



## CITY COUNCIL STUDY SESSION AGENDA

April 25, 2016

7:00 p.m.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. CORRESPONDENCE TO THE COUNCIL**

Page #

- |  |     |
|--|-----|
| a. E-mail Dated April 9, 2016, from Greg Ponikvar.                       | 3.  |
| b. E-mail Dated April 9, 2016, from Jane B. Wilson.                      | 5.  |
| c. E-mail Dated April 12, 2016, from Holli Giffin.                       | 7.  |
| d. E-mail Dated April 12, 2016, from Charlie Kemp.                       | 9.  |
| e. E-mail Dated April 14, 2016, from Arun Jhaveri.                       | 11. |
| f. E-mail Dated April 15, 2016, from Connie Hughes.                      | 23. |
| g. E-mail Dated April 15, 2016, from Kim and Troy Ahlf.                  | 25. |
| h. E-mail Dated April 15, 2016, from Kenta Hadley.                       | 27. |
| i. E-mail Dated April 15, 2016, from Cynthia Chappell.                   | 29. |
| j. E-mail Dated April 15, 2016, from Shawn Klaus.                        | 31. |
| k. E-mail Dated April 15, 2016, from Aaron.                              | 33. |
| l. E-mail Dated April 16, 2016, from Amanda Davis.                       | 35. |
| m. E-mail Dated April 16, 2016, from Natalie Seaton.                     | 37. |
| n. E-mail Dated April 16, 2016, from Amy Erickson.                       | 39. |
| o. E-mail Dated April 17, 2016, from T. Maenad Widdershins.              | 41. |
| p. E-mail Dated April 18, 2016, from Edward Wixler.                      | 43. |
| q. E-mail Dated April 18, 2016, from Priscilla Randall and David Parker. | 45. |
| r. E-mail Dated April 20, 2016, from Joan Huddleston.                    | 47. |

City Council meetings are accessible to people with disabilities. Please phone (206) 248-5517 at least 48 hours prior to the meeting to request assistance. American Sign Language (ASL) interpretation and assisted listening devices are available upon request.

### COUNCILMEMBERS

Lucy Krakowiak, Mayor      Bob Edgar, Deputy Mayor      Stephen Armstrong  
Austin Bell      Lauren Berkowitz      Nancy Tosta      Debi Wagner

City Hall, 400 SW 152<sup>nd</sup> Street, 1<sup>st</sup> Floor

# CITY COUNCIL STUDY SESSION

April 25, 2016

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## 5. DISCUSSION ITEMS

- |  |      |
|--|------|
| a. Discussion and Direction on Sound Transit 3 Draft System Plan. (30 mins.) | 49.  |
| b. Discussion and Direction on Metro Long Range Plan. (15 mins.)             | 49.  |
| c. Biennial Community Survey Report. (30 mins.)                              | 57.  |
| d. Update on Strategic Planning. (30 mins.)                                  | 83.  |
| e. Review of Council Proposed Agenda Schedule. (10 mins.)                    | 105. |

## 6. COUNCIL REPORTS

## 7. ADJOURNMENT

## Carol Allread

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**From:** Public Council Inbox  
**Sent:** Wednesday, April 13, 2016 11:18 AM  
**To:** 'Greg Ponikvar'  
**Subject:** RE: North Burien!

Dear Mr. Ponikvar,

Thank you for writing to the City Council to express your concerns. Your inquiry has been forwarded to staff for follow-up, and will be included in a future Council agenda packet as Correspondence to the Council.

Staff to Follow-up:

Sincerely,

Chip Davis, Community Development Director

Carol Allread  
Executive Assistant  
City Manager Office  
206-248-5508

**From:** Greg Ponikvar [mailto:gponikvar@gmail.com]  
**Sent:** Saturday, April 09, 2016 11:05 PM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** North Burien!

Hello City Council,

I hope this message finds you all doing well. My partner and I recently moved to North Burien from California to work in schools up here. So far, we have really enjoyed it. My work, however, has moved to Tacoma, and we are working on considering whether or not to stay. We bought a house on 3rd Ave SW that we love, but are unsure about what type of development you see for our area in the upcoming years.

We currently live at 12919 3rd Ave SW, and don't have sidewalks near us. We can live with that, but all of the "neighborhood watch" signs look incredibly old, some are knocked down (not the greatest image), and folks around the neighborhood have mentioned that we should expect very little from City Council given the focus on redeveloping downtown Burien (which is looking great - good work!)

I was hoping one of you could chime in on any realistic neighborhood development plans you have for the North Burien area in the upcoming 5 years. I believe it will help us make our decision.

Thanks for all that you do,

Greg Ponikvar  
[gponikvar@gmail.com](mailto:gponikvar@gmail.com)  
408-832-7342



## Carol Allread

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**From:** Public Council Inbox  
**Sent:** Wednesday, April 13, 2016 11:24 AM  
**To:** 'jaynebw WILSON'  
**Subject:** RE: To all council members

Dear Ms. Wilson,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

*CTTC: 4/18/16*

Carol Allread  
Executive Assistant  
City Manager Office  
206-248-5508

*CC: Nhan Nguyen, Management Analyst*

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**From:** jaynebw WILSON [mailto:jaynebw@msn.com]  
**Sent:** Saturday, April 09, 2016 11:24 AM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** To all council members

On behalf of my friends and myself we would like you to know how we feel about Cares and shocked to hear you were even considering another option.

I have volunteered since they opened on 151st and have been whiteness to nothing but positive outcomes. We take such good care of all out animals. The cats are loved by all of us many times a day. We hold and pet them, clean their sand boxes several times a day and make sure they have water and are well fed. Their bedding is changed often. We wash all bedding constantly with washer and dryer on the premises. No cat is adopted out with out first getting checked at the vet and given all shots and a microchip. We work with many local vets who have been more than kind to us. We have nursed sick animals back to heath in a separate quarantine room. We have socialized ferrel cats back to being friendly and when they didn't respond we neutered them and gave them shots before releasing them to where they were found. That has happened only once that I recall as we can usually socialize them and make them cuddly cats with a lot of attention and loving.

We have several high school children who use us as their school project. They all love the animals and especially great with the big dogs. They keep the kennels scrubbed and clean, walk the dogs and play with them. They have learned responsibility good work ethics and definitely are a big asset to the shelter. They wouldn't have this opportunity if they didn't have Cares in their life.

Cares benefits the whole community. Our control officers are all highly trained. They are paid well and their enthusiasm is evident when you speak with them.

We can afford this level of care as we have so many wonderful friends who love us. This is evident in the donations we receive daily. I know just how many as I write all the thank you notes!! If we weren't successful and liked, I'm sure they wouldn't be giving so freely. Our level of care is obvious.

The market in the summer is a prime example. The same people year after year, come to see the kitties. They want to know who got adopted and many have been adopted because we were there. Many cannot have a pet for various reasons so this is the time they get to socialize and bring a moment of happiness and smiles to them.

Cares is a big asset to the Burien community and that level of service will not be the same if this goes to KC. It will also cost lot more. Lets make sure all our money stays in Burien. Keep it there by renewing Cares contract.

Thank you for your attention.

