



CITY COUNCIL SPECIAL MEETING AGENDA
August 22, 2016

6:00 p.m. – Special Meeting: Executive Session to discuss the performance of a public employee per RCW 42.30.110(1)(g) and to discuss with legal counsel potential litigation pursuant to RCW 42.30.110(1)(i)
7:00 p.m. – Special Meeting, Council Chambers

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1. CALL TO ORDER	
2. PLEDGE OF ALLEGIANCE	
3. ROLL CALL	
4. CORRESPONDENCE TO THE COUNCIL	
a. Email Dated July 18, 2016, from Carol Sandoval with Response from Management Analyst Lori Fleming.	3.
b. Email Dated July 26, 2016, from Les Holm with Response from Assistant Public Works Director Brian Roberts.	7.
c. Email Dated July 30, 2016, from Roger DeLorm.	17.
d. Email Dated August 8, 2016, from Jesse Robbins.	19.
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f. Email Dated August 10, 2016, from Zachary Burton.	37.
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h. Email Dated August 13, 2016, from Kelly Gunderson.	41.
i. Email Dated August 14, 2016, from Barbara McMichael.	45.
5. PUBLIC COMMENT	
6. PRESENTATIONS	
a. Presentation on the Burien Arts Association by President Lance Haslund and Vice President Sybil Davis.	
7. BUSINESS AGENDA	
a. Financial Policies and General Budget Discussion.	47.

City Council meetings are accessible to people with disabilities. Please phone (206) 248-5517 at least 48 hours prior to the meeting to request assistance. American Sign Language (ASL) interpretation and assisted listening devices are available upon request.

COUNCILMEMBERS

Lucy Krakowiak, Mayor Bob Edgar, Deputy Mayor Stephen Armstrong
Austin Bell Lauren Berkowitz Nancy Tosta Debi Wagner

City Hall, 400 SW 152nd Street, 1st Floor

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7. BUSINESS AGENDA cont'd.

- b. Public Hearing on the 2017-2018 Preliminary Biennial Budget. 83.
- c. Public Hearing on Vacations and Alterations of Recorded Subdivisions and Vacations of Rights-of-Way in NERA. 87.
- d. Discussion on and Potential Action to Adopt Ordinance No. 654, Amending the 2015-2016 Biennial Budget to Recognize Revenues and Appropriate Expenditures Related to the Issuance and Sale of the 2016 Limited Tax General Obligation and Refunding Bonds. 109.
- e. Discussion and Potential Action on Resolution No. 379 Supporting Submittal of a Grant Application for the Port of Seattle Economic Development Partnership Program. 119.
- f. Review of Council Proposed Agenda Schedule. 123.

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- 9. CITY MANAGER'S REPORT** 129.

10. ADJOURNMENT

CTTC: 8/22/16

Staff follow-up by Lori Fleming, Management Analyst

Monica Lusk

From: Lori Fleming
Sent: Wednesday, August 17, 2016 4:26 PM
To: 'CAROL'
Cc: Public Council Inbox
Subject: RE: CTTC for follow-up: SandovalFW: Meals on Wheels

Hi Ms. Sandoval!

I mistakenly told you the wrong date of the upcoming Burien 2017-18 Preliminary Budget Public Hearing. It is Monday, August 22nd, not August 29th. Sorry about the mix-up!

Thank you!

Lori Fleming
City of Burien
(206) 248-5518

From: CAROL [mailto:cegiraffe@comcast.net]
Sent: Wednesday, August 17, 2016 12:07 PM
To: Lori Fleming <LORIF@burienwa.gov>
Subject: Re: CTTC for follow-up: SandovalFW: Meals on Wheels

Thank you very much.

Carol Sandoval

From: "Lori Fleming" <LORIF@burienwa.gov>
To: "CAROL" <cegiraffe@comcast.net>
Cc: "Public Council Inbox" <council@burienwa.gov>
Sent: Wednesday, August 17, 2016 11:22:07 AM
Subject: RE: CTTC for follow-up: SandovalFW: Meals on Wheels

Dear Ms. Sandoval:

The City of Burien is starting the budget process for its 2017-2018 Biennial budget. There will be a Public Hearing on the 2017-2018 Preliminary Biennial Budget at the Burien City Council meeting this coming Monday, August 29th. The meeting starts at 7:00pm and this is a good time to provide comments. There is also a 'Public Comment' time set aside at the beginning of every regular City Council meeting, so you are welcome to attend one of those. The Burien City Council regular meetings are the 1st and 3rd Mondays of each month starting at 7:00pm. Currently, a 'Presentation on Human Services Funding' is scheduled for the October 3, 2016 Burien City Council meeting, where the Council will review staff human services funding recommendations. This date is subject to change, but you can find Burien Council agendas and packets on the City of Burien website. Here is the link: <http://www.burienwa.gov/index.aspx?nid=500>.

Thank you!

Lori Fleming
Management Analyst
City of Burien
400 SW 152nd St., Ste 300
Burien, WA 98166
Phone: (206) 248-5518

E-mail: Lorif@burienwa.gov

Web: www.burienwa.gov

From: CAROL [<mailto:cegiraffe@comcast.net>]
Sent: Friday, August 05, 2016 2:20 PM
To: Lori Fleming <LORIF@burienwa.gov>
Cc: Public Council Inbox <council@burienwa.gov>
Subject: Re: CTTC for follow-up: SandovalFW: Meals on Wheels

Thank you very much for the response, Lori. I would like to attend any budget hearings that address this issue if I am aware of them.

Carol Sandoval

From: "Lori Fleming" <LORIF@burienwa.gov>
To: "CAROL" <cegiraffe@comcast.net>
Cc: "Public Council Inbox" <council@burienwa.gov>
Sent: Friday, August 5, 2016 1:18:37 PM
Subject: FW: CTTC for follow-up: SandovalFW: Meals on Wheels

Dear Ms. Sandoval:

Thank you for your e-mail expressing concerns about the United Way funding cuts to the Meals on Wheels program. The City of Burien has provided about \$5,000 annually in human services funding to the Meals on Wheels program since 2009 and recognizes the importance of the program to many elderly, homebound residents. This fall, we will be making our 2017-2018 human services funding recommendations and will take into consideration the impact of these funding cuts. Unfortunately, many human services programs are also seeing less funding and increased needs. Please feel free to contact me if you have any questions.

Lori Fleming

Management Analyst

City of Burien

400 SW 152nd St., Ste 300

Burien, WA 98166

Phone: (206) 248-5518

E-mail: Lorif@burienwa.gov

Web: www.burienwa.gov

From: CAROL [<mailto:cegiraffe@comcast.net>]
Sent: Monday, July 18, 2016 4:58 PM
To: Public Council Inbox <council@burienwa.gov>
Subject: Meals on Wheels

I am a Burien resident and have been a volunteer for Meals on Wheels for about five years. Meals on Wheels delivers over 23,000 meals to Burien residents each year, mostly elderly, homebound persons. The work in Burien, contacting recipients each week to take orders, packing meals for delivery, and delivering meals, is all done by volunteers. I talk to recipients each week to take their order for meals the following week. Almost every week, some recipient tells me how much this program means to their welfare and frequently, recipients will say that they could not continue to live independently without Meals on Wheels. The city of Burien provides a small office near the Skate Park for the program. We have freezers for the meals, phones, computer access and a printer to do

the work of completing the meal orders. The program was recently informed that United Way would no longer be supporting Meals on Wheels. They prefer to support other population groups (homeless, children). Our recipients don't tend to be very forceful about making their needs known. They don't feel entitled to food and are quietly appreciative of the help. For the first time since I have worked there, we will now have a waiting list for new recipients of up to 6 months before people can begin receiving meals. Many of these people have no other way to get their nutritional needs met. Sound Generations, which coordinates the Meals on Wheels program has reportedly let each community know the amount of money that will be necessary to eliminate the waiting list in that community. I am writing to ask you to do what you can to include some money in the Burien budget for Meals on Wheels. I understand that the needs for many different programs is great. I think that seeing that our needy elderly have their basic needs met should be a high priority, whether or not they have the ability to loudly advocate for themselves. If any of you would like to visit our office to see how the program works or go with one of the drivers to meet some of the recipients when meals are delivered, we would be happy to arrange that. Thank you for your consideration.

Carol Sandoval
206-241-6045

Carol Allread

From: Brian Roberts
Sent: Wednesday, August 10, 2016 1:20 PM
To: 'HotRodsandHuskies@hotmail.com'
Cc: Public Council Inbox; Kamuron Gurol; Maiya Andrews
Subject: RE: Street Maintenance
Attachments: 5th ave s facing north.jpg; 5th ave s facing south.jpg; NCM_0671.JPG

CTTC: 8/22/16

Follow-up by Brian Roberts, Assistant Public Works Director

Mr. Holm,
I've been asked to respond to your email on behalf of the City.

As Mr. Basmeh noted, residential access streets city-wide are swept twice annually. The street was swept in July at your request, with the second scheduled sweeping still to occur later this Fall. The weeds were sprayed and are now dead.

Your interpretation of BMC 12.38.080 is correct. What Mr. Basmeh was trying to say is that given Burien's limited resources, we must typically focus on safety over aesthetics. And during certain seasons, we must rely on our residents to perform de minimis maintenance. Cleaning leaves or needles off of catch basin grates in the Fall is a good example. Even when all 10 crew members are assigned to clean leaves off of grates, they cannot keep all of the drainage structures within Burien's 300 plus lane-miles clear as leaves are falling. So we ask residents at that time to occasionally rake leaves off of catch basins in order to prevent local flooding. But such actions are strictly voluntary, and residents are expected to exercise due caution.

The City is aware of the speeding issues on 5th Ave S. Just this Spring, the Council added a traffic calming project for 5th Ave S to the 6-year transportation improvement program. Project elements include a roundabout at S 116th St, and mid-block chicanes between S 116th and S 126th Streets. Staff are currently preparing the biennial budget, and are hopeful that this project will be funded for design and construction sometime before 2020.

Warmest Regards,
Brian H. Roberts, P.E.
Assistant Public Works Director
City of Burien
(206)439-3164
brianr@burienwa.gov
www.burienwa.gov
400 SW 152nd Street, Suite 300
Burien, WA 98166-2209

From: Les Holm [<mailto:HotRodsandHuskies@hotmail.com>]
Sent: Tuesday, July 26, 2016 9:32 PM
To: Public Council Inbox <council@burienwa.gov>
Subject: Fw: Street Maintenance

To the Burien City Council,

Below is the extensive email track that I have had with your city manager responsible for street maintenance. Mr. Basmeh has been very receptive to my requests in the past regarding street sweeping along our street when I have brought it to his attention that it is way past due in need. UNFORTUNATELY we are on a twice yearly schedule which is far below the actual need on our street. Quarterly would be a minimum to keep the street curbside clean at best. I have attached the pictures of our current street mess. As you will see below I requested street sweeping on June 27th. Nothing has happened since that date !!!

Along with the street sweeping request I stated the need for weed removal in the curbside along the entire street from S116th to S126th. The weeds are so bad in the street it inhibits an effective street sweeping operation due to the trash caught in the weeds. The fir needles and trash cause the water to puddle along the curb during heavy rain causing all kinds of pooling in the street. Mr. Basmeh replied to my concerns stating BMC 12.38.080 and that the weeds in the street are the "Property Owners Responsibility" !!! Since when is it our responsibility to remove vegetation from a city street ? We maintain the grass between the sidewalk and street curbing. Is it the belief that the city of Burien wants it's citizens IN THE STREET pulling weeds ? Mr. Basmeh is reading into the true meaning of the BMC. In no way am I or any or my elderly neighbors going into the street to pull weeds where the speed limit is 30mph and is actually a normal 40+ at any time !!!!

I would be more than happy to discuss this issue at any time. It will not just go away..... I promise.

Les Holm
Burien
206-228-5677

From: Les Holm
Sent: Tuesday, July 26, 2016 9:00 PM
To: Samir Basmeh
Subject: Re: Street Maintenance

Well, I guess we will have to agree to disagree on what the BMC is or is not relating too when it comes to "Vegetation". Since I disagree that weeds growing in the street have anything to do with trees, plants, etc. that are planted along the roadways or grass that is planted between the sidewalk and curb I will have to pursue this issue in another way.

I would find it hard to believe that the City of Burien would want their citizens out in the street scraping away weeds that have grown between the formed concrete curbing and street. Let alone in no way is it the responsibility of the public to maintain the city streets. I already mow and maintain the curbside grass between the sidewalk and curbing. I will not however maintain Burien streets by cleaning or killing the weeds in the street.

Thank you for your time. I will bring this to the attention of the appropriate people in Burien and see where Citizen Safety comes into play with their street maintenance BMC.

Regards,
Les Holm

From: Samir Basmeh <SamirB@burienwa.gov>
Sent: Tuesday, July 26, 2016 3:15 PM
To: 'Les Holm'
Cc: Samir Basmeh
Subject: RE: Street Maintenance

Hi,

Fifth Ave South is not an arterial but a collector/residential street. The sweeping services for that type of street is twice a year. The Burien Municipal Code 12.38.080 states what streets are maintained by the city for vegetation and trees. If you need a copy of the ordinance I will be more than happy to forward you a link or a pdf.

Thanks,
Sam

From: Les Holm [<mailto:HotRodsandHuskies@hotmail.com>]
Sent: Tuesday, July 26, 2016 3:00 PM
To: Samir Basmeh <SamirB@burienwa.gov>
Subject: Re: Street Maintenance

Hi Sam,
Thank You for the response.

Could you please direct me to the city document(s) where it states that the "Abutting Property owner" is responsible to remove weeds from city streets. That seems somewhat ambiguous since that is not the case throughout the city. This is not a case of just a few weeds. The entire street is affected from one end to the other, Consequently, Street sweeping efforts are also affected since the weeds obstruct the sweeper from getting the debris trapped within.

5th ave s should be on the same sweeping schedule as all of the East / West and North / South Arterials. If the street is designated and striped as such is should be treated as such.

I look forward to your correspondence regarding this issue.

Regards,
Les

From: Samir Basmeh <SamirB@burienwa.gov>
Sent: Tuesday, July 26, 2016 2:39 PM
To: 'Les Holm'
Cc: Samir Basmeh
Subject: RE: Street Maintenance

Hi,
The crew filled the potholes as per your request and I will have the sweeper to provide one sweep later this week. Vegetation is the responsibility of the abutting property owner to maintain. I will schedule the crew to spray weeds within the next two weeks for the entire city. If you have any questions feel free to contact me.
Thanks,
Sam

From: Les Holm [<mailto:HotRodsandHuskies@hotmail.com>]
Sent: Tuesday, July 26, 2016 12:21 PM
To: Samir Basmeh <SamirB@burienwa.gov>
Cc: Greg Rutkosky <gregr@burienwa.gov>
Subject: Re: Street Maintenance

Hi Sam,

Can you please provide an update on this request. It has been two months with no apparent action on the part of Burien. Please update where you are in this process.

Regards,
Les Holm

From: Les Holm
Sent: Wednesday, July 13, 2016 10:38 PM
To: Samir Basmeh
Cc: Greg Rutkosky
Subject: Re: Street Maintenance

Hi Sam,
So, what is the next step ?

Les Holm

From: Samir Basmeh <SamirB@burienwa.gov>
Sent: Monday, July 11, 2016 11:20 AM
To: 'Les Holm'
Cc: Greg Rutkosky; Samir Basmeh
Subject: RE: Street Maintenance

Mr. Holm,

I am sorry that was not completed. I am sending my street lead today to take care of your request.
Thanks,
Sam

From: Les Holm [<mailto:HotRodsandHuskies@hotmail.com>]
Sent: Thursday, July 07, 2016 10:44 AM
To: Samir Basmeh <SamirB@burienwa.gov>
Subject: Re: Street Maintenance

Good morning Sam,

Can you please give me a status update of this request....

Regards,
Les Holm

From: Samir Basmeh <SamirB@burienwa.gov>
Sent: Monday, June 27, 2016 2:29 PM
To: 'Les Holm'
Subject: RE: Street Maintenance

Hi,

I will have someone to take a look at your request.

Thanks,

Sam

From: Les Holm [<mailto:hotrodsandhuskies@hotmail.com>]

Sent: Monday, June 27, 2016 1:01 PM

To: Samir Basmeh <SamirB@burienwa.gov>

Subject: Street Maintenance

Good Afternoon,

I am contacting you due to our street (5th ave s. between 116th ave s. and 124th.) needing maintenance. The street needs to be swept once again and along with sweeping needs to have weed killer sprayed along the gutters due to excessive weed growth.

Another issue that is getting worse is the pavement is in need of repair from our home to the north. Large cracks and failing blacktop is constantly falling apart. A patch was put in a pothole a month ago yet all the pavement around it is failing.

Since 5th ave s. is a main arterial (Double yellow traffic lines) from 509 to 128th I fail to understand why it is on the twice a year sweeping schedule. We have constant traffic from 509 down our street.

Regards,

Les Holm

11649 5th ave s

Sent from Windows Mail







Carol Allread

From: Public Council Inbox
Sent: Friday, August 12, 2016 10:18 AM
To: Monica Lusk
Subject: RE: Public Information Request of March 21, 2015

Dear Mr. DeLorm,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely, CTTC: 8/22/16

Carol Allread
Executive Assistant
City Manager Office
206-248-5508

From: Monica Lusk
Sent: Monday, August 08, 2016 11:14 AM
To: Public Council Inbox <council@burienwa.gov>
Subject: FW: Public Information Request of March 21, 2015

From: CenturyLink Customer [<mailto:rmhdhd@g.com>]
Sent: Sunday, August 07, 2016 4:32 PM
To: Monica Lusk <MONICAL@burienwa.gov>; Kamuron Gurol <kamurong@burienwa.gov>; Lucy Krakowiak <lucyk@burienwa.gov>; Bob Edgar <bobe@burienwa.gov>; Debi Wagner <debiw@burienwa.gov>; Nancy Tosta <nancyt@burienwa.gov>; Stephen Armstrong <stephena@burienwa.gov>; Lisa Marshall <lisam@burienwa.gov>
Subject: Re: Public Information Request of March 21, 2015

Hello Monica Lusk,

I sent this email to you and the Council last week. I am requesting that this go into the next Council packet.

R. DeLorm

From: "CenturyLink Customer" <rmhdhd@g.com>
To: "Monica Lusk" <monical@burienwa.gov>, kamurong@burienwa.gov, lucyk@burienwa.gov, bobe@burienwa.gov, debiw@burienwa.gov, nancyt@burienwa.gov, stephena@burienwa.gov, lisam@burienwa.gov
Sent: Saturday, July 30, 2016 2:33:21 PM
Subject: Public Information Request of March 21, 2015

To the Burien City Council;

I made two Public Information Requests to the City of Burien on March 21, 2015. My request has still not been filled. It is now going on to 17 months since I made my request. And these two now appear to be bundled as one request.

The most recent installment that I received on this request was April 8, 2016. However, I have had to ask for corrections on the installments that I have received because;

1. some files have appeared to come empty or in an unreadable format for my personal computer to read
2. emails have come in an incomplete format where the body of the email has been sent but the addresses to and from are missing from the email
3. I have received just addresses but the content of the emails is missing and not attached to the addresses.

For that reason, I am requesting that any further installments on these two requests be provided to me in both pdf and csv formats. Also if it is the intent of the City to drag this request out in hopes that I will forget about, I don't intend to forget that I made these requests. Should this request be dragged out for many years before it is completed, I am requesting that this request be completed and sent to my wife, Chris DeLorm.

The last installment that I received on this request was April 8, 2016. I am aware that there are more emails that have not been released to me. At the Council meetings, Lauren Berkowitz mentioned that she received thousands of emails from the ACLU. Jerry Robison corrected that comment by saying that it was really just one form letter sent repeated times. However, Lauren Berkowitz commented that she responded to all of the emails that she received. Again it remains unclear whether she sent just one form response to all of the letter writers or whether she wrote thousands of different responses. Also it remains unclear whether these responses from her city computer or her personal computer/phone or via Mail Chimp. I still have not recieved any of these emails.

R. De Lorm

Carol Allread

From: Public Council Inbox
Sent: Friday, August 12, 2016 10:18 AM
To: 'Jesse Robbins'
Subject: RE: Request to Address Council - Discuss Vehicle Noise Pollution BCC 9.105.400 B

Dear Jesse,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

CTTC: 8/22/16

Carol Allread
Executive Assistant
City Manager Office
206-248-5508

cc: Lisa Marshall, City Attorney

From: Jesse Robbins [mailto:jesse.l.robbins@gmail.com]
Sent: Monday, August 08, 2016 3:30 PM
To: Public Council Inbox <council@burienwa.gov>
Subject: Request to Address Council - Discuss Vehicle Noise Pollution BCC 9.105.400 B

Dear Mayor, Deputy Mayor, and members of the City Council,

Greetings, my name is Jesse Robbins. I'm emailing to request the opportunity to speak with you individually or at an upcoming council meeting to hear your thoughts on noise pollution from motorcycles and cars with after-market mufflers.

This topic of noise directly pertains to BCC 9.105.400 B (pls see below for details).

I'm on a listening tour to better understand how various municipalities, from neighborhood organizations to City Councils and Mayor Offices, experience, prioritize, and tackle noise pollution from cars that are simply too loud to be driving in residential neighborhoods.

I'd greatly appreciate the chance to collect your thoughts on the matter, and, in turn, share with you some of the research my friends and I have collected so far and what we plan on doing to assist municipalities make their cities that much more livable.

My schedule is rather flexible. Please feel free to let me know what days and times would work best for you.

Many thanks in advance for considering this request. I look forward to hearing from you soon!

Best Regards,

Jesse Robbins

Burien Code 9.105.400 Noise.

(1) General Prohibition. It is unlawful for any person to cause, or for any person in possession of property to allow to originate from the property, sound that is a public disturbance noise.

(2) Illustrative Enumeration. The following sounds are public disturbance noises in violation of this article:

(b) The creation of frequent, repetitive or continuous sounds in connection with the starting, operation, repair, rebuilding or testing of any motor vehicle, motorcycle, off-highway vehicle or internal combustion engine within a residential district, so as to unreasonably disturb or interfere with the peace and comfort of owners or possessors of real property.

CTTC: 8/22/16

cc: Chip Davis, Community Development
Director

RECEIVED

AUG 10 2016

CITY OF BURIEN

August 10, 2016

To the Burien Planning Commission;

To the Burien City Council:

This letter and its comments are with regard to the draft Burien Tree Retention Policy and the Significant Tree Retention Zoning Code Amendments that are attached to the Planning Commission Agenda for August 10, 2016..

1. At the Public Hearing regarding the Burien Tree Retention Policy, Definitions' section, I made the comment that Prohibited trees should not be considered significant trees and provided documented evidence from other cities that had a GROUP OF PROHIBITED TREES then DIDN'T CONSIDER THEM TO BE SIGNIFICANT TREES. If these trees are prohibited in one section of the policy then it makes no sense to then protect them in the same section of that policy. The current logic in this section is akin to saying that the City prohibits future planting of English Ivy in the City but protects English Ivy plants that have reached a certain size in the City. Lastly hedging trees should not be considered significant trees as is noted in other cities' tree retention programs but not addressed in the plan.

2. Section 19.10.493- The size of a significant tree should remain the same as it was in the current policy. The figure of six inches has been arbitrarily set by the staff and Commission based on what some cities are doing. It is not supported by any scientific evidence that this is the size that constitutes a significant tree. I provided testimony at the Public Hearing about why the size shouldn't be lowered to six inches. Several other cities in the Puget Sound Area don't go as low as six inches as significant tree size. This size is arbitrary and not based on any best or proven science. It puts undue financial burden on single residential property owners. And it is not this group of property owners who have been responsible for the reduction of the tree canopy in the City of Burien. It is major land developers, the City, the County and the Port of Seattle who have greatly reduced the tree canopy in the City. As I mentioned in my Public Hearing letter, some cities have different tiers for single resident property owners vs. Commercial and public agency large development relating to tree retention.

3. Section 19.10.267- Added to this section should be this comment;" If a tree has previously been added to the title of a property or on an addendum to the title that it is a tree of historical note and warrants special protection, that tree will be considered to be a Heritage Tree." Burien already has a number of trees like this.

4. Section 19.25.160-This section needs significant revision. It is not well thought out and is highly punitive to single family resident property owners. For example; #2. No trees may be removed from a vacant lot. This could refer to trees that are 18' high or trees with diameters of less than the proposed 6 inches for significant trees.

The table 19.25.160.1 is again very arbitrary and is not based on any city other than that of the City of Renton. The 12 month column doesn't make sense when compared to the 5 years column. This table is not based on well thought out scenarios or best available science as it relates to single family property owners.

5. Section 19.25.180-This section is just plain out scary. The Commission and Staff are proposing putting this ordinance in place without having worked out any possible cost scenarios and impacts to land

owners. From my experience in working with other cities and arborists, the estimated fair market value of a tree can vary by many thousands of dollars. And cities have no consistent scale for how they charge installation, maintenance and fund administration costs. There are no researched scales for trees or fees included from other cities, the County, the State, Master Gardens of the State or the King County Conservation District. My major concern is that this will be used as an excuse and source to fund a City Staff Arborist or Tree Retention Analyst based on all of the new regulations and oversight this plan establishes. The comment along the left side of the page states this will be done after the ordinance is passed with no real concern to what the impact could be to single family residential sites. This section needs serious research before any action is taken to pass this ordinance.

6. There has been no work done on the issue of climate change and how that might affect properties (such as adjacent to the Salmon Creek Green Belt or Seahurst Park) that are very close to City owned land that has become overgrown and may now be a fire hazard area by State and Federal standards to local residences. A number of these residences were purchased before the adjacent land became park area and publicly owned. It is important that these areas have a cleared buffer of at least 30' from the house or other buildings. The area near the house should/could have low growing shrubs and low vegetation but all large trees with overhanging branches should be removed so as to not allow the fire to jump to the roof or other areas of the structures. Resinous trees are particularly dangerous and a number of these residences are very difficult for the Fire Department to adequately reach.

Channel Q13 (Aug. 5, 2016) just ran a special on how these wooded areas should be moved back from homes. There was a model landscaped home developed in Shelton, WA. to demonstrate how these kind of properties should be developed by the Dept. of Natural Resources.

Lastly, I am attaching an inventory that was done in Nov. 2007 by Giles Consulting from the Shorewood Dr. S. W. This is an area that has had repeated very expensive costing slides down onto the road and has created a hazard for the homes in that area. I think it is important to notice that many of these trees are in poor to dying condition and their condition can impact the slope and residences in that area. This section of the road has at times been closed for easily one year and created an evacuation problem for the residents in the area.

This demonstrates that trees are living things that have a life expectancy, that all trees should not be kept simply because they sprouted, that there are trees that are not the right location to thrive and become safety hazards and that climate change and urbanization is affecting trees in our city. So to simply snip and cut bits and pieces from other cities' policies without thoughtful scientific examination as to how this really fits Burien and its residents is perhaps not the best approach to a Tree Retention Plan or maintain a healthy tree canopy in the City.

Respectfully,

C. Edgar

Peter Lau

From: Brian K. Gilles [bkgilles@comcast.net]
Sent: Monday, November 26, 2007 10:24 AM
To: Daniel Bretzke; 'Peter Lau'
Subject: Tree Evaluation at Shorewood Drive

RECEIVED

AUG 12 2016

City of Burien

Daniel and Peter,

Attached are two PDF files that comprise our report for the trees on the slopes above and below Shorewood drive. Three signed hard copies are in the mail to you today.

The short answer is that yes I agree that they do pose a threat to the slope and should be shortened. Almost all of them.

Two additional issues not in the report:

- 1.T here are a few black flex hose pipes from adjacent houses from 12638 to 12654.
 - a. They all do not appear to go to the bottom of the slope but terminate mid-slope. You may want to follow up on these to make sure I didn't miss-interpret this.
- 2.T here are some trees above the sewer plant and below the undeveloped right-of-way that are large and have similar characteristics as those trees in the rights-of-way.
 - a. The geotechnical report did not specifically address that slope. You may want to consider advising the sewer plant manager that the soils and trees there may worthy of evaluation and preventive action.

I am leaving tomorrow morning for my annual re-certification training. I will return next Monday. However, I can respond to voice mails once or twice a day if you have any questions.

Thank you for the opportunity to provide services to you and your citizens.

Regards,

Brian K. Gilles, Consulting Arborist
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ATTACHMENT 2:
TREE INVENTORY/CONDITION SPREADSHEET

#1 Tree Location: General location of tree on site, or whether tree is Off Project property.	#4 DBH: Trunk diameter @ 4.5' above average ground level.
#2 Tree #: Individual tree number.	#5 Drip Line: The radius, the distance from the trunk to the furthest branch lbs.
#3 Species:	#6 LCR: Live Crown Ratio - the amount of live canopy expressed as a % of the entire tree height
BCh/Pe Bitter Cherry, <i>Prunus emarginata</i>	#7 Symmetry: General shape of canopy and weight distribution of the tree around the trunk.
BLM/Am Big Leaf Maple, <i>Acer macrophyllum</i>	#8 Foliage: General description of foliage density that indicates tree health and vigor.
DF/Pm Douglas Fir, <i>Pseudotsuga menziesii</i>	#9 Crown Condition: The most important external indication of tree health and vigor.
EL/PL English Laurel, <i>Prunus lusitanica</i>	#10 Trunk: Description of trunk condition or abnormalities if any.
OA/FI Oregon Ash, <i>Fraxinus latifolia</i>	#11 Root Collar: The base of the tree where the trunk flares into the roots--deformities or problems are noted here.
PDw/Cn Pacific Dogwood, <i>Cornus nuttallii</i>	#12 Roots: Root problems are noted here.
PM/Am Pacific Madrone, <i>Arbutus menziesii</i>	#13 Comments: Additional observations about the tree's condition.
PW/SI Pacific Willow, <i>Salix lasandra</i>	#14 Current Health Rating: A description of general health ranging from dead, dying, hazard, poor, suppressed, fair, good, very good, to excellent.
RAJA/r Red Alder, <i>Alnus rubra</i>	#15 Status/Recommendation: This is an estimate of whether or not the tree is of sufficient health, vigor, and structure that it is worth consideration of retention.
WH/Th Western Hemlock, <i>Tsuga heterophylla</i>	
WRC/Tr Western Red Cedar, <i>Thuja plicata</i>	
WULo Western Larch (Tamarack), <i>Larix occidentalis</i>	
PY/Tb Pacific Yew, <i>Taxus brevifolia</i>	

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
TREE LOCATION	TREE #	SPECIES	DBH	DRIP LINE	LCR	SYMMETRY	FOLIAGE	CROWN CONDITION	TRUNK	ROOT COLLAR	ROOTS	COMMENTS	CURRENT HEALTH RATING	STATUS / RECOMMENDATION
West slope below roadway	301	RAJA/r	21.4"	20'	75%	Minor asymmetry	Average	Average	fork at 4' with included bark to base	soil sloughing, partially exposed	-	Previously topped at 20 feet. Rot pocket in branch collars. Climbed with spikes. On steep slope. Woodpecker activity	Fair	Habitat at previous topping cut
West slope below roadway	302	RAJA/r	18.2"	14'	85%	Minor asymmetry	Thin	Average	extensive center rot up 14'	Base rot	-	Rot pockets in branch collars. Open wound from base up 2 feet. Previously topped at 25 feet. Climbed with spikes.	Fair	Habitat at previous topping cut
West slope below roadway	303	RAJA/r	21.5"	12'	80%	Minor asymmetry	Average	Average	previously topped at 7.5', center rot	Base rot	-	Rot pockets in previously topped. Fungal fruiting bodies on trunk. Advanced carpenter ant infestation.	Poor	Habitat at previous topping cut
West slope below roadway	304	RAJA/r	15.4"	12'	80%	Minor asymmetry	Average	Average	previously topped at 7.5', center rot	Base rot	-	Carpenter ant infestation	Poor	Habitat at previous topping cut
West slope below roadway	305	RAJA/r	12.3"	1'	50%	Minor asymmetry	Thin	Average	fork at 6' with included bark down 18"	NAD	-	Rot pockets in branch collars. Climbed with spikes. On steep slope. Previously topped at 35 feet	Fair	Habitat at previous topping cut
West slope below roadway	306	RAJA/r	7.3"	0'	0%	None	None	Dead	-	-	-	Dead trunk leans out over row. On steep slope. Rot pockets in branch collars.	Dead	Habitat at previous topping cut
West slope below roadway	307	BLM/Am	23.6" & 15.6"	20'	65%	Generally symmetrical	Average	Average	previously topped at 20'	advanced base rot	-	6 Suckers growing from base. Advanced center rot. Rot pockets in branch collars. Open wound on east side from base up 7 feet. Advanced carpenter ant infestation. Hypoxylon	Dying	Habitat at 12 feet
West slope below roadway	308	RAJA/r	12.7"	15'	50%	Minor asymmetry	Thin	Average	previously topped at 25'	soil sloughing, partially exposed	-	Leans north, down slope. On steep slope. Rot pockets in branch collars.	Fair	Habitat at previous topping cut
West slope below roadway	309	RAJA/r	18.0"	14'	50%	Generally symmetrical	Thin	Average	previously topped at 30'	soil sloughing, partially exposed	-	Leans north, down slope. Rot column from previously topped to base. On steep slope. Rot pockets in branch collars	Dying	Habitat at previous topping cut
West slope below roadway	310	RAJA/r	9.0"	9'	65%	Minor asymmetry	Average	Average	leans north	lateral failure	partial failure	On steep slope. Rot pockets in branch collars.	Fair	Habitat at previous topping cut
West slope below roadway	311	BLM/Am	16.7"	20'	80%	Minor asymmetry	Average	Average	Typical	NAD	-	On steep slope. Rot pockets in branch collars.	Fair	Habitat at previous topping cut
West slope below roadway	312	BLM/Am	18.9"	20'	65%	Minor asymmetry	Average	Average	previously topped at 20'	Base rot	-	On steep slope. Rot pockets in branch collars. Dead branches in canopy. Callousad crack on SE side from base up 6 feet.	Dying	Habitat at previous topping
West slope below roadway	313	RAJA/r	11.8"	12'	45%	Major asymmetry	Thin	Weak	previously topped at 20' with rot column down 3'	Base rot	-	On steep slope. Rot pockets in branch collars. Open wound at previous topping. Vertical crack on north side from base up 9 feet with sap flow.	Dying	Habitat below previous topping

ATTACHMENT 2:
TREE INVENTORY/CONDITION SPREADSHEET

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
TREE LOCATION	TREE #	SPECIES	DBH	DRIP LINE	LCR	SYMMETRY	FOLIAGE	CROWN CONDITION	TRUNK	ROOT COLLAR	ROOTS	COMMENTS	CURRENT HEALTH RATING	STATUS / RECOMMENDATION
West slope below roadway	314	BLM/Am	8.6"	16'	70%	Major asymmetry	Average	Average	Center rot	Base rot	-	On steep slope, Rot pockets in branch collars.	Fair	Habitat at 6 feet
West slope below roadway	315	RA/Ar	9.3"	11'	30%	Major asymmetry	Thin	Average	Typical	Bowed at base	-	On steep slope, Rot pockets in branch collars.	Fair	Habitat at 6 feet
West slope below roadway	316	RA/Ar	13.2"	0'	0%	None	None	Dead	-	-	-	On steep slope, Rot pockets in branch collars.	Dead	Habitat at 4 feet
West slope below roadway	317	RA/Ar	7.3"	25'	25%	Major asymmetry	Thin	Weak	previously lopped at 35'	Partially exposed	-	On steep slope, Rot pockets in branch collars.	Fair	Habitat at 6 feet
West slope below roadway	318	RA/Ar	12.1"	35'	35%	Major asymmetry	Thin	Weak	Typical	Failure	partial failure	On steep slope, Rot pockets in branch collars. Within striking distance of utility wires.	Poor	Habitat at 6 feet
West slope below roadway	319	RA/Ar	11.2"	14'	45%	Minor asymmetry	Average	Average	Leans north towards road	Partially exposed	-	On steep slope, Rot pockets in branch collars. Vertical crack on east side from base up 6 feet.	Fair	Habitat at 6 feet
West slope below roadway	320	RA/Ar	12.0"	14'	45%	Minor asymmetry	Average	Average	Typical	Partially exposed	-	On steep slope, Rot pockets in branch collars. Climbed with spikes.	Fair	Habitat at 6 feet
West slope below roadway	321	RA/Ar	row of 5	0'	0%	none	None	Dead	Typical	-	-		Dead	Habitat at 6 feet
West slope below roadway	322	BLM/Am	14.0"	16'	75%	Minor asymmetry	Average	Average	Center rot, Typical	Base rot	-	On steep slope, Vascular cambium dead 3.5 feet to 9 feet. Open wound on south side from base up 8 feet. Carpenter ant infestation, Rot pockets in branch collars.	Poor	Habitat at 6 feet
West slope below roadway	323	RA/Ar	17.1"	20'	50%	Minor asymmetry	Thin	Average	Typical	NAD	-	On steep slope, Rot pockets in branch collars. Carpenter ant infestation, Dead branches in canopy. Climbed with spikes. Vertical crack from 20 feet up to 25 feet. Wood pecker activity, Rot column extends below fork.	Poor	Habitat at 6 feet
West slope below roadway	324	BLM/Am	clump of 4	30'	70%	Generally symmetrical	Dense	Average	Typical	NAO	-	On steep slope, Rot pockets in branch collars. Dead branches in canopy, DBHs: 23.2", 12.3", 16.9", 15.3".	Fair	Habitat at 6 feet
West slope below roadway	325	BLM/Am	clump of 3	26'	65%	Major asymmetry	Average	Average	Center rot, Typical	Base rot	-	On steep slope, Rot pockets in branch collars. Dead branches in canopy, DBHs: 21.6", 25.6", 35.5".	Fair	Habitat at 6 feet
West slope below roadway	326	RA/Ar	16.3"	12'	60%	Minor asymmetry	Thin	Weak	Typical	Partially exposed	-	Vertical cracks on all sides, rotting stump at base. Climbed with spikes.	Poor	Habitat at 12 feet
East of roadway on uphill slope	327	RA/Ar	est. 4"	12'	85%	Generally symmetrical	Average	Average	Typical	Ivy, Bowed at base	partial failure	On steep slope, Rot pockets in branch collars.	Good	Habitat at 4 feet, Tag on rock retaining wall
East of roadway on uphill slope	328	WHn/Cc	clump of 40	14'	85%	Generally symmetrical	Dense	Healthy	Typical	Ivy	-	On steep slope, Rot pockets in branch collars.	Excellent	Monitor
East of roadway on uphill slope	329	BLM/Am	13.4" & 8.4"	16'	85%	Major asymmetry	Average	Average	Bowed at base	Partially exposed	-	On steep slope, Rot pockets in branch collars. Soil built up on uphill side, Washed out on underside	Fair	Habitat at 6 feet
East of roadway on uphill slope	330	BLM/Am	12.3"	16'	85%	Major asymmetry	Average	Average	Bowed at base	Partially exposed	-	On steep slope, Rot pockets in branch collars. Soil built up on uphill side, Washed out on underside	Fair	Habitat at 6 feet
East of roadway on uphill slope	331	BLM/Am	18.6"	17'	75%	Major asymmetry	Average	Average	Bowed at base, Typical	Partially exposed	-	On steep slope, Rot pockets in branch collars. Soil built up on uphill side, Washed out on underside. Ivy up 20 feet	Good	Habitat at 6 feet
East of roadway on uphill slope	332	WRC/Tr									-	On steep slope, Rot pockets in branch collars. Soil built up on uphill side, Washed out on underside, Ivy up 22 feet.	Dead	Habitat at 6 feet
East of roadway on uphill slope	333	BLM/Am	clump of 3	20'	55%	Minor asymmetry	Average	Average	Previously topped at 35'	Undermined, Partially failed	Undermined	On steep slope, Rot pockets in branch collars. Soil built up on uphill side, Washed out on underside. Estimated DBHs: 29", 12", & 15"	Fair	Habitat at 6 feet

