43.00
				Check Total:	43.00
26348	10/04/2010	General Fund	Office And Operating Supplies	Seatown Locksmith	126.47
26348	10/04/2010	General Fund	Repairs and Maintenance	Seatown Locksmith	1,137.16
				Check Total:	1,263.63
26349	10/04/2010	Street Fund	Small Tools & Minor Equipments	Six Robbles' Inc.	609.95
26349	10/04/2010	Street Fund	Small Tools & Minor Equipments	Six Robbles' Inc.	436.91
				Check Total:	1,046.86
26350	10/04/2010	General Fund	Telephone	SPRINT	121.10
26350	10/04/2010	General Fund	Telephone	SPRINT	36.88
26350	10/04/2010	General Fund	Telephone	SPRINT	48.68
26350	10/04/2010	General Fund	Telephone	SPRINT	2,417.50
26350	10/04/2010	General Fund	Telephone	SPRINT	242.07
26350	10/04/2010	Street Fund	Telephone	SPRINT	242.06
26350	10/04/2010	Surface Water Management Fund	Telephone	SPRINT	242.06
26350	10/04/2010	General Fund	Telephone	SPRINT	243.85
26350	10/04/2010	General Fund	Telephone	SPRINT	197.39
26350	10/04/2010	General Fund	Misc. EOC	SPRINT	57.33
26350	10/04/2010	General Fund	Drug seizure proceeds KCSO	SPRINT	409.16
26350	10/04/2010	General Fund	Telephone	SPRINT	110.63
26350	10/04/2010	General Fund	Misc. EOC	SPRINT	49.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
				Check Total:	4,418.70
26351	10/04/2010	General Fund	Office And Operating Supplies	STAPLES	120.86
				Check Total:	120.86
26352	10/04/2010	Equipment Reserve Fund	Machinery And Equipment	Sumner Tractor	6,011.50
				Check Total:	6,011.50
26353	10/04/2010	General Fund	SW King Co. Chamber of Comm.	SWKC Chamber of Commerce	5,500.00
				Check Total:	5,500.00
26354	10/04/2010	General Fund	Registration - Trainng/workshp	Technology Learning Group, Inc	1,475.00
				Check Total:	1,475.00
26355	10/04/2010	Street Fund	Street Maintenance-non-county	Trugreen-landcare/NW Region	2,890.80
26355	10/04/2010	Street Fund	Street Maintenance-non-county	Trugreen-landcare/NW Region	3,101.04
				Check Total:	5,991.84
26356	10/04/2010	Surface Water Management Fund	Operating Rentals And Leases	United Rentals Northwest, Inc.	360.66
				Check Total:	360.66
26357	10/04/2010	Street Fund	Small Tools & Minor Equipments	Urban Restoration Group	80.00
				Check Total:	80.00
26358	10/04/2010	General Fund	Professional Services	Waldron Resources	1,300.00
				Check Total:	1,300.00
26359	10/04/2010	General Fund	Repairs and Maintenance	White Center Glass &	1,601.99
				Check Total:	1,601.99
26360	10/04/2010	Street Fund	Landscape Maint - Utilities	Water District No. 49	1,271.75
26360	10/04/2010	Street Fund	Landscape Maint - Utilities	Water District No. 49	48.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
26360	10/04/2010	Street Fund	Landscape Maint - Utilities	Water District No. 49	48.75
26360	10/04/2010	Street Fund	Landscape Maint - Utilities	Water District No. 49	48.75
26360	10/04/2010	Street Fund	Landscape Maint - Utilities	Water District No. 49	52.60
26360	10/04/2010	General Fund	Utilities	Water District No. 49	1,625.35
Check Total:					3,095.95
26361	10/04/2010	General Fund	Probatn/public Defndr Screenng	Tammy Weigel	840.00
Check Total:					840.00
26362	10/04/2010	Street Fund	Operating Rentals And Leases	Wilken Properties, LLC	2,580.50
26362	10/04/2010	Surface Water Management Fund	Operating Rentals And Leases	Wilken Properties, LLC	2,580.50
Check Total:					5,161.00
26363	10/04/2010	General Fund	Office And Operating Supplies	Walter E. Nelson Co.	304.72
26363	10/04/2010	General Fund	Office and Operating Supplies	Walter E. Nelson Co.	50.00
Check Total:					354.72
26364	10/04/2010	Surface Water Management Fund	Office And Operating Supplies	Western Safety Products, Inc.	4,256.95
Check Total:					4,256.95
26365	10/04/2010	Surface Water Management Fund	Storm Water Facility Maint	Yardsmen Company	1,267.44
26365	10/04/2010	Surface Water Management Fund	Storm Water Facility Maint	Yardsmen Company	179.81
Check Total:					1,447.25
26366	10/04/2010	General Fund	Telephone	Yes of Course, Inc.	134.01
26366	10/04/2010	General Fund	Telephone	Yes of Course, Inc.	148.90
Check Total:					282.91
Report Total:					1,020,912.83



CITY COUNCIL MEETING MINUTES

October 4, 2010

SPECIAL MEETING, Miller Creek Conference Room, 3rd Floor

For the purpose of holding an Executive Session to discuss potential litigation

6:30 p.m.

and

COUNCIL MEETING, Council Chambers, 1st Floor

7:00 p.m.

400 SW 152nd Street

Burien, Washington 98166

To hear Council's full discussion of a specific topic or the complete meeting, the following resources are available:

- Watch the video-stream available on the City website, www.burienwa.gov
- Check out a DVD of the Council Meeting from the Burien Library

SPECIAL MEETING

Mayor McGilton called the Special Meeting of the Burien City Council to order at 6:30 p.m. for the purpose of holding an Executive Session to discuss potential litigation per RCW 42.30.110(1)(i).

Present: Mayor Joan McGilton, Deputy Mayor Rose Clark, Councilmembers Brian Bennett, Jack Block, Jr., Kathy Keene, Lucy Krakowiak and Gordon Shaw.

Administrative staff present: Mike Martin, City Manager; Craig Knutson, City Attorney; and, Richard Loman, Economic Development Manager.

No action was taken.

ADJOURNMENT TO COUNCIL MEETING

The Special Meeting was adjourned at 6:55 p.m.

CALL TO ORDER

Mayor McGilton called the meeting of the Burien City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor McGilton led the Pledge of Allegiance.

ROLL CALL

Present: Mayor Joan McGilton, Deputy Mayor Rose Clark, Councilmembers Brian Bennett, Jack Block, Jr., Kathy Keene, Lucy Krakowiak, and Gordon Shaw.

Administrative staff present: Mike Martin, City Manager; Craig Knutson, City Attorney; Lisa Clausen, Government Relations Specialist; Gary Coleman, Interim Finance Director; Doug Lamothe, Acting Public Works Director; and Monica Lusk, City Clerk.