Jane B. Wilson

## Carol Allread

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**From:** Public Council Inbox  
**Sent:** Wednesday, April 13, 2016 11:34 AM  
**To:** 'Holli Giffin'  
**Subject:** RE: Burien C.A.R.E.S.

Dear Ms. Giffin,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely, *CTTC: 4/18/16*

Carol Allread  
Executive Assistant  
City Manager Office  
206-248-5508

*CC: Nhan Nguyen, management Analyst*

**From:** Holli Giffin [mailto:giffin.holli@gmail.com]  
**Sent:** Tuesday, April 12, 2016 12:42 PM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** Burien C.A.R.E.S.

Burien City Council Members,

I was disappointed at the recent vote against extending the contract for Burien C.A.R.E.S. The city originally contracted with a local agency (ceding from the county service) because it was deemed more cost efficient and it was decided that a local provider could deliver a level of service beyond that of the county. This has proven true.

Burien C.A.R.E.S. provides local jobs, utilizes local veterinarians, and buys necessities locally. This further supports the economy in Burien.

If you are uncertain about the facility or the services, I suggest you actually visit Burien C.A.R.E.S. and see for yourself. The loving care and attention the animals receive, would not be available at the county level.

I ask that you reconsider your positions and keep this wonderful service locally, for Burien and for the animals.

Thank you for your time, Holli

**Holli Giffin**

[giffin.holli@gmail.com](mailto:giffin.holli@gmail.com)

C: 206-669-8618

## Carol Allread

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**From:** Public Council Inbox  
**Sent:** Wednesday, April 13, 2016 11:38 AM  
**To:** 'Charlie Kemp'  
**Subject:** RE: Junk Car Ordinance

Dear Mr. Kemp,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Carol Allread  
Executive Assistant  
City Manager Office  
206-248-5508

CTTC: 4/18/16

cc: Sojin Kim, City Attorney

**From:** Charlie Kemp [mailto:cjkemp2010@gmail.com]  
**Sent:** Tuesday, April 12, 2016 12:44 PM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** Junk Car Ordinance

I want to thank those on the council who voted for the Junk Car Ordinance. I live next to one of the properties that most likely has an open Junk Car complaint. I have lived next to the property for over 15 years and it has seen steady decline over that period. The back yard resembles a "Junk Yard" from the 1980s and the garbage, contaminated water, rats, smell, Junk Cars, ect. effect everyone who lives near it. It also effects our property values and city negatively. Something has to be done to give the city a way to deal with such persistent severe unlawful disregard. Apparently this has not been possible up to this point. I assure you many other ordinances are being broken though so we will see if adding another has any effect.

To council members who feel that this law "unfairly targets and punishes low-income families" or that they "might not have the money to fix up the cars" or that "old cars might also be a source of income for the owners" I invite you to move in next to someone who lives this way. I believe the reason old "Junk Yards" have mostly disappeared is because they are toxic to the community around them. And yet we allow private residences to become that very thing. Most days I have to breath burning garbage (including plastic) that my neighbor decided would be easier to get rid of that way than bury like they do most things that don't burn. I welcome any chance for this to be changed. Thanks to those who have an understanding of what needs to be done.

Charlie Kemp



**Monica Lusk**

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**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 2:58 PM  
**To:** 'arun jhaveri'  
**Subject:** RE: URGENT MESSAGE - FYI re 2016 EARTH DAY (April 22, 2016) PROCLAMATION by Washington State Cities. Fwd: Follow- up

Dear Mr. Jhaveri,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

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***PUBLIC RECORDS DISCLOSURE: This e-mail is a public record of the City of Burien and is subject to public disclosure, unless lawfully exempt***

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**From:** arun jhaveri [mailto:[arunjhaverihome@q.com](mailto:arunjhaverihome@q.com)]  
**Sent:** Thursday, April 14, 2016 1:10 PM  
**To:** Kamuron Gurol <[kamurong@burienwa.gov](mailto:kamurong@burienwa.gov)>; Burien <[burien@burienwa.gov](mailto:burien@burienwa.gov)>; citycouncil@ci.lake-forest-park.wa.us; council@shorelinewa.gov; Public Council Inbox <[council@burienwa.gov](mailto:council@burienwa.gov)>; Nicola Smith <[nsmith@ci.lynnwood.wa.us](mailto:nsmith@ci.lynnwood.wa.us)>; Council Members <[CouncilMembers@burienwa.gov](mailto:CouncilMembers@burienwa.gov)>; victorial <[victorial@awcnet.org](mailto:victorial@awcnet.org)>; Deanna <[Deanna@soundcities.org](mailto:Deanna@soundcities.org)>; tom albro <[tom.albro@portseattle.org](mailto:tom.albro@portseattle.org)>; davidbaker@kenmorewa.gov; edward murray <[edward.murray@seattle.gov](mailto:edward.murray@seattle.gov)>; dow constantine <[dow.constantine@kingcounty.gov](mailto:dow.constantine@kingcounty.gov)>; bruce.harrell <[bruce.harrell@seattle.gov](mailto:bruce.harrell@seattle.gov)>; Debi Wagner <[debiw@burienwa.gov](mailto:debiw@burienwa.gov)>  
**Cc:** arun jhaveri <[arunjhaverihome@q.com](mailto:arunjhaverihome@q.com)>  
**Subject:** URGENT MESSAGE - FYI re 2016 EARTH DAY (April 22, 2016) PROCLAMATION by Washington State Cities. Fwd: Follow- up

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**From:** "Jeremiah Lowery" <[lowery@earthday.net](mailto:lowery@earthday.net)>  
**To:** [arunjhaverihome@q.com](mailto:arunjhaverihome@q.com)  
**Sent:** Thursday, April 7, 2016 9:01:33 AM  
**Subject:** Follow- up

Hi Arun

Thanks for the call today. It was a pleasure getting to know you! Attached are the sample proclamations and below is a sample email to send to your contacts at ICLEI and your mayoral contacts. Please let me know if you need anytime else from me

Best,

Jeremiah

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Earth Day is fast approaching and we'd love to know if you are joining hundreds of other cities by planning an event this year. We are here to help you set up or promote your event or project.

Local Governments are the most important catalysts of change, and your city or local government can participate in a number of ways:

**(1) Host a tree planting event / commit to planting trees in the next four years**

This is the five year countdown to Earth Day's 50th anniversary (2020), and we're calling on you to help us achieve one of our most ambitious goals yet – we're planting 7.8 billion trees (that's one tree for every person on earth). Trees capture carbon, reduce soil erosion, and improve the quality of life for your citizens – especially in urban settings!

**(2) Host a Town Hall on the Global Day of Conversation!**

Every year on Earth Day, cities around the world are part of the Global Day of Conversation, hosting town halls that bring together city officials and citizens to energy efficiency, water reduction, sustainable transportation, environmental education, clean energy jobs and green investment. Hosting a town hall is an incredible way to get your citizens engaged.

**(3) Commit to go carbon neutral by 2050**

Cities and local governments are the world's policy incubators. Last year, 197 cities issued proclamations committing to observe Earth Day, require climate education, or go carbon neutral by 2050. With your help, we believe that number can be doubled this year!

You can email [lowery@earthday.net](mailto:lowery@earthday.net) to get sample proclamations.

We can share helpful materials with you, including our Earth Day in a Box organizing toolkit and the official Earth Day 2016 poster! [Register your event here](#) so we can include it on our event map and make it easier for members of your community to find you.