ATTACHMENT 2:
TREE INVENTORY/CONDITION SPREADSHEET

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
TREE LOCATION	TREE #	SPECIES	DBH	DRIP LINE	LCR	SYMMETRY	FOLIAGE	CROWN CONDITION	TRUNK	ROOT COLLAR	ROOTS	COMMENTS	CURRENT HEALTH RATING	STATUS / RECOMMENDATION
East of roadway on uphill slope	334	RAVA										On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Undermined	Dead	Habitat at 4 feet
East of roadway on uphill slope	335	RA/Ar	est. 18"	14'	50%	Major asymmetry	Thin	Weak				On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside	Poor	Habitat at 6 feet
East of roadway on uphill slope	336	RA/Ar	est. 18"									On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside	Dead	Habitat at 6 feet
East of roadway on uphill slope	337	BLM/Am	12.4" & 19.2"	24'	60%	Major asymmetry	Average	Average	Previously topped at 30'. Forked at base			On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Dead branches in canopy.	Fair	Habitat at 6 feet
East of roadway on uphill slope	338	RA/Ar	15.8"									On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside	Dead	Habitat at 6 feet
East of roadway on uphill slope	339	RA/Ar	13.5"	14'	50%	Minor asymmetry	Thin	Weak	Bowed at base			On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Previously topped at 25 feet. Climbed with spikes. Center leader rotten. Woodpecker activity.	Poor	Remove Ivy. Habitat at previous topping
East of roadway on uphill slope	340	RA/Ar	15.6"	15'	50%	Major asymmetry	Thin	Weak	Center rot	Base rot		On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Previously topped at 25 feet. Rot into base. Advanced carpenter ant activity.	Poor	Habitat at 7 feet
East of roadway on uphill slope	341	BCh/Pe	est. 12", 3", & 8"	12'	70%	Minor asymmetry	Average	Average	Forked @ base. Typical	Partially exposed		On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside.	Fair	Habitat at 7 feet
East of roadway on uphill slope	342	BLM/Am	est. 38"	30'	70%	Generally symmetrical	Average	Average	Previously topped at 25'. Center rot	Base rot		On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Forked @ 4' with included bark down 4'. Rot from base up 18 feet. Advanced carpenter ant infestation. Fungal fruiting bodies. Visible crack in fork.	Fair	Habitat at 7 feet
East of roadway on uphill slope	343	BLM/Am	17.2"	15'	50%	Generally symmetrical	Average	Average	Center rot. Typical	Base rot. Partially exposed.		On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Open wound from base up 6 feet. Fungal fruiting bodies.	Dying	Habitat at 7 feet
East of roadway on uphill slope	344	BLM/Am	13.8", 9.3", & 9.5"	16'	50%	Minor asymmetry	Average	Average	Forked at 2'			On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Previously topped at 30 feet.	Poor	Habitat at 7 feet
East of roadway on uphill slope	345	WH/Th	26.6"	10'	25%	Generally symmetrical	Average	Average	Center rot. Straight	Base rot		On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Armillaria mushrooms at base. Stress cone crop. Carpenter ant infestation. South fork has center rot and open wound from 11 feet to 16 feet	Fair	Habitat at fork.
East of roadway on uphill slope	346	BLM/Am	25.1"	14'	70%	Major asymmetry	Thin	Previously topped at 35' w/rot extending down 2'	Previously topped at 35' with rot down 2'	Partially exposed		On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside.	Dying	Habitat at 6'.
East of roadway on uphill slope	347	BLM/Am	15.1"	12'	20%	Major asymmetry	Thin	Weak	Straight	Partially exposed		On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside.	Poor	Habitat at 7 feet.
East of roadway on uphill slope	348	RA/Ar	22.5" & 18.2"	18'	70%	Minor asymmetry	Average	Weak	Forked at base	Partially exposed		On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Climbed with spikes. Center rot. Base rot. Fungal fruiting bodies. Carpenter ant infestation.	Poor	Habitat at 12 feet

ATTACHMENT 2:
TREE INVENTORY/CONDITION SPREADSHEET

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
TREE LOCATION	TREE #	SPECIES	DBH	DRIP LINE	LCR	SYMMETRY	FOLIAGE	CROWN CONDITION	TRUNK	ROOT COLLAR	ROOTS	COMMENTS	CURRENT HEALTH RATING	STATUS / RECOMMENDATION
East of roadway on uphill slope	349	BLM/Am	clump of 7	16'	85%	Generally symmetrical	Average	Average	Previously topped at 2'	Partially failed	Exposed	On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Base has soil failure (hole) from base up 2 feet. Dead branches in canopy. DBHs: 4.5", 6.5", 7.5", 6.7", 8.2", 11.2", & 6.3".	Fair	Habitat at 6 feet
East of roadway on uphill slope	350	BLM/Am	14.0", 3.5", 3.5", & 3.9"	16'	80%	Minor asymmetry	Average	Average	Previously lopped 15' with rot pockets	Bowed at base	-	On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Within 25 feet of historic landslide	Fair	Habitat at 6 feet
East of roadway on uphill slope	351	WH/Th	21.6"	16'	75%	Generally symmetrical	Average	Average	Bowed at base	NAD	Partially exposed	On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Popping bark.	Fair	Habitat at 6 feet
East of roadway on uphill slope	352	WH/Th	8.2"	14'	75%	Minor asymmetry	Average	Average	Bowed at base	Partially failed	Partially failed	On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Kinked at 15 feet. Growing out of nurse stump.	Fair	Habitat at 6 feet
East of roadway on uphill slope	353	BLM/Am	est. 32"	18'	60%	Minor asymmetry	Thin	Weak	Forked, Center rot	Base rot	-	On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Dead branches in canopy. Advanced carpenter ant infestation. Rot extends up 28 feet. Hypoxylon.	Poor	Habitat at 7 feet
East of roadway on uphill slope	354	BLM/Am	10.8"	10'	30%	Major asymmetry	Average	Average	Bowed at base	Partially exposed	-		Fair	Habitat at 7 feet
East of roadway on uphill slope	355	BLM/Am	clump of 2	19'	75%	Major asymmetry	Average	Average	Previously topped at 25'	Bowed at base	Exposed	DBHs: 18.8" & 9.5"	Fair	Habitat at 7 feet
East of roadway on uphill slope	356	RA/Ar	11.9"	12'	40%	Minor asymmetry	Thin	Weak	#355 lying on top	Base rot	-	Open wound on east side from 10 feet to 26 feet with advanced rot and carpenter ant infestation.	Poor	Habitat at 6 feet
East of roadway on uphill slope	357	RA/Ar	9.2"	12'	30%	Major asymmetry	Thin	Average	Leans NW	Partially exposed	-	Previously topped at 25 feet.	Poor	Habitat at 6 feet
West slope below roadway	361	RA/Ar	6.0"		30%	Minor asymmetry	Average	Average	Leans north.	Pistol butt base	-	Leaning north under power line	Fair	Habitat at 6 feet
West slope below roadway	362	RA/Ar	6.0"		15%	Major asymmetry	Average	Average	Leans north		-	Rot pocket at 4 feet. Kinked at 4 feet.	Poor	Habitat at 6 feet
West slope below roadway	363	RA/Ar	20.3"		20%	Major asymmetry	Average	Weak	Forked @ 4'		-	Previously topped at 18 feet with rot column—down 4 feet.	Fair	Habitat at 6 feet
West slope below roadway	364	RA/Ar	9.3"		20%	Major asymmetry	Thin	Weak	Center rot		-	Utility pruned at 16 feet to 30 feet—poor structure. Previously topped at 8 feet.	Poor	Habitat at 6 feet
West slope below roadway	365	RA/Ar	13.1"		20%	Major asymmetry	Thin	Weak	Center rot	Base rot	-	Carpenter ant infestation. Open wound from base up 9 feet	Poor	Habitat at 6 feet
West slope below roadway	366	RA/Ar	12.2"		40%	Minor asymmetry	Average	Average	Slight lean west		-	Utility pruned on north side	Fair	Habitat at 6 feet
West slope below roadway	367	RA/Ar	14.7"		15%	Major asymmetry	Thin	Weak	Center rot	Base rot	-	Utility pruned at 16 feet with rot column down 8 feet. Carpenter ant infestation.	Poor	Habitat at 6 feet
West slope below roadway	368	RA/Ar	13.3"		15%	Major asymmetry	Average	Weak	Leans east		-	Open wound on north side from 8 feet to 16 feet. Utility pruned at 16 feet.	Poor	Habitat at 6 feet
West slope below roadway	369	RA/Ar	12.5"		30%	Major asymmetry	Average	Average	Forked at 12'		-	Utility pruned on north side at 18 feet to 24 feet	Fair	Habitat at 6 feet
West slope below roadway	370	PWSI	17.2"		10%	Major asymmetry	Sparse	Regenerating - Weak	Forked at 8'. Center rot	Base rot	Pistol butt base	Advanced carpenter ant infestation. Previously topped. Utility pruned at 12 feet. Open wound on west side from base up 6 feet.	Poor	Habitat at 6 feet

ATTACHMENT 2:
TREE INVENTORY/CONDITION SPREADSHEET

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
TREE LOCATION	TREE #	SPECIES	DBH	DRIP LINE	LCR	SYMMETRY	FOLIAGE	CROWN CONDITION	TRUNK	ROOT COLLAR	ROOTS	COMMENTS	CURRENT HEALTH RATING	STATUS / RECOMMENDATION
West slope below roadway	371	BLM/Am	21.4"		30%	Major asymmetry	Average	Weak	Bowed north		-	Utility pruned at 18 feet. Stump sprouts. Calloused wound on west side from base up 3 feet	Fair	Habitat at 6 feet
West slope below roadway	372	BLM/Am	17.3"		77	Major asymmetry	Average	Weak	Straight		-	Open wound on north side at 14 feet with rot pockets	??	Habitat at 6 feet
West slope below roadway	373	WRC/Tr	Row of 26-32 trees - see Observations in report				Dense	Healthy	Straight	NAD		Previously lopped at 20 feet to 25 feet. Under utility lines.	Fair	Habitat at 6 feet
North Slope above road	374	OA/Fl	22.5"		75%	Generally symmetrical	Dense	Healthy	Leans north. Forked at 20'	Partially exposed	Exposed	Soil washing from under roots and base. Open wound on south side at base.	Good	Habitat at 6 feet
North Slope above road	375	PM/Am	24.3", 11.1", & 4.3"		45%	Minor asymmetry	Average	Average	Leans west, Forked at 2', Typical	Partially exposed, Base rot.	Failed	Nutriae from base up 20'. Fusarium in foliage. Dying vascular cambium from base up 20 feet. Dead branches in canopy. Calloused crack on west side from base up 15 feet. Open wound on west side from 3 feet. Open wound with rot. Base of 377 against this tree.	Poor	Habitat at 6 feet
North Slope above road	376	PDw/Cn	11.1", 10.0", 4.0", & 3.2"		65%	Generally symmetrical	Average	Average	Straight	Partially exposed	-		Fair	Habitat at 6 feet
North Slope above road	377	BCH/Pe	8.0" & 9.0"		80%	Minor asymmetry	Average	Average	Forked at base. Leans east.	Partially exposed	Failed	Gummosis. Base against #375.	Poor	Habitat at 6 feet
North Slope above road	378	BCH/Pe	8.6" & 7.0"		60%	Major asymmetry	Average	Weak	Forked at 3'	Partially failed	Partially failed	Leans over road. Center rot, Base rot	Poor	Habitat at 6 feet
North Slope above road	379	PM/Am	12.8"		20%	Major asymmetry	Thin	Weak	Leans over road	Partially exposed	Partially failed	Dead vascular cambium on north side from base up 10 feet.	Poor	Habitat at 6 feet
North Slope above road	380	PM/Am	13.6" & 12.0"		40%	Minor asymmetry	Average	Average	Forked at base. Leans south over road	Partially failed	-	No bark up 12 feet. Vertical crack from base up 10 feet	Poor	Habitat at 6 feet
North Slope above road	381	PM/Am	16.6"		30%	Minor asymmetry	Average	Average	Center rot	Base rot	partial failure	Open wound on east side from base up 20 feet with rot column.	Poor	Habitat at 6 feet
North Slope above road	382	BCH/Pe	8.0"		60%	Generally symmetrical	Average	Average	Serpentine	NAD	-		Fair	Habitat at 6 feet
North Slope above road	383	BLM/Am	22.1"		65%	Generally symmetrical	Average	Average	Center rot	Exposed	-	Open wound on south side from base up 12 feet. Base rot. Hypoxylon	Poor	Habitat at 6 feet
North Slope above road	384	BLM/Am	15.4"		65%	Minor asymmetry	Average	Average	Leans over road	Partially exposed	-	Open wound on east side from base up 6 feet with Hypoxylon and Ganoderma conks. Advanced carpenter ant infestation. Center rot. Base rot.	Poor	Habitat at 6 feet
North Slope above road	385	RA/Ar	14.1"		40%	Major asymmetry	Thin	Weak	Center rot. Leans over road	Base rot	-	Open wound on east side from 6 feet to 12 feet with rot column. Vertical crack from base up 30 feet.	Poor	Habitat at 6 feet
North Slope above road	386	RA/Ar	18.2"		65%	Minor asymmetry	Thin	Weak	Leans over road	Failure	Failed	Hangers over roadway. Vertical crack from base up 30 feet.	Poor	Habitat at 6 feet
North Slope above road	100	BLM/Am	6.2"		40%	Major asymmetry	Sparse	Broken out	Leans south	Pistolbutt base		Forked at 6 feet with rot column.	Fair	Habitat at 6 feet
North Slope above road	217	BLM/Am	14.5"		60%	Major asymmetry	Average	Average	Leans south	Pistolbutt base, exposed		Forked at 14 feet. At top of bank. Erosion undermining roots	Fair	Habitat at 6 feet
North Slope above road	289	PM/Am	23.0"		30%	Minor asymmetry	Sparse	Weak	Leans NW	Partially exposed		Erosion undermining roots. Forked at 8 feet. Fusarium wilt. Dead branches in canopy. Nutriae cankers from 2 feet up 25 feet	Fair	Habitat at 6 feet
North Slope above road	529	DF/Pm	18.1"		50%	Minor asymmetry	Average	Average	Serpentine	Partially exposed		Early bark beetle infestation. Dead branches in canopy.	Fair	Habitat at 6 feet
North Slope above road	547	EU/PI	29.3"		70%	Minor asymmetry	Average	Average	Leans north	NAD		Open wound on north west side from base up 8 feet with woodpecker activity. Advanced carpenter ant infestation. Early bark beetle infestation	Fair	Habitat at 6 feet
North Slope above road	569	PM/Am	22.2"		25%	Minor asymmetry	Average	Average	Serpentine. Leans NE	Partially exposed		Dead branches in canopy. Fusarium wilt. Forked at 5 feet with rot column down to base. Nutriae cankers from base up 20 feet.	Poor	Habitat at 16 feet
North Slope above road	570	RA/Ar	clump of 3		40%	Major asymmetry	Thin	Dying	Leans south over road			Growing on steep slope. DBHs: 12.3", 8.0", & 7.0"	Poor	Habitat at 6 feet

ATTACHMENT 2:
TREE INVENTORY/CONDITION SPREADSHEET

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
TREE LOCATION	TREE #	SPECIES	DBH	DRIP LINE	LCR	SYMMETRY	FOLIAGE	CROWN CONDITION	TRUNK	ROOT COLLAR	ROOTS	COMMENTS	CURRENT HEALTH RATING	STATUS / RECOMMENDATION
North Slope above road	571	RA/Ar	18.0"									Open wound on east side from 8 feet up 8 feet with rot column	Dead	Habitat at 6 feet
North Slope above road	572	BLM/Am	16.3", & 8.0"		60%	Generally symmetrical	Average	Average	Typical			Forked at 3 feet with included bark down to base. Some dead branches in canopy.	Good	Habitat at 6 feet
North Slope above road	799	DF/Pm	33.0"		50%	Minor asymmetry	Average	Average	Slight lean south	NAO		Dead branches in canopy. Ivy up 30 feet. Bark beetle infestation	Fair	Habitat at 6 feet
North Slope above road	800	DF/Pm	16.6"		70%	Minor asymmetry	Average	Average	Leans south			Bark beetle infestation	Fair	Habitat at 6 feet
North Slope above road	387	PM/Am	12.4"		5%	Major asymmetry	Thin	Weak	Serpentine			Natrixela cankers in trunk.	Poor	Habitat at 12 feet
North Slope above road	388	BLM/Am	6.5"		50%	Minor asymmetry	Average	Average	Straight	Exposed	Surface	Kink at 4 feet. On steep slope	Fair	Habitat at 10 feet
North Slope above road	389	BLM/Am	6.9"		50%	Minor asymmetry	Average	Average	Slight lean	Partially exposed		Soil sloughing below	Fair	Habitat at 10 feet
North Slope above road	390	BLM/Am	7.5" & 7.4"		60%	Minor asymmetry	Average	Average	Leans south	Pistol butt based		Forked at base	Fair	Habitat at 10 feet
North Slope above road	391	BLM/Am	8.8"		10%	Major asymmetry	Sparse	Dying	Leans west	Partially failed		Kinked at 7 feet with rot pockets. Fungal fruiting bodies at base	Dying	Habitat at 10 feet
North Slope above road	392	BLM/Am	9.3"		20%	Major asymmetry	Sparse	Dying	Leans west	Partially failed		Forked at 6 feet with rot column	Dying	Habitat at 10 feet
North Slope above road	393	BLM/Am	clump of 3		50%	Minor asymmetry	Average	Average	Slight lean west	Pistol butt based		DBHs: 5.3", 3.5", & 2.6"	Fair	Habitat at 6 feet
North Slope above road	394	BLM/Am	8.2"		40%	Minor asymmetry	Average	Average	Typical	Pistol butt base	Exposed		Fair	Habitat at 8 feet
North Slope above road	395	BLM/Am	4.5		75%	Minor asymmetry	Average	Average	Slight lean south	Pistol butt base	Exposed		Fair	Habitat at 8 feet
North Slope above road	396	RA/Ar	8.6"		10%	Major asymmetry	Sparse	Broken out	Center rot	Pistol butt base. Partially failed		Fungal fruiting bodies at base	Dying	Habitat at 6 feet
North Slope above road	397	RA/Ar	6.1"		25%	Major asymmetry	Thin	Broken out	Leans south	Pistol butt base			Dying	Habitat at 6 feet
North Slope above road	398	WH/Th	34.5"		65%	Minor asymmetry	Average	Average	Leans south	Popping bark		Excellent cone crop. Dead branches in canopy--ice damage. Soil slough down slope side.	Fair	Habitat at 6 feet
North Slope above road	399	DF/Pm	14.7"		30%	Minor asymmetry	Average	Broken out	Bowed south. Center rot	Base rot		Bark beetle infestation	Poor	Habitat at 6 feet
North Slope above road	400	DF/Pm	18.1"		35%	Minor asymmetry	Thin	Broken out	Straight	Pistol butt base			Poor	Habitat at 6 feet
North Slope above road	401	DF/Pm	9.2"		30%	Minor asymmetry	Average. Short shoot elongation	Suppressed	Leans south. Center rot	Base rot		Dead branches in canopy--ice damage. Kinked at 5.5 feet. Center rot down to base	Poor	Habitat at 10 feet
North Slope above road	402	DF/Pm	34.3"		65%	Minor asymmetry	Average. Short shoot elongation	Average	Straight	Pistol butt base		Mild sloughing on downhill side. Dead branches in canopy--ice damage.	Fair	Habitat at 10 feet
North Slope above road	403	WH/Th	23.4"		70%	Minor asymmetry	Average	Average	Slight bow south. Center rot	Base rot		Dead branches in canopy--ice damage. Soil slough at base. Open wound on SW side from base up 3 feet. Carpenter ant infestation	Poor	Habitat at 10 feet
North Slope above road	404	BLM/Am	22", 18", & 16"		50%	Major asymmetry	Average	Weak	Leans west			Rot pockets in Branch Collars. Advanced carpenter ant infestation. Open wound on north side at base and 4.5 feet to 6 feet. Open wound on west side at 16' with rot pockets.	Poor	Retain and Monitor or Habitat at 10 feet

ATTACHMENT 2:
TREE INVENTORY/CONDITION SPREADSHEET

#1 Tree Location: General location of tree on site, or whether tree is Off Project property.	#4 DBH: Trunk diameter @ 4.5' above average ground level.
#2 Tree #: Individual tree number.	#5 Drip Line: The radius, the distance from the trunk to the furthest branch tips.
#3 Species:	#6 LCR: Live Crown Ratio - the amount of live canopy expressed as a % of the entire tree height
BChPa Bluer Cherry, <i>Prunus emarginata</i>	#7 Symmetry: General shape of canopy and weight distribution of the tree around the trunk.
BLM/Am Big Leaf Maple, <i>Acer macrophyllum</i>	#8 Foliage: General description of foliage density that indicates tree health and vigor.
DF/Pm Douglas Fir, <i>Pseudotsuga menziesii</i>	#9 Crown Condition: The most important external indication of tree health and vigor.
ELJPL English Laurel, <i>Prunus lusitanica</i>	#10 Trunk: Description of trunk condition or abnormalities if any.
OAFI Oregon Ash, <i>Fraxinus latifolia</i>	#11 Root Collar: The base of the tree where the trunk flares into the roots--deformlies or problems are noted here.
PDw/Cn Pacific Dogwood, <i>Cornus nuttallii</i>	#12 Roots: Root problems are noted here.
PM/Ar Pacific Madrone, <i>Arbutus menziesii</i>	#13 Comments: Additional observations about the tree's condition.
PW/Sl Pacific Willow, <i>Salix lasiolepis</i>	#14 Current Health Rating: A description of general health ranging from dead, dying, hazard, poor, suppressed, fair, good, very good, to excellent.
RAJA Red Alder, <i>Alnus rubra</i>	#15 Status/Recommendation: This is an estimate of whether or not the tree is of sufficient health, vigor, and structure that it is worth consideration of retention.
WH/Th Western Hemlock, <i>Tsuga heterophylla</i>	
WRC/Sp Western Red Cedar, <i>Thuja plicata</i>	
WULo Western Larch (Tamarack), <i>Larix occidentalis</i>	
PY/Tb Pacific Yew, <i>Taxus brevifolia</i>	

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
TREE LOCATION	TREE #	SPECIES	DBH	DRIP LINE	LCR	SYMMETRY	FOLIAGE	CROWN CONDITION	TRUNK	ROOT COLLAR	ROOTS	COMMENTS	CURRENT HEALTH RATING	STATUS / RECOMMENDATION
West slope below roadway	301	RAJA	21.4"	20'	75%	Minor asymmetry	Average	Average	fork at 4' with included bark to base	soil sloughing, partially exposed	-	Previously topped at 20 feet. Rot pocket in branch collars. Climbed with spikes. On steep slope. Woodpecker activity	Fair	Habitat at previous topping cut
West slope below roadway	302	RAJA	18.2"	14'	85%	Minor asymmetry	Thin	Average	extensive center rot up 14'	Base rot	-	Rot pockets in branch collars. Open wound from base up 2 feet. Previously topped at 25 feet. Climbed with spikes.	Fair	Habitat at previous topping cut
West slope below roadway	303	RAJA	21.5"	12'	80%	Minor asymmetry	Average	Average	previously topped at 7.5', center rot	Base rot	-	Rot pockets in previously topped. Fungal fruiting bodies on trunk. Advanced carpenter ant infestation.	Poor	Habitat at previous topping cut
West slope below roadway	304	RAJA	15.4"	12'	80%	Minor asymmetry	Average	Average	previously topped at 7.5', center rot	Base rot	-	Carpenter ant infestation	Poor	Habitat at previous topping cut
West slope below roadway	305	RAJA	12.3"	1'	50%	Minor asymmetry	Thin	Average	fork at 6' with included bark down 18"	NAD	-	Rot pockets in branch collars. Climbed with spikes. On steep slope. Previously topped at 35 feet	Fair	Habitat at previous topping cut
West slope below roadway	306	RAJA	7.3"	0'	0%	None	None	Dead	-	-	-	Dead trunk leans out over row. On steep slope, Rot pockets in branch collars.	Dead	Habitat at previous topping cut
West slope below roadway	307	BLM/Am	23.6" & 15.6"	20'	65%	Generally symmetrical	Average	Average	previously topped at 20'	advanced base rot	-	6 Suckers growing from base. Advanced center rot. Rot pockets in branch collars. Open wound on east side from base up 7 feet. Advanced carpenter ant infestation. Hypoxylon	Dying	Habitat at 12 feet
West slope below roadway	308	RAJA	12.7"	15'	50%	Minor asymmetry	Thin	Average	previously topped at 25'	soil sloughing, partially exposed	-	Leans north, down slope. On steep slope. Rot pockets in branch collars.	Fair	Habitat at previous topping cut
West slope below roadway	309	RAJA	18.0"	14'	50%	Generally symmetrical	Thin	Average	previously topped at 30'	soil sloughing, partially exposed	-	Leans north, down slope. Rot column from previously topped to base. On steep slope. Rot pockets in branch collars	Dying	Habitat at previous topping cut
West slope below roadway	310	RAJA	9.0"	9'	65%	Minor asymmetry	Average	Average	leans north	partial failure	partial failure	On steep slope. Rot pockets in branch collars.	Fair	Habitat at previous topping cut
West slope below roadway	311	BLM/Am	18.7"	20'	80%	Minor asymmetry	Average	Average	Typical	NAD	-	On steep slope. Rot pockets in branch collars.	Fair	Habitat at previous topping cut
West slope below roadway	312	BLM/Am	18.9"	20'	65%	Minor asymmetry	Average	Average	previously topped at 20'	Base rot	-	On steep slope. Rot pockets in branch collars. Dead branches in canopy. Calloused crack on SE side from base up 6 feet.	Dying	Habitat at previous topping
West slope below roadway	313	RAJA	11.6"	12'	45%	Major asymmetry	Thin	Weak	previously topped at 20' with rot column down 3'	Base rot	-	On steep slope. Rot pockets in branch collars. Open wound at previous topping. Vertical crack on north side from base up 9 feet with sap flow.	Dying	Habitat below previous topping

ATTACHMENT 2:
TREE INVENTORY/CONDITION SPREADSHEET

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
TREE LOCATION	TREE #	SPECIES	DBH	DRIP LINE	LCR	SYMMETRY	FOLIAGE	CROWN CONDITION	TRUNK	ROOT COLLAR	ROOTS	COMMENTS	CURRENT HEALTH RATING	STATUS / RECOMMENDATION
West slope below roadway	314	BLM/Am	8.6"	16'	70%	Major asymmetry	Average	Average	Center rot	Base rot	-	On steep slope, Rot pockets in branch collars.	Fair	Habitat at 6 feet
West slope below roadway	316	RA/Ar	9.3"	11'	30%	Major asymmetry	Thin	Average	Typical	Bowed at base	-	On steep slope, Rot pockets in branch collars.	Fair	Habitat at 6 feet
West slope below roadway	316	RA/Ar	13.2"	0'	0%	None	None	Dead	-	-	-	On steep slope, Rot pockets in branch collars.	Dead	Habitat at 4 feet
West slope below roadway	317	RA/Ar	7.3"	25'	25%	Major asymmetry	Thin	Weak	previously topped at 35'	Partially exposed	-	On steep slope, Rot pockets in branch collars.	Fair	Habitat at 6 feet
West slope below roadway	318	RA/Ar	12.1"	35'	35%	Major asymmetry	Thin	Weak	Typical	Failure	partial failure	On steep slope, Rot pockets in branch collars. Within striking distance of utility wires.	Poor	Habitat at 6 feet
West slope below roadway	319	RA/Ar	11.2"	14'	45%	Minor asymmetry	Average	Average	Leans north towards road	Partially exposed	-	On steep slope, Rot pockets in branch collars. Vertical crack on east side from base up 6 feet.	Fair	Habitat at 6 feet
West slope below roadway	320	RA/Ar	12.0"	14'	45%	Minor asymmetry	Average	Average	Typical	Partially exposed	-	On steep slope, Rot pockets in branch collars. Climbed with spikes.	Fair	Habitat at 6 feet
West slope below roadway	321	RA/Ar	row of 5	0'	0%	none	None	Dead	Typical	-	-		Dead	Habitat at 6 feet
West slope below roadway	322	BLM/Am	14.0"	16'	75%	Minor asymmetry	Average	Average	Center rot. Typical	Base rot	-	On steep slope, Vascular cambium dead 3.5 feet to 9 feet. Open wound on south side from base up 8 feet. Carpenter ant infestation. Rot pockets in branch collars.	Poor	Habitat at 6 feet
West slope below roadway	323	RA/Ar	17.1"	20'	60%	Minor asymmetry	Thin	Average	Typical	NAD	-	On steep slope, Rot pockets in branch collars. Carpenter ant infestation, Dead branches in canopy. Climbed with spikes. Vertical crack from 20 feet up to 25 feet. Wood pecker activity. Rot column extends below fork.	Poor	Habitat at 6 feet
West slope below roadway	324	BLM/Am	clump of 4	30'	70%	Generally symmetrical	Dense	Average	Typical	NAD	-	On steep slope, Rot pockets in branch collars. Dead branches in canopy, DBHs: 23.2", 12.3", 16.9", 15.3".	Fair	Habitat at 6 feet
West slope below roadway	325	BLM/Am	clump of 3	26'	65%	Major asymmetry	Average	Average	Center rot. Typical	Base rot	-	On steep slope, Rot pockets in branch collars. Dead branches in canopy, DBHs: 21.8", 25.8", 35.5".	Fair	Habitat at 6 feet
West slope below roadway	326	RA/Ar	16.3"	12'	60%	Minor asymmetry	Thin	Weak	Typical	Partially exposed	-	Vertical cracks on all sides, rotting stump at base. Climbed with spikes.	Poor	Habitat at 12 feet
East of roadway on uphill slope	327	RA/Ar	est. 4"	12'	85%	Generally symmetrical	Average	Average	Typical	Ivy, Bowed at base	partial failure	On steep slope, Rot pockets in branch collars.	Good	Habitat at 4 feet. Tag on rock retaining wall
East of roadway on uphill slope	328	WHvCc	clump of 40	14'	85%	Generally symmetrical	Dense	Healthy	Typical	Ivy	-	On steep slope, Rot pockets in branch collars.	Excellent	Monitor
East of roadway on uphill slope	328	BLM/Am	13.4" & 8.4"	16'	85%	Major asymmetry	Average	Average	Bowed at base	Partially exposed	-	On steep slope, Rot pockets in branch collars. Soil build up on uphill side. Washed out on underside	Fair	Habitat at 6 feet
East of roadway on uphill slope	330	BLM/Am	12.3"	16'	85%	Major asymmetry	Average	Average	Bowed at base	Partially exposed	-	On steep slope, Rot pockets in branch collars. Soil build up on uphill side. Washed out on underside	Fair	Habitat at 6 feet
East of roadway on uphill slope	331	BLM/Am	18.6"	17'	75%	Major asymmetry	Average	Average	Bowed at base, Typical	Partially exposed	-	On steep slope, Rot pockets in branch collars. Soil build up on uphill side. Washed out on underside. Ivy up 20 feet	Good	Habitat at 6 feet
East of roadway on uphill slope	332	WRC/TP									-	On steep slope, Rot pockets in branch collars. Soil build up on uphill side. Washed out on underside, Ivy up 22 feet.	Dead	Habitat at 6 feet
East of roadway on uphill slope	333	BLM/Am	clump of 3	20'	55%	Minor asymmetry	Average	Average	Previously topped at 35'	Undermined, Partially failed	Undermined	On steep slope, Rot pockets in branch collars. Soil build up on uphill side. Washed out on underside. Estimated DBHs: 29", 12", & 15"	Fair	Habitat at 6 feet

ATTACHMENT 2:
TREE INVENTORY/CONDITION SPREADSHEET

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
TREE LOCATION	TREE #	SPECIES	DBH	DRIP LINE	LCR	SYMMETRY	FOLIAGE	CROWN CONDITION	TRUNK	ROOT COLLAR	ROOTS	COMMENTS	CURRENT HEALTH RATING	STATUS / RECOMMENDATION
East of roadway on uphill slope	334	RA/Ar										On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside. Undermined	Dead	Habitat at 4 feet
East of roadway on uphill slope	335	RA/Ar	est. 18"	14'	50%	Major asymmetry	Thin	Weak				On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside	Poor	Habitat at 6 feet
East of roadway on uphill slope	336	RA/Ar	est. 18"									On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside	Dead	Habitat at 6 feet
East of roadway on uphill slope	337	BLM/Am	12.4" & 18.2"	24'	60%	Major asymmetry	Average	Average	Previously topped at 30'. Forked at base			On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside. Dead branches in canopy.	Fair	Habitat at 6 feet
East of roadway on uphill slope	338	RA/Ar	15.8"									On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside	Dead	Habitat at 6 feet
East of roadway on uphill slope	339	RA/Ar	13.6"	14'	50%	Minor asymmetry	Thin	Weak	Bowed at base			On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside. Previously topped at 25 feet. Climbed with spikes. Center leader rotten. Woodpecker activity.	Poor	Remove Ivy. Habitat at previous topping
East of roadway on uphill slope	340	RA/Ar	15.6"	15'	60%	Major asymmetry	Thin	Weak	Center rot	Base rot		On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside. Previously topped at 25 feet. Rot into base. Advanced carpenter ant activity.	Poor	Habitat at 7 feet
East of roadway on uphill slope	341	BCivPe	est. 12", 3", & 8"	12'	70%	Minor asymmetry	Average	Average	Forked @ base. Typical	Partially exposed		On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside.	Fair	Habitat at 7 feet
East of roadway on uphill slope	342	BLM/Am	est. 38"	30'	70%	Generally symmetrical	Average	Average	Previously topped at 25'. Center rot	Base rot		On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside. Forked @ 4' with included bark down 4'. Rot from base up 18 feet. Advanced carpenter ant infestation. Fungal fruiting bodies. Visible crack in fork.	Fair	Habitat at 7 feet
East of roadway on uphill slope	343	BLM/Am	17.2"	15'	50%	Generally symmetrical	Average	Average	Center rot. Typical	Base rot. Partially exposed.		On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside. Open wound from base up 6 feet. Fungal fruiting bodies.	Dying	Habitat at 7 feet
East of roadway on uphill slope	344	BLM/Am	13.8", 9.3", & 9.6"	16'	50%	Minor asymmetry	Average	Average	Forked at 2'			On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside. Previously topped at 30 feet.	Poor	Habitat at 7 feet
East of roadway on uphill slope	345	WH/Th	26.6"	10'	25%	Generally symmetrical	Average	Average	Center rot. Straight	Base rot		On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside. Armillaria mushrooms at base. Stress cone crop. Carpenter ant infestation. South fork has center rot and open wound from 11 feet to 18 feet	Fair	Habitat at fork.
East of roadway on uphill slope	346	BLM/Am	25.1"	14'	70%	Major asymmetry	Thin	Previously topped at 35' w/rot extending down 2'	Previously topped at 35' with rot down 2'	Partially exposed		On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside.	Dying	Habitat at 6'
East of roadway on uphill slope	347	BLM/Am	15.1"	12'	20%	Major asymmetry	Thin	Weak	Straight	Partially exposed		On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside.	Poor	Habitat at 7 feet
East of roadway on uphill slope	348	RA/Ar	22.5" & 18.2"	18'	70%	Minor asymmetry	Average	Weak	Forked at base	Partially exposed		On steep slope, Rot pockets in branch collars. Soil bulk up on uphill side. Washed out on underside. Climbed with spikes. Center rot. Base rot. Fungal fruiting bodies. Carpenter ant infestation.	Poor	Habitat at 12 feet

ATTACHMENT 2:
TREE INVENTORY/CONDITION SPREADSHEET

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
TREE LOCATION	TREE #	SPECIES	DBH	DRIP LINE	LCR	SYMMETRY	FOLIAGE	CROWN CONDITION	TRUNK	ROOT COLLAR	ROOTS	COMMENTS	CURRENT HEALTH RATING	STATUS / RECOMMENDATION
East of roadway on uphill slope	349	BLM/Am	clump of 7	16"	85%	Generally symmetrical	Average	Average	Previously topped at 2'	Partially failed	Exposed	On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Base has soil failure (hole) from base up 2 feet. Dead branches in canopy. DBHs: 4.5", 6.5", 7.5", 6.7", 8.2", 11.2", & 6.3".	Fair	Habitat at 6 feet
East of roadway on uphill slope	350	BLM/Am	14.0", 3.5", 3.5", & 3.9"	16"	80%	Minor asymmetry	Average	Average	Previously topped 15' with rot pockets	Bowed at base	-	On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Within 25 feet of historic landslide	Fair	Habitat at 6 feet
East of roadway on uphill slope	351	WH/Th	21.8"	16"	75%	Generally symmetrical	Average	Average	Bowed at base	NAD	Partially exposed	On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Popping bark.	Fair	Habitat at 6 feet
East of roadway on uphill slope	352	WH/Th	8.2"	14"	75%	Minor asymmetry	Average	Average	Bowed at base	Partially failed	Partially failed	On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Kinked at 15 feet. Growing out of nurse slump.	Fair	Habitat at 6 feet
East of roadway on uphill slope	353	BLM/Am	est. 32"	18"	60%	Minor asymmetry	Thin	Weak	Forked. Center rot	Base rot	-	On steep slope. Rot pockets in branch collars. Soil built up on uphill side. Washed out on underside. Dead branches in canopy. Advanced carpenter ant infestation. Rot extends up 26 feet. Hypoxylon.	Poor	Habitat at 7 feet
East of roadway on uphill slope	354	BLM/Am	10.8"	10"	30%	Major asymmetry	Average	Average	Bowed at base	Partially exposed	-		Fair	Habitat at 7 feet
East of roadway on uphill slope	355	BLM/Am	clump of 2	19"	75%	Major asymmetry	Average	Average	Previously topped at 25'	Bowed at base	Exposed	DBHs: 18.8" & 9.5"	Fair	Habitat at 7 feet
East of roadway on uphill slope	356	RA/Ar	11.9"	12"	40%	Minor asymmetry	Thin	Weak	#355 lying on top	Base rot	-	Open wound on east side from 10 feet to 25 feet with advanced rot and carpenter ant infestation.	Poor	Habitat at 6 feet
East of roadway on uphill slope	357	RA/Ar	9.2"	12"	30%	Major asymmetry	Thin	Average	Leans NW	Partially exposed	-	Previously topped at 25 feet.	Poor	Habitat at 6 feet
West slope below roadway	361	RA/Ar	6.0"		30%	Minor asymmetry	Average	Average	Leans north.	Pistol butt base	-	Leaning north under power line	Fair	Habitat at 6 feet
West slope below roadway	362	RA/Ar	6.0"		15%	Major asymmetry	Average	Average	Leans north		-	Rot pocket at 4 feet, Kinked at 4 feet.	Poor	Habitat at 6 feet
West slope below roadway	363	RA/Ar	20.3"		20%	Major asymmetry	Average	Weak	Forked @ 4'		-	Previously topped at 18 feet with rot column—down 4 feet.	Fair	Habitat at 6 feet
West slope below roadway	364	RA/Ar	9.3"		20%	Major asymmetry	Thin	Weak	Center rot		-	Utility pruned at 16 feet to 30 feet—poor structure. Previously topped at 8 feet.	Poor	Habitat at 6 feet
West slope below roadway	365	RA/Ar	13.1"		20%	Major asymmetry	Thin	Weak	Center rot	Base rot	-	Carpenter ant infestation. Open wound from base up 9 feet	Poor	Habitat at 6 feet
West slope below roadway	366	RA/Ar	12.2"		40%	Minor asymmetry	Average	Average	Slight lean west		-	Utility pruned on north side	Fair	Habitat at 6 feet
West slope below roadway	367	RA/Ar	14.7"		15%	Major asymmetry	Thin	Weak	Center rot	Base rot	-	Utility pruned at 16 feet with rot column down 8 feet. Carpenter ant infestation.	Poor	Habitat at 6 feet
West slope below roadway	368	RA/Ar	13.3"		15%	Major asymmetry	Average	Weak	Leans east		-	Open wound on north side from 8 feet to 16 feet. Utility pruned at 18 feet.	Poor	Habitat at 6 feet
West slope below roadway	369	RA/Ar	12.5"		30%	Major asymmetry	Average	Average	Forked at 12'		-	Utility pruned on north side at 18 feet to 24 feet	Fair	Habitat at 6 feet
West slope below roadway	370	PWSI	17.2"		10%	Major asymmetry	Sparse	Regenerating-Weak	Forked at 8'. Center rot	Base rot	Pistol butt base	Advanced carpenter ant infestation. Previously topped. Utility pruned at 12 feet. Open wound on west side from base up 6 feet.	Poor	Habitat at 6 feet