AGENDA CONFIRMATION

Direction/Action

Motion was made by Deputy Mayor Clark, seconded by Councilmember Krakowiak, and passed unanimously to affirm the October 4, 2010, Agenda.

PUBLIC COMMENT

John Hickman, 13671 18th Avenue SW, Burien

Mr. Hickman spoke to the unfairness of the Seattle City Light fees for the undergrounding of the 1st Avenue South utilities.

Brad Bentley, 15607 1st Avenue South, #102, Burien

Relating to the 1st Avenue South improvements, Mr. Bentley requested that the planting improvements be completed and the removal of four concrete C-curbs to allow easier access to his business.

CORRESPONDENCE FOR THE RECORD

- a. Email Dated September 22, 2010, from Bill Popp, Jr. Regarding Dog Bite.

CONSENT AGENDA

- a. Approval of Minutes: Council Meeting, September 27, 2010.
- b. Motion to Adopt Ordinance No. 546, Allowing for the Sale and Consumption of Alcohol at Certain Community Events when Authorized in Advance by the City Manager Rather than the City Council.

Direction/Action

Motion was made by Deputy Mayor Clark, seconded by Councilmember Krakowiak, to approve the October 4, 2010, Consent Agenda. **Motion** passed 6-1. Opposed, Councilmember Krakowiak.

BUSINESS AGENDA

City Business

Follow-up

Staff will explore discussions with Seattle City Light (SCL) regarding converting the fees owed for undergrounding on 1st Avenue South to a bond or a lower interest rate, and provide information on how SCL charges for the undergrounding fees.

Councilmember Bennett left the dais at 7:22 p.m. and returned at 7:33 p.m.

Presentation of the 2011-2012 Preliminary Budget

Follow-up

Staff will provide break down of the salary and benefit increases for the Police Department.

Discussion on and Possible Motion to Approve Revised Draft 2011 Legislative Priorities

Direction/Action

Councilmembers reached consensus to place the 2011 Legislative Priorities on the October 11, 2010, Consent Agenda for approval.

Follow-up

Staff will provide last year's proposed State legislation on the Drug Buy-Back program.

Motion to Accept the Resignation of City Councilmember Kathy Keene and Discussion on the Process for Filling the Resulting Vacancy

Direction/Action

Motion was made by Deputy Mayor Clark, seconded by Councilmember Krakowiak, to accept the resignation of City Councilmember Kathy Keene. **Motion** passed 5-1-1. Opposed, Councilmember Shaw. Abstained, Councilmember Keene.

Follow-up

Staff will update the process for filling the vacancy by extending the dates by one week and changing the number of candidates to be interviewed to five.

Change of Development and Construction Agreement and Operations, Maintenance and Management Agreement with Environmental Science Center ("ESC")

Direction/Action

Councilmembers requested placing the ESC Agreements on the October 11, 2010, Business Agenda for consideration.

COUNCIL REPORTS

Councilmember Keene reported on a two day retreat on the Public Works Trust Fund that she attended.

Councilmember Block reported on the Puget Sound Partnership Oil Spill Committee meeting that he attended.

ADJOURNMENT

Direction/Action

MOTION was made by Deputy Mayor Clark, seconded by Councilmember Krakowiak and passed unanimously to adjourn the meeting at 8:35 p.m.

Joan McGilton, Mayor

Monica Lusk, City Clerk



City of Burien 2011 Federal & State Legislative Priorities

Promote Economic Development with Infrastructure

- Seek federal and state support for the SR 518/Des Moines Memorial Drive interchange improvement project to improve access to the Northeast Redevelopment Area (NERA), with funding through reauthorization of the federal SAFETEA-LU transportation program and a state transportation revenue package. (Federal and State)
- Pursue \$5 million through a Federal Aviation Administration (FAA) Pilot Program, to partner with the Port of Seattle on a pilot project to conduct joint planning and pre-construction activities needed to develop the NERA. (Federal)
- Work with other stakeholders in support of legislation that will enable the state to make an investment in Burien and provide local flexibility to develop infrastructure and secure economic development in the NERA. (State)
- Maintain efforts with other jurisdictions to retain and expand successful financing tools, such as the Transportation Improvement Board (TIB), Public Works Trust Fund (PWTF), and Washington Wildlife and Recreation Program (WWRP), and advocate for increased flexibility for local revenues, in order to maintain and enhance infrastructure and services and generate economic development. (State)

Strengthen City Services and Facilities

- Pursue legislation to allow local jurisdictions to create a Public Safety Authority, in order to enhance the police presence in the community through stronger local control and to save local tax dollars. (State)
- Defend against legislation that would damage cities' ability to finance vital city facilities and operations, including threats to impact fees, the annexation sales tax credit, and state-shared revenues. (State)
- Support efforts to improve the health of Puget Sound, including:
 - the \$55 million Puget Sound Acquisition and Restoration request of the Puget Sound Partnership, to fund shoreline protection plans;
 - completion of the Seahurst Park North Shoreline Restoration project, to help implement the Puget Sound Action Agenda, and
 - creation of a pharmaceutical return program to prevent toxic prescription drugs from entering the Sound through inappropriate disposal practices. (Federal and/or State)
- Work with other affected jurisdictions to pursue oversight by the Washington Utilities and Transportation Commission of municipal electric utilities that provide service beyond their city borders, to provide those jurisdictions' ratepayers the same protection as private utility customers. (State)



Burien

Washington, USA

400 SW 152nd St., Suite 300, Burien, WA 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

www.burienwa.gov

MEMORANDUM

TO: Honorable Mayor and Members of the City Council
FROM: Mike Martin, City Manager
DATE: October 11, 2010
SUBJECT: City Manager's Report

I. INTERNAL CITY INFORMATION

A. Uniform Plumbing Seminar in Burien

The City of Burien is hosting a 2009 Uniform Plumbing Code training October 12 from 9 a.m. to 1 p.m. The class is sponsored by the MyBuildingPermit.com training committee. The seminar will cover the significant changes to the Uniform Plumbing Code including the Washington State amendments and is open to Burien residents, contractors and staff. Some of the topics include rainwater catchment systems, gray water reuse and the limitations for each.

B. Letter of Map Revision Submitted to Federal Emergency Management Agency (FEMA)

Staff submitted a letter of map revision request to FEMA on October 1. The study supporting this request was prepared by Coast and Harbor Engineering and is a follow up to the previous study which established flood elevations for the V zone along the Puget Sound Shoreline. This study establishes base flood elevations for the A zone and, if approved by FEMA, will remove a significant number of homes from the flood zone.