More and more, private citizens, businesses, elected officials, and world leaders are recognizing the benefits of creating sustainable communities built on renewable power. Help your city realize these benefits.

If you would like more information or you would like to speak to someone about coordinating an Earth Day event for your city or local government, reach out us at 202-518-0044 or by email at [lowery@earthday.net](mailto:lowery@earthday.net)

Excited to work together,

Jeremiah Lowery  
202-518-0044  
[lowery@earthday.net](mailto:lowery@earthday.net)

**From:** jeremiah lowery [<mailto:jeremiahlowery@gmail.com>]  
**Sent:** Wednesday, April 06, 2016 3:37 PM  
**To:** [arunjhaverihome@q.com](mailto:arunjhaverihome@q.com)  
**Cc:** Jeremiah Lowery <[lowery@earthday.net](mailto:lowery@earthday.net)>  
**Subject:** Fwd: URGENT MESSAGE Fwd: Invitation to participate in ICLEI's agenda at COP21, 30 November 11 December 2015, Paris-Le Bourget, France

Hi Arun

My friend Janet Redman, suggested that I reach out to you. I am the Mayor's Coordinator for Earth Day. And I was wondering if we can coordinate or partner for Earth Day this year. Got a moment to chat on the phone about this tomorrow?

Best,

Jeremiah

----- Forwarded message -----

**From:** Janet Redman <[janet@ips-dc.org](mailto:janet@ips-dc.org)>  
**Date:** Fri, Mar 4, 2016 at 2:47 PM  
**Subject:** Fwd: URGENT MESSAGE Fwd: Invitation to participate in ICLEI's agenda at COP21, 30 November 11 December 2015, Paris-Le Bourget, France  
**To:** jeremiah lowery <[jeremiahlowery@gmail.com](mailto:jeremiahlowery@gmail.com)>

So the guy I met with last fall is Arun Jhaveri. He was a mayor in a smaller Washington State town and he's been really involved in climate. He's also been involved in ICLEI (<http://www.iclei.org/iclei-members.html>), a network of town and city officials who do stuff on climate.

you're welcome to cc:me if you reach out to Dr. Jhaveri !

----- Forwarded message -----

**From:** arun jhaveri <[arunjhaverihome@q.com](mailto:arunjhaverihome@q.com)>  
**Date:** Tue, Oct 20, 2015 at 4:39 PM  
**Subject:** URGENT MESSAGE Fwd: Invitation to participate in ICLEI's agenda at COP21, 30 November 11 December 2015, Paris-Le Bourget, France  
**To:** Cooper Martin <[cmartin@nlc.org](mailto:cmartin@nlc.org)>, [jclose@worldbank.org](mailto:jclose@worldbank.org), Janet Redman <[janet@ips-dc.org](mailto:janet@ips-dc.org)>, ethan spaner <[ethan.spaner@iclei.org](mailto:ethan.spaner@iclei.org)>, Kamuron Gurol <[kamurong@burienwa.gov](mailto:kamurong@burienwa.gov)>, Albert Thumann <[al@aeecenter.org](mailto:al@aeecenter.org)>, Andy Walker <[andy.walker@nrel.gov](mailto:andy.walker@nrel.gov)>, dow constantine <[dow.constantine@kingcounty.gov](mailto:dow.constantine@kingcounty.gov)>  
**Cc:** arun jhaveri <[arunjhaverihome@q.com](mailto:arunjhaverihome@q.com)>, Valerie Jhaveri <[valdubie@yahoo.com](mailto:valdubie@yahoo.com)>, Varun Jhaveri <[vmjhaveri@gmail.com](mailto:vmjhaveri@gmail.com)>, Vanashree Jhaveri <[vanashreejhaveri@gmail.com](mailto:vanashreejhaveri@gmail.com)>, LORRAINE GOODRICH <[goodlord1@verizon.net](mailto:goodlord1@verizon.net)>, kurt streeter <[kurtstreeter@sbcglobal.net](mailto:kurtstreeter@sbcglobal.net)>

Hello everyone - FYI. I am delighted to be a Member Delegate of ICLEI (Local Governments for Sustainability) to the critical and urgent upcoming United Nations Global Climate Change Conference in Paris, France from Nov. 30 to Dec.11, 2015. Thank you all very much for your support and encouragement. I am truly grateful to be able to represent urban communities that unite to combat the impacts of Climate Change. Dr. Arun Jhaveri

**From:** "ICLEI Secretary General" <[secretary.general@iclei.org](mailto:secretary.general@iclei.org)>

**To:** [arunjhaveriHOME@q.com](mailto:arunjhaveriHOME@q.com)

**Sent:** Tuesday, October 20, 2015 12:34:49 PM

**Subject:** Invitation to participate in ICLEI's agenda at COP21, 30 November - 11 December 2015, Paris-Le Bourget, France

Dear Arun Jhaveri,

Please find attached a letter from ICLEI Secretary General Mr. Gino Van Begin inviting you to attend ICLEI events at the 2015 Paris Climate Conference (COP21), taking place from 30 November - 11 December 2015 in Paris-Le Bourget, France.

We are pleased to provide an overview of ICLEI's engagement throughout COP21, including co-organization of the Climate Summit for Local Leaders (4 December), and facilitation of the two-week program for the Cities & Regions Pavilion - TAP2015 (30 November - 11 December).

Please find enclosed an invitation to register **as soon as possible**.

We are happy to share the following information as links within the attached letter:

- Cities & Regions Pavilion - TAP2015 Program
- Briefing on Transformative Actions Program and Cities & Regions Pavilion - TAP2015
- Local Government Climate Roadmap Paris Dialogues (Text, Graphic and Calendar Overview)
- TRI-GV: The Third Industrial Revolution Train to Nord-Pas de Calais (3 December)

For any queries relating to program and logistics, kindly contact [cop21.pavilion@iclei.org](mailto:cop21.pavilion@iclei.org) for further assistance.

We look forward to your response and hope you can join us in Paris.

Best regards,

Office of the Secretary General

ICLEI World Secretariat

--

Gino Van Begin  
Secretary General

ICLEI - Local Governments for Sustainability  
World Secretariat  
Kaiser-Friedrich-Str. 7  
53113 Bonn  
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Fax [+49-\(0\)228 / 976 299-01](tel:+49-0228-97629901)

Email: [secretary.general@iclei.org](mailto:secretary.general@iclei.org)

Twitter: [@ICLEI](https://twitter.com/ICLEI)

Web: [www.iclei.org](http://www.iclei.org)

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ICLEI is the world's leading network of over 1,000 cities, towns and metropolises committed to building a sustainable future. By helping our Members to make their cities sustainable, low-carbon, resilient, biodiverse, resource-efficient, healthy and happy, with a green economy and smart infrastructure, we impact over 20% of the global population.