ATTACHMENT 2:
TREE INVENTORY/CONDITION SPREADSHEET

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
TREE LOCATION	TREE #	SPECIES	DBH	DRIP LINE	LCR	SYMMETRY	FOLIAGE	CROWN CONDITION	TRUNK	ROOT COLLAR	ROOTS	COMMENTS	CURRENT HEALTH RATING	STATUS / RECOMMENDATION
West slope below roadway	371	BLM/Am	21.4"		30%	Major asymmetry	Average	Weak	Bowed north			Utility pruned at 18 feet. Stump sprouts. Calloused wound on west side from base up 3 feet	Fair	Habitat at 6 feet
West slope below roadway	372	BLM/Am	17.3"		77	Major asymmetry	Average	Weak	Straight			Open wound on north side at 14 feet with rot pockets	??	Habitat at 6 feet
West slope below roadway	373	WRC/T3	Row of 28-32 trees—see Observations in report			Generally symmetrical	Dense	Healthy	Straight	NAD		Previously topped at 20 feet to 25 feet. Under utility lines.	Fair	Habitat at 6 feet
North Slope above road	374	OA/FI	22.5"		75%	Generally symmetrical	Dense	Healthy	Leans north. Forked at 20'	Partially exposed	Exposed	Soil washing from under roots and base. Open wound on south side at base.	Good	Habitat at 6 feet
North Slope above road	375	PM/Am	24.3", 11.1", & 4.3"		45%	Minor asymmetry	Average	Average	Leans west. Forked at 2', Typical	Partially exposed. Base rot.	Failed	Nattrassia from base up 20'. Fusarium in foliage. Dying vascular cambium from base up 20 feet. Dead branches in canopy. Calloused crack on west side from base up 18 feet. Open wound on west side from 3 feet. Open wound with rot. Base of 377 against this tree.	Poor	Habitat at 6 feet
North Slope above road	376	PDw/Cn	11.1", 10.0", 4.0", & 3.2"		65%	Generally symmetrical	Average	Average	Straight	Partially exposed			Fair	Habitat at 6 feet
North Slope above road	377	BCH/Pe	8.0" & 9.0"		60%	Minor asymmetry	Average	Average	Forked at base. Leans east.	Partially exposed	Failed	Gummosis. Base against #375.	Poor	Habitat at 6 feet
North Slope above road	378	BCH/Pe	8.6" & 7.0"		60%	Major asymmetry	Average	Weak	Forked at 3'	Partially failed	Partially failed	Leans over road. Center rot. Base rot	Poor	Habitat at 6 feet
North Slope above road	379	PM/Am	12.8"		20%	Major asymmetry	Thin	Weak	Leans over road	Partially exposed	Partially failed	Dead vascular cambium on north side from base up 10 feet.	Poor	Habitat at 6 feet
North Slope above road	380	PM/Am	13.6" & 12.0"		40%	Minor asymmetry	Average	Average	Forked at base. Leans south over road	Partially failed		No bark up 12 feet. Vertical crack from base up 10 feet	Poor	Habitat at 6 feet
North Slope above road	381	PM/Am	16.6"		30%	Minor asymmetry	Average	Average	Center rot	Base rot	partial failure	Open wound on east side from base up 20 feet with rot column.	Poor	Habitat at 6 feet
North Slope above road	382	BCH/Pe	8.0"		60%	Generally symmetrical	Average	Average	Serpentine	NAD			Fair	Habitat at 8 feet
North Slope above road	383	BLM/Am	22.1"		65%	Generally symmetrical	Average	Average	Center rot	Exposed		Open wound on south side from base up 12 feet. Base rot. Hypoxylon	Poor	Habitat at 6 feet
North Slope above road	384	BLM/Am	15.4"		65%	Minor asymmetry	Average	Average	Leans over road	Partially exposed		Open wound on east side from base up 6 feet with Hypoxylon and Genoderma conks. Advanced carpenter ant infestation. Center rot. Base rot.	Poor	Habitat at 6 feet
North Slope above road	385	RA/Ar	14.1"		40%	Major asymmetry	Thin	Weak	Center rot. Leans over road	Base rot		Open wound on east side from 6 feet to 12 feet with rot column. Vertical crack from base up 30 feet.	Poor	Habitat at 6 feet
North Slope above road	386	RA/Ar	18.2"		65%	Minor asymmetry	Thin	Weak	Leans over road	Failure	Failed	Hangers over roadway. Vertical crack from base up 30 feet.	Poor	Habitat at 6 feet
North Slope above road	100	BLM/Am	6.2"		40%	Major asymmetry	Sparse	Broken out	Leans south	Pistol butt base		Forked at 6 feet with rot column.	Fair	Habitat at 6 feet
North Slope above road	217	BLM/Am	14.5"		60%	Major asymmetry	Average	Average	Leans south	Pistol butt base, exposed		Forked at 14 feet. At top of bank. Erosion undermining roots	Fair	Habitat at 6 feet
North Slope above road	289	PM/Am	23.0"		30%	Minor asymmetry	Sparse	Weak	Leans NW	Partially exposed		Erosion undermining roots. Forked at 8 feet. Fusarium wilt. Dead branches in canopy. Nattrassia cankers from 2 feet up 25 feet	Fair	Habitat at 6 feet
North Slope above road	529	DF/Pm	18.1"		60%	Minor asymmetry	Average	Average	Serpentine	Partially exposed		Early bark beetle infestation. Dead branches in canopy.	Fair	Habitat at 6 feet
North Slope above road	547	EL/PI	29.3"		70%	Minor asymmetry	Average	Average	Leans north	NAD		Open wound on north west side from base up 8 feet with woodpecker activity. Advanced carpenter ant infestation. Early bark beetle infestation	Fair	Habitat at 6 feet
North Slope above road	569	PM/Am	22.2"		25%	Minor asymmetry	Average	Average	Serpentine. Leans NE	Partially exposed		Dead branches in canopy. Fusarium wilt. Forked at 5 feet with rot column down to base. Nattrassia cankers from base up 20 feet.	Poor	Habitat at 6 feet
North Slope above road	570	RA/Ar	clump of 3		40%	Major asymmetry	Thin	Dying	Leans south over road			Growing on steep slope. DBHs: 12.3", 8.0", & 7.0"	Poor	Habitat at 6 feet

ATTACHMENT 2:
TREE INVENTORY/CONDITION SPREADSHEET

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
TREE LOCATION	TREE #	SPECIES	DBH	DRIP LINE	LCR	SYMMETRY	FOLIAGE	CROWN CONDITION	TRUNK	ROOT COLLAR	ROOTS	COMMENTS	CURRENT HEALTH RATING	STATUS / RECOMMENDATION
North Slope above road	571	RA/Ar	18.0", 16.3", & 8.0"		60%	Generally symmetrical	Average	Average	Typical			Open wound on east side from 6 feet up 9 feet with rot column	Dead	Habitat at 6 feet
North Slope above road	572	BLM/Am	18.0", 16.3", & 8.0"		60%	Generally symmetrical	Average	Average	Typical			Forked at 3 feet with included bark down to base. Some dead branches in canopy.	Good	Habitat at 6 feet
North Slope above road	799	DF/Pm	33.0"		50%	Minor asymmetry	Average	Average	Slight lean south	NAD		Dead branches in canopy. Ivy up 30 feet. Bark beetle infestation	Fair	Habitat at 6 feet
North Slope above road	800	DF/Pm	16.6"		70%	Minor asymmetry	Average	Average	Leans south			Bark beetle infestation	Fair	Habitat at 6 feet
North Slope above road	367	PM/Am	12.4"		5%	Major asymmetry	Thin	Weak	Serpentine			Nectria cankers in trunk.	Poor	Habitat at 12 feet
North Slope above road	388	BLM/Am	6.5"		50%	Minor asymmetry	Average	Average	Straight	Exposed	Surface	Kink at 4 feet. On steep slope	Fair	Habitat at 10 feet
North Slope above road	389	BLM/Am	6.9"		50%	Minor asymmetry	Average	Average	Slight lean	Partially exposed		Soil sloughing below	Fair	Habitat at 10 feet
North Slope above road	390	BLM/Am	7.5" & 7.4"		60%	Minor asymmetry	Average	Average	Leans south	Pistol butt based		Forked at base	Fair	Habitat at 10 feet
North Slope above road	391	BLM/Am	8.8"		10%	Major asymmetry	Sparsa	Dying	Leans west	Partially failed		Kinked at 7 feet with rot pockets. Fungal fruiting bodies at base	Dying	Habitat at 10 feet
North Slope above road	392	BLM/Am	9.3" clump of 3		20%	Major asymmetry	Sparse	Dying	Leans west	Partially failed		Forked at 6 feet with rot column	Dying	Habitat at 10 feet
North Slope above road	393	BLM/Am	8.2"		50%	Minor asymmetry	Average	Average	Slight lean west	Pistol butt based		DBHs: 5.3", 3.5", & 2.6"	Fair	Habitat at 6 feet
North Slope above road	394	BLM/Am	8.2"		40%	Minor asymmetry	Average	Average	Typical	Pistol butt base	Exposed		Fair	Habitat at 8 feet
North Slope above road	395	BLM/Am	4.5"		75%	Minor asymmetry	Average	Average	Slight lean south	Pistol butt base	Exposed		Fair	Habitat at 8 feet
North Slope above road	396	RA/Ar	6.6"		10%	Major asymmetry	Sparse	Broken out	Center rol	Pistol butt base, Partially failed		Fungal fruiting bodies at base	Dying	Habitat at 6 feet
North Slope above road	397	RA/Ar	6.1"		25%	Major asymmetry	Thin	Broken out	Leans south	Pistol butt base			Dying	Habitat at 6 feet
North Slope above road	398	WH/Th	34.5"		85%	Minor asymmetry	Average	Average	Leans south	Popping bark		Excellent cone crop. Dead branches in canopy—ice damage. Soil slough down slope side.	Fair	Habitat at 6 feet
North Slope above road	399	DF/Pm	14.7"		30%	Minor asymmetry	Average	Broken out	Bowed south. Center rot	Base rot		Bark beetle infestation	Poor	Habitat at 6 feet
North Slope above road	400	DF/Pm	18.1"		35%	Minor asymmetry	Thin	Broken out	Straight	Pistol butt base			Poor	Habitat at 6 feet
North Slope above road	401	DF/Pm	9.2"		30%	Minor asymmetry	Average, Short shoot elongation	Suppressed	Leans south. Center rol	Base rot		Dead branches in canopy—ice damage. Kinked at 5.6 feet. Center rot down to base	Poor	Habitat at 10 feet
North Slope above road	402	DF/Pm	34.3"		65%	Minor asymmetry	Average, Short shoot elongation	Average	Straight	Pistol butt base		Mild sloughing on downhill side. Dead branches in canopy—ice damage.	Fair	Habitat at 10 feet
North Slope above road	403	WH/Th	23.4"		70%	Minor asymmetry	Average	Average	Slight bow south. Center rol	Baserot		Dead branches in canopy—ice damage. Soil slough at base. Open wound on SW side from base up 3 feet. Carpenter ant infestation	Poor	Habitat at 10 feet
North Slope above road	404	BLM/Am	22", 19", & 16"		50%	Major asymmetry	Average	Weak	Leans west			Rot pockets in Branch Collars. Advanced carpenter ant infestation. Open wound on north side at base and 4.5 feet to 6 feet. Open wound on west side at 16' with rot pockets.	Poor	Retain and Monitor or Habitat at 10 feet

Carol Allread

From: Public Council Inbox
Sent: Tuesday, August 16, 2016 3:39 PM
To: 'Zachary'
Subject: RE: Plastic Bag Ban

CTTC: 8/22/16

Dear Mr. Burton,

cc: Laura Crandall, Local Government

Thank you for writing to the City Council to express your concerns. This topic is on the Council's agenda as a discussion item later this year, and your email will be included in a future Council agenda packet as Correspondence to the Council.

management Fellow

Sincerely,

Carol Allread
Executive Assistant
City Manager Office
206-248-5508

From: Zachary [mailto:burtonzr@gmail.com]
Sent: Wednesday, August 10, 2016 8:22 PM
To: Public Council Inbox <council@burienwa.gov>
Subject: Plastic Bag Ban

Dear City Council

Many cities in the Seattle Metropolitan Area have established plastic bag bans to reduce pollution, especially in the Duwamish River and the Puget Sound. Burien should consider a plastic bag ban to prevent more plastic bags from going into waterways. Today, I was walking around northern Burien and southern White Center and I found five plastic bags on the side of the street. I picked them up and recycled them, but it was sad to see how careless people are with the bags. A lot of these bags can end up in the Puget Sound and the Duwamish River, which can increase the size of the Pacific Garbage Belt. Every city on the west coast needs to work together to stop plastic trash from entering the ocean. Please let me know what you think about a bag ban. Thanks for your time and you can contact me at burtonzr@gmail.com.

Sincerely,
Zachary Burton

Carol Allread

From: Public Council Inbox
Sent: Tuesday, August 16, 2016 3:46 PM
To: 'N. Gagnat'
Subject: RE: Ban plastic bags & polystyrene foam

Dear Ms. Gagnat,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

CTTC: 8/22/16

Carol Allread
Executive Assistant
City Manager Office
206-248-5508

*cc: Laura Crandall, Local Government
Management Fellow*

From: N. Gagnat [mailto:ngagnat@hotmail.com]
Sent: Friday, August 12, 2016 12:31 PM
To: Public Council Inbox <council@burienwa.gov>
Subject: Ban plastic bags & polystyrene foam

Dear Burien Council Members,

I would like Burien to follow other Northwest and U.S. cities and implement two very important changes:

1. **Ban plastic bags** & impose a fee on use recyclable paper bags

<http://council.seattle.gov/2011/12/19/plastic-bags-banned/>

2. **Ban polystyrene foam** & set up food packaging requirements for food service businesses
City of Seattle food packaging requirements:

<http://www.seattle.gov/util/forbusinesses/solidwaste/foodyardbusinesses/commercial/foodpackagingrequirements/>

The good news, besides helping to join the fight against an environmental disaster, is there are many cities Burien can look to for implementing these changes including the cities of Seattle, Mukilteo, Edmonds, Issaquah, Port Townsend, Bainbridge Island, Bellingham and Shoreline. Here is a short article about Shoreline's transition: <http://www.seattletimes.com/seattle-news/shoreline-latest-city-to-join-ban-on-plastic-bags/>

National Conference of State Legislatures on "State Plastic and Paper Bag Legislation"

<http://www.ncsl.org/research/environment-and-natural-resources/plastic-bag-legislation.aspx>

Environmental Washington is helping to pass statewide legislation and has much information on the environmental affects of plastic and foam in our waters:

<http://www.environmentwashington.org/programs/keep-plastic-out-puget-sound>



Keep Plastic Out of Puget Sound | Environment Washington

www.environmentwashington.org

Two billion bags used each year. Plastic pollution poses a serious threat to whales, seals, turtles, salmon and all of Puget Sound's wildlife.

I urge the Burien City Council to move forward and join other Northwest cities in helping to protect our fragile environment and ban plastic bags and polystyrene foam.

You can find an abundant of information on the Intranet. The sooner we implement this, the less difficult it will be in the future. A statewide solution is not near, so it's imperative Washington cities move forward. Let's join the many Washington cities in this successful legislation.

Thank you.
Sincerely,
Nancy Gagnat

Monica Lusk

From: Public Council Inbox
Sent: Wednesday, August 17, 2016 9:18 AM
To: 'Kelly Gunderson'
Cc: Monica Lusk
Subject: RE: Blue lite bulbs Movement Nationwide for police/K27 memorial

Ms. Gunderson,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk
City Clerk
City Manager's Office
206-248-5517

From: Kelly Gunderson [mailto:25kellyclose@gmail.com]
Sent: Saturday, August 13, 2016 8:53 PM
To: rcolinas@ci.brier.wa.us; molson@ci.brier.wa.us; mkrienke@ci.brier.wa.us; mgallagher@ci.brier.wa.us; ksteele@ci.brier.wa.us; dkaemingk@ci.brier.wa.us; dnick@ci.brier.wa.us; jjoplin@ci.brier.wa.us; citycouncil@ci.brier.wa.us; pswisher@ci.brier.wa.us; info@ci.brier.wa.us; city@cityofbuckley.com; pjohnson@cityofbuckley.com; cboylebarrett@cityofbuckley.com; msundstrom@cityofbuckley.com; bburkett@cityofbuckley.com; jleggett@cityofbuckley.com; mtremblay@cityofbuckley.com; kmemovich@cityofbuckley.com; jstarr@cityofbuckley.com; jarsanto@cityofbuckley.com; mnortham@cityofbuckley.com; dvanwieringen@cityofbuckley.com; ksutphin@cityofbuckley.com; bucoda@scattercreek.com; Burien <burien@burienwa.gov>; Public Council Inbox <council@burienwa.gov>; Lucy Krakowiak <lucyk@burienwa.gov>; Bob Edgar <bobe@burienwa.gov>; Stephen Armstrong <stephena@burienwa.gov>; Austin Bell <austinb@burienwa.gov>; Lauren Berkowitz <laurenb@burienwa.gov>; Nancy Tosta <nancyt@burienwa.gov>; Debi Wagner <debiw@burienwa.gov>; kcso.recruiter@kingcounty.gov; badministration@ci.burlington.wa.us; administration@cityofcamas.us; police@cityofcamas.us; clerk@carbonado.org; clerk@carnationwa.gov; phil.messina@carnationwa.gov; tim.woolett@carnationwa.gov; mary.madole@carnationwa.gov; kelly.russell@carnationwa.gov; becky.buelna@carnationwa.gov; tara.niemela@carnationwa.gov; bill.ferry@carnationwa.gov; scott.allen@kingcounty.gov; fred.bereswill@carnationwa.gov; jim.berger@carnationwa.gov; lee.grumman@carnationwa.gov; kim.lisk@carnationwa.gov; dustin.green@carnationwa.gov
Subject: Blue lite bulbs Movement Nationwide for police/K27 memorial

I was driving from Idaho to Lake Tahoe, Calif the other day, was saddened by all the news involving the police. We could put blue light bulbs on porches or anywhere else around our homes or business. My hope is an officer drives by a home or business notice's a blue light and it will touch their hearts, and can see firsthand there is support for them. I've started sending emails to the Media nationwide. So I'm hoping everyone that has read my email will help get this message out. I'm hoping each community will get this email and help get the blue bulb out however they can. Mayor Widmyer of CDA Idaho received an e-mail across his desk and has reached out to help me along with letting people know about *Mayor Widmyer of Coeur d' Alene, Idaho, is heading fundraising efforts for construction of a law enforcement memorial in McEuen Park. The memorial is a*

"Thin Blue Line" waterscape that would also include three waterfalls "Respect," "Honor," and "Remember." Donations for the memorial river can be made at

K27forever.com. Contact Mayor Steve Widmyer at [208.661.4069](tel:208.661.4069).

Also join us for a concert

Sept 28th McEuen Park

Together we hope you will reach out and help

us!!

I called Lowes they said they would have plenty of Blue light bulbs on hand or I'm sure any place that sells bulbs would have this color. I hope for your support. I'm hoping soon we can flip a switch and America will be shining blue. **My story: Years ago I was hit head on by a drunk driver and the officers talked to me and kept me calm while they helped paramedics –firefighters untangled my body from the wreckage and for the next month kept me updated about the driver(3rd DUI, no insurance, and had gone on the run).**

I'm going to keep emailing anybody that will listen I know this has been done in different area's but I would like the whole nation to come together and lite up blue. My hope is all the media will do the story at least once. This is very important to me and should be to everyone. All it would take is one of you to put a blue bulb in, maybe the rest would follow.

This is the light at my house with my dog and a sign supporting the K-9 officers

When you put a blue bulb in could you please send a picture to this email

I also hope the White House will follow us and light up with blue lights.

Kelly Gunderson

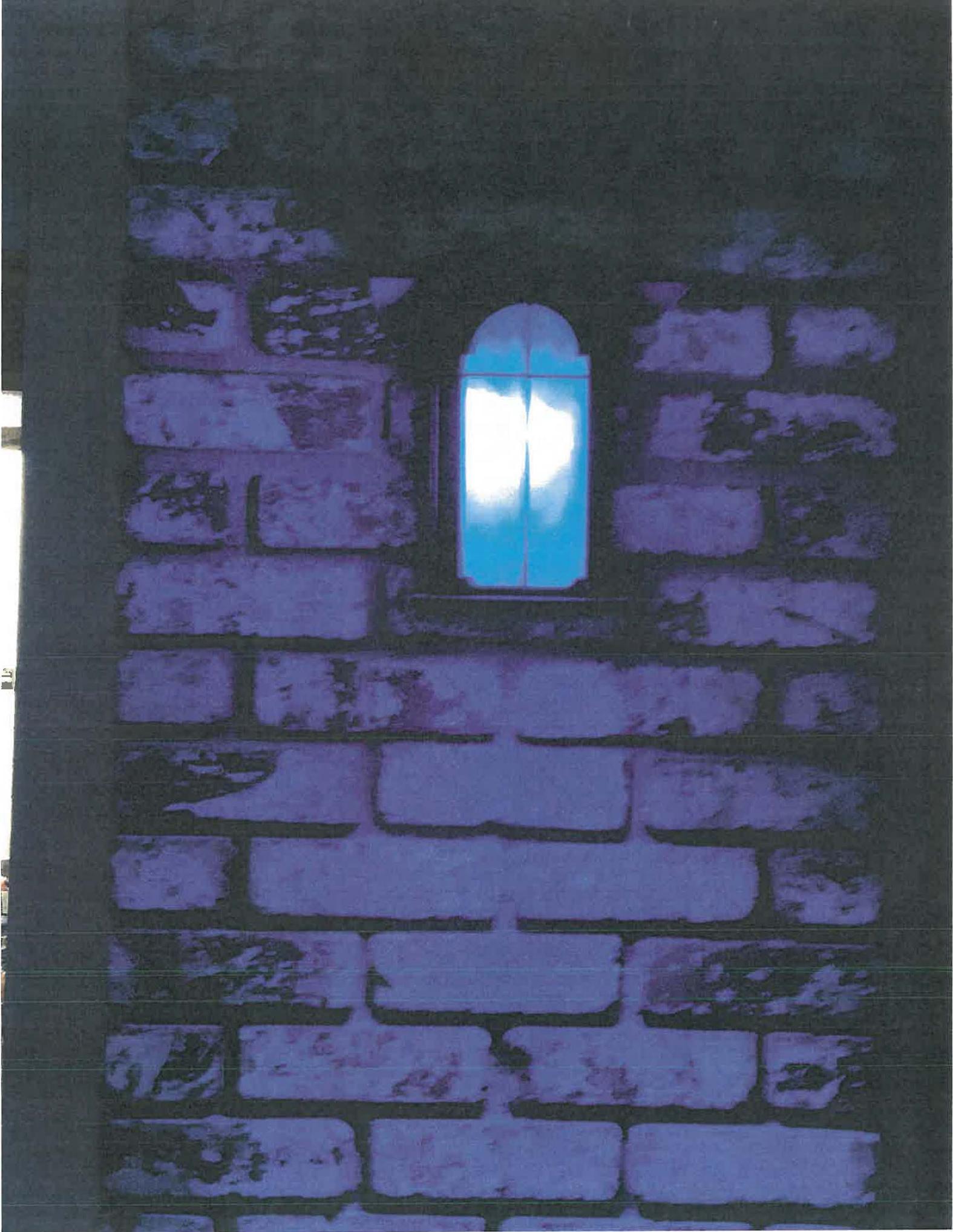
I'm sorry if this is a duplicate email

My NAME is
SIERRA

I SUPPORT THE POLICE

K-9 UNITS

AROUND THE NATION
WITH MY BLUE LITE



Monica Lusk

From: Public Council Inbox
Sent: Wednesday, August 17, 2016 9:28 AM
To: 'Barbara McMichael'
Cc: Monica Lusk
Subject: RE: 3000 trees to be cut down around SeaTac Airport

Ms. McMichael,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk
City Clerk
City Manager's Office
206-248-5517

-----Original Message-----

From: Barbara McMichael [mailto:bkmonger@nwlinc.com]
Sent: Sunday, August 14, 2016 4:12 PM
To: john.creighton@portseattle.org; tom.albro@portseattle.org; stephanie.bowman@portseattle.org; fred.felleman@portseattle.org; Courtney.Gregoire@portseattle.org
Cc: CityCouncil@ci.seatac.wa.us; Public Council Inbox <council@burienwa.gov>; citycouncil@desmoineswa.gov; Orwall, Rep. Tina <tina.orwall@leg.wa.gov>; mia.gregerson@leg.wa.gov; Keiser, Sen. Karen <karen.keiser@leg.wa.gov>; dave.upthegrove@kingcounty.gov
Subject: 3000 trees to be cut down around SeaTac Airport

Dear Port of Seattle Commissioners -

I am a longtime resident of South King County, not far from SeaTac Airport. Of course I want the airspace around the airport to be safe

However, I am astonished and outraged that you would think it is acceptable to cut down 3000 mature trees in my community. These are trees that provide a visual and sound buffer for the airport, that help mitigate air pollution and rainwater run-off, and that over the last many years have constituted a green and lovely part of our local communities' identity. Simply, this is a soul-crushingly destructive scheme - can you even conceive of what it would be like to have that happen in the place where YOU live?

I am glad that the City of SeaTac is pushing back against the Port's abysmal proposal, and I hope that the other electeds who represent our area will join in vigorously challenging a tree-cutting scheme that would be so physically, emotionally and aesthetically detrimental to our local airport communities. The Port has alternatives to the draconian tree-cutting measure it is currently promoting.

Stop being such a terrible neighbor to the communities around the airport: abandon the current ill-conceived plan and come up with a better, more sustainable option for keeping the airspace safe.

Sincerely,

Barbara McMichael
22810 Thunderbird Drive
Des Moines, WA 98198
206-878-6912

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Financial Policies and General Budget Discussion		Meeting Date: August 22, 2016
Department: Finance	Attachments: <ol style="list-style-type: none"> 1. PowerPoint Presentation 2. B&O Tax Rates 3. Financial Policies 	Fund Source: N/A
Contact: Kim Krause, Finance Director		Activity Cost: N/A
Telephone: (206) 439-3150		Amount Budgeted: N/A
Adopted Initiative: No	Initiative Description: N/A	
PURPOSE/ REQUIRED ACTION:		
<p>The purpose of this agenda item is for Council to receive a presentation and provide direction on the framework being used to develop the 2017-2018 Preliminary Biennial Budget. Staff will also review the City's current financial policies and some proposed administrative changes.</p>		
BACKGROUND (Include prior Council action & discussion):		
<p>The attached PowerPoint presentation includes responses to some of the questions that were asked during the presentation of the six-year forecast on July 25, 2016. It also outlines some of the key policies that guide development of the biennial budget and the framework being used to develop the budget. The attached B&O Tax Rate Chart also responds to a request that was made during the six-year forecast presentation.</p>		
<p>The City reviews the financial policies at the start of every budget development cycle. The changes proposed in the attached document are primarily administrative. The proposed changes include:</p> <ol style="list-style-type: none"> 1. Updating the General Fund Reserve to minimum of 20%, per Council's reserve policy goal. 2. Expanding the investment policies to include criteria for investing debt proceeds. 3. Add a section regarding debt collection and write-off. 		
OPTIONS (Including fiscal impacts): N/A		
Administrative Recommendation:		
Discuss financial policies and framework for preparing the 2017-2018 Biennial Budget and provide direction to staff.		
Advisory Board Recommendation:		
N/A		
Suggested Motion:		
None required.		
Submitted by: Kim Krause Administration _____ 		City Manager _____
Today's Date: August 15, 2016		File Code: \\File\records\CC\Agenda Bill 2016\082216ad-1 General Budget - Financial Policies Discussion.docx



2017-18 Biennial Budget

City Council Briefing
August 22, 2016



Goals for Tonight

- Conduct first required public hearing
- Provide follow-up information requested during presentation of six-year forecast
 - Comparable City comparisons for General Fund reserves, forecasting policies, property tax allocation, utility tax rates and human services allocation
 - Statewide B&O Tax chart
- Review adopted financial policies and some proposed changes
- Review framework for preparing 2017-18 biennial budget
- Discussion / direction from the Council to help staff prepare the 2017-18 preliminary budget



General Fund Reserve Levels Comparable Cities

City	General Fund Reserve Policy	Notes
Bothell	15%	Per online financial policies
Burien	20%	Also Capital Partnership Reserve (currently \$2 million)
Des Moines	12%	Includes 5% revenue stabilization reserve
Edmonds	up to 18%	Includes 2% for risk management reserve and contingency reserve of 8% to 16%
Lakewood	12%	Includes 2% contingency reserve and 5% strategic reserve
Lynnwood	Approx. 13%	Per online financial policies - General Fund reserve of \$4 million and revenue stabilization reserve of \$5 to \$9 million (restoring reserves to address audit finding)
Puyallup	15%	Funds in excess of 15% are transferred to Budget Stability Reserve Fund for capital projects or debt
Redmond	12.5%	Includes 4% as an economic contingency reserve
Sammamish	10%	"Informal policy" but also has budgeted contingencies for capital, operations, and development revenue fluctuations
Sea Tac	25%	"Informal policy"
Shoreline	22%	\$3 million + 2% contingency + insurance reserve + revenue stabilization (30% of economically sensitive revenues)



GF Forecasting Policy Comparable Cities

City	Notes
Bothell	Revenue estimates are to be conservatively forecasted.
Burien	Use "prudent assumptions" - revenues are understated and expenditures are overstated.
Des Moines	No formal policy, but forecast is based on realistic assumptions.
Edmonds	No formal policy.
Lakewood	Revenues shall be estimated conservatively. Services that have a city-wide benefit shall be financed by general revenue such as property tax, utility tax and sales tax. Customer-based services shall be financed by a combination of general revenues and user fees and charges.
Lynnwood	Revenue forecasts for major revenues will present "conservative", "optimistic" and "best estimates" forecasts and the rationale for each.
Puyallup	Operating budgets shall be based on "core revenues" as estimated using the two prior years of history. Sales tax minimums shall be inflated by 3% per year. Property taxes will be based on actual levy amounts. Budgets should reflect known tax rate changes and conservatively estimate any new revenue sources.
Redmond	Use "conservative assumptions" including a risk analysis.



GF Forecasting Policy Comparable Cities – cont.

City	Notes
Sammamish	Policy calls for conservative revenue estimates based on historical profiling. Expenditures assumptions are by category using historical profiles.
Sea Tac	No formal policy. Revenues are based on conservative analysis of economic prospects and historical data.
Shoreline	Use “conservative assumptions” and differentiate between one-time revenues and base revenue growth.



Property Tax Allocation Comparable Cities

City	Notes
Bothell	General Fund
Burien	90% to General Fund and 10% to Capital Projects Reserve Fund
Des Moines	General Fund
Edmonds	General Fund
Lakewood	General Fund
Lynnwood	Small allocation of \$450,000 to Street Fund
Puyallup	General Fund
Redmond	General Fund but voter-approved levy lid lifts allocated to public safety and parks maintenance
Sammamish	General Fund
Sea Tac	General Fund
Shoreline	General Fund



2016 Utility Tax Comparison

City	Natural Gas	Electricity	Telephone	Cable	Solid Waste	Water	Sewer	Storm Water
Bothell	6%	6%	6%	6%	5%	10.15%	5%	None
Burien	6%	6%	6%	6%	6%	None	None	None
Des Moines	6%	6%	6%	10%	18%	6%	6%	15%
Edmonds	6%	6%	6%	6%	6%	18.7%	10%	10%
Lakewood	5%	5%	6%	6%	6%	None	None	6%
Lynnwood	6%	6%	6%	6%	6%	6%	6%	6%
Puyallup	2.2%	2.2%	2.2%	2.2%	8%	8%	8%	8%
Redmond	6%	6%	6%	3%	6%	None	None	None
Sammamish	None	None	None	None	None	None	None	None
Sea Tac	None	None	None	None	None	None	None	None
Shoreline	6%	6%	6%	6%	6%	6%	6%	6%



Human Services Allocation Comparable Cities

City	Notes
Bothell	\$7 per capita
Burien	1.25% of General Fund ongoing revenues
Des Moines	\$81,000 annually
Edmonds	Contribute to county based programs – amount unknown
Lakewood	1% of General Fund expenditures
Lynnwood	Information not available
Puyallup	\$0
Redmond	\$13.25 per capita – increased by CPI annually
Sammamish	Flat \$ amount - approximately \$240,000
Sea Tac	1.5% of General Fund expenditures
Shoreline	Currently flat \$ amount of approximately \$375,000 - if levy lid lift passes, it will increase to 1% of GF budget



Key Policies to Guide Budget Preparation

- Budget implements Council's goals and policies
 - Strategic Plan
 - Financial Policies
- Prudent revenue and expenditure assumptions
- One-time sources used for one-time expenses
- Fund balance and reserve levels
- Options to ensure a balanced budget



Key Policies to Guide Budget Preparation

- Revenue policies include:
 - Diversify economic base
 - Cost recovery/inflation
 - Grant revenue included when awarded
- Human Services Funding – 1.25% of General Fund
 - Staff recommendation
 - Council final approval



Key Policies to Guide Budget Preparation

- Capital Partnership Reserve
 - Add to current reserve of \$2 million
 - Potential Uses
 - Sports Fields
 - Park and Recreation Facilities (e.g. Community Center)
 - Shared Maintenance Facility



Key Policies to Guide Budget Preparation

- Property taxes – 1% plus new construction
 - 90% General Fund
 - 10% Capital Project Reserve Fund
- Debt policies to minimize risk and cost
- Investment policies
 1. Safety
 2. Liquidity
 3. Yield
 4. Recommending two new criteria for investing bond proceeds



Framework for Preparing the 2017-18 Biennial Budget

- Increased revenue estimates may be used for:
 - Structural Deficit
 - Strategic Plan Priorities/Implementation
 - Public Safety
 - Youth/Teen Programs
 - Infrastructure



Framework for Preparing the 2017-18 Biennial Budget

- Options to address structural deficit, additional priorities or strategic plan implementation
 - Increase car tab fee for pavement management funding
 - Franchise fees & utility taxes (broad base, usage)
 - Business tax – B&O or Business License fee increase
 - Voted levy lid lift
 - Others...



New Revenue Options

Revenue Option	Estimate	Stable/ Predictable	Payer	Type of Tax/Fee	Adequate Funding for Future	Flexible?	Ease of Administration	Potential Uses
TBD Vehicle Fee Increase	\$350k	Yes	Vehicle Owner	\$10 Flat Fee per Vehicle Tab Renewal	Low	No	Easy	Pavement Management
Water/Sewer Franchise Fees	\$840k	Yes	Rate Payer	Usage-based	Modest	Yes	Easy for City/More Complex for Districts	Infrastructure/Capital Projects
Seattle City Light Franchise Fee Increase	\$425k	Yes	Rate Payer	Usage-based	Modest	Yes	Easy	Structural Deficit; Public Safety
Business License Fee Increase	\$300k	Yes	Business Owner	Flat Fee	Low	Yes	Easy	Structural Deficit
B&O Tax Increase	\$600k - \$1.2m	Yes	Business Owner	Based on Gross Receipts	Modest to High	Yes	Depends on Structure of Tax	Structural Deficit
Voted Levy Lid Lift	To be Determined	Yes	Property Owner	Based on Assessed Valuation of Property	Modest to High	Yes	Easy	Structural Deficit/Public Safety
Voted Metro Parks District	Up to \$2m	No	Property Owner	Based on Assessed Valuation of Property	Modest to High	Yes and No	Medium Level of Complexity	New Community Center Debt Service and Expanded Operations



Framework for Preparing the 2017-18 Biennial Budget

- Implementation of 2016 salary survey per City policy
- Potential staffing additions or reclassifications
 - Police
 - Parks
 - Planning
 - Finance/IT
 - Administrative Services
 - Public Works (if new revenue source adopted)



Framework for Preparing the 2017-18 Biennial Budget

- Complete General Fund Reserve Goal of 20%
- Uses for undesignated reserves:
 - Replace major software systems, telephone system and meeting room technology - \$2 million
 - Increase Capital Partnership Reserve
 - Save for equipment and furnishings in new City facilities (Capital Equipment Reserve)



Next Steps

Action	Tentative Timeline
Preliminary Operating Budget Presentation	September 19
Preliminary CIP Budget Presentation	October 3
Human Services/Arts Grants Funding Discussion	October 3
Second Public Hearing/Continued Budget Discussion	October 17
Property Tax Levy/SWM Rates Discussion	November 7
Budget Ordinance Introduction/Discussion	November 7
Property Tax Levy/SWM Rates Adoption	November 21
Budget Ordinance Adoption	November 21



Questions?

**Local Business (B&O) Tax Rates
Effective January 1, 2016**

City	County	Phone #	Manufacturing Rate	Retail Rate	Services Rate	Wholesale Rate
Aberdeen	Grays Harbor	(360) 533-4100	0.002	0.003 e	0.00375 e	0.003 e
Algona	King	(253) 833-2897	0.00045	0.00045	0.00045	0.00045
Bainbridge Island*	Kitsap	(206) 780-8668	0.001	0.001	0.001	0.001
Bellevue	King	(425) 452-6851	0.001496	0.001496	0.001496	0.001496
Bellingham	Whatcom	(360) 778-8010	0.0017	0.0017	0.0044 e	0.0017
Bremerton	Kitsap	(360) 473-5311	0.0016	0.00125	0.002	0.0016
Burien**	King	(206) 241-4647	0.001	0.001	0.001	0.001
Cosmopolis	Grays Harbor	(360) 532-9230	0.001487	0.001487	0.001487	0.001487
Darrington	Snohomish	(360) 436-1131	0.0075	0.0075	0.0075	0.0075
Des Moines	King	(206) 878-4595	0.002	0.002	0.002	0.002
DuPont	Pierce	(253) 964-8121	0.001	0.001	0.001	0.001
Everett	Snohomish	(425) 257-8601	0.001	0.001	0.001	0.001
Everson	Whatcom	(360) 966-3411	0.002			0.002
Granite Falls*****	Snohomish	(360) 691-6441				
Hoquiam	Grays Harbor	(360) 532-5700	0.002	0.002	0.002	0.002
Ilwaco	Pacific	(360) 642-3145	0.002	0.002	0.002	0.002
Issaquah	King	(425) 837-3054	0.0012	0.0012	0.0015	0.0012
Kelso	Cowlitz	(360) 423-0900	0.001	0.001	0.002	0.001
Kenmore****	King	(425) 398-8900	0.002			
Kent	King	(253) 856-6266	0.00046	0.00046	0.00152	0.00152
Lacey	Thurston	(360) 491-3214		0.001	0.002	
Lake Forest Park	King	(206) 368-5440	0.002	0.002	0.002	0.002
Long Beach	Pacific	(360) 642-4421	0.002	0.002	0.002	0.002
Longview	Cowlitz	(360) 442-5000	0.001	0.001	0.002	0.001
Mercer Island*	King	(206) 275-7783	0.001	0.001	0.001	0.001
North Bend	King	(425) 888-1211	0.002	0.002	0.002	0.002
Ocean Shores	Grays Harbor	(360) 289-2488	0.002	0.002	0.002	0.002
Olympia	Thurston	(360) 753-8327	0.001	0.001	0.002	0.001
Pacific	King	(253) 929-1100	0.002	0.002	0.002	0.002
Port Townsend	Jefferson	(360) 385-2700	0.002	0.002	0.002	0.002
Rainier	Thurston	(360) 446-2265	0.002	0.002	0.002	0.002
Raymond	Pacific	(360) 942-3451	0.002	0.002	0.002	0.002
Renton***	King	(425) 430-6400	0.00085	0.00050	0.00085	0.00085
Roy	Pierce	(253) 843-1113	0.001	0.002	0.002	0.001
Ruston	Pierce	(253) 759-3544	0.0011	0.00153	0.002	0.00102
Seattle	King	(206) 684-8300	0.00215 v	0.00215 v	0.00415 v	0.00215 v
Shelton	Mason	(360) 426-4491	0.001	0.001	0.001	0.001
Snoqualmie	King	(425) 888-1555	0.0015	0.0015	0.0015	0.0015
Tacoma	Pierce	(253) 591-5252	0.0011	0.00153	0.004 e	0.00102
Tenino	Thurston	(360) 264-2368	0.002	0.002	0.002	0.002
Tumwater	Thurston	(360) 754-5855	0.001	0.001	0.002	0.001
Westport	Grays Harbor	(360) 268-0131	0.0025 e	0.005 e	0.005 e	0.0025 e
Yelm	Thurston	(360) 458-3244	0.001	0.002	0.002	0.001

Average 0.00164 0.00174 0.00214 0.00167

(v) = voter approved increase above statutory limit

(e) = rate higher than statutory limit because rate was effective prior to January 1, 1982 (i.e., grandfathered).

* For Bainbridge Island and Mercer Island, the B&O tax rates are still .001 with a gross receipts annual exemption amount of \$150,000 (i.e. only gross receipts in excess of \$150,000 are subject to the .001 tax rate).

** For Burien, business with gross receipts under \$200,000 are exempt.

***Renton passed a B&O tax for businesses with more than \$1.5 million in revenue per year effective January 1, 2016.

****Kenmore passed a B&O tax for heavy manufacturing businesses effective April 1, 2016.

*****Granite Falls repealed B&O tax for all categories except extracting effective April 1, 2016.

NOTE: Tax rates may apply to businesses categories other than those above. Exemptions, deductions, or other exceptions may apply in certain circumstances. Contact the city finance department for more information.

CITY OF BURIEN FINANCIAL POLICIES

The City's Financial Policies are intended to serve as a Council-approved set of values and expectations for Council Members, City staff, citizens and other interested parties who may do business with the City. The use of the term "City" refers to all City officials and staff who are responsible for the activities to carry out these policies. The policies describe expectations for financial planning, budgeting, accounting, reporting and other management practices. They have been prepared to assure prudent financial management and responsible stewardship of the City's financial and physical resources.

A. City Funds

The City shall utilize "governmental fund accounting" as the organizational structure for its financial activities. The following funds have been established for budgeting, accounting and reporting.

OPERATING FUNDS

1. The *General Fund* is the general operating fund of the City. It accounts for all financial resources and transactions except those required to be accounted for in another fund.
2. The *Street Fund* is required by state law to account for dedicated state-shared gas tax revenue. The City's business license fee revenue, solid waste franchise fees and solid waste utility taxes are also deposited in this fund. Monies in the Street Fund are used for street maintenance and transportation capital projects.
3. The *Surface Water Management Fund* accounts for the maintenance and capital improvements to the City's storm and surface water drainage system. Revenues come from fees collected from residential and commercial property owners.

RESERVE FUNDS

1. The *Equipment Replacement Reserve Fund* provides monies for the orderly replacement of City assets with a value over \$5,000 and with an estimated service life of three or more years. All monies come from the City's Operating Funds (General, Street, and Surface Water Management).
2. The *Public Works Reserve Fund* is utilized for debt service or to accumulate monies for future Capital Improvement Program projects. Funding sources include the Real Estate Excise Tax (REET), Park Mitigation Fees, and transfers from the General Fund.

3. The *Capital Project Reserve* was established to accumulate monies from the City's annual property tax levy for future Capital Improvement Program projects.
4. The *Art in Public Places Fund* accounts for contributions, donations and commissions on sales of art displayed in public places along with 1% of construction contracts for City owned buildings, transit centers and parks.
5. The *Local Improvement District (LID) Guaranty Fund* is required by State law to maintain a balance of not less than 10% of the City's outstanding LID assessments. All monies in the Fund come from the Street Fund; any monies in excess of the needs of the LID Guaranty Fund are returned to the Street Fund.