C. Electronic Data Sharing Between City of Burien and King County Assessor

On Thursday, September 30th, staff from the IT Division attended a meeting that was convened by Lloyd Hara, King County Assessor at the King County Department of Assessments. This meeting's purpose was to improve how information is handled between our offices and to make sure that we capture all new construction tax revenues as soon as possible. There were also representatives from about a dozen other King County cities in attendance.

Currently at the end of every month our process is to make paper copies of all new construction and remodel building permits and then mail them to the County. We plan to replace this fairly heinous task with a monthly computer "dump" from our permit tracking system. This will be similar to a process that is already in place between us and the City of Bellevue for posting mechanical, electrical and plumbing permits online through MyBuildingPermit.com.

D. Washington State Bicycle and Pedestrian Documentation Project

During the week of October 4th, staff participated with Sustainable Burien in the Washington State Department of Transportation's third annual Bicycle and Pedestrian Count. The final report, including results from the Burien count locations, will be available in December 2010.

Burien count locations:

- 136th & 4th Ave SW
- Ambaum Blvd SW & SW 136th St
- SW 150th & 4th Ave SW
- SW 152nd & 21st Ave SW
- S 136th St & 8th Ave S
- SW 160th St & 4th Ave SW
- 1st Ave S & Normandy Rd

This data, combined with background data that was compiled for each site, will allow state, city and local planning agencies to see where current infrastructure is working, as well as where additional infrastructure might make walking and biking safer and more attractive.

Count data from previous years can be found at www.wsdot.wa.gov/bike/Count.htm.

E. The N.F.L. Comes to Burien

24 Staff are currently participating in AWC's sponsored **Nutrition. Fitness. Lifestyle.** (N.F.L.) wellness incentive campaign. The 8-week challenge is broken into four quarters. Each quarter, employees "earn yardage" by eating whole grains, being physically active, or getting adequate sleep. The wellness incentive campaign is designed to encourage participants to permanently incorporate healthier habits into their daily lives. During the event, the Wellness Committee will sponsor two Wellness Workshops for employees, "Help – Email is Eating My Day" and "Get a Better Night's Sleep".

F. Recruitment and Hiring Efforts

September was the month of recruitment as the City sought to fill two newly created positions and one vacancy. After screening 33 applications and conducting interviews of the top candidates, Malissa Phok was selected as our new Right-of-Way Inspector. Malissa has worked the past 1.5 years with the City of Redmond as a Construction/Right-of-Way Inspector and earned her "Engineer-in-Training Certificate in December of 2009. She will join our staff on October 18th.

Dori Babcock, a well-known name in the state wellness world, has been selected as our new Management Analyst for the "Communities Putting Prevention to Work, Healthy Eating Active Living" program. Dori was selected from a field of 38 applicants and will begin work on October 25th.

Staff is still working on filling the Finance Director position. Both technical and leadership abilities are important qualifications for this key position. Promising candidates are currently being interviewed. We are hopeful that a successful candidate will soon be identified.

G. Safety Manual Updated and Distributed

On August 30th, the Safety Committee completed a major project with the adoption of the City's Safety Manual. The Manual was prepared as part of the City's continuing effort to develop and maintain a safe and healthy work environment for its employees. In addition, the manual conforms with WISHA's core rules and requirements for an Accident Prevention Program, Personal Protective Equipment, First-aid, and Hazard Communication Program. Each employee has received a safety orientation and a copy of the manual during their department staff meeting.

H. Healthy Communities Coalition Holds First Formal Meeting (Pg. 35)

The partner jurisdictions of the Highline Healthy Communities Coalition (HHCC) held their first formal meeting on August 6, 2010 (minutes attached). Councilmember Rose Clark is serving as Chair Pro Tem for the time being, and staff have been working out the details of the *Healthy Eating, Active Living* grant with the project manager from the King County Health Dept. The grant is part of the Health Dept's *Communities Putting Prevention to Work* initiative.

The City of Burien received a \$200,000 federal stimulus grant that will support efforts to examine planning policies that serve to enhance the health of residents and reduce childhood obesity. HHCC members involved with this initiative include the cities of Burien, Des Moines, Normandy Park and SeaTac, along with the Highline School District. With grant funds, Burien has recently hired a management analyst to provide staff support for the project.

I. City to Receive Payment from King County

The City has received notice from King County that the City will receive a reimbursement check soon. The County is refunding a portion of administrative fees related to the distribution of proceeds from the Real Estate Excise Tax (REET). The County reports that 15 counties in the state misinterpreted a state law change, resulting in underpaying the cities. Burien is due a refund of more than \$11,000.

II. COUNCIL UPDATES/REPORTS

A. Mayor Receives Thank You Letter from King County Executive (Pg. 36)

Attached is a letter from King County Executive Dow Constantine, thanking Mayor McGilton for the opportunity to visit Burien on August 5th.

B. Notices (Pg. 37)

The following Public Notices (see attached) have been published:

- Notice of the Availability of the 2011-2012 Preliminary Budget for review at City Hall and King County/Burien Library on Monday, October 4, 2010. The budget is also available for viewing on the City's website, www.burienwa.gov.
- Notice of Council position vacancy (See attachment for details on eligibility and deadline for application.)

HIGHLINE HEALTHY COMMUNITIES COALITION

MEETING MINUTES

August 6, 2010, 4:00 pm

Chelsea Room

Burien Community Center, 14700 – 6th Avenue SW

Burien, Washington

- I. ROLL CALL Attendees called to order at 4:05pm. Attending: Electeds - Mia Gregerson, Rose Clark, Bernie Dorsey, Bob Sheckler, Shawn McEvoy; Staff - Michael Lafreniere, Nisha Box, Colleen Brandt-Schluter, Patrice Thorell
- II. AGENDA CONFIRMATION The agenda was reviewed and approved.
- III. APPROVAL OF MINUTES None to approve.
- IV. OLD BUSINESS None to review.
- V. NEW BUSINESS
- a. Select Meeting Chair Pro Tem – Rose Clark offered to chair the meeting as Pro Tem.
 - b. HEAL Process Overview – Staff reviewed elements of the draft contract with HHCC members. Discussion followed on the respective approaches to be taken by each city relative to grant contract approval and the merits of a joint Interlocal Agreement between the Coalition members versus a Memorandum of Understanding.
 - c. Review of Scopes of Work –
 - Staff reviewed the drafts scopes of work for the various contracts. Language using the term “at-risk” had been removed at SeaTac’s request.
 - Councilmember Clark observed that the area is not well-served and felt that this project could make a difference.
 - Councilmember Gregerson observed that she hoped the District (and its students) will benefit as the entity in common. She also hoped that long-term funding to sustain whatever efforts come out of the process is examined in time.
 - SeaTac staff said their public works officials hope Public Health comes to understand that our cities are often not recipients of federal grants for sidewalks and hope that in the advocacy work of the larger CPPW Coalition, that King County could educate the grantors about the needs of these communities to where they might reevaluate their criteria for grants.
 - d. Next Steps – A meeting of the entire CPPW will take place and all grantees have been invited to attend. [NOTE: The date was later set for Sept. 28, 10:30am-2:30pm, at the Des Moines Field House.] Each city will be taking steps to finalize approvals as may be needed on grant contract documents.
 - e. Determine monthly meeting schedule – The group decided to hold its meetings on the 3rd Wednesday of each month at 5:00pm, with the exception of September which will be held on Wednesday, Sept. 29.
- VI. COMMUNICATIONS None to review.
- VII. STAFF REPORTS None to review.
- VIII. ADJOURNMENT
- Future Agendas (Tentative) September 29, 2010; 5:00pm-6:30pm at the Des Moines Activity Center (Located at 2045 S. 216th Street, in Des Moines, just east of the U.S. Post Office)
- Confirm selection of Coalition Chair
 - Introduction of new staff
 - Review Draft Interlocal Agreement
 - Joint Use Agreements
 - Policy & Training Workshops available through SKCPHS and the Public Health Law & Policy Center