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Janet Redman  
Director, Climate Policy Program  
Institute for Policy Studies  
1301 Connecticut Ave NW Suite 600 / Washington DC 20036

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email: [janet@ips-dc.org](mailto:janet@ips-dc.org) / skype: janet.redman4

\*Follow me on Twitter @Janet\_IPS\*



# Proclamation

City of Cincinnati

***Be It Proclaimed:***

***Whereas,*** the preservation of our environment has been a nationally recognized cause since the first Earth Day celebration in the United States in 1970; and,

***Whereas,*** all people on our planet and those in the future generations benefit from our drive to preserve the Earth's finite natural resources; and,

***Whereas,*** the celebration of Earth Day brings together organizations and individuals working to protect our environment through their efforts to promote sustainable approaches for the conservation of the Earth's natural areas; and,

***Whereas,*** the Greater Cincinnati Earth Coalition; Metro; Duke Energy; Toyota; Duro Bag Manufacturing Company; The Nature Conservancy; Chubb Insurance; Hemptations; Natorp's Garden Stores; Fair Ridge Farms; Whole Living Journal; and Gilkey Window Company are pleased to sponsor the 46<sup>th</sup> anniversary celebration of Earth Day;

***Now, Therefore, I, John Cranley,***  
Mayor of the City of Cincinnati do hereby proclaim April 16, 2016

as:

**"Earth Day"**  
in Cincinnati.

*IN WITNESS WHEREOF, I have hereunto set my hand and caused this seal of the City of Cincinnati to be affixed this Sixteenth day of April in the year Two Thousand and Sixteen.*



*John Cranley*  
John Cranley  
Mayor, City of Cincinnati

# Proclamation

in honor of

## Earth Day 2016

*Whereas, the global community now faces extraordinary challenges, such as global health issues, food and water shortages, and economic struggles; and*

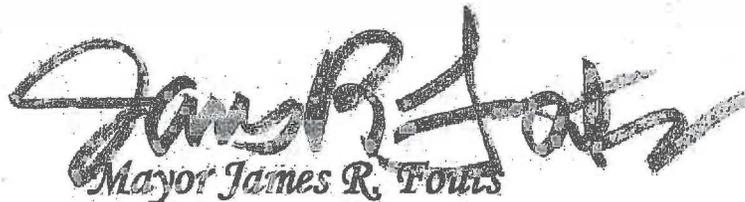
*Whereas, all people, regardless of race, gender, income, or geography, have a moral right to a healthy, sustainable environment with economic growth; and*

*Whereas, it is understood that the citizens of the global community must step forward and take action to create a green economy to combat the aforementioned global challenges; and*

*Whereas, a green economy can be achieved on the individual level through educational efforts, public policy, and consumer activism campaigns; and*

*Whereas, it is necessary to broaden and diversify this global movement to achieve maximum success; and*

*Now, therefore, be it resolved that I, James R. Fouts, Mayor of the City of Warren, Michigan, declare April 22, 2016 as Earth Day and encourage its residents to support green economy initiatives and to encourage others to undertake similar actions.*



Mayor James R. Fouts  
City of Warren, Michigan

# Senate of Pennsylvania



HARRISBURG, PA

In the Senate, April 16, 2013

Whereas, April 22, 2013, is the 43rd celebration of Earth Day; and

Whereas, United States Senator Gaylord Nelson of Wisconsin created the concept of Earth Day to encourage Americans to contemplate the damage being done to the Earth through pollution; and

Whereas, It has been estimated that every year millions of Americans participate in Earth Day activities to promote a healthier and clearer environment; and

Whereas, The importance of being good stewards of the Earth has become a nearly universal belief held by all people of this country and this Commonwealth; and

Whereas, Protecting the environment is good for our health, our economy and the plants and animals that inhabit this planet with us; and

Whereas, Earth Day is a day to contribute to the well-being of our planet; and

Whereas, We must take more notice that the year 2012 was of great environmental concern because it marked many climate change milestones: Arctic Sea ice cover reached a historic low in September; the United States experienced its hottest year ever; and extreme weather events, perceived as the "new normal," such as the unusual super storms that rocked the Caribbean, the Philippines and the northeastern United States have occurred; and

Whereas, Earth Day events and activities are designed to encourage and promote environmentally aware behaviors, such as recycling, using energy efficiently, utilizing environmentally friendly products, reducing pollution and reducing or reusing disposable items; and

Whereas, As we celebrate the 43rd anniversary of Earth Day, we look at 2013 as the year for environmental change; and

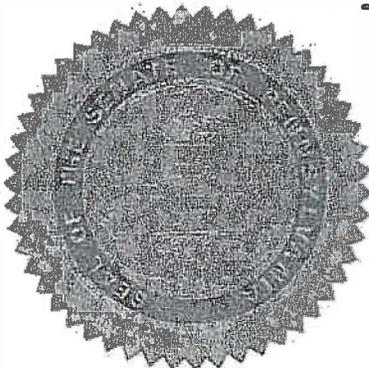
Whereas, The global theme for Earth Day 2013 is "The Face of Climate Change." Franklin Russell, director of Earth Day at Earth Day Network, said, "The Face of Climate Change will not only personalize and make real the massive challenge that climate change presents, it will unite the myriad Earth Day events around the world into one call to action at a critical time"; therefore be it

Resolved, That the Senate encourage all citizens to observe Earth Day on April 22, 2013; and be it further

Resolved, Pennsylvanians, when participating in Earth Day activities, are encouraged to use social networks such as Instagram and Twitter and document contributions to Earth Day by using the hashtags #faceofclimatechange to promote climate change and environmental awareness to preserve our planet Earth.

I certify that the foregoing is a true and correct copy of Senate Resolution No. 97, introduced by Senator Vincent J. Hughes, and adopted by the Senate of the Commonwealth of Pennsylvania the sixteenth day of April, in the year of our Lord, two thousand thirteen.

Attest:



*Megan Tolino*  
Megan Tolino Concedine, Secretary

# Proclamation

## EARTH DAY 2015

**WHEREAS**, our community faces significant challenges due to climate change, such as water shortages, the gradual rising of water in the Bay, and high levels of greenhouse gases that can be addressed by converting to the use of 100% renewable energy sources; and

**WHEREAS**, new renewable energy facilities will reduce carbon emissions, create jobs, improve air quality and public health, and could save residents and businesses in Menlo Park money on energy; and

**WHEREAS**, it is understood that the local communities must step forward and take action to create a green economy to combat the aforementioned challenges and reap the benefits of a renewable energy city or municipality; and

**WHEREAS**, a renewable energy city can be achieved through increased utilization of current energy efficiency programs and funds, support for local renewable energy projects, and through converting to renewable energy-based grid power; and

**WHEREAS**, Menlo Park can be part of a local and area-wide success story that inspires global action; and

**WHEREAS**, Earth Day is the beginning of a new year for cities to lead the charge in creating sustainable, green economies that serve as models for national and international leaders.

**NOW, THEREFORE I**, Catherine Carlton, Mayor of the City of Menlo Park hereby pledge this Earth Day, April 22, 2015, to transition to renewable energy as quickly as practicable in Menlo Park and to encourage other cities to embrace this commitment; and

**FURTHERMORE**, let it be known that the City of Menlo Park hereby encourages its residents, businesses and institutions to use Earth Day to celebrate the Earth and commit to building a sustainable and green economy.