DEBT SERVICE FUND

1. The City maintains a single *Debt Service Fund* to account for the resources necessary to pay principal and interest when due on the City's outstanding General Obligation Bonds, Local Improvement District Bonds, and Public Works Trust Fund Loans.

CAPITAL IMPROVEMENT PROGRAM FUNDS

Three Capital Improvement Program Funds have been established to account for the revenues and expenditures associated with the following Capital Improvement Program project areas:

1. Parks and General Government;
2. Transportation; and
3. Surface Water Management.

B. Resource Planning

1. To assure stability and continuity in City services, the City will prepare and update on a biennial basis a six-year Financial Forecast for all City Operating and Reserve Funds. This biennial planning process will enable citizens, staff, advisory committees, and the City Council to discuss current and future programs, service levels, and capital facility needs.
2. The relationship between the Operating and Capital Budgets will be incorporated into the Financial Forecasts and Budgets. Maintenance and operating costs associated with new Capital Improvement Program projects shall be disclosed in the Capital Budget when projects are being considered and included in the Operating Budget when the projects are complete.
3. The City Manager shall develop on a biennial basis a Financial Planning calendar that will provide for the timely update of the six-year Financial Forecasts for all City Operating and

Reserve Funds along with the biennial process to develop, review, and adopt the City's Operating and Capital Budgets.

4. The City's Operating and Capital Budgets will implement City Council adopted goals and policies, long-range plans, and service choices for the community.
5. The City will use "prudent revenue and expenditure assumptions" in the development of the six-year Financial Forecasts, and Operating and Capital Budgets. Revenue and expenditure estimates shall be conservative to generally produce variances from budget estimates in the 3% to 5% range for overall fund revenues and 3% to 5% range for overall fund expenditures.
6. One-time resources shall be identified and shall be used to support one-time expenditures. Ongoing expenditure programs shall only be supported by ongoing resources.
7. Where estimated expenditures and fund balances exceed estimated resources for any Financial Forecast, potential options to bring the six-year Financial Forecasts into balance shall be included as an integral part of the Budget process.

C. Fund Balance and Reserve Levels

Budgeted fund balances shall be established at a minimum of ~~17.5~~20% of budgeted recurring revenue for the General Fund and 5% of budgeted recurring revenues for the Street and Surface Water Management Funds. ~~The City's General Fund Reserve shall be increased to 20% with the adoption of the 2017-18 biennial budget.~~The City hereby establishes and will maintain reservations of Fund Balance, as defined in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This policy shall only apply to the City's governmental funds. Fund Balance shall be composed of the following five categories:

1. Non-Spendable Fund Balance – Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the principal of an endowment fund).
2. Restricted Fund Balance – Amounts that can be spent only for the specific purposes stipulated by external resource providers (such as grantors), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Restrictions may only be changed or lifted with the consent of the resource providers.
3. Committed Fund Balance – Amounts that can be used only for the specific purposes determined by formal action of the City Council. Commitments may be changed or lifted

only by the City Council taking the same formal action that imposed the constraint originally.

4. Assigned Fund Balance – Amounts the City intends to use for a specific purpose.
5. Unassigned Fund Balance – The residual classification for the General Fund and includes all amounts not contained in the other classifications. Unassigned amounts are the portion of fund balance that is not obligated or specifically designated and is available for any purpose.

The Finance Director shall have the authority to assign amounts of fund balance to a specific purpose; however, before expenditure, amounts must be appropriated by the City Council.

When expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first.

When expenditures are incurred for purposes for which amounts in any of unrestricted fund balance classifications can be used, committed amounts shall be reduced first, followed by assigned amounts and then unassigned amounts.

With the adoption of the 2015-16 Biennial Budget, Council approved the establishment of a \$2 million dollar Capital Partnership Reserve. This reserve is in the General Fund and will be leveraged to partner with other agencies on shared capital facilities. The funds are available for appropriation if the first criteria is met and one or more of the following criteria is also met.

1. Partnership with a public or private entity.
2. The project or the need is identified in an adopted plan or the adopted budget.
3. The estimated cost of the project is a minimum of \$1 million and Burien's share is at least \$500,000.
4. The project can be accomplished better and/or faster with a partnership.

D. Resource Allocation

The City Council has established the following allocations for designated revenues:

1. Not less than 1.25% of annual General Fund expenditures will be for Human Services programs.
2. A minimum of 40% and a maximum of 50% of Business and Occupation Tax Revenues are dedicated to expanded Economic Development programs and activities.

E. Accounting, Budget, and Financial Practice Policies

1. The City will maintain an accounting and financial reporting system that fully meets professional standards, state accounting requirements, and standards used by debt rating agencies.
2. Financial procedures shall be developed to assure appropriate controls are in place to protect City assets and to provide for the development of timely financial reporting.
3. Procurement policies and procedures shall be developed and periodically updated as needed to meet legal requirements and assure effective and competitive purchasing practices.
4. The City will strive to maintain at least an "A1" bond rating from Moody's Investor Services.
5. The Finance Director shall provide to the City Council not less than quarterly a Financial Status Report for all City Funds. This Report will include comparisons of actual revenue and expenditure performance to the respective Budget estimates. Where revenue collections are, or are anticipated to be significantly less than Budget estimates, and/or, where expenditures are, or are anticipated to be significantly greater than Budget estimates, the Finance Director shall include recommendations for possible adjustments or actions.
6. In accordance with state law, the City Manager is authorized to transfer budgeted amounts within any fund; however, any revisions that alter the total expenditure authority (appropriation) of a fund, that increase the total number of authorized employee positions, or that increase any salary range within the pay classification system in the budget by more than 5% must be approved by the City Council.
7. City checks for the payment of claims may be issued prior to the City Council's review and approval of such claims, provided that the City Manager and/or Finance Director have put in place the provisions of RCW 42.24.180 which include the following:
 - a. The Auditing Officer and individuals designated to sign checks shall have in place an official bond for the faithful discharge of his or her duties in an amount equal to or exceeding \$50,000;
 - b. The City Council shall adopt contracting, hiring, purchasing and disbursing policies that implement effective internal controls;

- c. The City Council shall provide for its review of the documentation supporting claims paid and for City Council approval of all checks issued for payment of claims at a Council meeting within one month of issuance of the checks; and
- d. The City Council shall require that if, upon its review, it disapproves some claims, the Finance Director and individuals designated to sign checks shall jointly establish the disapproved claims as receivables of the City and pursue collection diligently until the amounts disapproved are collected or until the City Council is satisfied and approves the claims.

F. Revenue Policies

1. To minimize the impact of cyclical economic downturns on General Fund revenues and services, the City will attempt to diversify its economic base.
2. Where the City has authority to establish and change fees and charges, all such fees and charges (except for the Surface Water Management fee) shall be adjusted annually for inflation, based on the change in the Seattle-Tacoma-Bremerton Consumer Price Index - All Urban Consumers for all items for the twelve month period ending June 30, or other applicable index or measure. The Surface Water Management fee shall be adjusted annually for inflation based on the change in the Engineering News Record Construction Cost Index (CCI) for Seattle. This index shall be measured by the percent change between the most recent June index as compared to the prior June index.
3. The City will establish cost recovery policies for fee supported services which consider the relative public/private benefits received from the services being provided and/or the desirability of providing access to services for specialized populations. These policies will determine the percentage of full service costs to be recovered through fees. The level of cost recovery may be adjusted to ensure that rates are current, equitable, and competitive and cover that percentage of the total cost deemed appropriate. Staff shall submit periodic financial reports to the Council on the progress in meeting the policies.
4. Grant revenue will be included in the City's Financial Forecasts and Budgets when it is probable the City will receive the grant award.
5. Property taxes levied for general government operations will be at least 1% more than levied in the prior year plus the amount received as a result of new construction. Effective with the 2012 Property Tax Levy, 90% of the Property Taxes will be allocated to the General Fund and 10% will be allocated to the Capital Projects Reserve Fund.

G. Capital Improvement Program Policies

1. The City will plan for capital improvements over a multi-year period. The Capital Improvement Program will directly relate to the City's long-range plans and policies. When capital improvements are being planned, maintenance & operating costs will be estimated and identified within the City's Financial Forecasts. When the capital projects are complete, monies will be included in the City's Operating Budget to provide for maintenance and operating costs.
2. To plan for replacement of the City's physical assets, the City shall maintain a current inventory of all of the City assets, their condition, and estimated replacement costs. The City shall maintain an Equipment Replacement Reserve Fund consisting of cash reserves set aside each year to provide for the timely and orderly replacement of assets. The Equipment Replacement Reserve Fund shall be included in the update of the City's Financial Forecasts.
3. The City will maintain an "Art in Public Places Fund" for the purpose of providing funds for art in capital improvement projects funded wholly or in part by the City of Burien for construction or remodeling of government owned public buildings, transit centers and parks.
4. A capital project is defined as a project of a nonrecurring nature with a cost of \$25,000 or more and estimated service life of at least 10 years including major renovations of existing facilities. Routine maintenance of existing facilities, however, should not be included in capital requests.
5. The Adopted Capital Facilities Element of the Burien Comprehensive Plan provides guidance regarding the development of the City's Capital Improvement Program.
6. For each Fund included in the Capital Improvement Program (Parks and General Government, Transportation, and Surface Water Management), funding sources will be identified so that it will be clear what local funds, grant funds, and other revenue sources are supporting each program.
7. The City will use Community Development Block Grant capital funds for eligible capital projects that are included in the City's adopted Capital Improvement Program. The funds will only be spent on eligible projects that benefit low and moderate income individuals as defined in the Community Development Block Grant regulations.

H. Debt Policies

1. When evaluating the use of councilmanic debt and the associated debt service obligations, a financial feasibility analysis will be performed including the City's ability to make debt service payments, taking into account revenue fluctuations associated with periodic economic cycles.
2. Voted and councilmanic debt will be used prudently in a manner to avoid any adverse impact on the City's credit rating.
3. The City will establish appropriate procedures to assure compliance with its bond covenants and all other applicable federal, state, and local laws, policies or regulations.
4. Debt may be used on a limited basis for specific short-term cash flow needs. Debt will not be used to fund long-term revenue shortages. For major capital projects with long-term useful lives (normally 20 years or more) and where costs exceed short-term cash flows, debt may be used provided there is sufficient discretionary revenue within the Financial Forecasts Plan to service the debt without disrupting the City's existing service delivery programs.

I. Investment Policies

1. The City will follow state law and the following criteria in priority order when investing City monies:
 - a. Preserve capital through prudent financial investments;
 - b. Maintain sufficient liquidity so that monies are available when needed; ~~and~~
 - c. Manage the investment yields of bond proceeds to avoid the potential for payment of rebates;
 - e-d. Ensure that investment instruments acquired with bond proceeds are purchased at fair market value; and
 - d-e. Achieve the best available rate of return.
2. The City will provide the appropriate accounting and reporting for any private donations or monies held in trust by the City.

J. Financial Management and Organizational Review Policies

1. The City Manager will periodically review the City's organizational structure to assure that it is responsive to current conditions; and to eliminate service duplication within the organization and with other local government jurisdictions. Periodic performance audits may be used to assess organizational costs and effectiveness. Periodic budget reviews shall be made to examine departmental and/or program line-item costs. The City Manager has the authority to revise the organizational structure to improve performance and address opportunities, within the adopted budget.
2. The City Manager will periodically evaluate the City's administrative and direct service delivery systems to determine whether a service should be provided by the City, by agreement with a qualified and competitively priced private or public contractor, or eliminated due to changes in community needs and expectations.
3. The City Council will adopt, through the biennial Budget, service levels, a work program, and performance standards that reflect City revenues, community expectations and legal requirements. The City is committed to examining how it provides services so that service levels and performance standards are met or exceeded at the least cost to the public.
4. The City's compensation structure (salaries and benefits) will be reviewed at least every three years. The City's compensation structure shall be competitive with that of comparable public sector employers in the relevant recruiting or market area; however, no adjustments shall be made if it is determined the City does not have the ability to pay. The criteria for reviewing employee salaries and benefits will also include internal comparability for similar jobs. If relevant private sector comparisons are available, they will be considered. Annual cost of living adjustments will be based on 100% of the change in the Seattle-Tacoma-Bremerton Urban Wage Earners and Clerical Workers Consumer Price Index for all items the twelve-month period ending June 30, or other applicable index or measure, rounded to the nearest one-tenth percent.
5. The City will, within available resources, maintain the productivity of staff through a supportive working environment, which includes appropriate equipment, supplies, materials, and professional staff development.
6. The City will evaluate its use of intergovernmental service contracts to prevent duplication of services and to assure an effective and efficient service delivery system to the community.
7. The City adopts biennial budgets at the start of every odd-numbered year. The biennial budget provides a two-year expenditure appropriation with side-by-side one-year budget displays. To avoid overspending the two-year appropriation too quickly, departments are

held to single-year budgets and are generally not able to commit funds from the second year of the biennium before it begins. The City Manager may approve the carryover of unspent funds from the first year to the second year if it is determined that a program and/or project was not complete at the end of the year and funds are available.

K. Contract Approval Authority

The approval authority for execution of City contracts is as follows:

1. The City Manager will have authority to sign contracts up to \$25,000.
2. The City Manager will have authority to sign contracts over \$25,000 for equipment, goods, and services that are included in the Adopted Budget. The City Manager shall provide a report of such contracts signed as part of the quarterly financial report.
3. Contracts that exceed Adopted Budget spending authority must be placed on the Council agenda for discussion and approval.
4. Contracts over \$25,000 for initiatives not included in the Adopted Budget must be placed on the Council agenda for discussion and approval.
5. All capital projects in which there is a material change in scope must be placed on the Council agenda for discussion and approval.

L. Debt Collection

1. The Finance Director shall establish and maintain policies and procedures relating to the collection of debt.
2. The Finance Director shall establish policies and procedures governing the assignment or other referral of delinquent accounts or debt to a collection agency that has entered into a contract with the City for that purpose.
3. In certain cases, amounts which are due any City department, from an individual or a corporate debtor may remain unpaid for long periods of time. After the Finance Director and the City Manager have determined that there is no cost effective means of collecting the debt, the debt may be cancelled, written off, or reduced.
4. Amounts due to the City which are \$1,000 or less, after reasonable efforts for collection and or settlement have been made, may be written off upon approval of the City Attorney and the Finance Director.
5. Amounts due to the City between \$1,001 and \$5,000 due to the City, after reasonable efforts for collection and or settlement have been made, may be

written off by the City Manager upon the recommendation of the City Attorney and the Finance Director.

6. Amounts due to the City greater than \$5,000, after reasonable efforts for collection and or settlement have been made, will be presented to the City Council for approval to be written off.

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Public Hearing on the 2017-2018 Preliminary Biennial Budget		Meeting Date: August 22, 2016
Department: Finance	Attachments: 1. Public Hearing Notice	Fund Source: N/A Activity Cost: N/A Amount Budgeted: N/A Unencumbered Budget Authority: N/A
Contact: Kim Krause, Finance Director		
Telephone: (206) 439-3150		
Adopted Initiative: No	Initiative Description: N/A	
<p>PURPOSE/ REQUIRED ACTION: The purpose of this agenda item is for Council to hold a public hearing to receive public comments on the City of Burien 2017-2018 Biennial Budget prior to its preparation. Citizens and community organizations are encouraged to participate by providing the Council with their priorities for future infrastructure projects, public safety enhancements, human services programs, cultural and recreational opportunities and other public services.</p> <p>BACKGROUND (Include prior Council action & discussion): This is the first of two scheduled public hearings. Citizens and community organizations are encouraged to participate by providing the Council with their priorities for the 2017-2018 biennial budget. A second public hearing is tentatively scheduled for October 17, 2016.</p> <p>Presentation of the 2017-2018 Preliminary Budget is scheduled to begin on September 19, 2016 and continue through the October and November Council meetings. The tentative date for adopting the City of Burien 2017-2018 Biennial Budget and related ordinances is November 21, 2016.</p> <p>OPTIONS (Including fiscal impacts): N/A</p>		
Administrative Recommendation: Conduct the public hearing on the 2017-2018 Preliminary Biennial Budget.		
Advisory Board Recommendation: N/A		
Suggested Motion: None required.		
Submitted by: Kim Krause Administration <u> </u> City Manager <u> </u>		
Today's Date: August 15, 2016		File Code: \\File\records\CC\Agenda Bill 2016\082216ad-2 Public Hearing.docx



Burien

Washington, USA

52nd St., Ste. 300, Burien, Washington 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

www.burienwa.gov

DATE: August 10, 2016
FOR RELEASE: August 12, 2016
CONTACT: Finance Department
Telephone: (206) 439-3150

CITY OF BURIEN 2017-2018 PRELIMINARY BUDGET PUBLIC HEARING NOTICE

The City of Burien will hold a public hearing on Monday, August 22, 2016, for the purpose of:

Receiving comments on the 2017-2018 Biennial Budget prior to its preparation.

Citizens and community organizations are encouraged to participate by providing the Council with their priorities for future infrastructure projects, public safety enhancements, human services programs, cultural and recreational opportunities, and other public services.

The hearing will be in the Council Chambers at Burien City Hall, 400 SW 152nd Street, at approximately 7:00 p.m.

Sign language and communication in alternate format can be arranged given sufficient notice. Please contact the City Clerk's office at (206) 248-5517.

###

Published in The Seattle Times: August 12, 2016

cc:

cc: Burien City Council
Burien City Staff
Burien Library
B-Town Blog
Discover Burien

Westside Weekly
Seahurst Post Office
Web site: www.burienwa.gov
White Center Now

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Public Hearing on Vacations and Alterations of Recorded Subdivisions and Vacations of Rights-of-Way in NERA.		Meeting Date: August 22, 2016
Department: Community Development	Attachments: 1. Proposed Ordinance No. 650 2. Vicinity Map 3. Public Comments	Fund Source: N/A Activity Cost: N/A Amount Budgeted: N/A Unencumbered Budget Authority: N/A
Contact: David Johanson AICP, Senior Planner		
Telephone: (206) 248-5522		
Adopted Initiative: Yes No X	Initiative Description:	
<p>PURPOSE/REQUIRED ACTION: The purpose of this agenda item is to hold a public hearing regarding a request to vacate three subdivisions, alter two other subdivisions and vacate associated rights-of-way. Please see Attachment 2 graphically depicting the request. No action is requested at this meeting.</p> <p>BACKGROUND (Include prior Council action & discussion): In June of 2014 the Port requested and the City agreed to vacate the 12th Place South right-of-way in conjunction with vacating a 16-lot subdivision (Westridge). As the redevelopment efforts in the NERA move forward it is necessary to continue to combine parcels and vacate right-of-way to create sites of sufficient size to accommodate larger commercial and light industrial uses. The Port's current request is very similar in nature and intent. The parcels being considered as a part of this action were acquired by the Port because of the FAA requirement to clear the area due to airport noise issues. The Port is obligated by their grants to put the property back into a use with a noise compatible activity. The lots to the east, north and south of these subdivisions are also owned by the Port. Most, if not all, of the Port owned land in the vicinity will be ultimately combined into one or more larger parcels. Similar to platting a subdivision, vacating a subdivision requires that the City find that public use and interest will be served by the vacation. In this case, the public's use and interest in the property as subdivisions together with the public streets are no longer valid because the property can no longer be used for residential purposes. Instead, elimination of the underlying subdivision and associated rights-of-way facilitates redevelopment into the future airport industrial uses that are consistent with the City's vision for redevelopment. This vision is well documented in the City's NERA Redevelopment Plan and Implementation Strategy (2010), as well as the Final SEIS issued in November 2009. These documents, and the current Airport Industrial zoning designation, state that the purpose of the zoning revisions is to facilitate economic development and provide flexibility for airport compatible uses in a campus like setting.</p> <p>Public Notice to surrounding property owners and other agencies was given on July 20, 2016. The notice was also posted at multiple locations in the immediate area. The city received one comment letter and it can be found as Attachment 3. Subsequent to noticing the public hearing, staff learned that the City may need to reserve easements outside the boundaries of the vacated and altered subdivisions which will likely impact (reduce slightly) the amount the Port will be required to pay for the vacated rights-of-way. Because the public hearing was already noticed, staff recommends continuing the public hearing from August 22, 2016 to September 19, 2016. By September 19, 2016, staff will have more definitive information regarding the price for the vacated rights-of-way.</p> <p>As indicated above, the Port will pay for the vacation of the street at a value to be determined by a detailed property appraisal prepared by a qualified professional. The ordinance will become null and void if the payment is not received.</p>		
Administrative Recommendation: Place Ordinance No. 650 approving the vacation of a Recorded Subdivision in NERA on the September 19, 2016 agenda for action.		
Advisory Board Recommendation: N/A		
Suggested Motion: N/A public hearing and discussion only.		
Submitted by: Administration 	City Manager 	
Today's Date: August 16, 2016	File Code: R:\CC\Agenda Bill 2016\082216cd-NERA 2b Subdivision Vacation-Alterations.docx	

DRAFT

CITY OF BURIEN, WASHINGTON

ORDINANCE NO. 650

AN ORDINANCE OF THE CITY OF BURIEN, WASHINGTON, APPROVING THE VACATION OF BURIEN PARK ESTATES, REAUSAW ADDITION, MILLER COURT SUBDIVISIONS AND THE ALTERATION OF WALKER-PLEMMONS GARDEN TRACTS AND WALKER'S GARDEN TRACTS SUBDIVISIONS TOGETHER WITH THE VACATION OF ASSOCIATED RIGHTS-OF-WAY.

WHEREAS, the Port of Seattle ("Port") submitted a request to vacate three subdivisions and alter two other subdivisions together with vacating associated rights-of-way on June 29, 2016 to facilitate redevelopment of the Northeast Redevelopment Area ("NERA"), enabling the Port to complete assembly of its properties in the NERA; and

WHEREAS, the Port requests the City vacate the following subdivisions and associated rights-of-way;

- 1) Burien Park Estates together with associated rights-of-way, South 147th Street, a portion of 11th Avenue South, and a portion of South 148th Street
- 2) Reausaw Addition together with associated right-of-way, 11th Avenue South
- 3) Miller Court; and

WHEREAS, the Port requests the City alter the following subdivisions;

- 1) Walker's Garden Tracts lots 5, 6 and 7 together with a portion of South 147th Street right-of-way
- 2) Walker Plemmons Garden Tracts lots 7, 8 and 9 together with a portion of South 148th Street right-of-way; and

WHEREAS, BMC 17.65.020 provides that the vacation of a city street may be processed simultaneously with vacations and alterations of subdivisions; and

WHEREAS City of Burien's Comprehensive Plan contains the following goals and policies supporting redevelopment of the NERA; and

Goal IN.2

Provide areas for the development of attractive Business Park, Warehouse, Manufacturing and Airport-Related uses in the east part of the City where impacts on the surrounding environment can be minimized.

Pol. IN 2.1 The Northeast Redevelopment Area (NERA) identified on Map LU-1 is an overlay land use designation that recognizes a potential opportunity for economic development in the eastern part of the City, in areas affected by aircraft noise from SeaTac International Airport. Development of uses in the NERA should be low scale, landscaped, buffered, and be clustered together and sited so that they have internal circulation, minimizing the number of access points to Des Moines Memorial Drive. Sites should be designed and located in a way that minimizes traffic, congestion, visual, noise or other impacts on adjacent residential uses or environmentally critical areas.

***Discussion:** In 2009, the City and Port of Seattle collaborated on a Supplemental Environmental Impact Statement (SEIS) and Redevelopment Plan for the Northeast Redevelopment Area. This led to a series of Comprehensive Plan text and map amendments as well as Zoning Code and Zoning Map amendments related to approximately 158 acres of the NERA. These 158 acres were re-designated and rezoned into two Airport Industrial designations and a Professional Residential designation. Development within this portion of the NERA is subject to the SEIS and Redevelopment Plan. The City subsequently adopted a SEPA Planned Action Ordinance to help facilitate redevelopment in the area.*

Pol. ED 3.2 Develop the Northeast Redevelopment Area as an industrial and retail area. Place a high priority on the relocation of car dealerships, airport-related industries and other uses into the area.

WHEREAS, the Port intends to combine the resulting parcels from the requested vacations and alterations together with other adjacent Port owned parcels to create a parcel of sufficient size to accommodate a future commercial use; and

WHEREAS, the Port has provided a property appraisal establishing the value of the rights-of-way at \$ _____ a square foot; and

WHEREAS, based on calculations prepared by a licensed surveyor the total area of right of way to be vacated is 2.01 acres or 87,344 square feet; and

WHEREAS, based on the property appraisal and total amount of right-of-way to be vacated the value of the right-of-way is established to be \$ _____; and

WHEREAS, after the required public notice had been given, a public hearing was held on August 22, 2016, and public testimony was taken regarding the alterations and vacations of said subdivisions; and

WHEREAS, at the conclusion of the hearing, the City Council determined that the subdivisions should be vacated and altered together with vacating associated rights-of-way;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Findings and Conclusions. The City Council makes the following findings and conclusions:

All the parcels located within the following subdivisions are under ownership by the Port of Seattle;

1. Burien Park Estates recorded in Volume 75 of Plats, Page 37, records of King County, Washington
2. Reausaw Addition recorded in Volume 54 of Plats, Page 99, in King County, Washington
3. Miller Court recorded in Volume 192 of Plats, Pages 88 and 89 in King County, Washington

The Port owns portions of other subdivisions and they are described as follows:

1. Lots 5, 6 and 7 of Walker's Garden Tracts recorded in Volume 61 of Plats, Page 97 in King County, Washington
2. Lots 7, 8 and 9 of Walker Plemmons Garden Tracts recorded in Volume 48 of Plats, Page 94, in King County, Washington

Additionally, the properties listed above are directly adjacent to other Port-owned property. The vacation and alterations of multiple subdivisions and vacation of associated rights-of-way will enable the Port to redevelop its properties in the NERA. Such redevelopment is consistent with applicable state laws and regulations and the regulations, policies, objectives and goals of the comprehensive plan, the community plans, the zoning code, the subdivision code and other official laws, policies and objectives for development in the City of Burien. The proposed subdivision vacations, alterations and right-of-way vacations meets the review criteria of Chapter 17.65 BMC. The resulting property configuration will greatly facilitate redevelopment of the property which in turn will positively contribute to the local and regional economy by creating jobs and revenue for affected jurisdictions. Therefore, the City of Burien has no remaining public use or interest in these parcels or portions of right-of-way.

Section 2. Subdivision Vacations and Alternations. After making the above findings and conclusions regarding the proposed subdivision vacations, alterations and right-of way vacations, the City Council hereby determines that the property legally described on **Exhibit A** attached hereto and incorporated herein by this reference as if set forth in full, shall be vacated and altered upon the conditions set forth herein.

The result of this action by the Burien City Council will be new legal descriptions as set forth in **Exhibit B** and as graphically depicted on **Exhibit C** (Map).

Section 3. Consideration. The Port shall pay to the City the appraised value of _____ as required to effectuate this vacation ordinance as established by the property appraisal. Payment shall be received no later than _____. If said payment is not received by the date prescribed this ordinance is automatically repealed.

Section 4. Reservation of Rights. These subdivision and right-of-way vacations and alterations do not apply to easement rights held by any other private or public entity.

Section 5. Recording by the City Clerk. The City Clerk is hereby directed to record a copy of this ordinance with the King County Department of Records and Elections. Additionally the City Clerk shall submit the recorded document to the King County Department of Assessments.

Section 6. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 7. Effective Date. This ordinance or a summary thereof shall be published in the official newspaper of the City of Burien and shall take effect and be in full force five (5) days after publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____ 2016, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS _____ DAY OF _____ 2016.

CITY OF BURIEN

Lucy Krakowiak, Mayor

ATTEST/AUTHENTICATED:

Monica Lusk, City Clerk

Approved as to form:

Lisa Marshall, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.:
Date of Publication:

EXHIBIT "A"
EXISTING LEGAL DESCRIPTIONS

Existing legal description for Walker's Garden Tracts.

The East 420 feet of the North 165 feet of the South Half of the Southwest Quarter of the Northwest Quarter of the Northeast Quarter of Section 20, Township 23 N., Range 4 E. W.M., EXCEPT roads;

ALSO the North 31 feet of the South Half of the Southwest Quarter of the Northwest Quarter of the Northeast Quarter of said Section. EXCEPT the East 420 ft. thereof.
Situate in the County of King, State of Washington.

Containing 1.73 acres more or less.

Existing legal description for Walker – Plemmons's Garden Tracts.

The South Half of the Southwest Quarter of the Northwest Quarter of the Northeast Quarter of Section 20, Township 23 N., Range 4 E. W.M. EXCEPT roads.

EXCEPT the north 165 feet thereof.
And EXCEPT the west 30 feet thereof for county road

Containing 2.40 acres more or less

Existing legal description for Bensen Park Estates.

That portion of the NE 1/4 of the NW 1/4 of the NE 1/4 of Section 20, Twp. 23 N. R4E, W.M. in King County, Washington, described as follows.

Beginning at the west west corner of said subdivision.

Thence N1°10'58" along the west line of said subdivision 514.21 feet to the south line of the north 151.50 feet of said subdivision.

Thence S88°16'45" parallel with the north line of said subdivision, 125.01 feet.

Thence S1°10'58"W, 6.00 feet.

Thence S88°16'45"E, 94.38 feet to the west line of the east 106 feet of the west half of said subdivision;

Thence S1°14'30" W along said last mention line, 19.00 feet;

Thence S88°16'45"E, 106.00 feet to the west boundary of the plan of Reausaw Addition, Recorded in Volume 54 of plats. on Page 99, Records of said County;

Thence S1°14'30" W, 85.78 feet to southwest corner of said plat;

Thence S88°31'41"E, along the south boundary of said plat, 185.00 feet to the east margin of 11th Avenue South, as shown on said plat;
Thence S1°14'30" E, along the southerly extension of said street margin 109.87 feet; Thence S6°35'03"W, 189.61 feet;
Thence S43°06'00"W, 138.17 feet to the south line of said subdivision;
Thence N88°31'42"W, 400.00 feet to the Point of Beginning.

Containing 5.28 acres more or less.

Existing legal description for Reawsaw Addition.

The northerly 2 acres of the east half of the southeast quarter of the northwest quarter of the northeast quarter of Section 20, Township 23 North, Range 4 East, W.M., further described as follows:

Beginning at the northwest corner thereof;
Thence S1°14'30"W, 262.29 feet;
Thence S88°31'41" E, 325.27 feet;
Thence N1°18'03"E, 260.88 feet;
Thence N88°16'46"W, 325.54 feet to Point of Beginning.

Except County Road.

Subject of easement over the east 30 feet for water pipe line consigned to Water District 20.

Containing 1.73 acres more or less.

Existing legal description for Miller Court.

That portion of the northeast quarter of the northeast quarter of Section 20, Township 23 North, Range 4 East, W.M., described as follows:

Beginning at a point on the west line of the northeast quarter of the northeast quarter of Section 20, Township 23 North, Range 4 East W.M., which is 200 feet south of the northwest corner of said northeast quarter of the northeast quarter;
Thence south, along said west line, 375 feet;
Thence east, on a line parallel with the north line of said northeast quarter of the northeast quarter, 375 feet;
Thence north, parallel with the west line of said northeast quarter of the northeast quarter, to a point 175 feet south of the north line of said section;
Thence west, parallel with said north line, 30 feet;

Thence south, parallel with said west line, 25 feet;
Thence west, parallel with said north line, 345 feet to the Point of Beginning.

Except that portion thereof lying northwesterly of the southeasterly margin of South 144th Way as conveyed to King County under recording No. 6182830;

Situate in the City of Burien, County of King, State of Washington.

Containing 1.73 acres more or less

EXHIBIT "B"
NEW LEGAL DESCRIPTIONS

New legal description for vacated/altered plat of Walker's Garden Tracts.

Lots Five, Six, and Seven of Walker's Garden Tracts as recorded in Volume 61 of Plats at Page 97, Records of King County, Washington;

(Lot consolidation area) Containing 0.55 acres more or less.

Together with that portion of South 147th Street as dedicated to the public in said plat being east of the following described line:

Commencing at the northwest corner of Lot Five of said plat said point being on the south margin of said street;

Thence S88°24'13"E along said south margin, 79.95 feet to the west line projected of the east 100 feet of the Northeast Quarter of the Southwest Quarter of the Northwest Quarter of the Northeast Quarter of Section 20, Township 23 N., Range 4 E. W.M.;

Thence N01°10'50"E along said projected line, 30.00 feet to the north margin of said street and the terminus of herein described line.

(Street vacation area) containing 0.08 acres more or less.

Total plat alteration area containing 0.63 acres more or less.

New legal description for vacated/altered plat of Walker – Plemmons's Garden Tracts.

Lots Seven, Eight, and Nine of Walker – Plemmons's Garden Tracts as recorded in Volume 48 of Plats at Page 94, Records of King County, Washington;

(Lot consolidation area) Containing 0.71 acres more or less.

Together with that portion of South 148th Street as dedicated to the public in said plat described as follows:

Beginning at the southeast corner of Lot Nine of said plat said point being on the north margin of said street:

Thence N88°31'41"W along said north margin, 69.93 feet;

Thence N01°10'40"E, 30.00 feet;

Thence N88°31'37"W, 20.00 feet;

Thence S01°10'40"W, 30.00 feet;

Thence N88°31'37"W, 140.00 feet to the southwest corner of Lot Seven of said plat;

Thence S01°10'40"W along the west line of said Lot Seven projected, 30.00 feet to the south margin of said street;
Thence S88°31'37"E along said south margin, 229.93 feet to the southeast corner of said plat;
Thence N01°10'50"E, 30.00 feet to the Point of Beginning.

(Street vacation area) containing 0.17 acres more or less.

Total plat alteration area containing 0.89 acres more or less.

New legal description for vacated/alterd plat of Burien Park Estates.

Lots One through Twenty inclusive of Burien Park Estates, recorded in Volume 75 of Plat, at Page 37, Records of King County, Washington;

(Lot consolidation area) Containing 3.86 acres more or less.

Together with those portions of South 147th Street, South 148th Street, 10th Place South, and 11th Avenue South as dedicated to the public in said plat;

(Street vacation area) containing 1.42 acres more or less.

Total Plat Alteration Area containing 5.28 acres more or less.

New legal description for vacated/alterd plat of Reausaw Addition Burien.

Lots One through Four inclusive, Block One; together with Lots One through Three inclusive, Block Two, Reausaw Addition, recorded in Volume 54 Plats, at Page 99, Records of King County, Washington;

(Lot consolidation area) Containing 1.39 acres more or less.

Together with that portion of South 11th Avenue South as dedicated to the public in said plat.

(Street vacation area) containing 0.34 acres more or less.

Total Plat Alteration Area containing 1.73 acres more or less.

New legal description for vacated/altered plat of Miller Court.

The Plat of Miller Court, recorded in Volume 192 of Plats, at Pages 88 and 89, Records of King County, Washington;

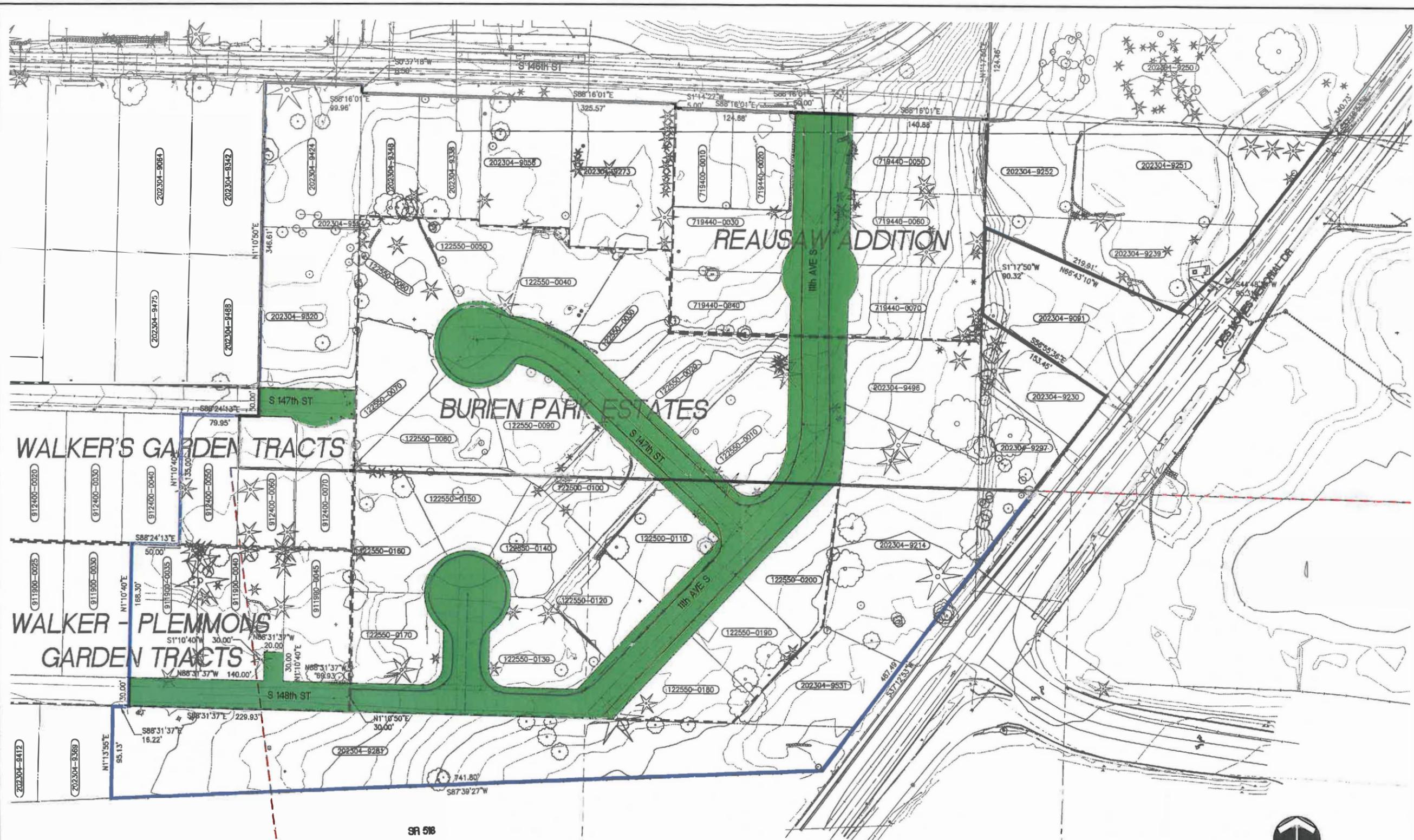
Including Private Tracts within said plat.

(Lot consolidation area) Containing 1.39 acres more or less.

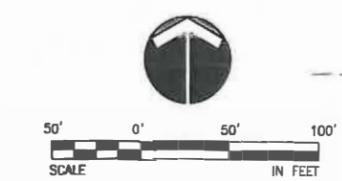
EXHIBIT "C"

Subdivision Vacation, Alteration and Right-of-Way vacation Maps.

Plotted: Aug 15, 2016 - 8:28pm
 R:\projects\31200\31235\Summary\Final\MapArea\NERA 2 - Subdivision Alteration.dwg
 Layout Name: S1.01



- LEGEND**
- BOUNDARY OF PORT-OWNED PROPERTY
 - RPZ BOUNDARY
 - PROPOSED STREET VACATION



ORDINANCE 650
EXHIBIT C

CALL BEFORE YOU DIG 1-800-424-5555

PORT OF SEATTLE NERA 2

SUBMISSION ALTERATION
BURIEN, WASHINGTON

KING COUNTY



HammGlobal Partner
 11241 Willows Road NE, #400
 Redmond, WA 98062
 Phone: (425) 822-4448
 FAX: (425) 827-9577
 Internet: WWW.OTAK.COM
 31235.P02
 Project No.
 Sheet No. S1.01
 Sheet 1 of 2

NO.	DATE	BY	REVISIONS
1			REVISE ROW VACATION AREA S 148TH ST.