King County

Dow Constantine

King County Executive

401 Fifth Avenue, Suite 800
Seattle, WA 98104-1818

206-263-9600 Fax 206-296-0194

TTY Relay: 711

www.kingcounty.gov

September 1, 2010

The Honorable Joan McGilton
Mayor, City of Burien
400 SW 152nd Street, Suite 300
Burien, WA 98166

Dear Mayor McGilton:

Thank you for the opportunity to visit the City of Burien on August 5.

I very much appreciated the chance to meet with you, City Manager Martin, and Council members Block, Clark, and Keane. I also enjoyed the tour of City Hall.

I have almost completed my schedule of city tours and I have enjoyed visiting all 39 King County cities and hearing from leaders from across the county. It has enabled me to better understand the issues faced by each community. I look forward to working with you in the future and continuing King County's longstanding partnership with the city of Burien.

Sincerely,

Dow Constantine
King County Executive



Burien

Washington, USA

400 SW 152nd St., Ste. 300, Burien, Washington 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

www.burienwa.gov

DATE: October 3, 2010
FOR RELEASE: October 3 & 10, 2010
CONTACT: Finance Department
Telephone: (206) 248-5505

CITY OF BURIEN NOTICE OF THE AVAILABILITY OF THE 2011-2012 PRELIMINARY BUDGET

Copies of the 2011-2012 Preliminary Budget will be available for review at City Hall and the King County/Burien Library on Monday, October 4, 2010. The budget will also be available on the City's website, www.burienwa.gov. City Hall is located at 400 SW 152nd Street, Suite 300 and is open from 8:00 a.m. to 5:00 p.m. Monday through Friday.

For more information, please the Finance Department at (206) 248-5505.

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Published in The Seattle Times: Sunday, October 3 & October 10, 2010

cc: Burien City Council King County/Burien Public Library
Burien Staff Seahurst Post Office
Discover Burien Web Site: www.burienwa.gov
Highline Times White Center Now



Burien

Washington, USA

400 SW 152nd St., Ste. 300, Burien, Washington 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

www.burienwa.gov

DATE: October 5, 2010
FOR RELEASE: October 8 & 15, 2010
CONTACT: City Clerk's Office
Telephone: (206) 248-5517

CITY OF BURIEN COUNCIL POSITION VACANCY

The city of Burien is seeking interested persons to apply for an appointment to a vacant position on the Burien City Council. This is an opportunity to become involved in your city government and help make decisions for your community.

Qualifications: (1) Burien resident since October 6, 2009; and, (2) a registered voter. The appointment will expire on December 31, 2011. Salary: \$600 per month. To Apply: Submit an "Application for Appointment to Burien City Council" available online at www.burienwa.gov, or at City Hall, or by calling (206) 248-5517. Applications are due by 5 p.m. October 27, 2010.

###

Published in the Seattle Times: October 8 & 15, 2010

Highline Times: October 15, 2010

cc: Burien City Council King County/Burien Public Library
Burien Staff Seahurst Post Office
Discover Burien Web Site: www.burienwa.gov
BTown Blog White Center Now



PROCLAMATION
of the City of Burien,
Washington

A Proclamation Recognizing the 40th Anniversary of Shinnyo-en USA and
Expressing Appreciation for the Presence of Shinnyo-En in the City of Burien

Whereas, the founder of Shinnyo-en first arrived in this country 40 years ago, in 1970, and the organization is celebrating that anniversary with a special service on October 23; and

Whereas, the Shinnyo-en USA is a Buddhist organization that has a history of seeking to create greater understanding and peace among people of all backgrounds; and

Whereas, the Shinnyo-en Temple celebrated the consecration of its regional temple in the City of Burien on September 7, 2002; and

Whereas, since 2002 the Shinnyo-en Foundation has provided significant financial support for educational programs at the Environmental Science Center in Burien; and

Whereas, the Shinnyo-en Foundation has also provided financial support to the Highline School District, for its Teen Parent Pregnancy Prevent Project, and to the Burien Parks, Recreation and Cultural Services Department, for recreational scholarships for lower-income youth; and

Whereas, the City of Burien City Council sincerely appreciates the generosity of the Shinnyo-en organization and their presence in the City of Burien.

Now therefore the Burien City Council recognizes the 40th Anniversary of Shinnyo-en in the United States, and the special service to mark the anniversary on October 23, 2010 ; and

Be it further resolved that the Burien City Council encourages Burien residents to join them in expressing appreciation for the presence of Shinnyo-en in the City of Burien, and for its generous assistance to programs that have benefited the community.

Dated this 11th day of October, 2010.