  
Catherine Carlton, Mayor  
April 14<sup>th</sup>, 2015



**Monica Lusk**

---

**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 2:59 PM  
**To:** 'Hughes, Connie'  
**Subject:** RE: Burien Animal Control - CARES

Dear Ms. Hughes,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

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**From:** Hughes, Connie [mailto:connie.hughes@seattlechildrens.org]  
**Sent:** Friday, April 15, 2016 9:42 AM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Cc:** 'snoopih@comcast.net' <snoopih@comcast.net>  
**Subject:** Burien Animal Control - CARES  
**Importance:** High

Dear Burien City Council:

I write to you regarding the possibility of you closing Burien Animal Control at CARES. When I became aware of this, my first thought was total disbelief. I re-read the article about it, and my thoughts turned to total shock, and I knew that I had to somehow help prevent this from happening.

Just briefly, I will attest to the fact that I have never in my whole life seen and experienced the availability, attentiveness, effectiveness, along with great kindness, in any animal control facility as I have experienced and grown to love about CARES. It should be obvious by seeing their work over the last few years that there is absolutely no way that an outside, nonlocal, facility could provide the responsiveness and effectiveness that their services currently provide to Burien.

If you'd like to adopt an animal, you can trust that any animal you get from CARES will have at least been managed with love and care since arriving at CARES, which makes its adoptability and transition to a new home much more successful. A friend of mine recently adopted two cats; a year ago, I, myself, adopted a puppy that had been born at CARES; oh, we can't forget the 2 dogs my son adopted from CARES either. Would any of us have gone to a bigger, City- or State-run facility? No way. The difference is choosing a pet from a smaller, quieter, loving facility versus a "pet factory."

Lastly, I have to mention the opportunity CARES provides to the entire community with having a volunteer program that allows for local people, many students and teenagers, to learn about animals, work ethics, responsibility, working with others, and what all students and teenagers might otherwise not have the opportunity to experience. The fact that CARES is located in the center of Burien allows easy access for students to volunteer. What would you rather have your teenager do, go hang out on the street with no goal or purpose or go help take care of animals, where he/she can connect with something loving and feel that he/she is actually an important member of society?

I strongly urge you to realize and understand the importance of keeping animal control services in Burien, at CARES. I can't imagine any other agency responding with the speediness and effectiveness that CARES currently does to all issues and problems that might arise with any animal in Burien.

Thank you for the opportunity to speak out.

Connie Hughes

[snoopih@comcast.net](mailto:snoopih@comcast.net)

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**Monica Lusk**

---

**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 3:00 PM  
**To:** 'Kim Ahlf'  
**Subject:** RE: Keep Burien CARES

Dear Ms. And Mr. Ahlf,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
monical@burienwa.gov  
www.burienwa.gov

~~~~~  
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-----Original Message-----  
From: Kim Ahlf [mailto:ktahlf@msn.com]  
Sent: Friday, April 15, 2016 4:34 PM  
To: Public Council Inbox <council@burienwa.gov>  
Subject: Keep Burien CARES

My husband Troy and I live on Lake Burien. We urge you to keep your contract with Burien CARES. it is a critical community asset.

Kim and Troy Ahlf



**Monica Lusk**

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**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 3:00 PM  
**To:** 'Kenta Hadley'  
**Subject:** RE: Fund Burien C.A.R.E.S.

Dear Ms. Hadley,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

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**From:** Kenta Hadley [mailto:kentahadley@yahoo.com]  
**Sent:** Friday, April 15, 2016 4:46 PM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** Fund Burien C.A.R.E.S.

Dear Burien Council,

I am writing to enthusiastically express my support for the work the folks at Burien C.A.R.E.S. have done and will continue to do. As a former Burien resident, I have many connections to your community and regularly visit Burien to visit friends, eat out and shop. My spouse and I are active supporters of C.A.R.E.S. and are among the many people in the area who donate food and pet supplies for the animals and to aid the work being done. We also advocate for adoption through the facility.

While it is understandable that you must do due diligence in how you use the city's funds, the option of reverting to King County Service just moves the to a different column. It's still an issue that affects all your residents, and having an organization made up of other members of the community. Please invest in your hometown animal shelter and tell them you support what they do and want them to continue to expand and improve their services.

Sincerely,

Kenta Hadley  
Kent, Washington



**Monica Lusk**

---

**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 3:24 PM  
**To:** 'Cynthia Chappell'  
**Subject:** RE: Burien cares

Dear Ms. Chappell,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

~~~~~  
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**From:** Cynthia Chappell [mailto:cindychappell63@yahoo.com]  
**Sent:** Friday, April 15, 2016 5:53 PM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** Burien cares

Hello Burien City Council Members,

I recently received the news that there is consideration being given to closing Burien C.A.R.E.S. I find this news to be very disturbing. That you would consider closing down a non profit NO KILL shelter that serves our community so well with rapid services for animals at risk is appalling. They provide valuable support to our community strictly thru public donations and volunteerism. They have saved numerous animals and provided caring homes for many other in addition to returning lost pets to their loving owners.

There are many petitions being circulated now thru our neighborhood. I have signed it as well as many of my friends., I am encouraging greater community support to prevent this action. In December I was able to save a beautiful kitten from this facility and it makes me so sad to think what may have happened to this and all the other animals they help. I know this petition will be heavily supported throughout the community. I am asking for this discussion to be taken out of consideration.

You all have my sincere appreciation for the jobs you do helping to improve the lives of Burienites and our community.

Thank you for your time.

appreciatively a resident since 1974, Cynthia Chappell



**Monica Lusk**

---

**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 3:03 PM  
**To:** 'Shawn Klaus'  
**Subject:** RE: Burien C.A.R.E.S.

Dear Mr. Klaus,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

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**From:** Shawn Klaus [mailto:spklaus@gmail.com]  
**Sent:** Friday, April 15, 2016 7:45 PM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** Burien C.A.R.E.S.

**Burien City Council;**

I recently read of your denial of an amendment to fund Burien C.A.R.E.S. after August of this year. CARES is an important aspect of this community, as well as Normandy Park and Des Moines, and our level of service will suffer under King County's lack of attention. Please reconsider this decision.

Shawn Klaus



**Monica Lusk**

---

**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 3:03 PM  
**To:** 'Aaron h'  
**Subject:** RE: Burien C.A.R.E.S

Dear Aaron,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

~~~~~  
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**From:** Aaron h [mailto:a.hook1234@gmail.com]  
**Sent:** Friday, April 15, 2016 10:37 PM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** Burien C.A.R.E.S

Burien City Council,

Why are you getting rid of C.A.R.E S? They do a better job than King County does with animal control and they are there for the animals. Please do not get rid of them. They are an important part of the city. Please keep C.A.R.E.S.

Thank you.

Aaron



**Monica Lusk**

---

**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 3:03 PM  
**To:** 'kyokisaru .'  
**Subject:** RE: Burien C.A.R.E.S

Dear Ms. Davis,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

~~~~~  
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**From:** kyokisaru . [mailto:kethry212@gmail.com]  
**Sent:** Saturday, April 16, 2016 8:25 AM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** Burien C.A.R.E.S

Please extend the contract! I'm always recommending people with lost pets to contact them for help in finding them and I'm really not sure where we'll turn without them since King County is too big to be able to worry about/field issues effectively in every community. Especially at a no-kill level.