LEGEND

-  BOUNDARY OF PORT-OWNED PROPERTY
-  RPZ BOUNDARY
-  PROPOSED STREET VACATION



Plot: Jun 29, 2016 - 11:55am
 H:\Projects\17200\17200\17200\SURVEY\Port Alteration\NERA 2 - Subdivision Alteration.dwg
 Layout Name: S1.02

PORT OF SEATTLE NERA 2

SUBDIVISION ALTERATION I
 BURIEN, WASHINGTON

KING COUNTY



HammiGlobal Partner
 11241 Willows Road NE, #400
 Redmond, WA 98052
 Phone: (425) 887-4448
 FAX: (425) 887-8577
 Internet: WWW.OTAK.COM

Project No. 31235.P02
 Sheet No. S1.02

Sheet 2 of 2

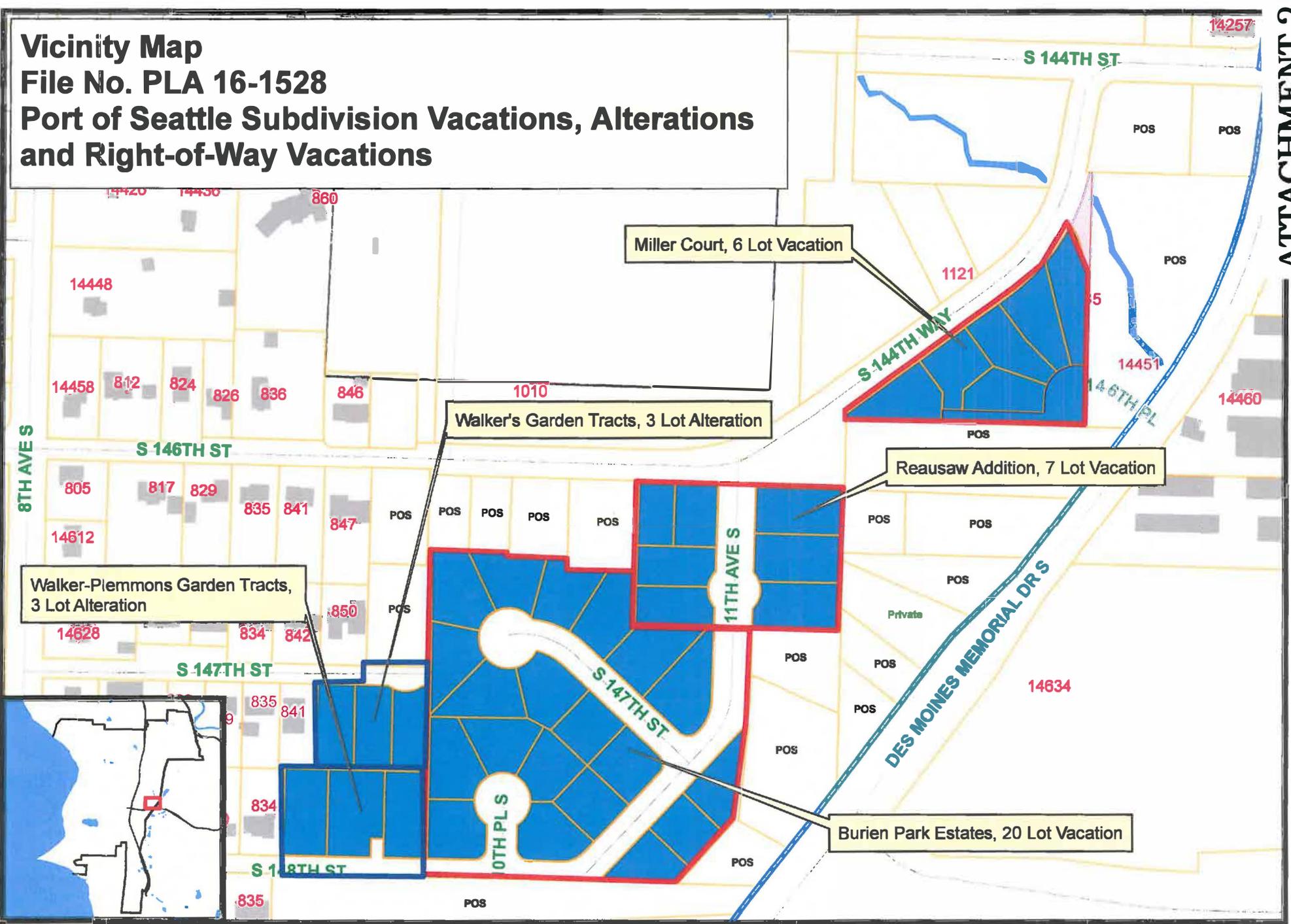
NO.	DATE	BY	Checked & Approved	REVISIONS

CALL BEFORE YOU DIG 1-800-424-5555

Vicinity Map

File No. PLA 16-1528

Port of Seattle Subdivision Vacations, Alterations and Right-of-Way Vacations



THE CITY OF BURIEN DISCLAIMS ANY WARRANTY OF FITNESS OF USE FOR PARTICULAR PURPOSE, EXPRESS OR IMPLIED, WITH RESPECT TO THIS PRODUCT.

David Johanson

From: Toni Thunstrom <toniandgary@msn.com>
Sent: Tuesday, August 02, 2016 8:39 PM
To: David Johanson; jefferyuterback@utterback6
Subject: Re Notice of Application & Notice of Public Hearing

My name is Toni Thunstrom, I live at 850 S 147th St.; I am the last house at the end of the street. I have lived since 1976. All the property east of me to Des Moines Way, south to the freeway and north to 147th. is all Port of Seattle property.

I have received and read you letter concerning changes to this property. There are a few concerns I have that I would like to address. Since the third runway, the noise level has increased substantially, all though the Port of Seattle has continually denied this. I has become very had to sit on my patio and carry on a conversation, without stopping when a plane passes over. (Any Port of Seattle is invited to use my patio for a couple of hours to verily this.)

As to the removal of "obstructions, 2750 trees and vegetation". The trees presently on this property are very old and many are 50 to 80 ft. high, these trees act as a noise buffer from the air traffic and 518 noise. Per your letter 2400 trees on 27 acre, I cannot imagine that the Port will replace the removed trees with "like" trees to act as a buffer.

I have read your SAM Plan concerning the air way traffic that 2014-2015 there were seven million additional passengers and a 10 yr increase of 66 million passengers. Also

I have been attending airport noise meetings since 1998 concerning the noise level to no avail. It would seem imperative that SeaTac will need to do a new noise study and review the lines that have been drawn. I have stayed in my home because I like the area, but as now my husband has passed away I can no longer seen to tolerate the noise level from the third runway, and maintain my property that the airport property infringes on mine. As in past years I have sent numerous emails concerning the up keep of the airport property, there has also been neighborhood meeting concerning this problem. The way the buy out lines were drawn are illogical, as even the home directly across the street has been removed but not mine. I would like the Port of Seattle to look at these lines again and consider new acquisition of properties.

Thank-you,
Toni Thunstrom
206-244-5340
toniandgary@msn.com

CITY OF BURIEN, WASHINGTON

ORDINANCE NO. 654

AN ORDINANCE OF THE CITY OF BURIEN, WASHINGTON, AMENDING THE 2015-2016 BIENNIAL BUDGET TO RECOGNIZE REVENUES AND APPROPRIATE EXPENDITURES RELATED TO ISSUANCE AND SALE OF THE 2016 LIMITED TAX GENERAL OBLIGATION (LTGO) AND REFUNDING BONDS

WHEREAS, the City of Burien adopted the 2015-2016 Biennial Budget by Ordinance No. 618; and

WHEREAS, the City amended Ordinance No. 618 by adopting Ordinance Nos. 628, 645, 649, and 653; and

WHEREAS, the City issued \$9.8 million in Limited Tax General Obligation (LTGO) Bonds in 2006 for the purpose of providing funds to pay or reimburse a portion of the Town Square project, including a City Hall, Senior and Community Activity Center, Library, Open Space and Street Improvements; and

WHEREAS, the 2006 LTGO Bonds were issued for 20 years at interest rates ranging from 3.75 to 5.00%; and

WHEREAS, the bond covenants allowed the City to call the 2006 LTGO bonds maturing on or after December 1, 2017, for redemption on or after December 1, 2016 at the price of par plus accrued interest; and

WHEREAS, the bond market conditions were determined to be favorable; and

WHEREAS, on June 6, 2016, the City Council approved Ordinance No. 641 authorizing the issuance of Limited Tax General Obligation and Refunding Bonds in an amount not to exceed \$6.2 million with a maximum interest rate of 3% and minimum savings of 5%; and

WHEREAS, the City issued \$5,320,000 in Limited Tax General Obligation Refunding Bonds on August 3, 2016; and

WHEREAS, the new coupon rates range from 2-4%; however, due to the bond premium received as a result of the favorable market conditions, the true interest cost is just over 1.6%; and

WHEREAS, the City recognized savings of more than 12% or \$735,000 over the remaining 10 years in debt service payments; and

WHEREAS, the City needs to amend the 2015-2016 Biennial Budget to recognize the

revenue and expenditures related to the bond refunding.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The revenues and expenditures for the Debt Service Fund are hereby amended as follows:

The following table, Exhibit A shows the amended 2015-2016 Biennial Budget:

2015-2016 Revised REVENUE Summary - All Funds				
EXHIBIT A - Ordinance 654				
Fund Name	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 10,812,915	\$ 51,156,300	\$ 346,000	\$ 62,315,215
Street	1,512,325	5,142,000	-	6,654,325
Surface Water Management	830,545	6,425,000	-	7,255,545
Public Works Reserve	314,265	2,532,000	-	2,846,265
Equipment Reserve	880,850	-	540,000	1,420,850
Art in Public Places	30,380	-	-	30,380
Capital Projects Reserve	82,050	1,472,000	-	1,554,050
Transportation Benefit District	46,785	700,000	-	746,785
Debt Service	82,885	6,590,000	8,650,000	15,322,885
Local Improvement District Reserve	165,000	-	-	165,000
Sub-Total Governmental Funds	\$ 14,758,000	\$ 74,017,300	\$ 9,536,000	\$ 98,311,300
CAPITAL PROJECT FUNDS				
Parks & General Government Capital	2,144,195	4,567,874	486,000	7,198,069
Transportation Capital	2,742,935	2,368,009	2,368,250	7,479,194
Surface Water Management Capital	1,820,350	1,697,892	2,250,000	5,768,242
Sub-Total Capital Project Funds	\$ 6,707,480	\$ 8,633,775	\$ 5,104,250	\$ 20,445,505
TOTAL RESOURCES	\$ 21,465,480	\$ 82,651,075	\$ 14,640,250	\$ 118,756,805

2015-2016 Revised EXPENDITURE Summary - All Funds				
EXHIBIT A - Ordinance 654				
Fund Name	Expenditures	Transfers Out	Ending Fund Balance	Total Uses
General	\$ 46,392,010	\$ 4,450,000	\$ 11,473,205	\$ 62,315,215
Street	3,332,260	3,091,000	231,065	6,654,325
Surface Water Management	4,538,565	2,420,000	296,980	7,255,545
Public Works Reserve	-	2,700,000	146,265	2,846,265
Equipment Reserve	750,000	-	670,850	1,420,850
Art in Public Places	25,000	-	5,380	30,380
Capital Projects Reserve	-	1,071,000	483,050	1,554,050
Transportation Benefit District	-	725,000	21,785	746,785
Debt Service	15,260,995	-	61,890	15,322,885
Local Improvement District Reserve	-	-	165,000	165,000
Sub-Total Governmental Funds	\$ 70,298,830	\$ 14,457,000	\$ 13,555,470	\$ 98,311,300
CAPITAL PROJECT FUNDS				
Parks & General Government Capital	7,108,000	-	90,069	7,198,069
Transportation Capital	6,560,844	-	918,350	7,479,194
Surface Water Management Capital	5,404,936	183,250	180,056	5,768,242
Sub-Total Capital Project Funds	\$ 19,073,780	\$ 183,250	\$ 1,188,475	\$ 20,445,505
TOTAL USES	\$ 89,372,610	\$ 14,640,250	\$ 14,743,945	\$ 118,756,805

2015 Revised REVENUE Summary - All Funds				
Exhibit A (For Reference Only - Ordinance 654)				
Fund Name	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 10,812,915	\$ 23,302,000	\$ 173,000	\$ 34,287,915
Street	1,512,325	2,551,000	-	4,063,325
Surface Water Management	830,545	3,155,000	-	3,985,545
Public Works Reserve	314,265	1,416,000	-	1,730,265
Equipment Reserve	880,850	-	270,000	1,150,850
Art in Public Places	30,380	-	-	30,380
Capital Projects Reserve	82,050	731,000	-	813,050
Transportation Benefit District	46,785	350,000	-	396,785
Debt Service	82,885	242,000	2,485,000	2,809,885
Local Improvement District Reserve	165,000	-	-	165,000
Sub-Total Governmental Funds	\$ 14,758,000	\$ 31,747,000	\$ 2,928,000	\$ 49,433,000
CAPITAL PROJECT FUNDS				
Parks & General Government Capital	2,144,195	4,567,874	300,000	7,012,069
Transportation Capital	2,742,935	712,009	1,683,250	5,138,194
Surface Water Management Capital	1,820,350	1,697,892	1,250,000	4,768,242
Sub-Total Capital Project Funds	\$ 6,707,480	\$ 6,977,775	\$ 3,233,250	\$ 16,918,505
TOTAL RESOURCES	\$ 21,465,480	\$ 38,724,775	\$ 6,161,250	\$ 66,351,505

2015 Revised EXPENDITURE Summary - All Funds				
Exhibit A (For Reference Only - Ordinance 654)				
Fund Name	Expenditures	Transfers Out	Ending Fund Balance	Total Uses
General	\$ 22,344,640	\$ 410,000	\$ 11,533,275	\$ 34,287,915
Street	1,670,685	2,133,000	259,640	4,063,325
Surface Water Management	2,241,330	1,310,000	434,215	3,985,545
Public Works Reserve	-	1,600,000	130,265	1,730,265
Equipment Reserve	250,000	-	900,850	1,150,850
Art in Public Places	-	-	30,380	30,380
Capital Projects Reserve	-	300,000	513,050	813,050
Transportation Benefit District	-	375,000	21,785	396,785
Debt Service	2,761,015	-	48,870	2,809,885
Local Improvement District Reserve	-	-	165,000	165,000
Sub-Total Governmental Funds	\$ 29,267,670	\$ 6,128,000	\$ 14,037,330	\$ 49,433,000
CAPITAL PROJECT FUNDS				
Parks & General Government Capital	6,852,000	-	160,069	7,012,069
Transportation Capital	3,031,844	-	2,106,350	5,138,194
Surface Water Management Capital	4,603,936	33,250	131,056	4,768,242
Sub-Total Capital Project Funds	\$ 14,487,780	\$ 33,250	\$ 2,397,475	\$ 16,918,505
TOTAL USES	\$ 43,755,450	\$ 6,161,250	\$ 16,434,805	\$ 66,351,505

2016 Revised REVENUE Summary - All Funds				
Exhibit A (For Reference Only - Ordinance 654)				
Fund Name	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 11,533,275	\$ 27,854,300	\$ 173,000	\$ 39,560,575
Street	259,640	2,591,000	-	2,850,640
Surface Water Management	434,215	3,270,000	-	3,704,215
Public Works Reserve	130,265	1,116,000	-	1,246,265
Equipment Reserve	900,850	-	270,000	1,170,850
Art in Public Places	30,380	-	-	30,380
Capital Projects Reserve	513,050	741,000	-	1,254,050
Transportation Benefit District	21,785	350,000	-	371,785
Debt Service	48,870	6,348,000	6,165,000	12,561,870
Local Improvement District Reserve	165,000	-	-	165,000
Sub-Total Governmental Funds	\$ 14,037,330	\$ 42,270,300	\$ 6,608,000	\$ 62,915,630
CAPITAL PROJECT FUNDS				
Parks & General Government Capital	160,069	-	186,000	346,069
Transportation Capital	2,106,350	1,656,000	685,000	4,447,350
Surface Water Management Capital	131,056	-	1,000,000	1,131,056
Sub-Total Capital Project Funds	\$ 2,397,475	\$ 1,656,000	\$ 1,871,000	\$ 5,924,475
TOTAL RESOURCES	\$ 16,434,805	\$ 43,926,300	\$ 8,479,000	\$ 68,840,105

2016 Revised EXPENDITURE Summary - All Funds				
Exhibit A (For Reference Only - Ordinance 654)				
Fund Name	Expenditures	Transfers Out	Ending Fund Balance	Total Uses
General	\$ 24,047,370	\$ 4,040,000	\$ 11,473,205	\$ 39,560,575
Street	1,661,575	958,000	231,065	2,850,640
Surface Water Management	2,297,235	1,110,000	296,980	3,704,215
Public Works Reserve	-	1,100,000	146,265	1,246,265
Equipment Reserve	500,000	-	670,850	1,170,850
Art in Public Places	25,000	-	5,380	30,380
Capital Projects Reserve	-	771,000	483,050	1,254,050
Transportation Benefit District	-	350,000	21,785	371,785
Debt Service	12,499,980	-	61,890	12,561,870
Local Improvement District Reserve	-	-	165,000	165,000
Sub-Total Governmental Funds	\$ 41,031,160	\$ 8,329,000	\$ 13,555,470	\$ 62,915,630
CAPITAL PROJECT FUNDS				
Parks & General Government Capital	256,000	-	90,069	346,069
Transportation Capital	3,529,000	-	918,350	4,447,350
Surface Water Management Capital	801,000	150,000	180,056	1,131,056
Sub-Total Capital Project Funds	\$ 4,586,000	\$ 150,000	\$ 1,188,475	\$ 5,924,475
TOTAL USES	\$ 45,617,160	\$ 8,479,000	\$ 14,743,945	\$ 68,840,105

The following table, Exhibit B, shows the changes to the 2015-2016 Biennial Budget:

Changes to 2015-2016 Revised Budget - All Funds				
Exhibit B - Ordinance 654				
Fund Name	Changes to Beginning Fund Balance	Changes to Revenues	Changes to Transfers In	Changes to Total Resources
General	\$ -	\$ -	\$ -	\$ -
Street	-	-	-	-
Surface Water Management	-	-	-	-
Public Works Reserve	-	-	-	-
Equipment Reserve	-	-	-	-
Art in Public Places	-	-	-	-
Capital Projects Reserve	-	-	-	-
Transportation Benefit District	-	-	-	-
Debt Service	-	6,106,000	-	6,106,000
Local Improvement District Reserve	-	-	-	-
Sub-Total Governmental Funds	\$ -	\$ 6,106,000	\$ -	\$ 6,106,000
CAPITAL PROJECT FUNDS				
Parks & General Government Capital	-	-	-	-
Transportation Capital	-	-	-	-
Surface Water Management Capital	-	-	-	-
Sub-Total Capital Project Funds	\$ -	\$ -	\$ -	\$ -
TOTAL RESOURCES	\$ -	\$ 6,106,000	\$ -	\$ 6,106,000
Changes to 2015-2016 Revised Budget - All Funds				
Exhibit B - Ordinance 654				
Fund Name	Changes to Expenditures	Changes to Transfers Out	Changes to Ending Fund Balance	Changes to Total Uses
General	\$ -	\$ -	\$ -	\$ -
Street	-	-	-	-
Surface Water Management	-	-	-	-
Public Works Reserve	-	-	-	-
Equipment Reserve	-	-	-	-
Art in Public Places	-	-	-	-
Capital Projects Reserve	-	-	-	-
Transportation Benefit District	-	-	-	-
Debt Service	6,106,000	-	-	6,106,000
Local Improvement District Reserve	-	-	-	-
Sub-Total Governmental Funds	\$ 6,106,000	\$ -	\$ -	\$ 6,106,000
CAPITAL PROJECT FUNDS				
Parks & General Government Capital	-	-	-	-
Transportation Capital	-	-	-	-
Surface Water Management Capital	-	-	-	-
Sub-Total Capital Project Funds	\$ -	\$ -	\$ -	\$ -
TOTAL USES	\$ 6,106,000	\$ -	\$ -	\$ 6,106,000

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, AT A REGULAR MEETING THEREOF THIS 22nd DAY OF AUGUST, 2016.

CITY OF BURIEN

Lucy Krakowiak, Mayor

ATTEST/AUTHENTICATED:

Monica Lusk, City Clerk

Approved as to form:

Lisa Marshall, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No. 654
Date of Publication:

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Discussion and Potential Action on Resolution No. 379 Supporting Submittal of a Grant Application for the Port of Seattle Economic Development Partnership Program		Meeting Date: August 22, 2016
Department: City Manager	Attachments: Resolution No. 379	Fund Source: General Activity Cost: \$24,500 Amount Budgeted: \$325,000 <i>UM</i> Unencumbered Budget Authority: approximately \$230,000
Contact: Dan Trimble, Economic Development Manager		
Telephone: (206) 248-5528		
Adopted Work Plan Priority: Yes X No	Work Plan Item Description: <ol style="list-style-type: none"> 1. Economic Development Priority Council Action 1: Develop a business retention and recruitment program. 2. Economic Development Priority Council Action 2: Initiate a parking study. 	
PURPOSE/REQUIRED ACTION: The purpose of this agenda item is to discuss and potentially adopt Resolution No. 379 supporting the City's grant application for the Port of Seattle Economic Development Partnership Program.		
BACKGROUND (Include prior Council action & discussion): The Council prioritized five Economic Development Goals and Actions for implementation starting in 2015, including Priority Council Action 1: Develop a business retention and recruitment program and Priority Council Action 2: Initiate a parking study. An ongoing Business Retention and Expansion program found visitor attraction and marketing of the Burien community to be the third most requested need of local businesses. In July, Fehr & Peers delivered the Downtown Mobility Study, recommending implementation of a wayfinding program to improve parking and mobility conditions and encourage economic development in Burien. The Port of Seattle has offered a 2-for-1 grant match program for approved economic development initiatives that requires the Council to adopt a resolution supporting the application. The grant is per capita so Burien is eligible to apply for approximately \$49,000 with a City match of approximately \$24,500. Staff recommends Council approve the attached resolution applying for funds to design the wayfinding program and assist with developing a tourism promotion program. The 2015-2016 economic development budget has funding available for the required City match and allows the City to leverage Port of Seattle funds to support ongoing economic development priorities. The grant application is due September 1, 2016 so staff requests that Council waive the two-touch rule and approve this resolution tonight.		
OPTIONS (Including fiscal impacts): <ol style="list-style-type: none"> 1. Approve Resolution No. 379 supporting the Port of Seattle Economic Develop Partnership grant application. 2. Do not approve Resolution No. 379 and utilize City funds to support these programs. 		
Administrative Recommendation: Adopt Resolution No. 379 in support of the Port of Seattle Economic Development Partnership Program grant application.		
Advisory Board Recommendation: None.		
Suggested Motion: Move to approve Resolution No. 379 authorizing staff to submit the City's grant application to the Port of Seattle for implementation of economic development priorities.		
Submitted by: Dan Trimble Administration <i>MT/DT</i> City Manager _____		
Today's Date: August 1, 2016	File Code: R:\CC\Agenda Bill 2016\082216cm-1 Port of Seattle ED Grant.docx	

CITY OF BURIEN, WASHINGTON

RESOLUTION NO. 379

**A RESOLUTION OF THE CITY OF BURIEN, WASHINGTON
AUTHORIZING THE CITY TO SUBMIT AN ECONOMIC
DEVELOPMENT PARTNERSHIP GRANT APPLICATION TO THE
PORT OF SEATTLE IN SUPPORT OF ECONOMIC DEVELOPMENT
PRIORITIES**

WHEREAS, the Port of Seattle has made grant funding available to Cities in King County for approved economic development initiatives through the 2016 Port of Seattle Economic Partnership Program, and

WHEREAS, the Burien Downtown Mobility Study has recommended wayfinding to improve resident and visitor experiences in the Downtown area and promote Burien's unique character and economic vitality, and

WHEREAS, the City Council has identified support for expansion of existing businesses as a top five economic development priority.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Council of the City of Burien hereby authorizes staff to submit a grant application for the 2016 Port of Seattle Economic Development Partnership Program in support of economic development priorities.

Section 2. Effective Date. This resolution shall take effect immediately upon passage by the Burien City Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, AT A REGULAR MEETING THEREOF THIS 22nd DAY OF AUGUST, 2016.

CITY OF BURIEN

Lucy Krakowiak, Mayor

ATTEST/AUTHENTICATED:

Monica Lusk, City Clerk

Approved as to form:

Lisa Marshall, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Resolution No. 379

**CITY OF BURIEN
AGENDA BILL**

Agenda Subject: Review of Council Proposed Agenda Schedule		Meeting Date: August 22, 2016
Department: City Manager	Attachments: Proposed Agenda Schedule	Fund Source: N/A Activity Cost: N/A Amount Budgeted: N/A Unencumbered Budget Authority: N/A
Contact: Monica Lusk, City Clerk		
Telephone: (206) 248-5517		
Adopted Initiative: Yes No X	Initiative Description: N/A	
PURPOSE/REQUIRED ACTION:		
<p>The purpose of this agenda item is for Council to review the proposed City Council meeting schedule. New items or items that have been rescheduled are in bold.</p>		
BACKGROUND (Include prior Council action & discussion):		
Per the City Council Meeting Guidelines, the proposed meeting schedule is reviewed at each meeting.		
OPTIONS (Including fiscal impacts):		
<ol style="list-style-type: none"> 1. Review the schedule and add, delete, or move items. 2. Review the schedule and make no modifications. 		
Administrative Recommendation: Review the schedule and provide direction to staff.		
Advisory Board Recommendation: N/A		
Suggested Motion: None required.		
Submitted by: Administration 	City Manager 	
Today's Date: August 16, 2016	File Code: R:/CC/Agenda Bills 2016/082216cm-2 Rev Agenda Schedule	

**CITY OF BURIEN
COUNCIL PROPOSED AGENDA SCHEDULE
2016**

September 5, Regular Meeting CANCELED – Labor Day Holiday

September 12, 7 pm Special Meeting (TENTATIVE)

September 19, 7 pm Regular Meeting

Introduction/Discussion on Ordinance No. 647, Adopting Highline Public Schools School Impact Fee.

(Community Development)

Presentation on the Preliminary Operating Budget.

(Finance)

Discussion on the Property Tax Levy.

(Finance)

Discussion on Proposed Surface Water Management (SWM) Rates.

(Finance)

Motion to Approve Granting an Easement to Valley View Sewer District.

(Public Works)

Discussion on Strategic Plan Early Action Items

i. Discussion and Potential Action to Authorize Recruitment of a Police Sergeant and a Police Patrol Officer.

(City Manager - Council Direction 8/1/16 – Rescheduled from 8/22/16)

Introduction on Significant Tree Retention Zoning Code Amendments.

(Community Development)

Potential Action Approving Port of Seattle's Application for Subdivision Vacations, Alterations and Right-of-Way Vacations. (IF NEEDED)

(Community Development)

Review of Council Proposed Agenda Schedule.

(City Manager)

September 26, 7 pm Study Session

Joint Meeting of the City Council and Parks & Recreation Board.

(Parks)

Follow-Up Discussion on Downtown Mobility Study. (TENTATIVE)

(City Manager – Council direction on 7/18/16)

Presentation and Potential Action on Branding. (TENTATIVE)

(City Manager)

Review of Council Proposed Agenda Schedule.

(City Manager)

October 3, 7 pm Regular Meeting

Motion to Adopt Ordinance No. 647, Adopting Highline Public Schools Impact Fee.

(Community Development)

Discussion and Potential Action on Ordinance No. 648, Regarding Significant Tree Retention Zoning Code Amendments.

(Community Development)

Discussion on Update to the Low Impact Development (LID) Codes.

(Public Works)

Discussion on 2017 Regional, State and Federal Legislative Agenda.

(City Manager)

Presentation on Human Services Funding.

(Finance)

Presentation on the Preliminary Capital Improvement Program (CIP) Budget.

(Finance)

Review of Council Proposed Agenda Schedule.

(City Manager)

October 17, 7 pm Regular Meeting

Motion to Adopt Ordinance No. 648, Regarding Significant Tree Retention Zoning Code Amendments. (IF NEEDED)

(Community Development)

Motion to Adopt Ordinances Regarding Low Impact Development (LID).

(Public Works)

Discussion and Potential Action on 2017 Regional, State and Federal Legislative Agenda.

(City Manager)

Second Public Hearing on Revenue Sources/Expenditures.

(Finance)

Discussion on the Preliminary Operating and Capital Improvement Program (CIP) Budget Follow-Up.

(Finance)

Discussion on the Financial Policies.

(Finance)

Review of Council Proposed Agenda Schedule.

(City Manager)

October 24, 7 pm Study Session

Discussion on the Preliminary Operating and Capital Improvement Program (CIP) Budget Follow-Up. (IF NEEDED)

(Finance)

Panel Discussion on Solid Waste/Recycling.

- Recology Update
- Mandatory Garbage Services
- Plastic Bag Ban

(Public Works – Rescheduled from 8/22/16)

Discussion on City Council Meeting Guidelines.

(City Manager)

Review of Council Proposed Agenda Schedule.

(City Manager)

November 7, 7 pm Regular Meeting

Discussion on Amendments to BMC Regarding Airport Noise Reduction.

(Community Development - Rescheduled from 5/16/16)

Discussion on the 2017-2018 Budget Ordinance.

(Finance)

Introduction/Discussion on Ordinance No. 652, Minor Zoning Code Amendments.

(Community Development)

Discussion on the Property Tax Levy.

(Finance)

Discussion on the Proposed Surface Water Management (SWM) Rates.

(Finance)

Motion to Adopt Ordinance No. 651, Regarding Low Impact Development Zoning Code Amendments. (IF NEEDED)

(Public Works)

Review of Council Proposed Agenda Schedule.

(City Manager)

November 21, 6 p.m. - Special Meeting: for the purpose of holding an Executive Session to discuss the performance of a public employee per RCW 42.30.110(1)(g)

7 pm Regular Meeting

Discussion and Potential Action to Adopt Ordinance No. 652, Minor Zoning Code Amendments.

(Community Development)

Introduction on 2016 Comprehensive Plan Amendments.

(Community Development)

Motion to Adopt Ordinance No. xxx, Setting the 2017 Property Tax Levy.

(Finance)

November 21 cont'd.

Motion to Adopt the Financial Policies.

(Finance)

Motion to Approve Ordinance No. xxx, Adopting the 2017-2018 Biennial Budget.

(Finance)

Motion to Approve Ordinance No. xxx, Adopting the Surface Water Management (SWM) Rates.

(Finance)

Motion on Amendments to BMC Regarding Airport Noise Reduction.

(Community Development - Rescheduled from 6/6/16)

Review of Council Proposed Agenda Schedule.

(City Manager)

November 28, 7 pm Study Session

Review of Council Proposed Agenda Schedule.

(City Manager)

December 5, 6 p.m. - Special Meeting: for the purpose of holding an Executive Session to discuss the performance of a public employee per RCW 42.30.110(1)(g)

7 pm Regular Meeting

Discussion and Potential Action on 2016 Comprehensive Plan Amendments.

(Community Development)

Review of Council Proposed Agenda Schedule.

(City Manager)

December 19, 7 pm Regular Meeting

Motion to Adopt Ordinance No. xxx, Regarding 2016 Comprehensive Plan Amendments.

(IF NEEDED)

(Community Development)

Review of Council Proposed Agenda Schedule.

(City Manager)

December 26, Study Session CANCELLED – Christmas Holiday

2017

January 2, Regular Meeting CANCELED – New Year's Day Holiday

January 9, 7 pm Special Meeting (TENTATIVE)

FUTURE AGENDA ITEMS (identified by Council)

Low Priorities (1/24 Council Retreat)

- a. Discussion on Wi-Fi Service in Common Areas (*Council direction on 9/15/14*)
- b. Discussion on Establishing Multiple Rates Within the Business and Occupation (B&O) Tax According to Different Sizes or Types of Businesses (*Council direction on 11/17/14*)

2016 FUTURE AGENDA ITEMS (identified by Staff)

- a. BMC Revisions Regarding Right-of-Way (*Staff on 10/14/14*)
- b. Public Works Fee Schedule Modifications (*Staff on 1/9/15*)
- c. Establishing Development Fee Implementation Dates (*Staff on 1/9/15*)
- d. Downtown Center Planning Effort (Consolidation of Downtown Vision, Policies and Actions with Outside Planning Assistance, Incorporating Issues such as Hotel/Entertainment/Arts District, Parking, Traffic Flow and Street Network, Pedestrian Way Finding, Sidewalk Art and Park Space with Participation by all City Departments, Downtown Focused Organizations and Businesses) (*Staff on 1/9/15*)
- e. Valley View Sewer Easement (*Staff on 9/15/15*)
- f. Discussion on and Potential Action on Adopting Permit Technology Fees (*Staff on 3/8/16*)
- g. Discussion on Business License Code Update (*Staff on 3/8/16*)

2017 FUTURE AGENDA ITEMS (identified by Staff)

- a. 2016 Title 17 Subdivision Code Major Revision (*Staff on 1/9/15 – Rescheduled from 2016*)
- b. Uninhabitable Buildings (*Staff on 8/18/15 – Rescheduled from 2016*)
- c. Discussion Regarding Utility Franchises (*Staff on 11/23/15 – Rescheduled from 2016*)
- d. Discussion Regarding Permit Tracking System Modification/Replacement (*Staff on 1/9/15 – Rescheduled from 2016*)
- e. Discussion on and Potential Action on Adopting a Credit Card Convenience Fee (*Staff on 1/19/16 – Rescheduled from 2016*)
- f. Sign Code Update (*Staff on 3/22/16*)



Burien

Washington, USA

400 SW 152nd St., Suite 300, Burien, WA 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

www.burienwa.gov

MEMORANDUM

TO: Honorable Mayor and Members of the City Council
FROM: Kamuron Gurol, City Manager
DATE: August 22, 2016
SUBJECT: City Manager's Report

I. INTERNAL CITY INFORMATION

A. Diabetes Support Group

Recently, the Diabetes Education Program at the CHI Franciscan Highline Medical Center was discontinued due to internal changes. Burien Parks, Recreation & Cultural Services (PaRCS) is pleased to now host this support group at the Burien Community Center starting in September. Community members will have the opportunity to learn about living well with diabetes while focusing on a new topic each month. All people who live with diabetes and their families are welcome. The group will be led by Leslie Merklin-Barber BSN, RN, CDE and Rita Nauer, RD, CD, CDE, and will be held on the first Monday of every month, 7:00-8:00pm.

B. Summer Teen Scene

Burien PaRCS' summer day camp for teens, Summer Teen Scene (STS), has been on the move. The program runs for 11 weeks during the summer and is for youth entering grades 6-9. This year's theme "Get Social", teaches the teens to be authentically social with one another in a social media driven world. The teens go on daily trips to local attractions such as lakes and parks and featured trips have included the Family Fun Center, Pacific Science Center, Seattle Underground tour, Chinatown Tour and lunch, Experience Music Project, the gondolas at Crystal Mountain, a trip to Mt. St. Helens, indoor rock climbing, and overnight camping trips (3 days, 2 nights) to both Lake Chelan and Ocean Shores. The camp is a weekly registration, with every week being at maximum capacity of 36 teens with wait lists.

C. Camp CRAZ

PaRCS' summer day camp for youth, Camp CRAZ, has been fantastically CRAZ-Y. This program also runs for 11 weeks during the summer for youth entering grades 1-5. Like the teen camp, this camp is a weekly registration and has been at maximum capacity of 60 participants (with wait lists as well). Camp CRAZ offers a variety of activities for youth including arts & crafts, games, weekly dance instruction, weekly

science instruction provided by Environmental Science Center naturalists, weekly swimming at Evergreen Aquatic Center, and a weekly field trip. Field trips for Camp CRAZ have included Pacific Science Center, Museum of Flight, Woodland Park Zoo, Seattle Aquarium, Wild Waves, roller skating and ice skating, and Family Fun Center.

D. Fall Prevention Awareness Week

The Burien Community Center will host a Fall Prevention week September 19-23. The City is partnering with the Washington Department of Health and King County Emergency Medical Services. The program will include ways to prevent falls and offer discussions about vision and hearing and how it effects your risk of falls, how to keep your home safe, and assessments for determining your risk of falls, and balance and Tai Chi classes. In addition, pharmacists will be on hand to review medications to check for any possible interactions. Pharmacies that are participating include Fred Meyer, CVS, Walgreens, Bartell Drugs, and SeaMar. This is a free event for our community, and staff will spread the word about this program widely through our partners.

E. Wellness Program Update

The Wellness Committee seeks to offer a variety of activities and interventions that target the primary health risks and interests of our employees, specifically stress and nutrition. To this end, a combination of awareness activities, health education, motivational activities, behavior change programs, and cultural support activities are offered throughout the year.

During the first half of 2016, the Wellness Program sponsored the following events:

- On-demand Wellness Webinars
 - Saving Money
 - Finding Your Passion in Life
 - Mindfulness
 - EAP Orientation for Employees
 - EAP Orientation for Supervisors
 - Shift Work Impacts
 - Emotional Intelligence
- Quarterly Lunchtime Nutrition Classes with a Registered Dietician
 - Nutrition 101: The Basics
 - Carbs: The Good, the Bad, & the Ugly
- Lunchtime Classes
 - Manage Your Energy
 - Letting Go of the Things that Hold You Back
- Capture the Moment – Nine employees participated in the six-week program aimed at encouraging mindfulness and exercise as a means of addressing stress. Note: The winning photograph from each week's theme has been framed and is currently on a "roving" display at each City facility. The winning photographs will eventually be displayed in the City Hall lunchroom hallway for the next year.

- **Unplugged: Six Weeks to Better Sleep** – 27 employees participated in the six week program designed to help the employee create their own personal plan for getting a better night's sleep. Employees learned about sleep science, healthy sleep habits, relaxation techniques, and digital detox.
- **Bring your Lunch to Work** – 16 employees completed the six-week program designed to improve the financial health of employees through incorporating easy money-saving habits into their daily lives.
- **Special Events**
 - Empty Bowls Lunch
 - Wear Red Day – Women's Heart Health
 - Spring Clean Day
 - Eating of the Greens Potluck – Salad Potluck for St. Patrick's Day
 - Aloha Shirt Day
 - After-work Bowling

F. Health Questionnaire (HQ)

Prevention is the best way to control rising health care costs. The Health Questionnaire (HQ) is an assessment tool available to all employees and spouses with the AWC Employee Benefit Trust medical insurance. It helps individuals identify and understand their current health conditions and provides participants with an in-depth report identifying options on how to improve their health. Participants who complete the HQ prior to December 31, 2016, will earn a \$35 Visa debit card. In addition, cities that meet or exceed the 50% participation rate will receive an AWC mini-grant designated for employee wellness activities. The 50% participation rate in the HQ is also a requirement for earning the WellCity Award.

G. City Clerk's Office Processing Licensing Renewals

During the past three months, the City Clerk's office has been busy preparing and processing the City's various license renewals. Pet licenses expire June 30 of each year while business and rental housing licenses expire July 31. The City sent out 2,573 renewal notices for pets. Staff was able to build upon last year's Lean process and nearly doubled the number of notices sent via email (1,123) compared to last year and consolidated renewal notices for owners with multiple pets. In addition, staff has used the renewal process as an opportunity to clean up the existing pet database, removing deceased pets and those who no longer reside in the City. Second notices were sent the first week of August to pet owners who have not yet renewed. Mid-June, business license renewal notices were sent to our 1,738 in-city businesses. As of August 15, 1,364 businesses have renewed their licenses. Microflex, the City's third party contractor, will follow-up as defined by their contract with the non-compliant businesses. Rental housing renewal notices were mailed the last week of June. To date, approximately two thirds of the owners have responded. Second notices were mailed August 16 to delinquent owners.

H. City Welcomes Boomerang Employees

During the past year, the City of Burien has welcomed five former employees (a.k.a. Boomerang Employees) back to the City staff. These employees have been hired into key positions in our Recreation (2), Finance (1), Building (1), and Legal (1) divisions. Four of the boomerang employees have returned to the City in higher level positions than they previously held with us. Some of the benefits of hiring boomerang employees include: faster integration into teams due to the relationships they've had and continue to have with co-workers; decreased learning curve due to familiarity with the City's culture and practices; and increased knowledge of best practices and professional intelligence acquired during their time away. Given Burien's small workforce, there is limited promotional opportunity for employees, thus often causing employees to seek other opportunities for professional advancement. It is a compliment to the staff and City that, once the employees have developed additional skills, they desire to come back and serve the residents of Burien again.

I. Benefit Workshops and Fair

On November 9, five of our employee benefit providers will visit the City of Burien to participate in an Employee Benefit Day. The purpose of the Benefit Day is to provide employees with in-depth information about their benefit plans, to facilitate one-on-one access to the vendors to have questions answered, and to kick-off our annual Open Enrollment period. The day will include benefit-related workshops, private consultations with the benefit providers, and a benefit fair.

J. Second Quarter 2016 Construction and Land Use Permit Report (Page 137)

Attached is the Construction and Land Use Permit Activity Report for the 2nd Quarter of 2016.

Highlights:

- For the first time ever, the number of permits issued during the second quarter reached 705, the most issued in Burien's history.
- Total revenue for Building Division permits and plan reviews fees collected in the first two quarters amounts to 95% of the revenue projections for the 2016 Budget for these items.
- Permits for 11 projects with a valuation over \$300,000 were issued this quarter. These include the construction of the new Southwest Suburban Sewer District headquarters, electrical work for the new Puget Sound Skills Center building, change of use from an office to a G.I. clinic at Highline Medical Center and the new Western Distribution Cold Storage Facility clearing and grading work.
- Once again, 67% of the eligible building, plumbing, mechanical and electrical E-Permits for both plan review and over the counter permits were issued online through MyBuildingPermit.com. This percentage is the highest quarterly average since becoming a subscriber to this service.
- This is the second quarter in a row where city inspectors set a record for the number of inspections performed. 1,708 inspections for Burien and Normandy Park averages about 12 inspections per inspector per day, leaving little time for plans and new applications to be reviewed.

- The number of Pre-Application meetings conducted hit all time high with 21 meetings this quarter. The number of land use applications remains consistent with past second quarter applications, but increased significantly over the number of applications received during the 1st quarter of 2016.

K. 2nd Quarter 2016 Financial Report (Page 147)

The 2nd Quarter Financial Report 2016 financial report is attached. The report is comprised of four components:

1. A comparison of the operating funds for 2nd Quarters 2015 and 2016. The numbers included in the 2015 year-end column are audited.
2. The financial status of the 2016 budgeted capital improvement projects.
3. Contracts over \$25,000 signed by the City Manager during the quarter.
4. A copy of the budgeted transfers.

The following narrative explains some variances in Item 1, 2016, 2nd Quarter Financial Report for the Operating Funds.

General Fund

Revenue: First Quarter 2016 General Fund Sales Tax revenue reflects the City's increased construction activity and auto sales. The increase in B&O Tax is due to the rate increase adopted by Council effective January 1, 2015. The reduction in building permits is due to the inclusion of high-value permits for one-time construction projects in 2015. This decrease is partially offset by an increase in building plan review fees as those high-value permits continue through the construction cycle. The increase in Other Financing Sources reflects the sale of the NERA property.