Mayor Joan McGilton
Councilmember Brian Bennett
Councilmember Kathy Keene
Councilmember Gordon Shaw

Deputy Mayor Rose Clark
Councilmember Jack Block, Jr.
Councilmember Lucy Krakowiak

City of Burien

Mayor

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Motion to Approve Appointment to the Business and Economic Development Partnership		Meeting Date: October 11, 2010
Department: City Manager	Attachments:	Fund Source: N/A
Contact: Monica Lusk, City Clerk		Activity Cost: N/A
Telephone: (206) 248-5517		Amount Budgeted: N/A
Adopted Initiative: Yes No X	Initiative Description: N/A	
PURPOSE/REQUIRED ACTION:		
<p>The purpose of this agenda item is for Council to make an appointment to the Business and Economic Development Partnership. Council held an interview prior to the meeting.</p> <p>Background (Include prior Council Action and Discussions):</p> <p>A call for volunteers to serve on Burien’s Business and Economic Development Partnership was placed in the Highline Times, Burien City News, on TBC21, on the B-Town Blog, on White Center Now, and on the City’s website. One application for the Partnership was received to fill one position.</p> <p>OPTIONS (Including fiscal impacts):</p> <ol style="list-style-type: none"> 1. Appoint applicant to fill the Business and Economic Development Partnership vacancy with the term noted. 2. Do not appoint the applicant, and re-advertise. 		
Administrative Recommendation: Per Council direction.		
Committee Recommendation: N/A		
Advisory Board Recommendation: N/A		
Suggested Motion: Move to appoint _____ to Business and Economic Development Partnership for an unexpired term that will begin on September 27, 2010, and expire on March 31, 2011.		
Submitted by: Monica Lusk	Mike Martin	
Administration _____	City Manager _____	
Today’s Date: October 6, 2010	File Code: R:/CC/AgendaBill2010/101110cm-1 advbdappt bedp	

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Motion to Authorize the Development and Construction Agreement Amendment and Operations, Maintenance and Management Agreement Amendment with Environmental Science Center (“ESC”)		Meeting Date: October 11, 2010
Department: City Manager	Attachments: First Amendments to Environmental Science Center/City of Burien: 1. Development and Construction Agreement; and 2. Operations, Maintenance and Management Agreement	Fund Source: General Fund (property sale settlement and other) Activity Cost: Not to exceed \$150,000 Amount Budgeted: \$0 Unencumbered Budget Authority: \$0
Contact: Mike Martin		
Telephone: (206) 248-5503		
Adopted Initiative: Yes No X	Initiative Description: N/A	
PURPOSE/REQUIRED ACTION: The purpose of this agenda item is for Council to approve funding of the Environmental Science Center (ESC) at a cost of \$150,000 and modifying the agreements between the two agencies to reflect a commensurate benefit to the public.		
BACKGROUND (Include prior Council action & discussion): The City agreed in 2008 to provide property in Seahurst Park for a building that would house various ESC programs. The programs are generally intended to educate children about the marine environment. Since that time, ESC has raised \$1.1 million to fund construction of the building. Total cost of the building is estimated to be \$1.3 million. In 2008, the ESC, with the City’s encouragement, decided to take advantage of a favorable construction climate and proceed with construction of the building’s shell. That work is complete, but there still remains an estimated \$230,000 in work to complete the project. Staff recommends setting aside \$150,000 in City matching funds. The funds would be disbursed to the ESC when the agency has raised the remaining funds, estimated at \$80,000 to complete the facility. This arrangement would be void in the event the ESC did not provide the matching funds by November 1, 2011. Staff further recommends modifying the agreements with the Environmental Science Center in two ways: - Transfer responsibility for maintenance of the building structure to the ESC (it is currently the City’s responsibility) beginning five years after a certificate of occupancy is awarded; - Shorten the time in which the City may take possession of the building to 25 years (it is currently 30 years). In combination, these changes will ensure the public receives an appropriate benefit in exchange for this arrangement. Secondly, none of these changes will materially affect the finances of the ESC in the near term and thus will not add a financial burden during the critical years of startup. At the October 4 meeting, Councilmembers requested placing the agreements on the October 11 Business Agenda for consideration.		
OPTIONS (Including fiscal impacts): 1. Agree to contribute \$150,000 in matching funds to help complete the facility, subject to the terms described above. 2. Agree to contribute some funds, subject to the same or different terms. 3. Decline to fund any part of completion.		
Administrative Recommendation: Approve the amendments to the ESC agreements.		
Committee Recommendation: N/A		
Advisory Board Recommendation: N/A		
Suggested Motion: Move to Authorize the City Manager to Executive the Development and Construction Agreement Amendment and Operations, Maintenance and Management Agreement Amendment with Environmental Science Center (“ESC”).		
Submitted by: Mike Martin		
Administration City Manager	City Manager _____	
Today’s Date: October 6, 2010	File Code: R:/CC/Agenda Bill2010/101110cm-2 modify ESC MOU	

**FIRST AMENDMENT TO
ENVIRONMENTAL SCIENCE CENTER
DEVELOPMENT AND CONSTRUCTION
AGREEMENT**

**BY AND BETWEEN
THE CITY OF BURIEN
AND
THE ENVIRONMENTAL SCIENCE CENTER**

THIS FIRST AMENDMENT to the Development and Construction Agreement dated the first day of November, 2008 is made and entered into as of this ___ day of _____, 2010, by and between the **CITY OF BURIEN**, a municipal corporation operating as a code city under the laws of the State of Washington, hereinafter referred to as the “City,” and the **Environmental Science Center**, a nonprofit Washington State corporation duly and currently registered and existing in the State of Washington with its primary offices located at Environmental Science Center, 126 SW 148th Street, Suite C100-170, Burien, WA 98166, hereinafter referred to as the “**ESC**”.

RECITALS:

WHEREAS, the City owns Seahurst Park, upon which was located at the north portion of the park certain improvements consisting of a caretaker building and appurtenances (the “**Caretaker Building**”), and

WHEREAS, the ESC has been organized as a community-based nonprofit corporation for the purpose of offering science-based environmental education programs in classroom and field trip settings with a strong message of stewardship to protect the beautiful and diverse habitats of the region, and

WHEREAS, the City and ESC entered into a Development and Construction Agreement dated the 1st day of November, 2008 (the “**Development Agreement**”), providing for the demolition of the Caretaker Building, redevelopment of the property, and construction of an environmental science center (the “**Environmental Science Center**”) to replace the Caretaker Building and to be used by the ESC for environmental educational programming and related uses, and

WHEREAS, the City and ESC entered into an Operation, Maintenance and Management Agreement (the “**O & M Agreement**”) for the purpose of providing for the long-term management, maintenance and operation of the Environmental Science Center and to provide for certain obligations of the ESC to utilize the Environmental Science

Center to provide environmental educational and related programming to persons of all ages within Burien and the South King County Area, and

WHEREAS, the ESC worked diligently to raise the funds necessary to complete the design and construction of the Environmental Science Center; however, there exists a gap between funds raised and the anticipated cost of completing construction of the improvements described in the Development Agreement, and

WHEREAS, since the ESC has been unable to completely bridge the funding gap on its own, the City is willing and able to assist with some of the remaining funding, provided that the City receives additional consideration therefore, as set forth in this Amendment and in a related amendment to the O & M Agreement, and

WHEREAS, the City Council has previously determined that the proposed use of the Environmental Science Center by the ESC will provide long-term benefits to the City of Burien by fostering, developing, and facilitating environmental stewardship and conservation in a way that will protect and preserve valuable and important resources of the City of Burien, and