--  
=Amanda Davis=



**Monica Lusk**

---

**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 3:04 PM  
**To:** 'Natalie Seaton'  
**Subject:** RE: Closing Burien C.A.R.E.S. is irresponsible, tacky and cruel

Dear Ms. Seaton,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

~~~~~  
***PUBLIC RECORDS DISCLOSURE: This e-mail is  
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**From:** Natalie Seaton [mailto:natalie.barmicheva@gmail.com]  
**Sent:** Saturday, April 16, 2016 9:44 AM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** Closing Burien C.A.R.E.S. is irresponsible, tacky and cruel

This is outrageous.  
I have been supporting Burien C.A.R.E.S. shelter with donations and social media for years.

Burien CARES is one of the few No Kill animal shelters in the area that are both active and operate with integrity and tact at all times. They post pictures of found/lost animals daily and do their best to find "parents". They actively search for foster and fur-ever homes for those animals that did not make it home. They never throw fits "adopt these 15 puppies or they die" and they do not repost unsupported facts. They find homes for lost pets in the area daily and there is no other no-kill shelters in the area to replace them.

By not renewing their contract, you are sending hundreds of cats and dogs to die every year.

I am devastated and saddened their contract was not renewed by the City Council. This is tacky and cruel.

Natalie Seaton  
Risk Analysis and Project Management  
250 Blaine CT SE  
Renton, WA 98056



**Monica Lusk**

---

**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 3:04 PM  
**To:** 'Capacity4Good Productions'  
**Subject:** RE: Please keep C.A.R.E.S

Dear Ms. Erickson,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

~~~~~  
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to public disclosure, unless lawfully exempt***

**From:** Capacity4Good Productions [mailto:capacity4good@gmail.com]  
**Sent:** Saturday, April 16, 2016 6:12 PM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** Please keep C.A.R.E.S

Dear City Council members,  
I'm new to Burien and was happy to learn that this wonderful, autonomous city has its own animal control organization. Please keep C.A.R.E.S going!  
Thanks,  
Amy Erickson



**Monica Lusk**

---

**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 3:08 PM  
**To:** 'T. Maenad Widdershins'  
**Subject:** RE: Burien CARES Contract

Dear Ms. Widdershins,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

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**From:** T. Maenad Widdershins [mailto:maenad@thecws.net]  
**Sent:** Sunday, April 17, 2016 2:59 PM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** Burien CARES Contract

Dear Burien City Council Members:

I have followed, with great concern, the news that the Burien City council is considering pulling funding for Burien CARES. We moved back to Burien last spring after several years out of state and were delighted to learn that Burien had come up with a local solution for animal control.

Burien, like all Washington cities, struggles with their financing due to aggressive anti-tax legislation, and the struggles with the economy we have seen over the past decade or so. However, I would argue that even if RASKC (Regional Animal Services of King County) were cheaper, it is not necessarily the best solution for our community.

There are certainly cases where contracting out to a county agency makes complete sense. The Burien Police Department is one such case. If you read the 2011 study on the city website that examined whether we should form our own police department, you can find a multitude of reasons why the contract with KCSO makes sense. It also works because KCSO, operating as Burien PD has a precinct here within the city, maintains a constant presence, reports frequently to the city management and council, and makes multiple attempts to connect with the community at large whether that be through community meetings or the newly launched police Explorer's program.

RASKC has no physical presence in Burien. County ACO's would need to respond from Kent, any animals picked up would have to travel to Kent, and anyone looking for their animal would need to travel to Kent. Response time would increase, and we would lose the local knowledge that our current ACO's have of the area.

There have been several criticisms leveled on social media and local media against CARES which I have been unable to find any factual basis for.

1. The veterinarians in the area don't like them: False. My vet, Burien Veterinary, has mentioned multiple times to me how highly they think of Burien CARES. They also frequently cross-post about animals looking for homes. The vet in Normandy Park has praised them publicly.

2. It isn't a true no-kill shelter: Mostly false. There is a radical fringe element of people who think that no animal should ever be euthanized. They would not have supported my decision to euthanize my last dog who was bleeding internally and dying from cancer. The reality is that some animals are either too sick, or have too many behavioral problems to be placed safely in a home. I do not support any shelter that refuses to provide appropriate end of life care, or places an animal with insurmountable behavior problems in a home unprepared to deal with them just to inflate their placement numbers.

3. The ACO's are uncertified: This is completely untrue, and is slander.

4. The animals in the shelter are inadequately cared for: False. Both of my teenagers have volunteered at the CARES shelter. I was a dog 4-H participant, have had several dogs, several of whom were trained in obedience and agility. My kids share my high standards for animal care, and have had nothing but praise for the facilities at Burien CARES.

5. Burien CARES does not care for feral cats: True. However, I have searched and been unable to find any publicly funded agency that cares for feral cats. I have found several local non-profits that do this type of work, and I believe this type of work is best left to them. I have not noticed a huge feral cat problem in Burien, probably due to our plentiful green spaces and local coyote population. RASKC does not have a TNR program for feral cats either, so moving to a contract with them does not address this issue. Cancelling the contract with Burien CARES because they don't serve the feral cat population and moving to an agency that doesn't serve the feral cat population would be pointless. RASKC partners with some community organizations that care for feral cats, but does not directly serve this population.

6. Burien CARES is run by people who don't live in Burien. True. It is a non-profit with a board of directors, some of whom live in neighboring cities. I am grateful that these people are willing to make Burien a better place. Since we often contract out to organizations and businesses who don't live in Burien (i.e. the rebranding project), this is a silly argument.

Maybe we can save money by contracting out to RASKC. We would also lose service level. This is not necessarily a criticism of RASKC, but a realistic recognition of how much territory they have to cover. Burien would also lose an organization that many of us are very proud of. Burien would lose multiple local jobs, and another place for our youth to volunteer. (My son is unlikely to ride his bike to Kent to volunteer).

The Burien city council frequently makes the local news (and even the national news) for some of their decisions. It would be nice if Burien could be known for some good decisions.

Please continue the Burien CARES contract. It is the right choice for Burien.

T. Maenad Widdershins  
14460 - 18th AV SW  
Burien, WA 98166

[maenad@thecws.net](mailto:maenad@thecws.net)

**Monica Lusk**

---

**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 3:09 PM  
**To:** 'Edward Wixler'  
**Subject:** RE: Correspondence Regarding Burien City Council Meeting Guidelines