Expenditures by Department: The City Council's expenditures are higher than this time last year due to the payment of the dues for Puget Sound Regional Council (PSRC). PSRC bills on a fiscal year and the 2015 dues were paid at the end of 2014. The City Manager's expenditures are higher than last year due to the Strategic Plan preparation and completion of the biennial community survey. The increase in Economic Development expenditures reflects vacancies in 2015 and increased professional services for branding and mobility. The increase in Finance is partially due to increased jail costs, court costs and salaries and benefits due to a vacancy in 2015. Regarding the increase in Police expenditures, 2015 was lower than normal due to King County's delay in finalizing the City's contract and issuing the first invoice. The increase in Transfers Out reflects the transfer to the Debt Service Fund to repay the line of credit after the sale of the NERA property.

Expenditures by Line Item: The increase in Salaries and Benefits is reflective of vacancies in early 2015. The increase in Professional Services reflects consulting services for preparing the Strategic Plan, conducting the community survey and implementing economic development priorities such as branding and the mobility

study. The increase in Intergovernmental Services is due to the 2015 delay in receiving the first Police invoice from King County and increased costs for court and jail. The increase in Transfers Out reflects the transfer to the Debt Service Fund to repay the line of credit after the NERA property sold.

Street Fund

Revenue: The increase in Business License Fees is the result of a timing issue for revenue posting as the fees remain unchanged. This fund also includes a new revenue source established by the Legislature – Multimodal Transportation Tax.

Surface Water Management Fund

Revenue: This fund reflects the receipt of the Stormwater Connection Fees recently adopted by Council for new development in NERA.

Public Works Reserve Fund

Revenue: The increase in Real Estate Excise Tax reflects the sale of The Heights apartment complex.

Debt Service Fund

Revenue: The increase in Transfers In reflects the sale of the NERA property.

Expenditures: The increase in Debt Service Principal and Interest includes the repayment of the line of credit due to the sale of the NERA property.

II. COUNCIL UPDATES/REPORTS

A. Citizen Action Report (CAR) (Page 157)

Staff has provided Council with the attached July Citizen Action Report.

B. Mayor Signs Joint Letter of Commitment for Climate Change (Page 165)

Along with other officials of King County and King County Cities, Mayor Krakowiak signed a Joint Letter of Commitment for Climate Change Actions in King County. It is a pledge to support the shared vision of a clean and sustainable future.

C. Diaper Needs Awareness Week Request for Proclamation (Page 173)

WestSide Baby submitted a request to the City to proclaim September 26-October 2 as Diaper Need Awareness Week to help families who cannot afford diapers for their children. The request and a sample proclamation are attached for consideration

III. Notices: (Page 177)

The following (attached) Notices were published:

- **Public Hearing Notice:** The City of Burien will hold a public hearing on Monday, August 22, 2016, for the purpose of receiving comments on the 2017-2018 Biennial Budget prior to its preparation.
- **Notice of Application:** PLA 16-1570; Type 1 Land Use and SEPA Review for a State-Licensed Recreational Marijuana Production/Processing Facility to be located in the Airport Industrial 2 (AI-2) Zone.
- **Notice of Application:** PLA 16-1526; Applicant proposes to construct a 42-foot floating pier on Lake Burien. The pier will be constructed off-site and floated into place, secured with 2 galvanized steel piles.
- **Notice of Decision:** PLA 16-0828; Approval of Type 1 Land Use Review, subject to conditions.
- **SEPA Determination of Nonsignificance (DNS):** PLA-16-0664; Construction of a 70-foot floating dock on Lake Burien. The lead agency for this proposal has determined that the proposal does not have a probably significant adverse impact on the environment.

CITY OF BURIEN, WASHINGTON

DATE: 8/15 /2016
TO: Mayor Lucy Krakowiak and City Council
FROM: Jan Vogee, C.B.O., Building Official
SUBJECT: Construction and Land Use Permit Activity Report for the 2nd Quarter 2016

1. CONSTRUCTION-RELATED PERMITS ISSUED—QUARTERLY:

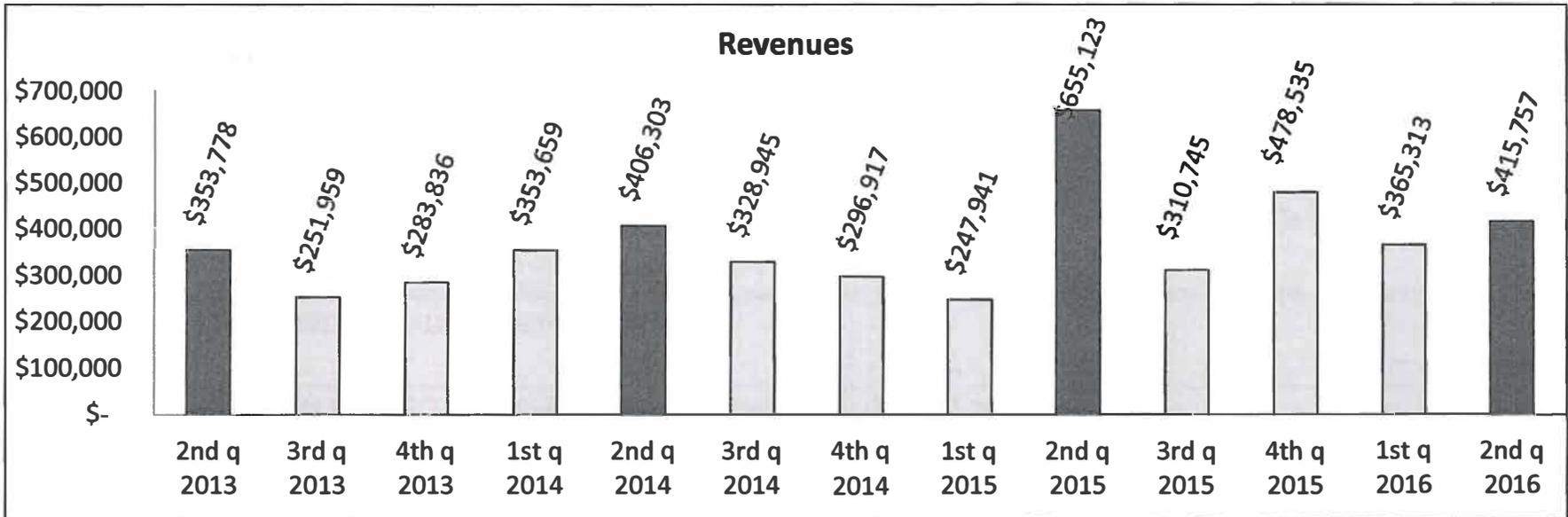
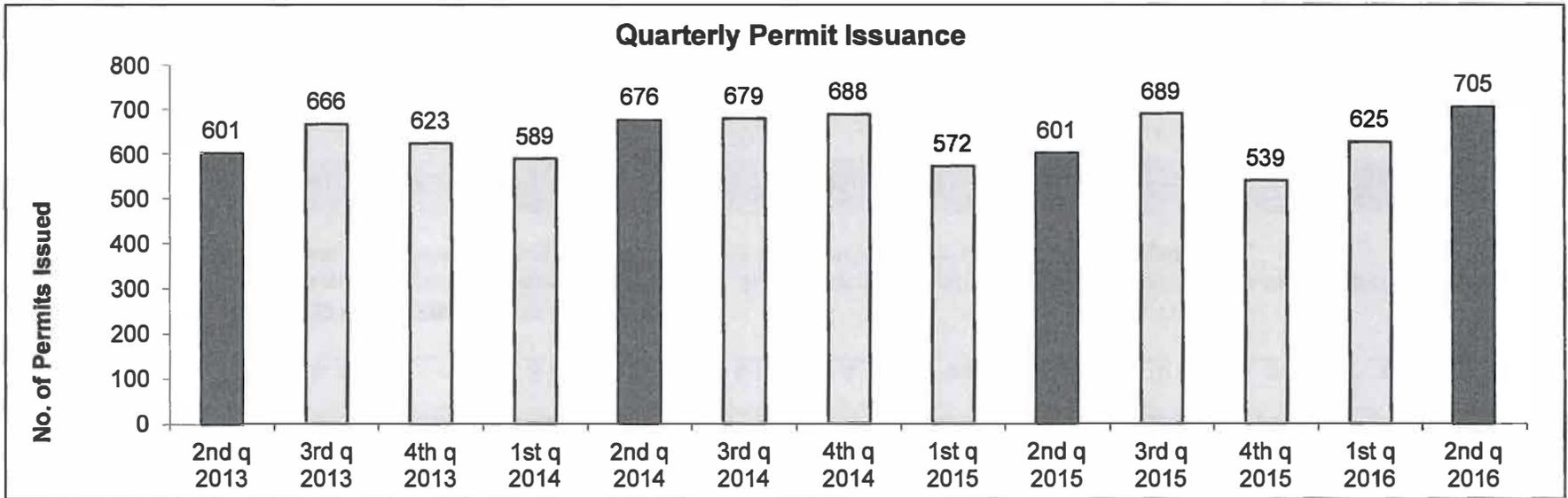
The chart below shows: the number of different construction-related permits issued over the past three years, along with the revenues generated by those permits. Second quarter of 2016 data shows staff issued a record number of permits this quarter.

ISSUED PERMITS	2 nd q 2013	3 rd q 2013	4 th q 2013	1 st q 2014	2 nd q 2014	3 rd q 2014	4 th q 2014	1 st q 2015	2 nd q 2015	3 rd q 2015	4 th q 2015	1 st q 2016	2 nd q 2016
Building	93	107	88	90	107	81	75	83	95	110	95	80	96
Demolition	12	16	10	12	19	12	15	9	14	6	9	3	15
Electrical	230	249	227	222	267	290	290	251	230	256	209	298	280
Fire Protection	22	28	33	14	21	39	26	10	18	12	22	18	29
Mechanical	81	73	104	80	75	86	115	82	63	94	92	92	111
Plumbing	35	42	35	33	48	29	24	31	28	37	31	35	46
Right-of-Way	100	136	102	116	116	127	126	97	136	157	70	75	115
Sign	27	15	24	22	23	15	17	9	17	17	11	14	13
TOTALS	600	666	623	589	676	679	688	572	601	689	539	625	705
Revenues	\$353,778	\$261,959	\$283,836	\$353,659	\$406,303	\$328,945	\$296,917	\$247,941	\$655,123	\$310,745	\$ 478,535	\$ 365,313	\$415,757
Valuation (\$millions)	\$ 16	\$ 7.7	\$ 11.7	\$ 9.9	\$ 27.4	\$ 10.8	\$ 7.7	\$ 40.6	\$ 68.2	\$ 19.8	\$ 17.9	\$ 26.8	\$ 16.9

2. CONSTRUCTION-RELATED PERMITS ISSUED-- SUMMARY:

The chart below shows a summary of permits issued, total revenue, and valuation by year. Building division revenue through the second quarter accounts for 95% of the revenue projections for Construction Permit and Plan Review revenue in the 2016 budget.

	2009	2010	2011	2012	2013	2014	2015	2016 through 2 nd quarter
Permits Issued	1715	1799	2166	2317	2433	2632	2401	1330
Total Revenues	\$ 507,866	\$ 684,494	\$ 989,058	\$ 938,550	\$ 1,096,068	\$ 1,385,823	\$ 1,692,343	\$ 781,070
Total Valuation	\$ 23,073,791	\$ 27,616,215	\$ 57,661,370	\$ 50,258,095	\$ 40,542,275	\$ 55,836,508	\$ 146,500,155	\$ 43,710,144



3. MAJOR CONSTRUCTION PERMITS ISSUED (over \$300,000 valuation):

The following table shows major construction permits issued in 2nd quarter of 2016 with a valuation over \$300,000.

Permit Number	Address	Project Name	Project Description	Issue Date	Total Valuation
BLD-14-0660	17840 DES MOINES MEMORIAL DR [TEMP]	SWSSD PHASE II BUILDING A - ADMINISTRATION & SITE DEVELOPMENT	E14-04324 - SWSSD PHASE II BUILDING A - ADMINISTRATION & SITE DEVELOPMENT	04/21/2016	\$ 4,039,003.00
ELE-15-2101	18010 8TH AVE S	PUGET SOUND SKILLS CENTER - HEALTH SCIENCES BUILDING ELECTRICAL	ELECTRICAL TO NEW SCHOOL BUILDING AT EXISTING SCHOOL CAMPUS	06/15/2016	\$ 1,596,297.00
BLD-15-2160	16233 SYLVESTER RD SW	HLMC TENANT IMPROVEMENT - G.I. CLINIC	CHANGING EXISTING OFFICE SUITE TO A G.I. CLINIC	06/09/2016	\$ 793,319.00
BLD-14-0664	17856 DES MOINES MEMORIAL DR [TEMP]	SWSSD PHASE II BUILDING C - MAINTENANCE SHOP	E14-04324 - SWSSD PHASE II BUILDING C - MAINTENANCE SHOP	04/21/2016	\$ 646,352.00
BLD-14-0667	17862 DES MOINES MEMORIAL DR [TEMP]	SWSSD PHASE II BUILDING D - VEHICLE STORAGE & WASH	E14-04324 - SWSSD PHASE II BUILDING D - VEHICLE STORAGE & WASH	04/21/2016	\$ 574,838.00
BLD-16-0775	16606 SYLVESTER RD SW [TEMP]	PETERS NEW SINGLE FAMILY RESIDENCE	CONSTRUCT NEW 5041SF SINGLE FAMILY RESIDENCE ON VACANT LOT	05/12/2016	\$ 503,117.23
BLD-16-0430	15626 11TH AVE SW	PETERSON NEW SINGLE FAMILY RESIDENCE	CONSTRUCT 2700SF NEW SINGLE FAMILY RESIDENCE WITH ATTACHED GARAGE AND 1373SF DETACHED GARAGE AND ADU	05/11/2016	\$ 435,550.00
BLD-16-0752	1010 S 146TH ST [TEMP]	WESTERN DISTRIBUTION COLD STORAGE FACILITY - CLEAR & GRADE	CLEARING, GRADING, AND INSTALLATION OF TEMPORARY EROSION CONTROL MEASURES TO PREPARE THE SITE FOR FUTURE BUILDING CONSTRUCTION & SITE WORK IMPROVEMENTS	06/02/2016	\$ 360,000.00

Permit Number	Address	Project Name	Project Description	Issue Date	Total Valuation
MEC-16-0388	15045 5TH AVE SW [TEMP]	BURIEN TOWN SQUARE APARTMENTS MECHANICAL	E16-04489 INSTALLING ROOF TOP UNITS, FANS, AIR HANDLING UNITS, HEAT PUMPS, LOUVERS, ENERGY RECOVERY VENTILATORS, GRILLES, FIRE & SMOKE DAMPERS	05/19/2016	\$ 338,692.00
BLD-16-0737	18010 8TH AVE S	PUGET SOUND SKILLS CENTER	STORM WATER DETENTION VAULT	04/28/2016	\$ 320,000.00
FPS-15-2443	15045 5TH AVE SW [TEMP]	MERRILL / LEGACY FIRE SPRINKLER PERMIT	INSTALL TWO DRY SPRINKLER SYSTEMS, ONE WET SPRINKLER SYSTEM, AND ONE STANDPIPE SYSTEM TO PROTECT THE NEW TOWN CENTER APARTMENTS.	05/04/2016	\$ 314,253.00

4. E-PERMITS – (MyBuildingPermit.com, AKA MBP)

Currently Burien offers all Mechanical, Plumbing and Electrical permits to be applied for online, including those that require plan review. Building permits are also offered online for new commercial, new multifamily, and tenant improvements or remodels for commercial and multifamily permit applications.

Additional online options including, Planning and Right of Way Use applications and Single Family Building permits will likely not be added until either a new permit system is purchased and integrated with the MBP system or additional staffing is added with the expertise to screen and review online applications. Burien is now the only MBP jurisdiction that does not have a permit system that automatically processes the MBP online permit applications, and the only jurisdiction that does not have tablets for inspectors to record inspections or look up permit information while in the field.

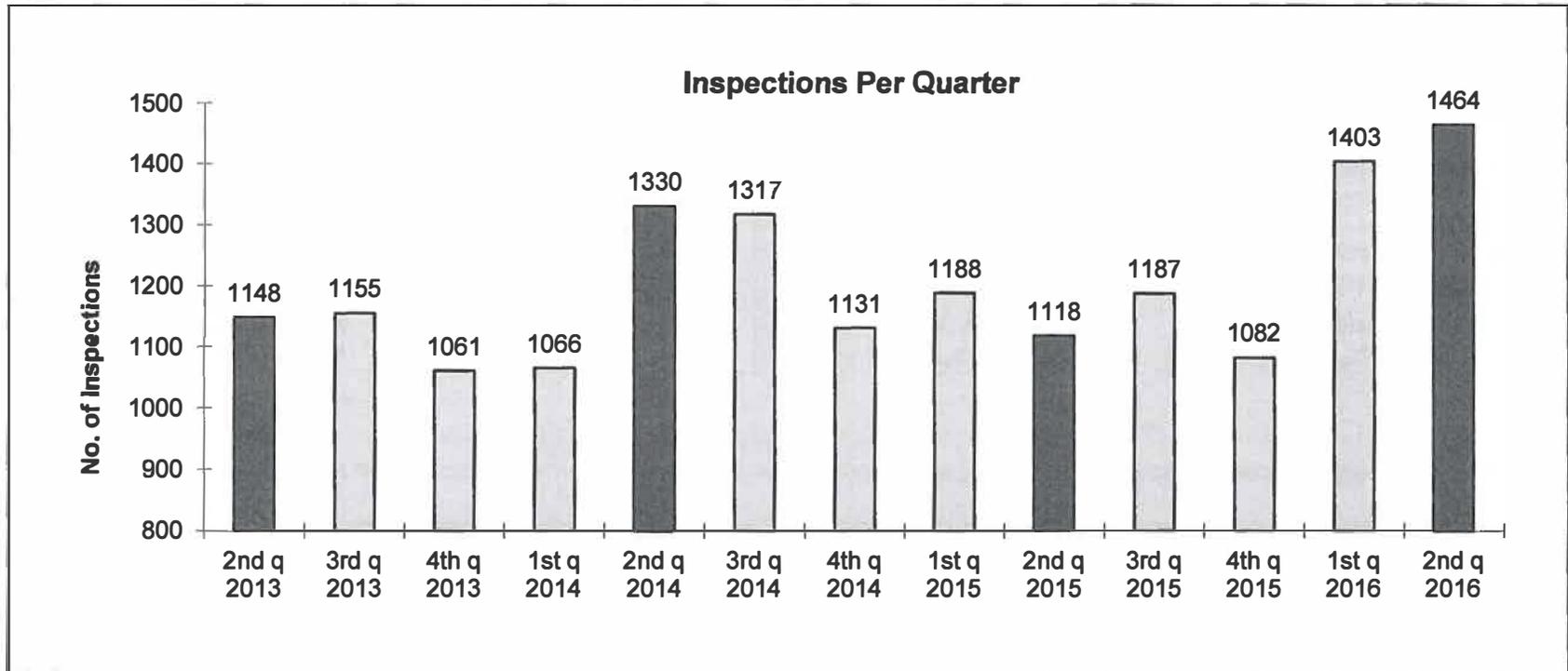
The chart below shows the number of permits that have been issued on line in relation to the total number of permits issued by the city for each permit type.

E-PERMITS ISSUED	2 nd q 2014	3 rd q 2014	4 th q 2014	2014 Totals	1 st q 2015	2 nd q 2015	3 rd q 2015	4 th q 2015	2015 Totals	1 st q 2016	2 nd q 2016
Building	20/77 (26%)	4/42 (10%)	10/38 (26%)	37/191 (19%)	22/59 (37%)	12/47 (26%)	9/54 (17%)	26/65 (40%)	69/225 (31%)	15/32 (42%)	6/34 (18%)
Mechanical	50/73 (68%)	57/86 (66%)	89/115 (77%)	246/354 (69%)	54/82 (66%)	47/63 (75%)	68/94 (72%)	71/92 (77%)	240/331 (73%)	73/92 (79%)	62/82 (76%)
Plumbing	16/48 (33%)	10/28 (36%)	13/23 (57%)	43/131 (39%)	15/31 (48%)	17/28 (61%)	18/37 (49%)	11/31 (35%)	61/127 (48%)	15/34 (44%)	16/34 (47%)
Electrical	142/259 (55%)	156/276 (57%)	183/283 (65%)	600/1020 (59%)	168/248 (69%)	141/226 (62%)	141/252 (56%)	115/207 (56%)	565/930 (61%)	202/296 (68%)	153/204 (78%)
TOTALS	228/457 (50%)	227/432 (53%)	295/467 (63%)	934/1704 (55%)	259/406 (64%)	219/364 (60%)	235/436 (54%)	223/395 (56%)	934/1601 (58%)	305/454 (67%)	237/354 (67%)

5. CONSTRUCTION INSPECTIONS:

Burien’s Building inspectors perform a variety of building, electrical, plumbing and mechanical inspections in addition to performing plan reviews and assisting the public at the counter and on the phone. They also assist with code enforcement complaints related to construction projects. Inspection requests can be called into a voice mail system, or submitted online through the City’s website or www.mybuildingpermit.com. We can see that inspection volume was also up significantly for the second quarter of 2016.

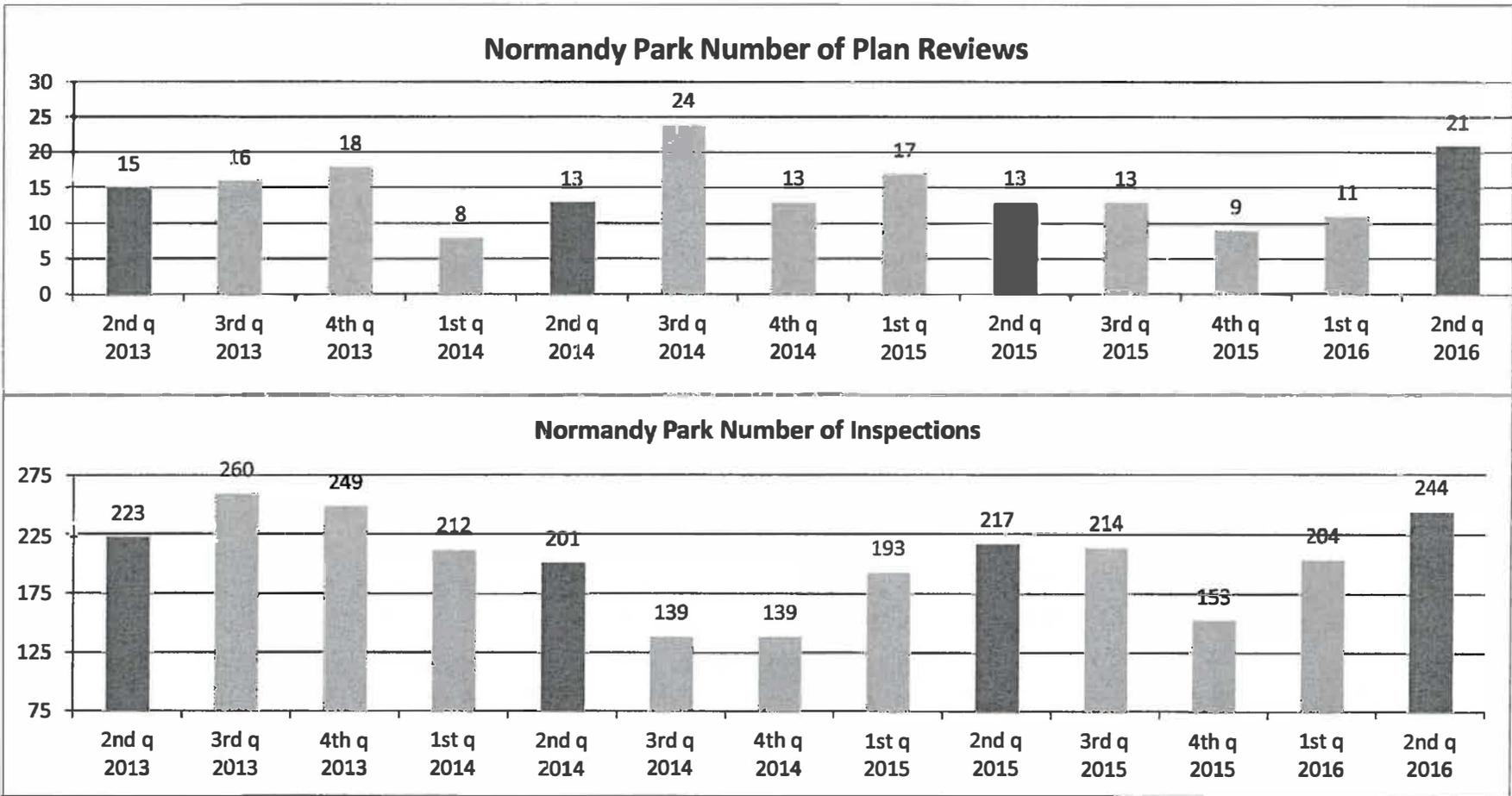
INSPECTIONS	2 nd q 2013	3 rd q 2013	4 th q 2013	2013 Total	1 st q 2014	2 nd q 2014	3 rd q 2014	4 th q 2014	2014 Total	1 st q 2015	2 nd q 2015	3 rd q 2015	4 th q 2015	2015 Total	1 st q 2016	2 nd q 2016
No. of Inspections	1148	1155	1061	4377	1066	1330	1317	1131	4844	1188	1118	1187	1082	4575	1403	1464
Average No. of inspections per day per inspector	7.2	7.2	6.8	7.0	7.2	8.2	8.2	7.4	7.7	7.8	7.0	7.4	7.1	7.3	9.1	9.2



6. NORMANDY PARK PLAN REVIEWS AND INSPECTIONS:

The following chart shows the number of plan reviews and inspections performed by Burien staff on behalf of Normandy Park. This work is in addition to work performed for Burien.

	2 nd q 2013	3 rd q 2013	4 th q 2013	1 st q 2014	2 nd q 2014	3 rd q 2014	4 th q 2014	1 st q 2015	2 nd q 2015	3 rd q 2015	4 th q 2015	1 st q 2016	2 nd q 2016
No. of Plan Reviews + Other	15	16	18	8	13	24	13	17	13	13	9	11	21
No. of Inspections	223	260	249	212	201	139	134	193	217	214	153	204	244
Average # inspections per day	3.5	4.1	4.0	3.5	3.1	2.2	2.2	3.2	3.4	3.3	2.5	3.3	3.8



7. LAND USE PRE-APPLICATION MEETINGS:

Pre-application meetings are required for most planning and land use-related actions. Meetings are held every other Thursday for up to 3 pre-application reviews. Staff from planning, building, public works, fire, and police attends as needed to discuss fatal flaws and to identify various requirements for a proposed development. A written report is provided to the applicant, as well as meeting minutes. Although this service requires a substantial amount of staff time, it has proven to be valuable to both the applicant and the city and helps to expedite the formal review later in the process. The following chart shows the number of pre-application reviews by project type.

Pre-Application Project Type	2 nd q 2013	3 rd q 2013	4 th q 2013	2013 Total	1 st q 2014	2 nd q 2014	3 rd q 2014	4 th q 2014	2014 Total	1 st q 2015	2 nd q 2015	3 rd q 2015	4 th q 2015	2015 Total	1 st q 2016	2 nd q 2015
Short Plat (4 or fewer lots)	2	2	1	9	2	5	6		13	6	4	2	3	15	3	3
Subdivision (5 or more lots)	1	1		2	1			1	2							1
Multi-Family	2	1		3	1	2			3		1	6		7	1	4
Critical Area Review—Single-Family	6	2		9	2	2	1		5	3	4	3	1	11	7	5
Critical Area Review—Other		1		4			1	1	2			2		2		
Commercial/Mixed Use—New	1	3	1	8	3	3	2	2	10	3	2	3	3	11	1	2
Commercial/Mixed Use—Addition, Renovation		1	3	6	2				2	1	3	1	1	6	1	3
Change of Use	4	1		6	1	1	1	2	5		3	3	8	14	2	1
Other	1			2			2	1	3	2	1		1	4	1	2
TOTALS	17	12	5	49	12	13	13	7	45	15	18	20	17	70	17	21

8. LAND USE APPLICATIONS:

The following chart shows the types of planning and land use applications received categorized by project type.

Project Type	2 nd q 2013	3 rd q 2013	4 th q 2013	2013 Total	1 st q 2014	2 nd q 2014	3 rd q 2014	4 th q 2014	2014 Total	1 st q 2015	2 nd q 2015	3 rd q 2015	4 th q 2015	2015 Total	1 st q 2016	2 nd q 2016
Accessory Dwelling Unit	3		1	5	1		3		4							
Critical Area Review—Admin.		1	1	2		2	1		3	2	1			3		3
Critical Area Review—Type 1									0							
Lot Line Adjustment	2	6	3	12	2	3		2	7	1	2	1	1	5	1	2
Land Use Review—Type 1	1		1	6	2	6	2	2	12	2	4	2	2	10	2	4
Land Use Review—Type 2	1			1					0							
Land Use Review—Type 3									0							
Master Sign Plan	1			3			1		1		1			1		
Multi-Family Tax Exemption									0							
Rezone				1	1				1	1				1		
Shoreline Exemption	4		3	10		2	1	1	4	4	2	2	2	10	5	5
Short Plat—Preliminary	3	1	2	6	2		6	2	10	1	2	2		5	2	2
Short Plat—Final	1	1		4	3	2	2	2	9	1	1	2	3	7	1	1
Subdivision—Preliminary				2		2			2							
Subdivision—Final		1		1			1		1		1	1		2	1	
Tree Removal Permit	10	4	12	31	7	5	16	5	33	7	3	2	5	17	1	5
Temporary Use Permit			1	1	1		2		3	1				1		
TOTALS	26	14	24	85	19	22	35	14	80	20	17	12	13	62	13	22

9. LAND USE DECISIONS ISSUED:

	2 nd q 2013	3 rd q 2013	4 th q 2013	2013 Total	1 st q 2014	2 nd q 2014	3 rd q 2014	4 th q 2014	2014 Total	1 st q 2015	2 nd q 2015	3 rd q 2015	4 th q 2015	2015 Total	1 st q 2016	2 nd q 2016
Number of Decisions Issued	5	6	7	21	5	7	4	11	27	4	6	3	7	20	1	7
Percent Issued By Target Date	100%	83%	71%	86%	100%	86%	100%	100%	96%	100%	83%	100%	100%	95%	100%	100%

**City of Burien
2016 2nd Quarter Financial Report**

	2016			2015			2015 Year End Actual Audited
	Revised Budget	2nd Quarter Year-to-Date	% of Budget	Revised Budget	2nd Quarter Year-to-Date	% of Budget	
GENERAL FUND							
Revenues							
Beginning Fund Balance	\$ 11,533,275	\$ -	0.00%	\$ 10,812,915	\$ -	0.00%	\$ 10,812,916
Property Tax	6,764,000	3,600,909	53.24%	6,652,000	3,576,976	53.77%	6,655,337
Sales Tax	5,920,000	2,168,655	36.63%	5,800,000	1,782,570	30.74%	5,999,642
Sales Tax - Annexation Credit	705,000	257,135	36.47%	690,000	211,449	30.64%	710,867
Sales Tax - Local Criminal Justice	1,275,000	408,089	32.01%	1,250,000	371,650	29.73%	1,254,964
Business and Occupation Tax	1,010,000	533,905	52.86%	1,010,000	382,901	37.91%	1,084,849
Utility Taxes	2,630,000	1,085,264	41.26%	2,600,000	1,116,436	42.94%	2,600,721
Gambling and Other Taxes	440,000	127,398	28.95%	440,000	125,533	28.53%	512,336
Total Taxes	18,744,000	8,181,355	43.65%	18,442,000	7,567,614	41.03%	18,818,716
Miscellaneous Licenses and Permits	85,000	20,785	24.45%	85,000	19,950	23.47%	70,500
Franchise Fees	640,000	167,381	26.15%	630,000	160,958	25.55%	660,505
Permits - Building Related	430,000	287,506	66.86%	635,000	546,776	86.11%	817,859
Permits - Electrical	115,000	104,458	90.83%	115,000	68,504	59.57%	132,873
Permits - Right of Way	125,000	53,978	43.18%	125,000	55,963	44.77%	123,378
Total Licenses and Permits	1,395,000	634,108	45.46%	1,590,000	852,151	53.59%	1,805,115
Federal Grants	20,000	3,397	16.99%	31,000	18,170	58.61%	38,000
State Grants	-	-	0.00%	-	-	0.00%	-
State - Criminal Justice	210,000	50,786	24.18%	210,000	41,896	19.95%	194,070
Liquor Tax and Profit	635,000	275,166	43.33%	530,000	241,401	45.55%	581,752
Intergovernmental Revenues	163,300	28,960	17.73%	140,000	21,844	15.60%	158,810
Intergovernmental - Seattle City Light	880,000	389,031	44.21%	855,000	369,925	43.27%	890,257
Total Intergovernmental Revenues	1,908,300	747,340	39.16%	1,766,000	693,236	39.25%	1,862,889
Planning Fees	210,000	102,592	48.85%	210,000	83,172	39.61%	152,960
Building Plan Review Fees	260,000	225,739	86.82%	260,000	140,884	54.19%	436,263
Other Miscellaneous Charges	15,000	20,523	136.82%	15,000	12,573	83.82%	28,598
Parks and Recreation Charges	574,000	341,534	59.50%	571,000	334,607	58.60%	577,087
Total Charges for Goods and Services	1,059,000	690,388	65.19%	1,056,000	571,235	54.09%	1,194,908
Fines and Penalties	200,000	109,504	54.75%	200,000	112,787	56.39%	208,765
Facility Leases	173,000	107,989	62.42%	173,000	99,580	57.56%	227,153
Miscellaneous Revenues	100,000	48,215	48.22%	75,000	38,725	51.63%	89,487
Total Revenues	\$ 23,579,300	\$ 10,518,899	44.61%	\$ 23,302,000	\$ 9,935,328	42.64%	\$ 24,207,033
Transfers In	173,000	-	0.00%	173,000	-	0.00%	173,000
Other Financing Sources (Disposition of Capital Asset)	4,275,000	4,500,000	105.26%	-	-	0.00%	-
Non-Revenue (Prior Period Adjustment)	-	10,544	0.00%	-	-	0.00%	-
Total Revenues, Non-Revenues, Transfers In, and Other Financing Sources	\$ 28,027,300	\$ 15,029,443	53.62%	\$ 23,475,000	\$ 9,935,328	42.32%	\$ 24,380,033
TOTAL ALL RESOURCES	\$ 39,560,575	\$ 15,029,443	37.99%	\$ 34,287,915	\$ 9,935,328	28.98%	\$ 35,192,949

**City of Burien
2016 2nd Quarter Financial Report**

	2016			2015			2015 Year End Actual Audited
	Revised Budget	2nd Quarter Year-to-Date	% of Budget	Revised Budget	2nd Quarter Year-to-Date	% of Budget	
GENERAL FUND							
Expenditures by Department							
City Council	\$ 258,895	\$ 165,806	64.04%	\$ 256,940	\$ 150,401	58.54%	\$ 220,002
City Manager	708,470	247,406	34.92%	528,840	185,918	35.16%	430,398
Economic Development	1,210,505	622,518	51.43%	783,455	207,862	26.53%	572,493
Administrative Services	689,430	246,433	35.74%	629,140	217,528	34.58%	556,479
Finance	3,105,090	1,196,566	38.54%	2,990,490	1,103,585	36.90%	2,710,879
Legal	1,214,265	586,344	48.29%	1,237,430	596,034	48.17%	1,080,796
Police	11,304,000	4,473,081	39.57%	10,728,500	39,749	0.37%	10,636,389
Public Works	723,000	248,166	34.32%	687,480	242,707	35.30%	567,192
Community Development	1,648,580	614,562	37.28%	1,440,335	577,780	40.11%	1,315,582
Parks, Recreation, and Cultural Services	3,185,135	1,075,800	33.78%	3,062,030	1,087,802	35.53%	2,997,504
Total Expenditures	\$ 24,047,370	\$ 9,476,682	39.41%	\$ 22,344,640	\$ 4,409,366	19.73%	\$ 21,087,714
Transfers Out	4,040,000	3,605,000	89.23%	410,000	60,000	14.63%	210,000
Total Expenditures and Transfers	\$ 28,087,370	\$ 13,081,682	46.57%	\$ 22,754,640	\$ 4,469,366	19.64%	\$ 21,297,714
Expenditures by Line Item							
Salaries	\$ 4,314,215	\$ 1,848,703	42.85%	\$ 4,223,505	\$ 1,724,496	40.83%	\$ 3,935,248
Personnel Benefits	1,598,645	656,410	41.06%	1,520,610	607,644	39.96%	1,386,853
Total Salaries and Benefits	5,912,860	2,505,113	42.37%	5,744,115	2,332,139	40.60%	5,322,101
Supplies	219,590	89,704	40.85%	203,310	73,563	36.18%	227,427
Professional Services	4,140,180	1,350,909	32.63%	3,371,610	1,044,180	30.97%	2,759,346
Communications	91,150	38,479	42.22%	85,850	38,384	44.71%	77,958
Travel, Meals, and Mileage	27,950	4,228	15.13%	26,350	734	2.79%	11,440
Advertising	21,150	5,703	26.96%	17,650	6,521	36.94%	15,501
Operating Rents and Leases	87,100	29,293	33.63%	84,600	29,992	35.45%	77,130
Insurance	230,435	230,408	99.99%	220,150	216,880	98.51%	216,880
Utility Services	203,750	63,911	31.37%	215,750	69,693	32.30%	239,555
Repairs and Maintenance	151,000	26,351	17.45%	139,000	25,981	18.69%	128,515
Dues and Memberships	140,845	118,779	84.33%	138,895	101,167	72.84%	110,110
Printing, Binding, and Copying	21,150	7,438	35.17%	23,150	6,803	29.39%	14,620
Registrations and Training	39,260	9,355	23.83%	33,760	19,821	58.71%	40,372
Subscriptions and Publications	13,200	10,717	81.19%	13,200	2,943	22.30%	8,916
Other Miscellaneous	65,150	17,383	26.68%	64,650	24,940	38.58%	55,227
Total Services and Charges	5,232,320	1,912,954	36.56%	4,434,615	1,588,039	35.81%	3,755,570
Total Intergovernmental Services	12,578,850	4,949,284	39.35%	11,918,850	415,625	3.49%	11,782,616
Total Capital Outlay	103,750	19,627	18.92%	43,750	-	0.00%	-
Total Expenditures	\$ 24,047,370	\$ 9,476,682	39.41%	\$ 22,344,640	\$ 4,409,366	19.73%	\$ 21,087,714
Transfers Out	4,040,000	3,605,000	89.23%	410,000	60,000	14.63%	210,000
Total Expenditures and Transfers	\$ 28,087,370	\$ 13,081,682	46.57%	\$ 22,754,640	\$ 4,469,366	19.64%	\$ 21,297,714
Ending Fund Balance	11,473,205	-	0.00%	11,533,275	-	0.00%	13,895,235
TOTAL ALL USES	\$ 39,560,575	\$ 13,081,682	33.07%	\$ 34,287,915	\$ 4,469,366	13.03%	\$ 35,192,949

City of Burien
2016 2nd Quarter Financial Report

	2016			2015			2015 Year End Actual Audited
	Revised Budget	2nd Quarter Year-to-Date	% of Budget	Revised Budget	2nd Quarter Year-to-Date	% of Budget	
STREET FUND							
Revenues							
Beginning Fund Balance	\$ 259,640	\$ -	0.00%	\$ 1,512,325	\$ -	0.00%	\$ 1,512,327
Solid Waste Utility Tax	365,000	141,563	38.78%	360,000	150,498	41.81%	368,682
Parking Tax	215,000	94,011	43.73%	215,000	91,182	42.41%	219,453
Business License Fees	290,000	132,555	45.71%	290,000	77,143	26.60%	300,966
Solid Waste Franchise Fees	700,000	381,196	54.46%	685,000	372,158	54.33%	816,500
Motor Vehicle Fuel Tax	1,020,000	338,703	33.21%	1,000,000	314,808	31.48%	1,024,262
Multimodal Transportation	-	33,297	0.00%	-	-	0.00%	-
Fines and Penalties	-	-	0.00%	-	-	0.00%	-
Miscellaneous	1,000	16,872	1687.18%	1,000	1,821	182.10%	4,127
Total Revenue	\$ 2,591,000	\$ 1,138,197	43.93%	\$ 2,551,000	\$ 1,007,611	39.50%	\$ 2,733,990
TOTAL ALL RESOURCES	\$ 2,850,640	\$ 1,138,197	39.93%	\$ 4,063,325	\$ 1,007,611	24.80%	\$ 4,246,317
Expenditures							
Salaries	\$ 592,010	\$ 236,347	39.92%	\$ 571,105	\$ 234,437	41.05%	\$ 537,112
Personnel Benefits	218,865	94,131	43.01%	208,880	91,469	43.79%	209,872
Total Salaries & Benefits	810,875	330,478	40.76%	779,985	325,907	41.78%	746,984
Supplies	183,000	48,675	26.60%	183,000	46,161	25.22%	120,278
Professional Services	130,000	36,228	27.87%	130,000	49,958	38.43%	111,317
Communications	6,000	1,994	33.23%	6,000	2,331	38.85%	9,027
Travel, Meals, and Mileage	1,000	47	4.70%	1,000	-	0.00%	584
Advertising	500	-	0.00%	500	-	0.00%	-
Operating Rents and Leases	55,000	23,003	41.82%	55,000	16,561	30.11%	38,601
Utilities	160,000	64,356	40.22%	160,000	54,993	34.37%	146,022
Repairs and Maintenance	35,000	5,911	16.89%	35,000	5,127	14.65%	26,711
Dues and Memberships	1,000	720	72.00%	1,000	854	85.40%	854
Printing, Binding, and Copying	1,200	1,100	91.67%	1,200	-	0.00%	976
Registrations and Training	8,000	1,719	21.49%	8,000	954	11.92%	3,999
Miscellaneous	-	210	0.00%	-	-	0.00%	10
Total Other Services and Charges	397,700	135,288	34.02%	397,700	130,778	32.88%	338,101
King County Street Maintenance	50,000	-	0.00%	50,000	14,688	29.38%	105,712
King County Traffic Signal/Control Maint.	220,000	30,708	13.96%	220,000	36,210	16.46%	151,332
Total Intergovernmental	270,000	30,708	11.37%	270,000	50,898	18.85%	257,044
Machinery and Equipment	-	760	0.00%	40,000	-	0.00%	30,628
Total Expenditures	\$ 1,661,575	\$ 545,909	32.85%	\$ 1,670,685	\$ 553,744	33.14%	\$ 1,493,035
Transfers Out	958,000	-	0.00%	2,133,000	275,000	12.89%	2,133,000
Total Expenditures and Transfers	\$ 2,619,575	\$ 545,909	20.84%	\$ 3,803,685	\$ 828,744	21.79%	\$ 3,626,035
Ending Fund Balance	231,065	-	0.00%	259,640	-	0.00%	620,282
TOTAL ALL USES	\$ 2,850,640	\$ 545,909	19.15%	\$ 4,063,325	\$ 828,744	20.40%	\$ 4,246,317