WHEREAS, the City Council finds that it is in the public interest to provide up to \$150,000 in City funds to match \$80,000 in additional funds to be raised by ESC by November 1, 2011, in order to ensure that construction of the Environmental Science Center is completed in a timely manner and that the full benefits of the environmental programming to be offered by the ESC will be made available to the public, and

WHEREAS, the City Council further finds that the City will receive sufficient consideration for its \$150,000 contribution in the form of the amendments to the O & M Agreement, which (1) transfer the City's responsibility for maintenance of the building structure to the ESC five years after building occupancy and (2) shorten the time in which the City may take possession of the building from 30 years to 25 years,

NOW, THEREFORE, in consideration of the City's and ESC's agreement to provide matching funds for completion of the Environmental Science Center, and in further consideration of the mutual undertakings and promises contained in the amendments to the O & M Agreement and the benefits to be realized by each party, and in further consideration of the benefit to the general public by the enhancement of environmental awareness and education to be realized by and through the performance of the Development Agreement and the O & M Agreement, as amended, and as a direct benefit to the City, the parties hereto agree to amend the Development Agreement as follows:

SECTION 1. The City and ESC agree that the above stated recitals are true and correct to the best of their knowledge and that the same are incorporated in the Development Agreement as if fully set forth therein.

SECTION 2. Article 3, entitled Financing Commitments, is hereby amended by the addition of a new Section 3.8 to read as follows:

3.8. The City and ESC shall each contribute matching funds to be used to complete the construction of the Environmental Science Center. The City shall contribute \$150,000, and ESC shall contribute \$80,000. If the ESC has not raised its \$80,000 in matching funds by November 1, 2011, then the City's obligation to contribute \$150,000 in matching funds shall be null and void.

The City's contribution shall also be contingent upon the O & M Agreement being amended to (1) transfer the City's responsibility for maintenance of the building structure to the ESC five years after building occupancy and (2) shorten the time in which the City may take possession of the building from 30 years to 25 years.

Since City funds are being contributed to complete the Project, the ESC shall be required to comply with the statutory requirements applicable to code cities for public works projects, including competitive bidding, retainage, payment of prevailing wages, and requirements for performance bonds. The ESC shall also be required to submit the Construction Plans and Schedule for prior written approval by the City Manager, as set forth in Section 6.3 of the Development Agreement.

IN WITNESS WHEREOF, authorized representatives of City and ESC hereby execute this First Amendment to the Development Agreement as of the date first set forth herein.

CITY OF BURIEN

ESC

Mike Martin, City Manager

Caroline Bobanick, Executive Director

Board Chair

UBI# _____

Approved as to form:

Craig D. Knutson, City Attorney

**FIRST AMENDMENT TO
ENVIRONMENTAL SCIENCE CENTER
OPERATIONS, MAINTENANCE AND
MANAGEMENT AGREEMENT

BY AND BETWEEN
THE CITY OF BURIEN
AND
THE ENVIRONMENTAL SCIENCE CENTER**

THIS FIRST AMENDMENT to the Operations, Maintenance and Management Agreement (the "**O & M Agreement**") dated the first day of November, 2008 is made and entered into as of this ___ day of _____, 2010, by and between the **CITY OF BURIEN**, a municipal corporation operating as a code city under the laws of the State of Washington, hereinafter referred to as the "City," and the **Environmental Science Center**, a nonprofit Washington State corporation duly and currently registered and existing in the State of Washington with its primary offices located at Environmental Science Center, 126 SW 148th Street, Suite C100-170, Burien, WA 98166, hereinafter referred to as the "ESC".

RECITALS:

WHEREAS, the City owns Seahurst Park, upon which was located at the north portion of the park, certain improvements consisting of a caretaker building and appurtenances (the "**Caretaker Building**"), and

WHEREAS, the ESC has been organized as a community-based nonprofit corporation for the purpose of offering science-based environmental education programs in classroom and field trip settings with a strong message of stewardship to protect the beautiful and diverse habitats of the region, and

WHEREAS, the City and ESC entered into a Development and Construction Agreement dated the 1st day of November, 2008 (the "**Development Agreement**"), providing for the demolition of the Caretaker Building, redevelopment of the property, and construction of an environmental science center (the "**Environmental Science Center**") to replace the Caretaker Building and to be used by the ESC for environmental educational programming and related uses, and

WHEREAS, the City and ESC entered into the O & M Agreement for the purpose of providing for the long-term management, maintenance and operation of the Environmental Science Center and to provide for certain obligations of the ESC to utilize

the Environmental Science Center to provide environmental educational and related programming to persons of all ages within Burien and the South King County Area, and

WHEREAS, the ESC worked diligently to raise the funds necessary to complete the design and construction of the Environmental Science Center; however, there exists a gap between funds raised and the anticipated cost of completing construction of the improvements described in the Development Agreement, and

WHEREAS, since the ESC has been unable to completely bridge the funding gap on its own, the City is willing and able to assist with some of the remaining funding, provided that the City receives additional consideration therefore, as set forth in this Amendment and in a related amendment to the Development Agreement, and

WHEREAS, the City Council has previously determined that the proposed use of the Environmental Science Center by the ESC will provide long-term benefits to the City of Burien by fostering, developing, and facilitating environmental stewardship and conservation in a way that will protect and preserve valuable and important resources of the City of Burien, and

WHEREAS, the City Council finds that it is in the public interest to provide \$150,000 in City funds to match \$80,000 in additional funds to be raised by ESC by November 1, 2011, in order to ensure that construction of the Environmental Science Center is completed in a timely manner and that the full benefits of the environmental programming to be offered by the ESC will be made available to the public, and

WHEREAS, the City Council further finds that the City will receive sufficient consideration for its \$150,000 contribution in the form of the amendments to the O & M Agreement set forth below, which (1) transfer the City's responsibility for maintenance of the building structure to the ESC five years after building occupancy and (2) shorten the time in which the City may take possession of the building from 30 years to 25 years,

NOW, THEREFORE, in consideration of the City's and ESC's agreement to provide matching funds for completion of the Environmental Science Center, and in further consideration of the mutual undertakings and promises contained in the amendments to the O & M Agreement and the benefits to be realized by each party, and in further consideration of the benefit to the general public by the enhancement of environmental awareness and education to be realized by and through the performance of the Development Agreement and the O & M Agreement, as amended, and as a direct benefit to the City, the parties hereto agree to amend the O & M Agreement as follows:

SECTION 1. The City and ESC agree that the above stated recitals are true and correct to the best of their knowledge and that the same are incorporated in the O & M Agreement as if fully set forth therein.