Dear Mr. Wixler,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

~~~~~  
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**From:** Edward Wixler [mailto:[ewixler@aclu-wa.org](mailto:ewixler@aclu-wa.org)]  
**Sent:** Monday, April 18, 2016 10:31 AM  
**To:** Public Council Inbox <[council@burienwa.gov](mailto:council@burienwa.gov)>; Kamuron Gurol <[kamurong@burienwa.gov](mailto:kamurong@burienwa.gov)>; Cynthia Schaff <[CynthiaS@burienwa.gov](mailto:CynthiaS@burienwa.gov)>  
**Subject:** Correspondence Regarding Burien City Council Meeting Guidelines

Good afternoon,

Please find attached correspondence from attorney Nancy Talner in follow-up to her December 15, 2015 letter to the Burien City Council regarding Section 4.7 of the City Council Meeting Guidelines. Please contact me if you have any difficulties opening the file.

Sincerely,  
Edward Wixler  
Legal Assistant  
ACLU of Washington Foundation  
[ewixler@aclu-wa.org](mailto:ewixler@aclu-wa.org)  
206.624.2184 ext. 222

Our address:  
901 Fifth Avenue, Suite 630  
Seattle WA 98164

Join Us at [www.aclu-wa.org](http://www.aclu-wa.org)



This message is intended only for the people to whom it is addressed and may include confidential attorney-client/attorney-work product communication. If this message is not addressed to you, please delete it and notify me.

EMILY CHIANG  
LEGAL DIRECTOR

NANCY TALNER  
SENIOR STAFF ATTORNEY

LA ROND BAKER  
PRACHI DAVE  
STAFF ATTORNEYS

MARGARET CHEN  
FLOYD AND DELORES JONES  
FAMILY STAFF ATTORNEY

BREANNE SCHUSTER  
VOTING RIGHTS RESEARCHER



April 18, 2016

Burien City Councilmembers  
council@burienwa.gov

**Re: Follow-up to Correspondence Dated December 15, 2015  
Regarding City Council Meeting Guidelines**

Dear Mayor Krakowiak and Members of the Burien City Council:

AMERICAN CIVIL  
LIBERTIES UNION  
OF WASHINGTON  
FOUNDATION  
901 FIFTH AVENUE #630  
SEATTLE, WA 98164  
T/206.624.2184  
F/206.624.2190  
WWW.ACLU-WA.ORG

JEAN ROBINSON  
BOARD PRESIDENT

KATHLEEN TAYLOR  
EXECUTIVE DIRECTOR

This letter follows up on the letter the American Civil Liberties Union of Washington (ACLU-WA) sent you on December 15, 2015, requesting that the Burien City Council delete portions of the City Council Meeting Guidelines ("Meeting Guidelines") that raised constitutional concerns, specifically Section 4.7. It is our understanding that the Meeting Guidelines were subsequently revised on December 21, 2015. We write to advise you that the revisions, although well-intentioned, do not alleviate all of our concerns.

Section 4.7 still contains a number of impermissible restrictions on speech based upon the content of the speech and the restrictions are still both vague and overbroad. As explained in our prior letter, these types of restrictions have been repeatedly struck down by courts.

The only substantive change to Section 4.7 was to include the statement that discussion will be governed by Robert's Rules of Order. The Section continues to list six types of unacceptable remarks. Section 4.7 has been revised as follows:

4.7 To the extent not otherwise governed by these Guidelines, Council discussion will be governed by ROBERT'S RULES OF ORDER, NEWLY REVISED, including, but not limited to the six types of unacceptable remarks:

1. Personal remarks
2. Discourteous remarks - insulting language, attacks, profanity
3. Inflammatory language
4. Referring to another member's motives (except in case of conflict of interest)

April 18, 2016

Page 2

5. Criticizing past actions of the group (unless subject is under discussion, or member is going to propose a change at the end of their speech.)

6. Remarks that are not germane (relevant) to the discussion.

This is particularly concerning because *Robert's Rules of Order, Newly Revised* does not identify or define any "unacceptable remarks" that should or must be excluded from discussion. As such, the way Section 4.7 is currently written is vague, misleading and confusing. It appears that the identified "unacceptable remarks" are an attempt to paraphrase the content of *Robert's Rules of Order, Newly Revised*, Section 43: Decorum in Debate. But the list of "unacceptable remarks" is more restrictive on speech than Robert's Rules of Order, restricting speech based upon content, which Robert's Rules of Order do not.

If the City Council's goal is to have discussions be governed by *Robert's Rules of Order, Newly Revised*, including Section 43: Decorum in Debate, it is unnecessary to include the remaining language, which is what triggers our concerns. We request that the City Council vote to delete this language, leaving section 4.7 as follows:

4.7 To the extent not otherwise governed by these Guidelines, Council discussion will be governed by ROBERT'S RULES OF ORDER, NEWLY REVISED, specifically including Section 43: Decorum in Debate.

Thank you for your consideration of this matter.

Sincerely,



Nancy L. Talner  
Senior Staff Attorney

**Monica Lusk**

---

**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 3:10 PM  
**To:** 'lollyco@aol.com'  
**Subject:** RE: CARES

Dear Ms. Randall and Mr. Parker,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

---

**PUBLIC RECORDS DISCLOSURE:** *This e-mail is a public record of the City of Burien and is subject to public disclosure, unless lawfully exempt*

**From:** lollyco@aol.com [mailto:lollyco@aol.com]  
**Sent:** Monday, April 18, 2016 2:18 PM  
**To:** Public Council Inbox <council@burienwa.gov>; buriencares@gmail.com  
**Subject:** CARES

Dear City Council;

Please keep CARES as Burien's Animal Control Service and Burien's **No-kill** shelter. They have been a Godsend to people who have lost pets. They have also been great for taking in found pets and finding the owners. It's a relief to be able to take a found pet to a no-kill shelter, and to someplace local. CARES takes *excellent* care of it's animals. I also like the fact that the CARES employees live in Burien and know the area. CARES also actively searches for the owner of lost animals. Most animal shelters can't be bothered. A "no-kill" shelter is important because if your dog or cat is lost; you don't have the double worry of finding your dog at a shelter before it is euthanized.

King County Animal Control did a lousy job of serving this area for animal control. I also felt their personnel were not as kindhearted toward the animals...it was just a job. I've been a 30+ year pet owner in both Burien and Normandy Park. CARES is the best possible service the City of Burien can get for the money. It also is the kindest service, which is important when it's your pet that's lost.

CARES also provides an import service for the over 200 volunteers that spend time at the shelter. Being able to work with the pets at CARES greatly helped my daughter through a very difficult period in her life. It gave her a feeling that she did have someplace she could productively contribute despite her debilitating chronic pain issues.

A locally owned and run animal shelter, that provides excellent service and gives excellent care to the animals in its custody is a wonderful asset to the City of Burien. Please do not change to another service.

Sincerely,  
Priscilla Randall and David Parker

16767 Maplewild Ave SW  
Burien, WA 98166  
206-890-8937

**Monica Lusk**

---

**From:** Public Council Inbox  
**Sent:** Wednesday, April 20, 2016 3:11 PM  
**To:** 'JOANHUDDLESTON009@comcast.net'  
**Subject:** RE: Please continue the contract for Burien C.A.R.E.S.

Dear Ms. Huddleston,

Thank you for writing to the City Council to express your concerns. Your email will be included in a future Council agenda packet as Correspondence to the Council.

Sincerely,

Monica Lusk  
City Clerk  
City of Burien  
(206) 248-5517  
[monical@burienwa.gov](mailto:monical@burienwa.gov)  
[www.burienwa.gov](http://www.burienwa.gov)

~~~~~  
***PUBLIC RECORDS DISCLOSURE: This e-mail is  
a public record of the City of Burien and is subject  
to public disclosure, unless lawfully exempt***

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**From:** JOANHUDDLESTON009@comcast.net [mailto:JOANHUDDLESTON009@comcast.net]  
**Sent:** Wednesday, April 20, 2016 10:22 AM  
**To:** Public Council Inbox <council@burienwa.gov>  
**Subject:** Please continue the contract for Burien C.A.R.E.S.