**City of Burien
2016 2nd Quarter Financial Report**

	2016			2015			2015 Year End Actual Audited
	Revised Budget	2nd Quarter Year-to-Date	% of Budget	Revised Budget	2nd Quarter Year-to-Date	% of Budget	

SURFACE WATER MANAGEMENT FUND							
Revenues							
Beginning Fund Balance	\$ 434,215	\$ -	0.00%	\$ 830,545	\$ -	0.00%	\$ 830,544
Intergovernmental Revenues	50,000	-	0.00%	-	22,683	0.00%	33,402
Storm Drainage Fees	3,210,000	1,814,624	56.53%	3,145,000	1,756,408	55.85%	3,260,770
Stormwater Connection Fee	-	303,018	0.00%	-	-	0.00%	-
Miscellaneous Revenues	10,000	2,976	29.76%	10,000	238	2.38%	10,231
Total Revenue	\$ 3,270,000	\$ 2,120,618	64.85%	\$ 3,155,000	\$ 1,779,329	56.40%	\$ 3,304,403
Transfers In	-	-	0.00%	-	-	0.00%	-
Total Revenues and Transfers In	\$ 3,270,000	\$ 2,120,618	64.85%	\$ 3,155,000	\$ 1,779,329	56.40%	\$ 3,304,403
TOTAL ALL RESOURCES	\$ 3,704,215	\$ 2,120,618	57.25%	\$ 3,985,545	\$ 1,779,329	44.64%	\$ 4,134,947
Expenditures							
Salaries	\$ 918,825	\$ 366,977	39.94%	\$ 828,635	\$ 344,352	41.56%	\$ 782,372
Personnel Benefits	384,015	160,177	41.71%	332,880	135,939	40.84%	298,310
Total Salaries and Benefits	1,302,840	527,154	40.46%	1,161,515	480,291	41.35%	1,080,682
Supplies	118,000	43,114	36.54%	118,000	41,162	34.88%	93,175
Professional Services	443,000	72,502	16.37%	468,000	100,398	21.45%	264,415
Communications	6,000	3,436	57.27%	6,000	2,982	49.70%	7,143
Travel, Meals, Mileage	-	44	0.00%	-	76	0.00%	84
Operating Rents and Leases	55,000	20,924	38.04%	55,000	16,205	29.46%	36,046
Utilities	8,000	4,428	55.35%	8,000	1,987	24.83%	3,809
Repairs and Maintenance	53,000	16,496	31.12%	53,000	13,324	25.14%	62,769
Dues and Memberships	1,000	787	78.70%	1,000	854	85.40%	989
Printing, Binding, and Copying	1,000	-	0.00%	1,000	-	0.00%	149
Registrations and Training	11,000	3,463	31.48%	11,000	1,533	13.93%	6,038
Subscriptions and Publications	800	-	0.00%	800	65	8.14%	65
Miscellaneous	-	-	0.00%	-	-	0.00%	88
Debt Service Principal	83,030	83,031	100.00%	83,030	83,031	100.00%	83,031
Interest on PWTFL Pond	4,565	1,903	41.69%	4,985	4,567	91.61%	4,740
Total Other Services and Charges	666,395	207,014	31.06%	691,815	225,021	32.53%	469,366
Intergovernmental Services	210,000	43,893	20.90%	230,000	27,619	12.01%	82,874
Machinery and Equipment	-	760	0.00%	40,000	10,950	27.38%	41,580
Total Expenditures	\$ 2,297,235	\$ 821,935	35.78%	\$ 2,241,330	\$ 785,042	35.03%	\$ 1,767,677
Transfers Out	1,110,000	-	0.00%	1,310,000	-	0.00%	1,310,000
Total Expenditures and Transfers	\$ 3,407,235	\$ 821,935	24.12%	\$ 3,551,330	\$ 785,042	22.11%	\$ 3,077,677
Ending Fund Balance	296,980	-	0.00%	434,215	-	0.00%	1,057,270
TOTAL ALL USES	\$ 3,704,215	\$ 821,935	22.19%	\$ 3,985,545	\$ 785,042	19.70%	\$ 4,134,947

PUBLIC WORKS RESERVE FUND							
Revenues							
Beginning Fund Balance	\$ 130,265	\$ -	0.00%	\$ 314,265	\$ -	0.00%	\$ 314,264
Real Estate Excise Tax 1st Quarter	550,000	417,719	75.95%	700,000	294,581	42.08%	798,513
Real Estate Excise Tax 2nd Quarter	550,000	412,719	75.04%	700,000	293,979	42.00%	796,744
Parks Mitigation Fees	15,000	9,168	61.12%	15,000	26,433	176.22%	33,808
Interest Income	1,000	1,314	131.40%	1,000	130	12.97%	869
Total Revenue	\$ 1,116,000	\$ 840,920	75.35%	\$ 1,416,000	\$ 615,122	43.44%	\$ 1,629,934
TOTAL ALL RESOURCES	\$ 1,246,265	\$ 840,920	67.48%	\$ 1,730,265	\$ 615,122	35.55%	\$ 1,944,198
Expenditures							
Transfers Out	\$ 1,100,000	\$ 550,000	50.00%	\$ 1,600,000	\$ 440,000	27.50%	\$ 1,600,000
Ending Fund Balance	146,265	-	0.00%	130,265	-	0.00%	344,198
TOTAL ALL USES	\$ 1,246,265	\$ 550,000	44.13%	\$ 1,730,265	\$ 440,000	25.43%	\$ 1,944,198

City of Burien
2016 2nd Quarter Financial Report

	2016			2015			2015 Year End Actual Audited
	Revised Budget	2nd Quarter Year-to-Date	% of Budget	Revised Budget	2nd Quarter Year-to-Date	% of Budget	

EQUIPMENT RESERVE FUND							
Revenues							
Beginning Fund Balance	\$ 900,850	\$ -	0.00%	\$ 880,850	\$ -	0.00%	\$ 880,850
Interest Income	-	2,163	0.00%	-	286	0.00%	1,335
Transfers In	270,000	-	0.00%	270,000	-	0.00%	270,000
Total Revenue	\$ 270,000	\$ 2,163	0.80%	\$ 270,000	\$ 286	0.11%	\$ 271,335
TOTAL ALL RESOURCES	\$ 1,170,850	\$ 2,163	0.18%	\$ 1,150,850	\$ 286	0.02%	\$ 1,152,185
Expenditures							
Supplies	\$ -	\$ 8,715	0.00%	\$ -	\$ 10,922	0.00%	\$ 10,922
Professional Services	-	-	0.00%	-	66,849	0.00%	66,849
Machinery and Equipment	500,000	-	0.00%	250,000	4,317	1.73%	10,935
Total Expenditures	\$ 500,000	\$ 8,715	1.74%	\$ 250,000	\$ 82,088	32.84%	\$ 88,706
Ending Fund Balance	670,850	-	0.00%	900,850	-	0.00%	1,063,479
TOTAL ALL USES	\$ 1,170,850	\$ 8,715	0.74%	\$ 1,150,850	\$ 82,088	7.13%	\$ 1,152,185

ART IN PUBLIC PLACES FUND							
Revenues							
Beginning Fund Balance	\$ 30,380	\$ -	0.00%	\$ 30,380	\$ -	0.00%	\$ 30,384
Interest Income	-	61	0.00%	-	9	0.00%	41
Transfers In	-	-	0.00%	-	-	0.00%	-
Total Revenue	\$ -	\$ 61	0.00%	\$ -	\$ 9	0.00%	\$ 41
TOTAL ALL RESOURCES	\$ 30,380	\$ 61	0.20%	\$ 30,380	\$ 9	0.03%	\$ 30,425
Expenditures							
Supplies	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -
Repairs and Maintenance	-	997	0.00%	-	-	0.00%	-
Works of Art	25,000	-	0.00%	-	-	0.00%	-
Total Expenditures	\$ 25,000	\$ 997	3.99%	\$ -	\$ -	0.00%	\$ -
Ending Fund Balance	5,380	-	0.00%	30,380	-	0.00%	30,425
TOTAL ALL USES	\$ 30,380	\$ 997	3.28%	\$ 30,380	\$ -	0.00%	\$ 30,425

CAPITAL PROJECTS RESERVE FUND							
Revenues							
Beginning Fund Balance	\$ 513,050	\$ -	0.00%	\$ 82,050	\$ -	0.00%	\$ 82,050
Property Tax	740,000	396,163	53.54%	730,000	392,405	53.75%	728,876
Interest Income	1,000	1,358	135.80%	1,000	30	3.01%	667
Total Revenue	\$ 741,000	\$ 397,521	53.65%	\$ 731,000	\$ 392,435	53.68%	\$ 729,543
TOTAL ALL RESOURCES	\$ 1,254,050	\$ 397,521	31.70%	\$ 813,050	\$ 392,435	48.27%	\$ 811,593
Expenditures							
Transfers Out	\$ 736,000	\$ 50,000	6.79%	\$ 300,000	\$ -	0.00%	\$ 300,000
Ending Fund Balance	518,050	-	0.00%	513,050	-	0.00%	511,593
TOTAL ALL USES	\$ 1,254,050	\$ 50,000	3.99%	\$ 813,050	\$ -	0.00%	\$ 811,593

**City of Burien
2016 2nd Quarter Financial Report**

	2016			2015			2015 Year End Actual Audited
	Revised Budget	2nd Quarter Year-to-Date	% of Budget	Revised Budget	2nd Quarter Year-to-Date	% of Budget	
TRANSPORTATION BENEFIT DISTRICT FUND							
Revenues							
Beginning Fund Balance	\$ 21,785	\$ -	0.00%	\$ 46,785	\$ -	0.00%	\$ 46,786
TBD Vehicle Fee	350,000	162,588	46.45%	350,000	154,262	44.07%	367,068
Interest Income	-	157	0.00%	-	28	0.00%	238
Total Revenue	\$ 350,000	\$ 162,745	46.50%	\$ 350,000	\$ 154,290	44.08%	\$ 367,306
TOTAL ALL RESOURCES	\$ 371,785	\$ 162,745	43.77%	\$ 396,785	\$ 154,290	38.88%	\$ 414,092
Expenditures							
Salaries	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 207
Personnel Benefits	-	-	0.00%	-	-	0.00%	65
Professional Services	-	-	0.00%	-	1,636	0.00%	1,636
Transfers Out	350,000	95,000	27.14%	375,000	-	0.00%	375,000
Total Expenditures	\$ 350,000	\$ 95,000	27.14%	\$ 375,000	\$ 1,636	0.44%	\$ 376,908
Ending Fund Balance	21,785	-	0.00%	21,785	-	0.00%	37,184
TOTAL ALL USES	\$ 371,785	\$ 95,000	25.55%	\$ 396,785	\$ 1,636	0.41%	\$ 414,092

DEBT SERVICE FUND							
Revenues							
Beginning Fund Balance	\$ 48,870	\$ -	0.00%	\$ 82,885	\$ -	0.00%	\$ 82,887
Build America Bonds Subsidy	110,000	55,366	50.33%	110,000	55,069	50.06%	110,434
Town Square Mitigation Fees	48,000	48,164	100.34%	48,000	48,164	100.34%	48,164
Special Assessment Revenue	84,000	75,961	90.43%	84,000	43,877	52.23%	95,534
Interest Income & Other Miscellaneous	-	1,564	0.00%	-	27	0.00%	225
Transfers In	6,165,000	4,300,000	69.75%	2,485,000	775,000	31.19%	2,285,000
Total Revenue	\$ 6,407,000	\$ 4,481,055	69.94%	\$ 2,727,000	\$ 922,138	33.82%	\$ 2,539,357
TOTAL ALL RESOURCES	\$ 6,455,870	\$ 4,481,055	69.41%	\$ 2,809,885	\$ 922,138	32.82%	\$ 2,622,244
Expenditures							
Debt Service Principal and Interest	\$ 6,390,980	\$ 4,352,524	68.10%	\$ 2,758,015	\$ 771,532	27.97%	\$ 2,541,292
Bond Administrative Fees	3,000	-	0.00%	3,000	50	1.67%	1,750
Total Expenditures	\$ 6,393,980	\$ 4,352,524	68.07%	\$ 2,761,015	\$ 771,582	27.95%	\$ 2,543,042
Ending Fund Balance	61,890	-	0.00%	48,870	-	0.00%	79,202
TOTAL ALL USES	\$ 6,455,870	\$ 4,352,524	67.42%	\$ 2,809,885	\$ 771,582	27.46%	\$ 2,622,244

City of Burien, Washington
Capital Projects Expenditure Report - Second Quarter 2016

Project Name	Budget Authority thru 2016*	Expended thru June 30, 2016	Remaining Budget
Parks & General Government Capital Projects			
Dottie Harper Playground Improvements - closed	\$ 201,620	\$ 201,616	\$ 4
Lake Burien School Park - Site Plan	50,000	-	50,000
Moshier Park Restroom and Field Improvements	697,000	67,548	629,452
Off-Leash Dog Park	60,000	53,354	6,646
Parks Facilities Restoration (2015-2016)	248,830	55,556	193,274
Public Works Maint. and Operations Facility - unfunded	-	-	-
Seahurst Park - North Shoreline	11,171,723	5,539,319	5,632,404
Seahurst Park Slide	180,000	30,997	149,003
Staff Coordination of Parks CIP Projects - 2016	20,000	1,634	18,366
Parks & General Government CIP Fund Balance	\$ 12,629,173	\$ 5,950,024	\$ 6,679,149
Transportation Capital Projects			
1st Ave S Phase 2 (SW 140th St to SW 146th St) - closed	\$ 8,518,000	\$ 8,507,961	\$ 10,039
4th and 6th Ave SW/SW 148th Street Intersection	422,000	287,123	134,877
Citywide ADA Barrier Mitigation	1,070,000	24,894	1,045,106
Citywide Roadway Embankment Stabilization	301,000	275,130	25,870
Hilltop Elementary School Crosswalk/Path	176,000	9,991	166,009
Lake to Sound Trail	100,376	4,039	96,337
NERA Infrastructure Improvements -Pilot Program	566,500	-	566,500
NERA SR-518/DMMD Interchange	4,045,195	2,034,180	2,011,015
Shorewood Drive Gabion Wall/Roadway Embankment	152,000	18,460	133,540
Signal Controller/Interconnect Upgrades Program	150,000	43,485	106,515
S. 132nd Street Pedestrian and Bicycle Trail	241,000	33,565	207,435
S/SW 136th Street Sidewalk Improvements - unfunded	-	-	-
Street Overlay Program (2015-2016)	910,000	499,701	410,299
Staff Coordination of Transportation CIP Projects - 2016	78,000	36,827	41,173
Transportation CIP Fund Balance	\$ 16,730,071	\$ 11,775,356	\$ 4,954,715
Surface Water Management Capital Projects			
Capacity Improvements at SW 158th St & 4th Ave SW	\$ 575,000	\$ 227,529	\$ 347,471
8th Ave S. Sub-basin Retrofit Improvements	1,940,845	103,152	1,837,693
SW 152nd St. and 8th Ave SW Drainage Improvements	745,000	104,703	640,297
SW 165th St. Drainage Improvements	470,500	56,013	414,487
Hermes/Mayfair Study - closed	227,138	227,138	-
Hermes/Mayfair Drainage Improvements	-	-	-
King County Courthouse Stormwater Project	60,000	-	60,000
NERA Drainage Improvements	6,197,461	5,795,848	401,613
Residential Drainage Imprvmnt Project (RDIP) (2015-2016)	806,725	164,304	642,421
Staff Coordination of SWM CIP Projects - 2016	51,000	15,449	35,551
Surface Water Management CIP Fund Balance	\$ 11,073,669	\$ 6,694,136	\$ 4,379,533
<i>* Includes 2015-2016 Mid-Biennium Budget Updates</i>			

City of Burien, Washington
Contracts Over \$25,000 Signed by the City - Second Quarter 2016

Contract Number	Vendor Name	Contract Description	Contract Amount
4480	Perteet, Inc.	Amendment #2 to add construction management services to 2016 Slurry Seal/Street Overlay and Shorewood Gabion Wall projects.	Amendment is for \$66,608. Revised total contract amount is \$131,861.
4510	4LEAF, Inc.	Amendment #1 for additional Temporary Building/Electrical Inspection and Plan Check services.	Amendment is for \$50,000. Revised total contract amount is \$80,000.
4538	Site Development Associates	Civil engineering and surveying services for Residential Drainage Improvement Program (RDIP).	\$36,650
4548	The Blueline Group	Design and construction management services for Hilltop Elementary Crosswalk/Path project.	\$44,600
4573	Westwater Construction Company	Construction services for 4th Avenue SW Overlay and Shorewood Gabion Wall projects.	\$220,751
4589	Washington State Department of Ecology	Grant agreement for Moshier Park/Parking lot stormwater retrofit project.	Burien's share is \$149,000. Total agreement is \$596,000.
4592	W.S. Contractors, LLC	Construction services for South 132nd Street Pedestrian/Bike Trail.	\$161,625

TRANSFERS IN

Transfer TO	Revised 2015 Amount	Revised 2016 Amount	Transfer FROM
General Fund	\$ 133,000	\$ 133,000	Street Fund
General Fund	40,000	40,000	Surface Water Mgmnt Fund
Total General Fund	173,000	173,000	
Equipment Reserve Fund	150,000	150,000	General Fund
Equipment Reserve Fund	50,000	50,000	Street Fund
Equipment Reserve Fund	70,000	70,000	Surface Water Mgmnt Fund
Total Equipment Reserve Fund	270,000	270,000	
Debt Service Fund	260,000	3,890,000	General Fund
Debt Service Fund	250,000	275,000	Street Fund
Debt Service Fund	1,600,000	1,100,000	Public Works Reserve Fund
Debt Service Fund	-	550,000	Capital Projects Reserve Fund
Debt Service Fund	375,000	350,000	Transportation Benefit Dist. Fund
Total Debt Service Fund	2,485,000	6,165,000	
Capital Projects			
Parks and General Gov't CIP	\$ 300,000	\$ 186,000	Capital Projects Reserve Fund
Transportation CIP Fund	1,650,000	500,000	Street Fund
Transportation CIP Fund	33,250	150,000	Surface Water Mngmnt CIP Fund
Total Transportation CIP Fund	1,683,250	650,000	
Surface Water Mgmnt CIP Fund	50,000	-	Street Fund
Surface Water Mgmnt CIP Fund	1,200,000	1,000,000	Surface Water Mgmnt Fund
Total Surface Water Mgmnt CIP Fund	1,250,000	1,000,000	
TOTAL TRANSFERS IN	\$ 6,161,250	\$ 8,444,000	

TRANSFERS OUT

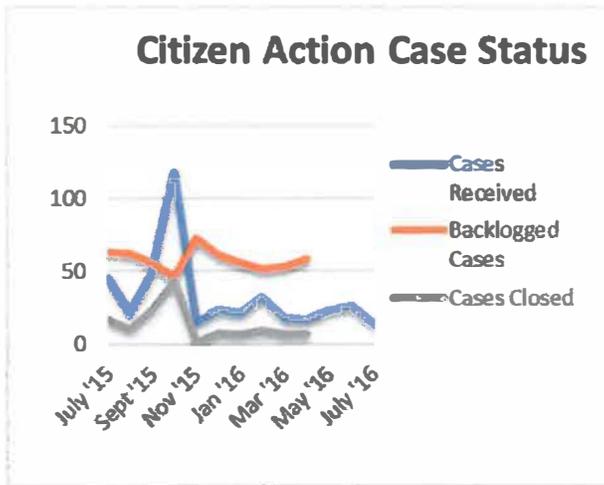
Transfer FROM	Revised 2015 Amount	Revised 2016 Amount	Transfer TO
General Fund	\$ 150,000	\$ 150,000	Equipment Reserve Fund
General Fund	260,000	3,890,000	Debt Service Fund
Total General Fund	410,000	4,040,000	
Street Fund	133,000	133,000	General Fund
Street Fund	50,000	50,000	Equipment Reserve Fund
Street Fund	250,000	275,000	Debt Service Fund
Street Fund	1,650,000	500,000	Transportation CIP Fund
Street Fund	50,000	-	Surface Water Mgmnt CIP Fund
Total Street Fund	2,133,000	958,000	
Surface Water Mgmnt Fund	40,000	40,000	General Fund
Surface Water Mgmnt Fund	70,000	70,000	Equipment Reserve Fund
Surface Water Mgmnt Fund	1,200,000	1,000,000	Surface Water Mgmt CIP Fund
Total SWM Fund	1,310,000	1,110,000	
Public Works Reserve Fund	1,600,000	1,100,000	Debt Service Fund
Capital Projects Reserve Fund	-	550,000	Debt Service Fund
Capital Projects Reserve Fund	300,000	186,000	Parks & General Government CIP
Total Capital Projects Reserve Fund	300,000	736,000	
Transportation Benefit District Fund	375,000	350,000	Debt Service Fund
Capital Projects			
Surface Water Mgmt CIP Fund	33,250	150,000	Transportation CIP Fund
TOTAL TRANSFERS OUT	\$ 6,161,250	\$ 8,444,000	



CITY OF BURIEN MEMORANDUM

DATE: August 2, 2016
TO: Kamuron Gurol, City Manager
FROM: Cynthia Schaff, Paralegal
RE: 2016 Citizen Action Report

This report reflects the caseload for July and includes all backlog cases open as of July 31, 2016. As of that date, there were 63 open cases. 52 of the open cases are more than five weeks old and are considered backlog. There were 14 cases opened during the month of July, 1 case initiated by staff/police/fire, and 13 cases initiated by residents. 4 of the cases opened during the month of July were closed within the month.



	July '15	Aug '15	Sept '15	Oct '15	Nov '15	Dec '15	Jan '16	Feb '16	Mar '16	Apr '16	May '16	June '16	July '16
Cases Closed	17	11	24	43	2	8	7	10	7	7	3	5	4
Cases Received	45	22	49	117	15	24	21	33	18	17	23	27	14
% Cases Closed/Received	38%	50%	49%	37%	13%	33%	33%	30%	39%	41%	13%	19%	29%
Backlogged Cases	63	62	56	46	72	61	56	51	53	58	58	55	52
Total Open Cases	96	77	83	122	86	79	74	77	66	71	77	77	63
% of Backlog	66%	81%	67%	38%	84%	77%	76%	66%	80%	82%	75%	71%	83%

As usual, please let me know if you have any questions or suggestions for additional improvements to this report.

Cc: Chip Davis, Community Development Director
 Jan Vogee, Building Official
 Barb Canfield, Code Compliance Officer

Steve Roemer, Parks Director
 Maiya Andrews, Public Works Director
 Lisa Marshall, City Attorney



Monthly Report to the City Manager

Citizen Action Request Case Status

Report Date: 08/02/2016

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
1727	Code Enforcement	CAR-11-0486	11/10/2011	Nuisance	16331 MAPLEWILD AV SW Nuisance-Golka-Zone 3	Email	04/27/2016	Open
1098	Code Enforcement	CAR-13-0301	07/31/2013	Housing Concerns	646 SW 152ND ST Housing, Illegal Dwelling-Phung-Zone 3	Site Investigation	05/20/2015	Open
882	Code Enforcement	CAR-14-0081	03/04/2014	Nuisance	12242 23RD AV S Nuisance, Trash, Vehicles-King-Zone 2	Enforcement Letter 2	11/17/2015	Open
777	Code Enforcement	CAR-14-0245	06/17/2014	Nuisance	12463 DES MOINES MEMORIAL DR S Bldg.-Shafa-Zone 2	Correction Notica	03/28/2016	Open
554	Code Enforcement	CAR-15-0026	01/26/2015	Parking	11803 GLENDALE WA S PARKING-BUTTLER-ZONE 2	Enforcement Letter 2	11/17/2015	Open
554	Code Enforcement	CAR-15-0029	01/26/2015	Nuisance	12663 16TH AV S NUISANCE-JOHNSON-ZONE 2	Other - See Notes	01/22/2016	Open
540	Code Enforcement	CAR-15-0039	02/09/2015	Vehicle	11833 12TH AV S Vehicles-Wilson-Zone 2	Site Investigation	04/01/2015	Open
516	Building	CAR-15-0054	03/05/2015	Building	615 SW 152ND ST Bldg. - Freggies-Zone 3	Other - See Notes	07/16/2015	Open
338	Code Enforcement	CAR-15-0243	09/01/2015	Nuisance	312 S 128TH ST NUISANCE-BASS-ZONE 2	Site Investigation	03/17/2016	Open
313	Code Enforcement	CAR-15-0283	09/24/2015	Nuisance	1034 SW 118TH ST NUISANCE-RUIZ-ZONE 1	Posting	06/15/2016	Open
306	Code Enforcement	CAR-15-0295	10/01/2015	Home Occupation	1208 S 140TH ST HOME OCC-A1 Education-Zone 2	Enforcement Letter 1	10/05/2015	Open

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
300	Code Enforcement	CAR-15-0316	10/07/2015	Business License	12321 15TH AV SW B/L-Active Solutions-Zone 1	NOV Issued	12/21/2015	Open
300	Code Enforcement	CAR-15-0329	10/07/2015	Business License	12428 23RD AV S B/L-Margies Daycare-Zone 2	NOV Issued	11/24/2015	Open
295	Code Enforcement	CAR-15-0346	10/12/2015	Home Occupation	11210 22ND AV SW Home Occ - Oxford House - Zone 1	Case Received	10/12/2015	Open
292	Code Enforcement	CAR-15-0380	10/15/2015	Business License	11923 1ST AV S BL-Sim Saveth Design&Sewing	NOV Issued	12/22/2015	Open
238	Code Enforcement	CAR-15-0426	12/08/2015	Nuisance	132 SW 152ND ST GARBAGE-TROUNG-ZONE 2	Enforcement Letter 2	07/18/2016	Open
211	Code Enforcement	CAR-16-0001	01/04/2016	Nuisance	15845 11TH AV SW Nuisance-Vert-Zone 3	Posting	07/11/2016	Open
196	Code Enforcement	CAR-16-0008	01/19/2016	Nuisance	15502 4TH PL SW NUISANCE-MAIER-ZONE 3	Citation Issued	06/01/2016	Open
190	Code Enforcement	CAR-16-0014	01/25/2016	Vehicle	13825 DES MOINES MEMORIAL DR S VEHICLES-HABERZETT-ZONE 4	Citation Issued	07/06/2016	Open
183	Code Enforcement	CAR-16-0024	02/01/2016	Nuisance	12025 DES MOINES MEMORIAL DR S AUTO REPAIR-CHAVEZ AUTO-ZONE 3	Phone Call	04/04/2016	Open
176	Code Enforcement	CAR-16-0029	02/08/2016	Nuisance	13936 4TH AV SW NUISANCE-KRIE-ZONE 1	Site Investigation	03/17/2016	Open
175	Code Enforcement	CAR-16-0038	02/09/2016	Nuisance	12621 12TH AV S NUISANCE-HAAG-ZONE 2	Case Received	02/09/2016	Open
141	Code Enforcement	CAR-16-0061	03/14/2016	Nuisance	11415 12TH AV SW TIRES-CASTRO & ELGIN-ZONE 1	Case Received	03/14/2016	Open
140	Code Enforcement	CAR-16-0064	03/15/2016	Nuisance	1427 S 129TH ST GARBAGE-OSTIC-ZONE 1	Case Received	03/15/2016	Open

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
139	Code Enforcement	CAR-16-0066	03/16/2016	Vehicle	212 SW 130TH ST VEHICLES-MEGALE-ZONE 1	Phone Call	05/16/2016	Open
127	Code Enforcement	CAR-16-0070	03/28/2016	Fire Department Issue	120 SW 148TH ST Sprinkler System-Auto Zone-Zone 1	Site Investigation	07/18/2016	Open
103	Code Enforcement	CAR-16-0085	04/21/2016	Nuisance	1328 S 130TH PL NUISANCE-LEAPAI-ZONE 2	Other - See Notes	05/26/2016	Open
84	Code Enforcement	CAR-16-0096	05/10/2016	Nuisance	12212 2ND AV SW GARBAGE-BUI-ZONE 1	Other - See Notes	06/13/2016	Open
84	Code Enforcement	CAR-16-0097	05/10/2016	Critical Area Concerns	137 S 169TH PL Filled Stream Buffer-Sutton-Zone 4	Site Investigation	05/10/2016	Open
81	Code Enforcement	CAR-16-0103	05/13/2016	Nuisance	714 SW 158TH ST VEGETATION-SEIBERT-ZONE 3	NOV Issued	06/23/2016	Open
76	Code Enforcement	CAR-16-0104	05/18/2016	Nuisance	12607 10TH AV S Nuisance-Pedriaco-Zone 2	Citation Issued	07/19/2016	Open
71	Code Enforcement	CAR-16-0107	05/23/2016	Nuisance	11014 26TH AV S RATS-WALKER-ZONE 2	Enforcement Letter 1	05/24/2016	Open
71	Code Enforcement	CAR-16-0115	05/23/2016	Vehicle	2115 SW 173RD PL PARKING-SCHNARS-ZONE 3	Phone Call	06/18/2016	Open
70	Code Enforcement	CAR-16-0109	05/24/2016	Nuisance	12222 1ST AV S NUISANCE-NGUYEN-ZONE 2	NOV Issued	06/20/2016	Open
69	Code Enforcement	CAR-16-0110	05/25/2016	Drainage - Private	12610 14TH AV S DRAINAGE-BLAKELY-ZONE 2	Case Received	05/25/2016	Open
56	Code Enforcement	CAR-16-0116	06/07/2016	Animals	11021 ROSEBERG AV S ROOSTER-PHAN-ZONE 2	Site Investigation	06/27/2016	Open
56	Code Enforcement				220 S 152ND ST			

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
		CAR-16-0120	06/07/2016	Fire Department Issue	FIRE DOORS-MONTROSE APTS-ZONE 4	NOV Issued	07/13/2016	Open
49	Code Enforcement	CAR-16-0124	06/14/2016	Nuisance	14321 11TH AV SW NUISANCE-MAGNUSSON-ZONE 1	Site Investigation	07/06/2016	Open
46	Code Enforcement	CAR-16-0132	06/17/2016	Nuisance	2206 S 128TH ST LIVING IN CAMPER-RAKISH-ZONE 2	Phone Call	07/25/2016	Open
43	Code Enforcement	CAR-16-0126	06/20/2016	Vegetation	625 SW 122ND ST VEGETATION-CROSTON-ZONE 1	Enforcement Letter 1	06/23/2016	Open
42	Code Enforcement	CAR-16-0128	06/21/2016	Vehicle	15434 MAPLEWILD AV SW VEHICLES-VERMEF-ZONE 3	Phone Call	07/26/2016	Open
36	Code Enforcement	CAR-16-0138	06/27/2016	Nuisance	12826 14TH AV SW NUISANCE-TONJUM-ZONE 1	Phone Call	08/01/2016	Open
36	Code Enforcement	CAR-16-0139	06/27/2016	Nuisance	11008 26TH AV S NUISANCE-FERNANDES-ZONE 2	Enforcement Letter 1	06/28/2016	Open
34	Code Enforcement	CAR-16-0144	06/29/2016	Animals	18627 4TH AV S ROOSTER-FOLEY-ZONE 4	Site Investigation	07/05/2016	Open
27	Code Enforcement	CAR-16-0145	07/06/2016	Nuisance	16239 10TH AV SW RATS-WENDT-ZONE 3	Enforcement Letter 1	07/06/2016	Open
26	Code Enforcement	CAR-16-0147	07/07/2016	Nuisance	11420 11TH AV SW NUISANCE-LE-ZONE 1	Phone Call	07/27/2016	Open
24	Code Enforcement	CAR-16-0151	07/09/2016	Nuisance	13443 4TH AV S NUISANCE-HERBRUGER-ZONE 2	Site Investigation	07/12/2016	Open
22	Code Enforcement	CAR-16-0149	07/11/2016	Nuisance	423 SW 120TH ST NUISANCE-CRAWFORD-ZONE 1	Enforcement Letter 1	07/21/2016	Open
20	Code Enforcement	CAR-16-0150	07/13/2016	Vehicle	13403 4TH AV S JUNK VEHICLE-ESQUIVEL-ZONE 2	Site Investigation	07/19/2016	Open

Days Old	Department	CAR #	Date Received	Nature of Request	Complaint Information	Last Action	Date	Status
13	Code Enforcement	CAR-16-0153	07/20/2016	Nuisance	14230 8TH AV S JUNK VEHICLES-SINGH-ZONE 4	Phone Call	07/25/2016	Open
6	Code Enforcement	CAR-16-0155	07/27/2016	Animals	11403 GLENDALE WA S Rooster-Chai-Zone 2	Site Investigation	07/28/2016	Open
6	Code Enforcement	CAR-16-0156	07/27/2016	Nuisance	13630 17TH AV SW JUnk Vehicles/Parking-Foley-Zone 1	Site Investigation	07/28/2016	Open
6	Code Enforcement	CAR-16-0157	07/27/2016	Vehicle	13624 OCCIDENTAL AV S VEHICLES-TRAN-ZONE 1	Site Investigation	07/28/2016	Open
5	Code Enforcement	CAR-16-0154	07/28/2016	ROW Issue	12615 14TH AV S Work W/O Permits-Bolima-Zone 2	Other - See Notes	07/28/2016	Open

Joint Letter of Commitment: Climate Change Actions in King County

Climate change is a paramount challenge of this generation and has far-reaching and fundamental consequences for our economy, environment, public health, and safety.

Across King County and its cities, we are already experiencing the impacts of climate change: warming temperatures, acidifying marine waters, rising seas, decreasing mountain snowpack, and less water in streams during the summer.



These changes have the potential for significant impacts to public and private property, resource based economies like agriculture and forestry, and to residents' health and quality of life.

The decisions we make locally and regionally, such as where our communities will grow and how they will be served by transportation, will set the stage for success or failure in reducing carbon pollution, making sound long-term investments, and ensuring our communities are livable and resilient to climate change impacts.

Current science indicates that to avoid the worst impacts of global warming we need to reduce global greenhouse gas emissions sharply. The King County Growth Management Planning Council – a formal body of elected officials from across King County - voted unanimously on July 23, 2014 to adopt a shared target to reduce countywide sources of greenhouse gas (GHG) emissions, compared to a 2007 baseline, by 25% by 2020, 50% by 2030, and 80% by 2050.

Based on our shared assessment of emissions in King County, and review of potential strategies to reduce emissions, we believe that these targets are ambitious but achievable.

Building on the work of the King County-Cities Climate Collaboration (K4C) - a partnership between the County and cities to coordinate and enhance local government climate and sustainability efforts – more than a dozen cities and the County came together in the first half of 2014 to chart opportunities for joint actions to reduce GHG emissions and accelerate progress towards a clean and sustainable future.

The attached **Principles for Collaboration** and **Joint County-City Climate Commitments** are focused on practical, near-term, collaborative opportunities between cities and King County. These shared commitments build on the significant work that many of our cities and County are already taking. By signing this letter, we pledge our support for the shared vision that these principles and actions represent. Our cities commit to actively pursue those strategies and catalytic actions where our jurisdictions can make the most impact given our size, location, and development patterns.

Through focused, coordinated action, we will maximize the impact of our individual and shared efforts.





Elected Officials of King County and King County Cities

Dow Constantine
King County Executive

Larry Phillips
King County Council Chair

Bruce Bassett
Mayor, City of Mercer Island

Matthew Larson
Mayor, City of Snoqualmie

Shari E. Winstead
Mayor, City of Shoreline

Jim Haggerton
Mayor, City of Tukwila

Edward B. Murray
Mayor, City of Seattle

Denis Law
Mayor, City of Renton

Amy Walen
Mayor, City of Kirkland

John Marchione
Mayor, City of Redmond

Fred Butler
Mayor, City of Issaquah

Claudia Balducci,
Mayor, City of Bellevue

Tom Vance
Mayor, City of Sammamish

Lucy Krakowiak
Mayor, City of Burien

Principles for Collaboration

- 1 Climate change is the paramount challenge of our generation, and has fundamental and far-reaching consequences for our economy, environment, and public health and safety.
- 2 Strong action to reduce GHG emissions is needed, and the time is now.
- 3 Local governments can reduce greenhouse gas (GHG) emissions through many decisions related to transportation and land use, energy and green building, forests and farms, and consumption and materials management.
- 4 Many cities in King County have set individual climate goals and are taking steps to reduce local GHG emissions, and we need to build on this leadership.
- 5 Local solutions need to be implemented in ways that build a cleaner, stronger and more resilient regional economy.
- 6 Progress will require deeper engagement with communities of color and low income, immigrant, and youth populations. These communities can be more vulnerable to the impacts of climate change—from increasing flood risks to rising costs of fossil fuels – and historically less likely to be included in community-scale solutions or as leaders. We are committed to work in ways that are fair, equitable, empowering, and inclusive and that also ensure that low income residents do not bear unfair costs of solutions.
- 7 Federal and state policies and laws can help us achieve our goals, but countywide and local policy, programs and partnerships are needed to fill the existing gap to achieve local GHG targets.
- 8 Progress will require deep partnerships between the County, cities, utilities, businesses, nonprofit organizations, and other public sector agencies.
- 9 King County and nine cities have formed the King County-Cities Climate Collaboration (K4C), and we will work to build on this initial pledge, both in increased action and increased participation from additional cities.
- 10 We can accomplish more with a shared vision and coordinated action; collaboration will increase the efficiency of our efforts and magnify the impact of our strategies beyond what each of us could achieve on our own.
- 11 Our cities support the shared vision that the Joint County-City Climate Commitments represent, but it is not the intention that each city will pursue every catalytic action. Cities and King County will actively pursue strategies where they have the most impact and influence.
- 12 We will reconvene at least annually to share progress. We also dedicate a staff point person from our cities and from the County to help coordinate implementation of the following Joint County-City Climate Commitments, and to serve as a point person to the K4C.

Joint County-City Climate Commitments ●○○○



I. Shared Goals

Pathway: Adopt science-based countywide GHG reduction targets that help ensure the region is doing its part to confront climate change.

Catalytic Policy Commitment: Collaborate through the Growth Management Planning Council, Sound Cities Association, and other partners to adopt countywide GHG emissions reduction targets, including mid-term milestones needed to support long-term reduction goals.

Catalytic Project or Program: Build on King County's commitment to measure and report on countywide GHG emissions by sharing this data between cities and partners, establishing a public facing dashboard for tracking progress, and using the information to inform regional climate action.



II. Climate Policy

Pathway: Support strong federal, regional, state, countywide and local climate policy.

Catalytic Policy Commitment: Advocate for comprehensive federal, regional and state science-based limits and a market-based price on carbon pollution and other greenhouse gas (GHG) emissions. A portion of revenue from these policies should support local GHG reduction efforts that align with these Joint County-City Climate Commitments, such as funding for transit service, energy efficiency projects, and forest protection and restoration initiatives.



III. Transportation and Land Use

Pathway: For passenger vehicles and light trucks, reduce vehicle miles traveled by 20% below 2012 levels by 2030 and GHG emissions intensity of fuels by 15% below 2012 levels by 2030.

Catalytic Policy Commitment: Partner to secure state authority for funding to sustain and grow transit service in King County.

Catalytic Policy Commitment: Reduce climate pollution, build our renewable energy economy, and lessen our dependence on imported fossil fuels, by supporting the adoption of a statewide low carbon fuel standard that gradually lowers pollution from transportation fuels.

Catalytic Policy Commitment: Focus new development in vibrant centers that locate jobs, affordable housing, and services close to transit, bike and pedestrian options so more people have faster, convenient and low GHG emissions ways to travel.

Catalytic Project or Program: As practical, for King County and cities developing transit oriented communities around high capacity light rail and transit projects, adopt the Puget Sound Regional Council's Growing Transit Communities Compact. For smaller cities, participate in programs promoting proven alternative technology solutions such as vehicle electrification, as well as joint carpool and vanpool promotional campaigns.