SECTION 2. Article 7 entitled Financial Obligations, is hereby amended by the addition of a new Section 7.5 to read as follows:

7.5 Matching Funds. The City and ESC shall each contribute matching funds to be used to complete the construction of the Environmental Science Center. The City shall contribute \$150,000, and ESC shall contribute \$80,000. If the ESC has not raised its \$80,000 in matching funds by November 1, 2011, then the City's obligation to contribute \$150,000 in matching funds shall be null and void.

SECTION 3. Article 5, Section 5.2 is hereby amended as follows (amendments shown in legislative revision marks):

5.2 City Maintenance Obligations. For the first five years after a certificate of occupancy is issued for the Project, ~~the~~ City shall, at its sole cost and expense, be responsible for maintenance and repair of the Building Structure and exterior grounds and landscaping and shall keep and maintain the Building Structure in good repair and working order. City shall promptly make repairs (considering the nature and urgency of the repair) for which City is responsible, in accordance with and subject to applicable Laws. ESC shall notify the City as soon as practical after it becomes aware of any material defects in or damage to the Building Structure.

The City may, but is not obligated to, make its staff available to the ESC on a case-by-case basis as necessary or desirable to facilitate and support inspections, maintenance and repairs of the Environmental Science Center Non-structural Components and Building Systems.

Five years after a certificate of occupancy is issued for the Project, the City's responsibility for maintenance and repair of the Building Structure shall cease and ESC shall assume responsibility for such maintenance and repair for the remaining term of this O & M Agreement.

SECTION 4. Article 10, Section 10.1 is hereby amended as follows (amendments shown in legislative revision marks):

10.1 Initial Term. This Agreement shall be effective on the Effective Date and shall be in full force and effect for a term of ~~thirty~~twenty-five (~~30~~25) years, unless sooner terminated by either Party. In the event that this Agreement is executed on or after the Effective Date, the Parties agree that the Agreement, and the rights, duties, and obligations of the Parties, shall be interpreted and applied as though all terms and conditions hereof became effective on the Effective Date.

IN WITNESS WHEREOF, authorized representatives of City and ESC hereby execute this First Amendment to the O & M Agreement as of the date first set forth herein.

CITY OF BURIEN

ESC

Mike Martin, City Manager

Caroline Bobanick, Executive Director

Board Chair

UBI#

Approved as to form:

Craig D. Knutson, City Attorney

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Discussion on the 2011-2012 Preliminary Budget.		Meeting Date: October 11, 2010
Department: Finance Department	Attachments: 1. Human Services Recommendation Chart 2. Arts & Culture Recommendation Chart	Fund Source: N/A Activity Cost: N/A Amount Budgeted: N/A Unencumbered Budget Authority: N/A
Contact: Gary Coleman, Interim Finance Director		
Telephone: (206) 248-5505		
Adopted Initiative: Yes No	Initiative Description:	
PURPOSE/REQUIRED ACTION:		
<p>The purpose of this agenda item is to discuss the City of Burien's Preliminary 2011-2012 Biennial Budget, with a focus on funding recommendations for Arts & Culture and Human Services; the Capital Improvement Program (CIP); and property tax levy.</p> <p>BACKGROUND (Include prior Council action & discussion):</p> <p>The City's 2011-2012 Preliminary Budget was presented to the City Council on October 4, 2010 along with a brief overview. Tonight's meeting is a discussion on the budget, with a focus on funding recommendations for Arts & Culture and Human Services; the Capital Improvement Program (CIP); and property tax levy.</p> <p>Upcoming budget meetings are as follows:</p> <p>Monday, October 25, 2010 – Regular Council meeting – Further discussion on Preliminary 2011-2012 Biennial Budget, if necessary.</p> <p>Monday, November 8, 2010 – Regular Council meeting – Second Public Hearing on the Budget.</p> <p>Monday, November 22, 2010 – Regular Council meeting – Adopt the 2011-2012 Biennial Budget and Set the Property Tax Levy Rate.</p> <p>OPTIONS (Including fiscal impacts): N/A</p>		
Administrative Recommendation: Discuss the Preliminary 2011-2012 Biennial Budget		
Committee Recommendation: N/A		
Advisory Board Recommendation: N/A		
Suggested Motion: None required.		
Submitted by: Gary Coleman, Interim Finance Director		
Administration _____		City Manager _____
Today's Date: October 6, 2010		File Code: R:\CC\Agenda Bill 2010\101110ad-1 Discuss prelim budget.docx

City of Burien, Washington
2011-2012 Human Services Funding Recommendations

	Agency Name	Program Description	2011-12 Funding Request	Recommendation for 2011-12	Amount Funded in 2009-10	Category
1	Catholic Community Services	Harrington House for pregnant women	10,000			Early Intervention
2	Catholic Community	Volunteer Chore Services	8,000			Self Sufficiency
3	Catholic Community	Emergency Assistance	10,500	10,500	\$ 10,500	Self Sufficiency
4	Center for Children & Youth Justice	Safe havens Visitation Center for DV families	1,000			Domestic Violence
5	Changes Parent Network	Parent Support Group Network	1,569			Youth
6	Child Care Resources	Homeless Child Care	2,932			Early
7	Child Care Resources	Child Care Information &	5,250	5,000	5,000	Early
8	Child Care Resources	Child Care Financial Assistance	5,660			Early
9	Childhaven	Therapeutic Child Care for Maltreated Children	30,000			Early Intervention
10	Consejo Counseling & Referral Services	So. King Cty Latina DV Advocacy Program	9,560	9,500	8,000	Domestic Violence
11	Crisis Clinic	Teen Link	1,200	1,000	1,000	Youth
12	Crisis Clinic	24-Hour Crisis Line	5,180			Self Sufficiency
13	Crisis Clinic	2-1-1 Community Information	18,319	8,000	3,000	Self Sufficiency
14	CRU Institute	Peer Mediation and Cultural Awareness	3,000			School Readiness
15	Diocese of Olympia/Jump Start Loan Fund	Jump Start Loan Fund	35,000			Self Sufficiency
16	Domestic Abuse Women's Network (DAWN)	Crisis Line	1,000			Domestic Violence
17	Domestic Abuse Women's Network (DAWN)	Community Advocacy Program	2,000	2,000	3,000	Domestic Violence
18	Domestic Abuse Women's Network (DAWN)	Continuum of Housing Services for DV Victims	8,000	8,000	8,000	Domestic Violence
19	Dynamic Family Services	Children with Special Needs	10,000			Early
20	Eastern European Counseling Center	Immigration Integration Project	2,726			Self Sufficiency
21	Elder and Adult Day Services (EADS)	Adult Day Health	2,500			Self Sufficiency
22	Emergency Feeding Program	Medically Vulnerable Low Income Patients	2,000			Self Sufficiency
23	Emergency Feeding Program	Hunger Relief Program	3,000			Self Sufficiency
24	HealthPoint	Healthcare for the Homeless	3,225			Self Sufficiency
25	HealthPoint	Medical Program	8,771	8,000		Self Sufficiency
26	HERO House	HERO House for psychiatric rehab services	1,121			Self Sufficiency
27	Highline Area Food Bank	Food Bank	12,000	10,000	10,000	Self Sufficiency
28	Highline Medical Group	Youth Health Center	12,000	10,000	9,000	Youth
29	Hospitality House	Hospitality House Women's Shelter	10,000	7,500	5,000	Housing & Homelessness
30	Institute for Family Development	PACT (Parents and Children Together) in-home counseling program	7,029			Youth
31	King Cty Sexual Assault Resource Ctr (KSARC)	Comprehensive Sexual Assault Services	7,696	7,500	7,400	Sexual Assault
32	Multi-Service Center	Emergency & Transitional Housing	3,000	3,000	3,000	Housing & Homelessness
33	NAMI Eastside	Education, Support, and	3,000			Self Sufficiency
34	Navos	Employment Services	44,066	6,000		Self Sufficiency
35	Neighborhood House	Emergency Assistance	17,308			Self Sufficiency
36	New Futures	Children & Family Programs	34,000	32,000	23,000	Youth
37	Pediatric Interim Care Center	Interim Care of Drug Exposed Infants	5,000			Early Intervention

City of Burien, Washington
2011-2012 Human Services Funding Recommendations

	Agency Name	Program Description	2011-12 Funding Request	Recommendation for 2011-12	Amount Funded in 2009-10	Category
	Para Los Ninos	Aprendamos Juntos (Let's Learn Together)	Did not apply.		32,000	School Readiness
38	Pregnancy Aid of SKC	Pregnancy Aid	2,500	2,000	1,500	Early
39	Refugee Support Service Coalition	Immigrant Youth Success Project	44,640	4,000	4,000	School Readiness
40	Refugee Women's Alliance (ReWA)	Family Support Case Management and Emergency	15,000			Self Sufficiency
41	Senior Services	Burien Senior Shuttle	2,000	2,000	2,000	Self Sufficiency
42	Senior Services	Meals on Wheels	5,000	5,000	5,000	Self Sufficiency
43	Society of St. Vincent de Paul	St. Bernadette Conference - Eviction Prevention Program	14,675	10,000		Housing & Homelessness
44	South King Council of Human Services	Capacity Building Project	5,000			Community Engagement
45	The Salvation Army of King County	Seattle White Center Corps	5,809			Self Sufficiency
46	Tukwila Pantry	Tukwila Pantry	5,000	5,000		Self Sufficiency
47	White Center Food Bank	White Center Food Bank	10,000	10,000	5,000	Self Sufficiency
48	YMCA - Matt Griffin	Before/After School Enrichment at Seahurst Elementary	15,000	12,000	12,000	Youth
49	YWCA	Children's Domestic Violence Services	8,652	8,000	8,000	Domestic Violence
50	YWCA	Domestic Violence Advocacy	2,912			Domestic
		Total	\$ 482,800	\$ 186,000	\$ 165,400	
	Emergency Vouchers/Gift Cards			1,000	1,000	
	E-Gov Alliance HSCconnect Participation			3,000		
	Contingency			10,000	3,600	
		TOTAL		200,000	170,000	
		Human Services Goals:				
	Goal 1	Self Sufficiency	65,500	Food/ Shelter/ Health	86,000	
	Goal 2	Housing & Homelessness	20,500	Youth/School Readiness	66,000	
	Goal 3	Community Engagement	-	DV/Sexual Assault	35,000	
	Goal 4	Early Intervention	7,000	Contingency/Other	13,000	
	Goal 5	Youth	55,000	TOTAL	200,000	
	Goal 6	Domestic Violence (DV)	27,500			
	Goal 7	Sexual Assault & Violence	7,500			
	Goal 8	School Readiness	4,000			
		Contingency/Other	13,000			
		TOTAL	200,000			

2011 Arts & Culture Funding
Arts Commission Subcommittee Recommendation
(\$25,000 Estimated to Be Available)

	Name of Agency	Program Description	Amount Requested	Amount Recommended	Past Burien Allocations
1	Burien Arts Association	Arts Alive	\$5,000	\$1,500	2010-\$2,000, 2009- \$4,000, 2008 - \$10,000 operations; 2007-\$750
2	Burien Little Theatre	"Bill and Peggy Hunt Playwrights Festival	\$4,000	\$2,500	2010-\$2,000, 2009-\$3,000, 2007,2005 - \$1,500 2004, 2003 - \$1,000 2002 - \$1,000; 1999 - \$2,000 1998 - \$12,000 CPI commitment for new facility
3	Cove to Clover, Inc	Celtic Folk Fair & Gaelic Games	\$2,500	\$1,500	
4	Denise Henrikson (Individual Artist)	Community Lantern Procession	\$2,225	\$2,000	2010-\$1,500, 2009-\$1,750, 2008-2007-\$1,500
5	Highline Historical Society	Sustained Support for General Operations	\$3,000	\$3,000	2010-\$3,000, 2009-\$10,000, 2008- \$10,000 for operations
6	Highline Community Symphonic Band	Free 2011 Community Concerts	\$2,000	\$1,500	2010, \$1,000, 2009-\$1,500, 2008- \$1,000; 2007-\$1,250; 2006 - \$1,500 2005-2003 - \$2,000 2001 - \$2,100
7	The Hi-Liners Inc.	Mainstage 2011 Production	\$5,000	\$3,000	2010-\$2,500, 2009-\$3,000, 2008 - \$3,000; 2007-\$2,500; 2006 - \$2,500 , 2005 - \$2,400; 2004-\$2,500 2003 - \$3,000; 2002 - \$3,250 2001 - \$3,200; 2000 -\$2,000 1999 - \$1,500 , 1998-1997 - \$750, 1996 - \$1,500; 1995 - \$4,000
8	Tina Routt & Ryan Burns (Individual Artists)	B-Town Beat Walks & Burien Art Market	\$6,000	0	
9	Northwest Associated Arts (NWAA)	2011 Choral Sounds Northwest and Youth Choruses Concerts	\$5,000	\$5,000	2010- \$4,000 2009-\$5,000, 2008-2003- \$3,000 2002 - \$3,850 2001-2000 - \$3,000 1999 - \$2,000; 1998 - \$1,000 1997 - \$3,000; 1996 - \$1,000
10	Northwest Symphony Orchestra	Year 2011 Concerts	\$8,000	\$5,000	2010- \$4,000, 2009-\$5,000, 2008-2007- \$3,000 2006- 2004 - \$3,500 2003 - \$3,000 2002 - \$3,950; 2001 - \$3,800 2000-1997 - \$4,000
		TOTAL	\$42,725	\$25,000	