Joint County-City Climate Commitments ○●○○



IV. Energy Supply

Pathway: Increase countywide renewable electricity use 20% beyond 2012 levels by 2030; phase out coal-fired electricity sources by 2025; limit construction of new natural gas based electricity power plants; support development of increasing amounts of renewable energy sources.

Catalytic Policy Commitment: Build on existing state renewable energy commitments including the Washington State Renewable Portfolio Standard (RPS) to partner with local utilities, state regulators and other stakeholders on a countywide commitment to renewable energy resources, including meeting energy demand through energy efficiency improvements and phasing out fossil fuels.

Catalytic Project or Program: In partnership with utilities, develop a package of county and city commitments that support increasingly renewable energy sources, in areas such as community solar, green power community challenges, streamlined local renewable energy installation permitting, district energy, and renewable energy incentives.



V. Green Building and Energy Efficiency

Pathway: Reduce energy use in all existing buildings 25% below 2012 levels by 2030; achieve net-zero GHG emissions in new buildings by 2030.

Catalytic Policy Commitment: Join the Regional Code Collaboration and work to adopt code pathways that build on the Washington State Energy Code, leading the way to “net-zero carbon” buildings through innovation in local codes, ordinances, and related partnerships.

Catalytic Project or Program: Develop a multi-city partnership to help build a regional energy efficiency retrofit economy, including tactics such as: collaborating with energy efficiency and green building businesses, partnering with utilities, expanding on existing retrofit programs, adopting local building energy benchmarking and disclosure ordinances, and encouraging voluntary reporting and collaborative initiatives such as the 2030 District framework.

Joint County-City Climate Commitments ○○○●○



VI. Consumption and Materials Management:

Pathway: By 2020, achieve a 70% recycling rate countywide; by 2030, achieve zero waste of resources that have economic value for reuse, resale and recycling.

Catalytic Policy Commitment: Partner through the Metropolitan Solid Waste Management Advisory Committee on policy, projects and programs focused on (1) waste prevention and reuse, (2) product stewardship, recycling, and composting, and (3) beneficial use.

Catalytic Project or Program: Develop a regional strategy through the Comprehensive Solid Waste Management Plan process to reach 70% recycling through a combination of education, incentives and regulatory tools aimed at single-family, multi-family residents, businesses, and construction projects in King County.



VII. Forests and Farming

Pathway: Reduce sprawl and associated transportation related GHG emissions and sequester biological carbon by focusing growth in urban centers and protecting and restoring forests and farms.

Catalytic Policy Commitment: Partner on Transfer of Development Rights (TDR) initiatives to focus development within the Urban Growth Area, reduce development pressure on rural lands, and protect our most valuable and important resource lands.

Catalytic Project or Program: Protect and restore the health of urban and community trees and forests, for example through public-private-community efforts such as Forterra's Green Cities Partnerships.

Catalytic Project or Program: Partner on collaborative efforts to expand forest and farm stewardship and protection, for example through King Conservation District's farm management planning, landowner incentive, and grant programs.

Catalytic Project or Program: Expand our local food economy, for example by supporting urban and community farming, buying locally produced food, and participating in the Farm City Roundtable forum.

Joint County-City Climate Commitments ○○○●



VIII. Government Operations

Pathway: Reduce GHG emissions from government operations in support of countywide goals.

Policy Commitment: Develop and adopt near and long-term government operational GHG reduction targets that support countywide goals, and implement actions that reduce each local government's GHG footprint.

Catalytic Project or Program: In support of the Section V. Green Building and Energy Efficiency pathway targets to reduce energy use in existing buildings 25% below 2012 levels by 2030 and achieve net-zero GHG emissions in new buildings by 2030: execute energy efficiency projects and initiatives at existing facilities, measure existing building performance through EPA's Energy Star or equivalent program, implement high-efficiency street and traffic light replacement projects, and construct new buildings to LEED or Living Building Challenge standards and infrastructure to equivalent sustainability standards.



IX. Collaboration

Policy Commitment: Participate in or join the King County-Cities Climate Collaboration (K4C) – focused on efforts to coordinate and enhance city and County climate and sustainability efforts – to share case studies, subject matter experts, resources, tools, and to collaborate on grant and funding opportunities.

Catalytic Project or Program: Engage and lead government-business collaborative action through efforts such as the Eastside Sustainable Business Alliance.

Carol Allread

From: Kelly Turner <kelly@westsidebaby.org>
Sent: Wednesday, August 10, 2016 2:34 PM
To: Public Council Inbox
Subject: Proclamation Request: Diaper Need Awareness Week Sept 26-Oct 2
Attachments: What Is Diaper Need 2016.docx; City of Burien Mayor Cover Letter - 2016.docx; City of Burien Mayor Proclamation - 2016.docx

Dear Mayor Lucy Krakowiak,

We are writing to you on behalf of WestSide Baby, located in Seattle, WA to request that you proclaim September 26th through October 2nd, 2016 as Diaper Need Awareness Week in the City of Burien. Your proclamation would be used in conjunction with other states and local governments around the United States to inform our community that there are families who cannot afford diapers for their children and diaper banks across the country that are helping families obtain the diapers they need.

Please find the attached cover letter and facts sheet for more information on how diaper need affects local families, and sample language that may be useful when drafting your proclamation.

Thank you so much for your time and consideration!

Kelly
Kelly Turner
Program Operations Assistant



(206) 686-5890
www.westsidebaby.org
10002 14th Ave. SW
Seattle, WA 98146



National
Diaper Bank
Network

What Is Diaper Need?

The lack of a sufficient supply of diapers to keep a baby clean, dry and healthy.

Fast Facts

- **5.3 million** children in the U.S. aged three or younger live in poor or low-income families.
- **1 in 3** American families reports experiencing diaper need.
- Diapers cannot be obtained with food stamps.
- Disposable diapers cost \$70 to \$80 per month *per baby*.
- No state or federal child safety-net program allocates dollars specifically for the purchase of diapers.
- Without transportation, buying diapers at a convenience store rather than a large “big box” store can significantly increase the monthly cost of diapers.
- Infants require up to 12 diapers per day, toddlers about 8.

Negative Consequences

- Babies who remain too long in a soiled diaper are exposed to potential health risks.
- Most childcare centers, even free and subsidized facilities require parents to provide a day’s supply of disposable diapers.
- Cloth diapers are not accepted at the vast majority of child care centers.
- Many parents cannot go to work or school if they can’t leave their babies at child care.

Help spread the word

Become an advocate. Post your support for National Diaper Bank Network on social media platforms using the hashtag **#DiaperNeed**.

Diaper Need Awareness Week

Get involved in Diaper Need Awareness Week (Sept. 26 – Oct. 2, 2016). Learn more at www.diaperneed.org.



WestSide Baby
basics for children in need

August 10, 2016

City of Burien
Office of the Mayor
400 SW 152nd St., Suite 300
Burien, WA 98166

Dear Mayor Lucy Krakowiak,

I am writing to you as the Executive Director of WestSide Baby, located in Seattle, WA to request that you proclaim September 26th through October 2nd, 2016 as Diaper Need Awareness Week in the City of Burien. Your proclamation would be used in conjunction with other states and local governments around the United States to inform our community that there are families who cannot afford diapers for their children and diaper banks across the country that are helping families obtain the diapers they need.

Last year, diaper banks in the National Diaper Bank Network secured similar proclamations from the governors and legislatures of 30 states across the nation, including the state of Washington. Although we will make great progress this year in distributing upwards of 1.2 million diapers to families in need, lack of diapers is still a chronic condition for many families in our community.

WestSide Baby is a member of the National Diaper Bank Network, which has been actively raising awareness and addressing diaper need across the country. The National Diaper Bank supports a network 275 active diaper banks and many more starting diaper programs located in nearly every state in the union. In conjunction with the National Diaper Bank Network, individual diaper banks across the country will be holding events and working with their local and state governments to raise awareness of this need and the good work that diaper banks do in helping parents obtain this basic necessity so that they can provide for their children.

Sample language is attached that might be helpful in drafting a proclamation. We look forward to working with your office on this proclamation and in representing Burien in this national campaign.

Thank you for your consideration.

Sincerely,

Nancy Woodland
Executive Director
WestSide Baby

Office of the Mayor
City of Burien

Official Statement

Whereas, Diaper Need, the condition of not having a sufficient supply of clean diapers to ensure that infants and toddlers are clean, healthy and dry, can adversely affect the health and welfare of infants, toddlers and their families; and

Whereas, national surveys report that one in three mothers experiencing diaper need at some time while their children are less than three years of age and forty-eight percent of families delay changing a diaper to extend their supply; and

Whereas, the average infant or toddler requires an average of 50 diaper changes per week over three years; and

Whereas, diapers cannot be bought with food stamps or WIC vouchers, therefore obtaining a sufficient supply of diapers can cause economic hardship to families; and

Whereas, a supply of diapers is generally an eligibility requirement for infant and toddlers to participate in childcare programs and quality early education programs; and

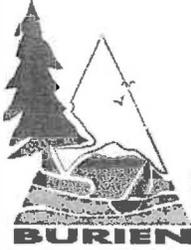
Whereas, the people of Burien recognize that addressing Diaper Need can lead to economic opportunity for the state's low-income families and can lead to improved health for families and their communities; and

Whereas, Burien is proud to be home to various community organizations that recognize the importance of diapers in helping provide economic stability for families and distribute diapers to poor families through various channels; now

Therefore, I, Lucy Krakowiak, Mayor of the City of Burien, do hereby proclaim the week of September 26th through October 2nd, 2016 as

DIAPER NEED AWARENESS WEEK

in the City of Burien and encourage the citizens of Burien to donate generously to diaper banks, diaper drives, and those organizations that distribute diapers to families in need to help alleviate diaper need in Burien and environs.



Burien

Washington, USA

52nd St., Ste. 300, Burien, Washington 98166

Phone: (206) 241-4647 • FAX (206) 248-5539

www.burienwa.gov

DATE: August 10, 2016
FOR RELEASE: August 12, 2016
CONTACT: Finance Department
Telephone: (206) 439-3150

CITY OF BURIEN 2017-2018 PRELIMINARY BUDGET PUBLIC HEARING NOTICE

The City of Burien will hold a public hearing on Monday, August 22, 2016, for the purpose of:

Receiving comments on the 2017-2018 Biennial Budget prior to its preparation.

Citizens and community organizations are encouraged to participate by providing the Council with their priorities for future infrastructure projects, public safety enhancements, human services programs, cultural and recreational opportunities, and other public services.

The hearing will be in the Council Chambers at Burien City Hall, 400 SW 152nd Street, at approximately 7:00 p.m.

Sign language and communication in alternate format can be arranged given sufficient notice. Please contact the City Clerk's office at (206) 248-5517.

###

Published in The Seattle Times: August 12, 2016

cc:

cc: Burien City Council
Burien City Staff
Burien Library
B-Town Blog
Discover Burien

Westside Weekly
Seahurst Post Office
Web site: www.burienwa.gov
White Center Now



Notice of Application

City of Burien

400 SW 152nd Street (Suite 300)

Burien, Washington 98166

Date August 3, 2016

Applicant Laura Sagen-Hughes, O.G. Growers Inc.

Proposal Type 1 Land Use and SEPA Review for a State-Licensed Recreational Marijuana Production/Processing Facility to be located in the Airport Industrial 2 (AI-2) Zone.

File No. PLA 16-1570
File is available for viewing at Burien City Hall during regular business hours.

Location 1050 South 140th Street, Burien, WA

Tax Parcel No. 172304-9553

Current Zoning Airport Industrial 2 (AI-2)

Application Submitted/Complete Submitted: July 7, 2016
Complete: July 20, 2016

Other Permits Needed Construction Permits, Washington State Department of Ecology Construction Stormwater Permit and Puget Sound Clean Air Agency Permit.

Existing Environmental Info. SEPA Environmental Checklist, dated June 28, 2016
Preliminary Technical Information Report, dated June 24, 2016
O.G. Growers Traffic Impact Analysis, dated June 2016

Environmental Review For this proposal, the City of Burien is using the "Optional Determination of Non Significance (DNS) process" under the State Environmental Policy Act (WAC 197-11-355). The City expects to issue a DNS for the proposal. Individuals who submit timely written comments to the City (as indicated below) will become parties of record and will be notified of any decision and environmental determination made on this project. A copy of any decision and environmental determination made on this project may also be obtained upon request. The decision on the proposal and environmental determination, once made, may be appealed. All documents submitted or requested as part of this application are available for review at City Hall during regular business hours.

Review Process and Public Comment The decision on this application will be made by the Community Development Director. Prior to the decision, there is an opportunity for the public to submit written comments. **Written comments must be received prior to 5:00 p.m. on August 24, 2016.** Send written comments to the project planner (see below). Please indicate your name and address and refer to the file indicated above. Only people who submitted comments as indicated above may appeal the decision on this application.

Project Planner (for written comments and more information) Charles W. "Chip" Davis, AICP
Department of Community Development
City of Burien
400 SW 152nd Street (Suite 300)
Burien, WA 98166
Phone: (206) 248-5501 E-Mail: chipd@burienwa.gov

Published in the Seattle Times

Date of Notice: August 3, 2016

cc: Burien City Council
Burien City Staff
Burien Library

Westside Weekly
Seahurst Post Office
Web site: www.burienwa.gov

B-Town Blog
Discover Burien
White Center Now



Notice of Application

City of Burien 400 SW 152nd Street (Suite 300)

Burien, Washington 98166-3066

Date August 3, 2016

Applicant Deborah Eliassen

Proposal Applicant proposes to construct a 42-foot floating pier on Lake Burien. The pier will be constructed off-site and floated into place, secured with 2 galvanized steel piles.

File No. PLA 16--1526
File is available for viewing at Burien City Hall during regular business hours.

Location 1425 SW 152nd Street, Burien WA

Tax Parcel No. 192304-9063

Current Zoning Residential Single-Family – 12,000 (RS-12,000)

Application Submitted/Complete Submitted: June 29, 2016
Complete: July 27, 2016

Other Permits Needed U.S. Army Corps of Engineers WA State Joint Aquatic Resources Permit (JARPA)
WA State Fish & Wildlife Agency Hydraulic Permit Approval (HPA)
City of Burien Building Permit

Existing Environmental Info. April 29, 2016 SEPA Checklist
March 31, 2016 Critical Area Study and Shoreline Mitigation Plan prepared by Wetland Resources, Inc. Everett WA.

Environmental Review For this proposal, the City of Burien is using the “optional Determination of Non Significance (DNS) process” under the State Environmental Policy Act (WAC 197-11-355). The City expects to issue a DNS for the proposal. Individuals who submit timely written comments to the City (as indicated below) will become parties of record and will be notified of any decision and environmental determination made on this project. A copy of any decision and environmental determination made on this project may also be obtained upon request. The decision on the proposal and environmental determination, once made, may be appealed. All documents submitted or requested as part of this application are available for review at City Hall during regular business hours.

Review Process and Public Comment The decision on this application will be made by the Community Development Director. Prior to the decision, there is an opportunity for the public to submit written comments. **Written comments must be received prior to 5:00 p.m. on Wednesday August 24, 2016.** Send written comments to the project planner (see below). Please indicate your name and address and refer to the file indicated above. Only people who submit comments as indicated above may appeal the decision on this application.

Project Planner (for written comments and more information) Brandi Eyerly, AICP
Department of Community Development
City of Burien
400 SW 152nd Street, Suite 300
Burien, WA 98166-3066
Phone: (206) 248-5519 E-Mail: brandie@burienwa.gov

Published in the Seattle Times Date of notice: August 3, 2016

cc: Burien City Council
Burien City Staff
Burien Library

Westside Weekly
Seahurst Post Office
Web site: www.burienwa.gov

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Notice of Decision

City of Burien

400 SW 152nd Street (Suite 300)

Burien, Washington 98166

Date	August 2, 2016
Applicant	Ekalo Teklehaimanot, Living Well Enterprises, LLC, Applicant
Proposal	Type 1 Land Use Review for a State-Licensed Recreational Marijuana Retail Store to be located in the Intersection Commercial (CI) Zone.
File No.	PLA 16-0828
Location	17730 Ambaum Boulevard South, Suite D, Burien, WA
Tax Parcel No.	322304-9008
Decision	Approval of Type 1 Land Use Review, subject to conditions
Appeals	The City of Burien has issued the decision described above. Parties of record may appeal this decision to the Hearing Examiner pursuant to Burien Municipal Code Section 19.65.065.5. The deadline for filing a written Notice of Appeal with the City Clerk is prior to 5:00 p.m. on August 16, 2016 . Copies of the "Notice of Appeal" document may be obtained at the Department of Community Development. There is a non-refundable filing fee of \$314 for the submittal of an appeal. For more information please contact the project planner (see below).
Property Tax Revaluation	Affected property owners may request a change in valuation for property tax purposes notwithstanding any program of revaluation. For more information, please contact the King County Assessor's Office at (206) 296-7300.
Project Planner	Charles W. "Chip" Davis, AICP Department of Community Development City of Burien 400 SW 152 nd Street (Suite 300) Burien, WA 98166 Phone: (206) 439-3152 E-Mail: chipd@burienwa.gov
Attachments	Conditions of Approval

**Living Well Enterprises, State-Licensed Recreational Marijuana Retail Store
Type 1 Land Use Conditions of Approval
File No. PLA 16-0828**

1. This application is subject to the applicable requirements contained in the Burien Municipal Code (including but not limited to the Zoning Code, Building Code and Fire Code), the 2009 King County Surface Water Design Manual and the 2008 Burien Road Standards. It is the responsibility of the applicant to ensure compliance with the various provisions contained in these documents.
2. The applicant shall at all times possess a State of Washington Marijuana Retailer License and Operating Permit.
3. Installation of two no parking signs on the west shoulder area of Des Moines Memorial Drive South, just south of the existing site driveway as required by the Development Review Engineer in the memo dated May 24, 2016.
4. Any new parking lot or building lighting on the property shall be installed and maintained to minimize the impacts of exterior night lighting on adjacent properties.



SEPA Determination of Nonsignificance (DNS) WAC 197-11-970

City of Burien 400 SW 152nd St, Suite 300 Burien, Washington 98166

Date July 28, 2016

Applicant Kevin Rosenfield

Proposal Construction of a 70-foot floating dock on Lake Burien.

File No. PLA-16-0664
File is available for viewing at Burien City Hall during regular business hours.

Location 1216 SW 157th Street Burien WA

Tax Parcel No. 192304-9164

Lead Agency City of Burien

Environmental Determination The lead agency for this proposal has determined that the proposal does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after a review of a completed environmental checklist and other information on file with the lead agency.

This Determination of Nonsignificance (DNS) is issued after using the optional DNS process WAC 197-11-355. There is no further comment period on the DNS. This DNS is specifically conditioned on compliance with the applicable regulations set forth in the Burien Municipal Code.

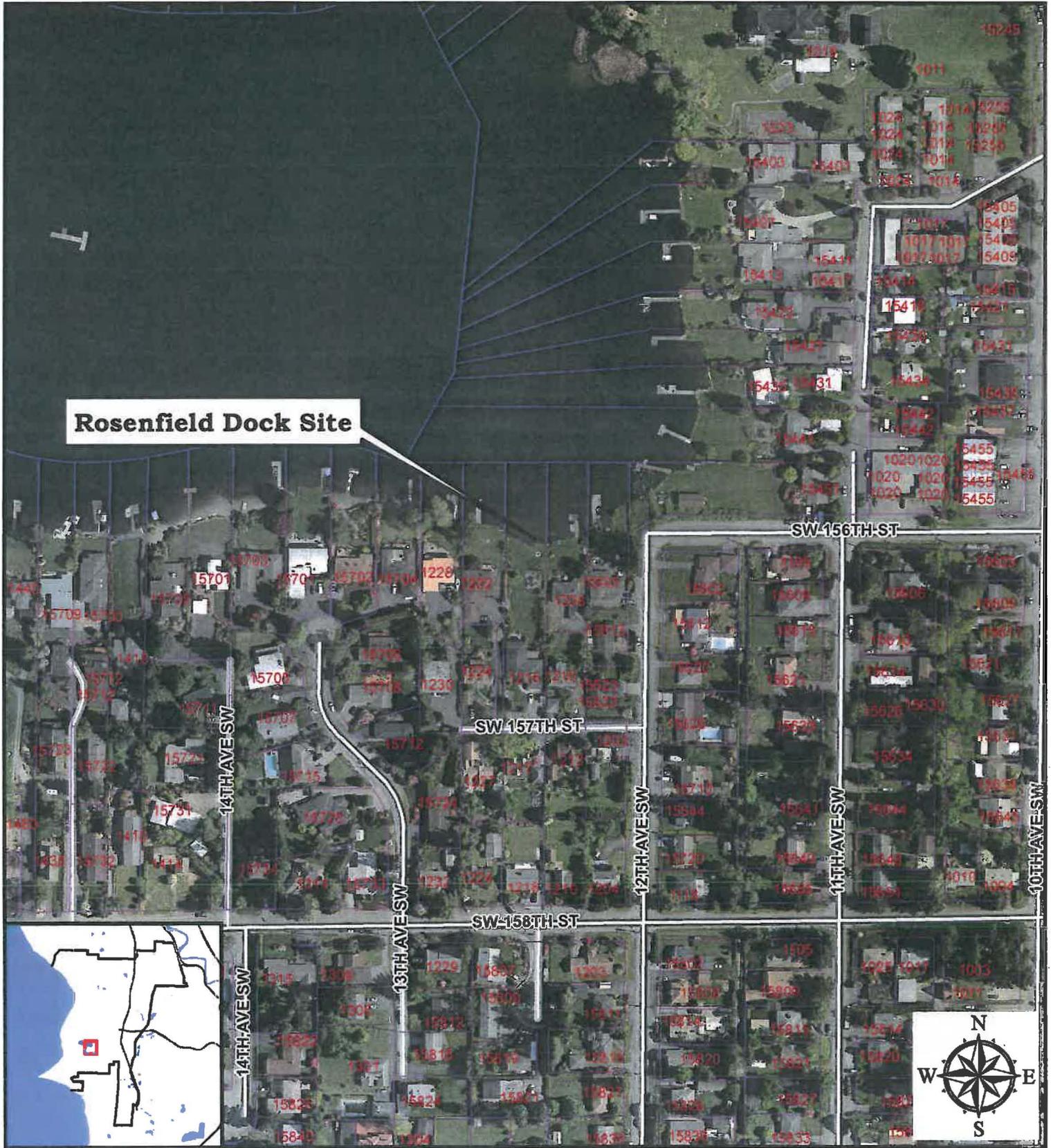
All information relating to this proposal is available to the public upon request.

Public Comment and Appeal Process This DNS is issued under 197-11-355. There is a 14-day appeal period on this agency decision. An appeal of the decision requires that a Notice of Appeal form and a \$314.00 fee be submitted by August 11, 2016. Appeal forms are available at the Department of Community Development or the city's website www.burienwa.gov. Questions regarding procedures for appealing this agency decision may be directed to Brandi Eyerly at (206) 248-5519 or BrandiE@burienwa.gov.

SEPA Responsible Official David Johanson, AICP
Acting Community Development Director
City of Burien
400 SW 152nd Street Suite 300
Burien, WA 98166

Signature: _____

Vicinity Map
 PLA 16-0864
 1216 SW 157th Street



Rosenfield Dock Site



CITY OF BURIEN
DEPARTMENT OF COMMUNITY DEVELOPMENT
415 SW 150th Street, Burien, WA 98166
(206) 248-5520

SHORELINE EXEMPTION DETERMINATION

FILE NO.: PLA 16-0864

APPLICANT: Kevin Rosenfield, Property Owner

REQUEST: Construct a floating dock associated with a single family home on Lake Burien

LOCATION: 1216 SW 157th Street
Burien, Washington

PARCEL: 192304-9164

DECISION: Exemption Granted with Conditions

DATE: July 28, 2016

BACKGROUND

The applicant, Kevin Rosenfield, requests a “shoreline exemption” for the construction of a floating dock totaling 462 sq. ft. on Lake Burien for private recreational use by the owner. Total cost of the project is estimated at \$9,140.00.

The site is currently developed with one single family residence. The shoreline designation of the subject site is “Shoreline Residential – Lake Burien.” SMP 20.25.020 Shoreline Residential – Lake Burien states the purpose of the designation is to “*accommodate residential development and appurtenant structures...*” and that “*Water-oriented recreational uses should be allowed.*”

ANAYLSIS

Effective October 17, 2013, all development in designated shoreline areas shall comply with the City of Burien Shoreline Master Program (SMP). Pursuant to BMC 20.30.070 any alteration within shoreline jurisdiction must comply with the Shoreline Master Program. The Rosenfield Shoreline Exemption application has been reviewed for compliance with the Washington Administrative Code and Burien Shoreline Master Program. Pertinent sections of these codes are shown below.

BMC 20.30.010.2(b) Washington State Washington’s State Environmental Policy Act of 1971 (SEPA), Chapter 43.21C RCW

A SEPA analysis of possible environmental impacts was conducted and the project was found to be consistent with SEPA rules. A Determination of Nonsignificance (DNS) was issued on July 28, 2016.

BMC 20.30.010[2.c.iii] Impact Mitigation Sequencing

The Critical Area study supplied with the application states there should be no cumulative impacts to critical areas and their buffers.

BMC 20.30.025 Critical Areas

The application includes a Critical Area study prepared by a qualified professional. The study identified a 55 square foot wetland located on the northwest corner of the project site. The study determined that the wetland is a category IV wetland pursuant to the Washington State Department of Ecology Publication #04-06-025. The resulting buffer for a category IV wetland on Lake Burien is 30-feet (BMC 19.40.310.2 Buffers¹). All work will occur waterward of the OHWM, outside the 30-foot buffer. There will be no net loss of the wetland or its 30-foot buffer.

BMC 20.30.050, Dimensional Standards for Shoreline Development

The dimensional standards for Lake Burien are as follows;

- Shoreline Buffer Zone 1 – 30-feet
- Shoreline Buffer Zone 2 – 15-feet
- Vegetation Conservation – 150-feet

BMC 20.30.055, Shoreline Buffers

Construction of the dock will occur waterward of the OHWM, outside the shoreline buffer zones 1, 2 and the associated 15-foot setback. No vegetation disturbance is anticipated. There will be no net loss of shoreline buffers.

BMC 20.30.075.2 Over-water structures – Including docks, piers and floats – Regulations:

- (a) *“New over-water structures shall be limited to those required as part of a permitted water-dependent use, ecological restoration or public access.”*

Response: The proposed dock is for the property owners’ enjoyment of Lake Burien. BMC 20.30.085(h) Recreational development states *“Shoreline recreational development is a priority and shall be primarily related to access to, enjoyment and use of the water and shorelines of the state.”*

- (b) *The dock length is the minimum necessary to make the dock functional.*

Response: Due to the lake’s dependence on stormwater as its water source the seasonal water depth fluctuates creating the need for longer docks to allow for summer and autumn recreational use in lower water levels. A drawing of the typical water depth is shown on Page 2 of the design drawings (Attachment 1) as just over 7 feet at the end of the dock.

- (d) *The design and construction of over-water structures, as well as their subsequent use and operation, shall:*

- (i) *Be capable of withstanding expected environmental conditions*

Response: The dock will be securely attached to an existing bulkhead and anchored with three (3) 4” diameter galvanized steel piles driven to the point of refusal. Materials are specifically manufactured for durability in water. With this design and construction it will be capable of withstanding expected environmental conditions.

- (ii) *Minimize interference with adjacent water uses and navigation;*

Response: The dock only extends to a lake depth of approximately seven (7) feet. The shoreline recedes at the project site so that the end of the dock is in line with the neighboring docks. It will not interfere with other water uses or navigation.

¹ The application was submitted before the WA State Department of Ecology’s June 23, 2016 approval of Burien Shoreline Master Program and is therefore vested under the June 3, 2013 Shoreline Master Program and the October 2003 BMC 19.40 Critical areas.

(iii) *Minimize adverse effects on fish, shellfish, wildlife, water quality public views and geohydraulic processes by limiting the size of the structure and the use of hazardous materials, incorporating grating to allow light passage or reflective panels to increase light refraction; and spaced and oriented to minimize shading and avoid a 'wall' effect that would block or baffle wave patterns, currents, littoral drive, or movement of aquatic life forms.*

Response: The dock will be constructed from tested environmentally friendly materials i.e. galvanized steel piles, and screws, and Douglas fir stringers. The float tubs are made of high density polyethylene homopolymer. Tub and foam system is completely closed to the environment. The decking will be a "see through" grating so that light will syphon down through the pier into the water minimizing the dark "wall" effect in the water that solid docks create.

WAC 173-27-040 Developments exempt from substantial development permit requirement.

(2) *The following developments shall not require substantial development permits...*

(h) *Construction of a dock, including a community dock, designed for pleasure craft only, for the private noncommercial use of the owner, lessee, or contract purchaser of single-family and multiple-family residences. A dock is a landing and moorage facility for watercraft and does not include recreational decks, storage facilities or other appurtenances. This exception applies if either:*

(i) *In salt waters, the fair market value of the dock does not exceed two thousand five hundred dollars; or*

(ii) *In fresh waters the fair market value of the dock does not exceed ten thousand dollars, but if subsequent construction having a fair market value exceeding two thousand five hundred dollars occurs within five years of completion of the prior construction, the subsequent construction shall be considered a substantial development for the purpose of this chapter.*

Total cost of the project is estimated at \$9,140.00 per Gregory W. Ashley, Ashley Shoreline Design & Permitting. WAC 173-27-040 (2) supersedes SMP 20.35.025 "Exemptions from shoreline substantial development permits," and therefore this project is exempt.

CONCLUSIONS

1. The proposal is to construct a dock on Lake Burien for the private use of the property owners. The cost of the project is less than \$10,000 and therefore is exempt from the Shoreline Substantial Development permit process per WAC 173-27-040.
2. The proposal is consistent with the Burien Shoreline Master Program and achieves the policy goal of no net loss.
3. As a condition of the construction permit that applicant shall request a final inspection to verify compliance with the Shoreline Master Program.

The "shoreline exemption" is:

GRANTED

CONDITIONALLY GRANTED

DENIED

CONDITIONS OF APPROVAL

1. Prior to construction, the Applicant shall:
 - a. Obtain necessary Federal and State permits for the construction.
 - b. Obtain a City of Burien building permit.
2. During construction, the Applicant shall:
 - a. Secure around the project site a floating debris boom to contain any debris from the installation that may enter the water.
 - b. Dispose or recycle appropriately all construction debris from work areas.

APPEALS

The shoreline administrator's actions on the issuance of a statement of exemption or a denial are subject to appeal. The appeal shall be processed using the appeal procedures for the underlying land use approval pursuant to Chapter 19.65 BMC (Procedures). If there is no underlying land use approval, the appeal shall be processed pursuant using the Type 1 appeal procedures in BMC 19.65.065.

Brandi Eyerly, AICP
Project Planner
City of Burien

Date

Attachment:

1. Design drawing dated January 4, 2016

The following are incorporated by reference and are on file in the Community Development Dept.:

1. March 29, 2016 Critical Areas Determination Report for King County parcel 192304164 (1216 SW 157th St.) located in the City of Burien, prepared by Niels Pedersen, Senior Ecologist, Wetland Resources, Inc.
2. Project narrative description from Gregory W. Ashley, Ashley Shoreline Design & Permitting, dated April 19, 2016
3. Lakeside Construction Project Estimate dated December 21, 2015
4. BMC Title 20 Burien Shoreline Master Program June 3, 2013
5. BMC 19.40 Critical areas Update October 2003

This determination will be distributed to the following agencies:

Jan Vogee
Burien Building Official
400 SW 152nd Street Suite 300
Burien, WA 98166

Wash. State Dept. of Fish and Wildlife
3190 160th Avenue SE
Bellevue, WA 98008-5452
Attn: Larry Fisher

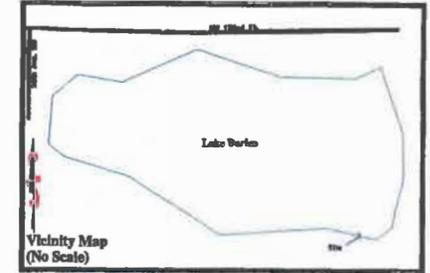
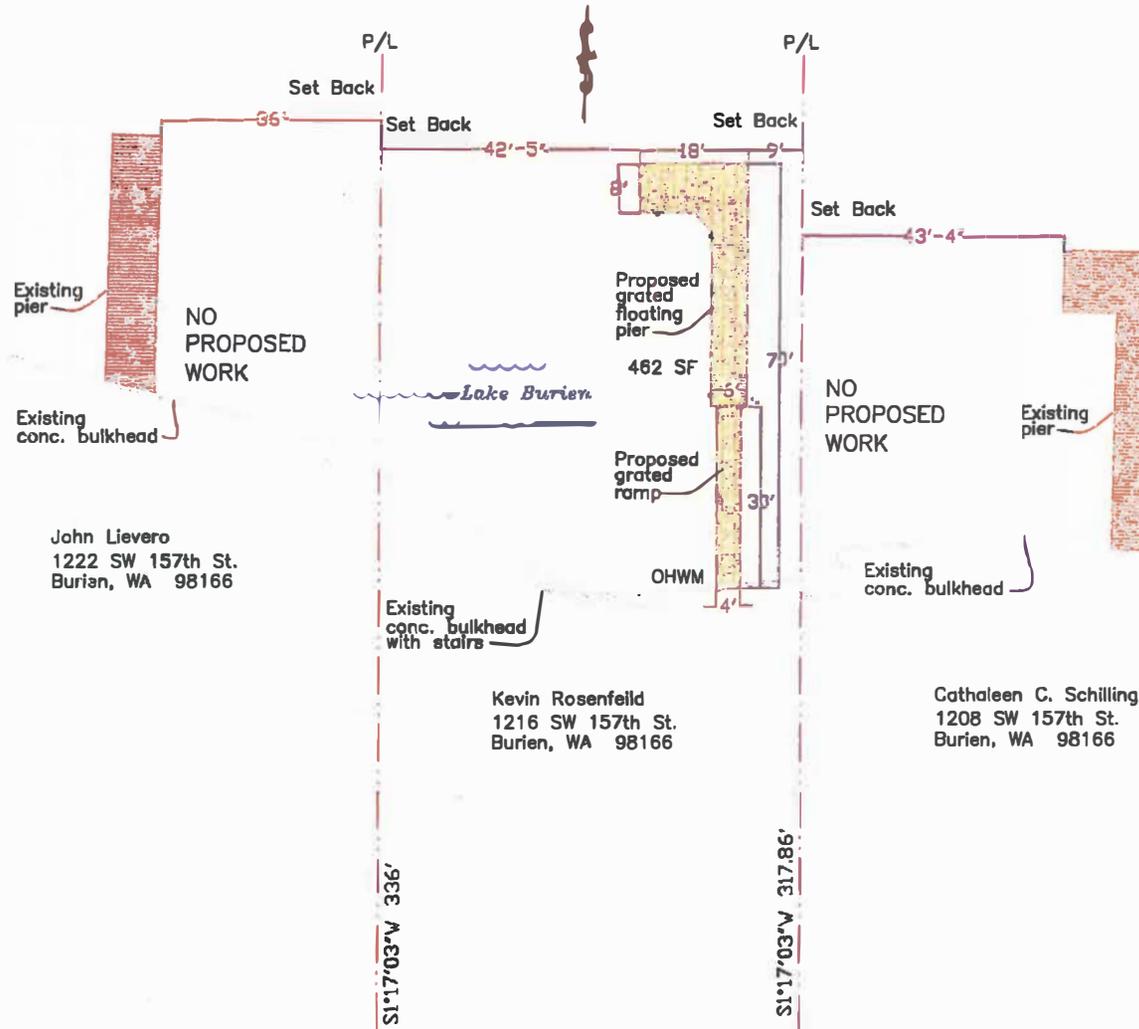
Wash. State Dept. of Ecology
3190 160th Avenue SE
Bellevue, WA 98008
Attn: David Prater

Ashley Shoreline Design & Permitting
16412 NE 10th Place
Bellevue WA 98008-3707
Attn: Gregory Ashley

Ashley Shoreline Design & Permitting

16412 NE 19th Place
Bellevue, Washington 98008-3707
Phone: (425) 987-9381
greg@ashleydesignpermitting.com

DRAWING BY: Gregory W. Ashby
Proprietary Information: This drawing contains confidential and/or privileged information which is intended for use by specific named individuals only. Any copying, disclosure, or distribution of this communication is prohibited. All Rights Reserved 2016
Ashley Shoreline Design & Permitting *****www.ashleydesignpermitting.com



John Lievero
1222 SW 157th St.
Burien, WA 98166

Kevin Rosenfeld
1216 SW 157th St.
Burien, WA 98166

Cathaleen C. Schilling
1208 SW 157th St.
Burien, WA 98166

SCALE = 1" = 20'
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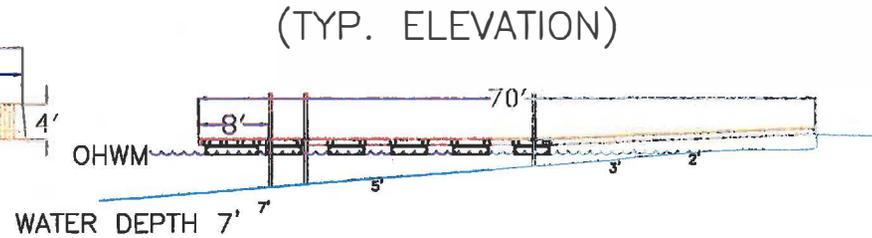
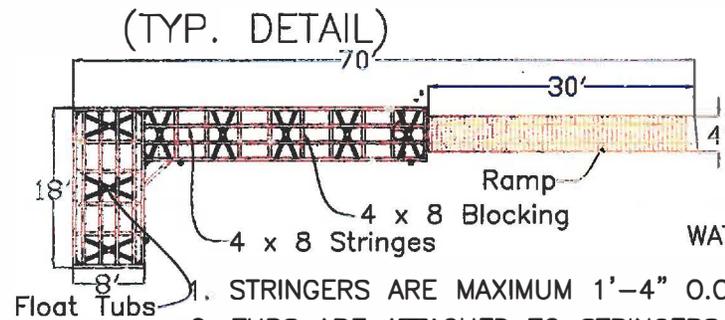
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APR 19 2016
CITY OF BURIEN

ATTACHMENT 1

DIAGRAM PLACE

SHORELINE PROJECT FOR: Kevin Rosenfeld 1216 SW 157th St. Burien, WA 98166	LOCATION: Lake Burien LAT: 47° 27' 57" North LONG: -122° 21' 02" West LENGTH FROM OHWM: 70'	DATUM: NGVD 29 SQ. FT.: 462	PROJECT DESCRIPTION: Build new floating pier. DATE: 1/14/2016
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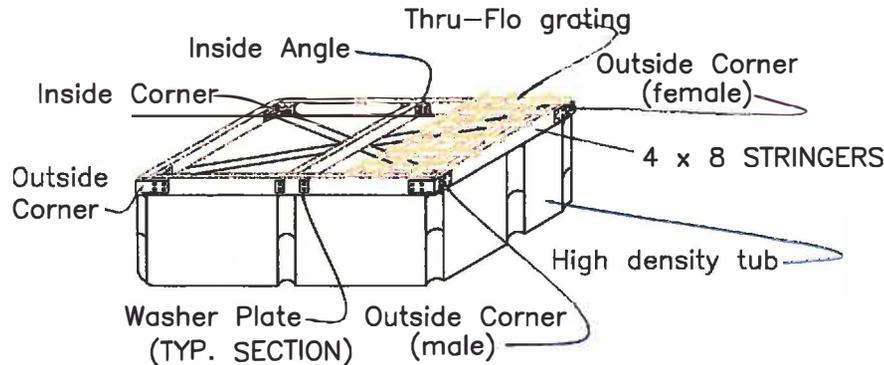
PAGE: 1 of 2



1. STRINGERS ARE MAXIMUM 1'-4" O.C.
2. TUBS ARE ATTACHED TO STRINGERS WITH 1/2" GALV. LAG BOLTS
3. DECKING ATTACHED TO STRINGERS WITH 3" #10 S.S. SCREWS
4. FLOAT SECURED WITH 4" DIA. GALVANIZED STEEL PILES
5. DOCK SECURED TO SHORE WITH 2" GALVANIZED STEEL PIN PILE

NOTES:

PILES DRIVEN TO REFUSAL
STRINGER MATERIAL IS DOUGLAS FIR -- ACZA TREATED TO .40 OR REFUSAL
TUBS ARE HIGH DENSITY POLYETHELENE HOMOPOLYMER
TUB AND FOAM SYSTEM IS COMPLETELY CLOSED TO THE ENVIORNMENT
DECKING IS THRU-FLO GRATING



336 SF X 30 = 10,080 LBS OF FLOATATIO REQUIRED
4' X 6' X 12" TUB = 1,390 LBS OF FLOATATION
10,080/1390 = 7.25 Tubs

SHORELINE PROJECT FOR: Kevin Rosenfield
1216 SW 157th St.
Burien, WA 98166

LOCATION: Lake Burien
LAT: 47° 27' 57" North
LONG: -122° 21' 02" West
LENGTH FROM OHWM: 70'

DATUM: NGVD 29

SQ. FT.: 462

PROJECT DESCRIPTION: Build new floating pier.

DATE: 1/14/2016

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