Please continue their contract. I follow the site and share their posts on pets who are found or need homes or injured. I am so proud of the amazing work they do. So disappointed that you didn't even thank them for their work but instead plan to cut them off.

they are wonderful and you should offer them gratitude for such wonderful work. How disappointing this action is.

Please change to a yes.

Sincerely,  
Joan Huddleston



**CITY OF BURIEN  
AGENDA BILL**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                 |                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <b>Agenda Subject:</b> Discussion and Direction on Sound Transit 3 Draft System Plan and Metro Long Range Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                 | <b>Meeting Date:</b><br>April 25, 2016                                      |
| <b>Department:</b><br>Public Works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Attachments:</b><br>1. Draft letter to Sound Transit on ST 3<br>2. SCA Statement on ST 3<br>3. Preliminary Comments to Metro | <b>Fund Source:</b><br>N/A                                                  |
| <b>Contact:</b><br>Maiya Andrews                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                 | <b>Activity Cost:</b> N/A                                                   |
| <b>Telephone:</b><br>206-248-5514                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                 | <b>Amount Budgeted:</b> N/A<br><b>Unencumbered Budget Authority:</b><br>N/A |
| <b>Adopted Initiative:</b><br>No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Initiative Description:</b>                                                                                                  |                                                                             |
| <p><b>PURPOSE/ REQUIRED ACTION:</b><br/>The purpose of Study Session Discussion Items a. and b. on Sound Transit 3 and Metro is for the City Council to receive an update on these efforts from agency staff and elected leaders, and to discuss and direct staff to complete and submit Burien’s comments.</p> <p><b>BACKGROUND (Include prior Council action &amp; discussion):</b><br/>Burien has offered comments to Sound Transit and Metro Transit as the ST 3 and Long Range Plan processes have been underway. Agency staff and elected leaders have also come to the City Council to make presentations and respond to questions. This process continues on Monday April 25<sup>th</sup>. In addition to agency staff, we expect Sound Transit Board member Dave Upthegrove and PSRC Executive Director Josh Brown to attend.</p> <p>Sound Transit is currently requesting comments on the ST 3 Draft System Plan and they are due by Friday April 29<sup>th</sup>. Burien has previously submitted comments in support of Light Rail Transit (LRT) and Bus Rapid Transit (BRT). The ST 3 Plan includes a BRT project from Burien to Lynnwood along SR 518/I 405 and a High Capacity Transit study of LRT between Burien and Sea-Tac Airport and Burien and West Seattle.</p> <p><b>OPTIONS (Including fiscal impacts):</b></p> <ol style="list-style-type: none"> <li>1. Discuss and authorize staff to complete and submit comment letter to Sound Transit and provide staff comments to Metro, each by the respective deadline.</li> <li>2. Do not authorize comments to be submitted.</li> </ol> |                                                                                                                                 |                                                                             |
| <b>Administrative Recommendation:</b><br>Authorize staff to complete and submit comment letter to Sound Transit and provide staff comments to Metro, each by the respective deadline.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                 |                                                                             |
| <b>Advisory Board Recommendation:</b><br>N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                 |                                                                             |
| <b>Suggested Motion:</b><br>Move to authorize staff to complete and submit the comment letter to Sound Transit as presented and to provide staff comments to Metro, each by the respective deadline.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                 |                                                                             |
| <b>Submitted by:</b><br>Administration _____ City Manager _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                 |                                                                             |
| <b>Today’s Date:</b> April 20, 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                 | <b>File Code:</b> R:/CC/Agenda Bills 2016/042516cm-2 ST3 and Metro Update   |





# Burien

*Washington, USA*

Attachment 1

City of Burien

400 SW 152<sup>nd</sup> St., Suite 300, Burien, WA 98166-1911

Phone: (206) 241-4647 • Fax: (206) 248-5539

[www.burienwa.gov](http://www.burienwa.gov)

April 26, 2016

The Honorable Dow Constantine, Chair  
Sound Transit Board of Directors  
401 South Jackson Street  
Seattle, WA 98104

RE: Sound Transit 3 Draft System Plan

Dear Executive Constantine and Board Members:

Thank you for the opportunity to comment on the Sound Transit 3 Draft System Plan. Decisions on High Capacity Transit (HCT) investments are critically important for our region. Our City Council speaks with one voice on this important subject.

- Light Rail Transit (LRT) connections from Burien to Sea-Tac Airport and Burien to West Seattle must be built to fulfill the Sound Transit Long Range Plan. While we hoped for such an LRT construction project in ST 3, **Burien supports the HCT Study listed in the Draft System Plan.**
- **Burien supports the proposed I-405/518 Bus Rapid Transit (BRT) project from Lynnwood to Burien.** This project is consistent with Sound Transit's adopted Long Range Plan. A seamless connection from Tukwila International Boulevard Station to the airport will also be critical for travelers and workers.

Attached are additional specific comments for your consideration. Thank you again for this opportunity for input, and for the Sound Transit Board's service to our region. If you have questions, please contact Burien City Manager Kamuron Gurol at 206-248-5503.

Sincerely,

Lucy Krakowiak  
Mayor

CC: Sound Transit Board  
Burien City Council

***Additional City of Burien Comments on ST 3 Draft System Plan***

**April 26, 2016**

In addition to the points listed in the April 26, 2016 letter, Burien understands that:

**For LRT**

- The Draft ST3 System Plan includes a High Capacity Transit study on Extending LRT from West Seattle to Burien and Extending to the Light Rail Spine. The study includes conceptual engineering and planning work.
- The intent of the phrase “connection to the light rail spine” is that the extension of light rail from West Seattle to Burien will continue east from Burien to connect to the light rail spine (Everett to Tacoma) at Tukwila International Boulevard Station. We ask that Sound Transit also examine options for a direct connection to the airport.

**For BRT**

- The Draft ST3 System Plan includes BRT connecting Burien to Lynnwood via SR 518 and I-405. Burien would be connected to Sea-Tac Airport from the Burien Transit Center through Tukwila International Boulevard Station to the SeaTac/Airport Station.
- A set of “Early Deliverables” projects is being developed which focuses on establishing new service and facilities in key corridors while longer-term projects are planned and constructed. The Early Deliverables Program would expedite all of the ST3 Plan's BRT investments to be operational within eight years.
- During the planning and design phase to add a BRT Station at Tukwila International Boulevard, creating a seamless transition for riders traveling between Burien and Sea-Tac Airport will be a key element of the new facility including “wayfinding,” clear and accessible information, and easy to use fare system.
- The use of the term “BAT lane on 518” to mean that BRT buses will travel in bus-only lanes to the right of general purpose lanes and that general traffic will be able to exit to the right across the BAT lane.

## Attachment 2

### Comment on Sound Cities Association Proposed Statement to Sound Transit

The SCA PIC has asked for city comments and support for the statement below to be submitted to Sound Transit by SCA. Following a review of city comments, the PIC will review and take action on this statement at their meeting on May 10, 2016. Burien staff believes this SCA statement is supportable and we recommend that the Burien City Council authorize our PIC representative to support the language.

*The Sound Cities Association (SCA) urges the Sound Transit Board of Directors to ensure the ST3 System Plan maintains a commitment to a truly regional transit system. In developing the final ST3 System Plan, the Sound Transit Board of Directors is urged to retain the following principles from the draft plan:*

- *A 25-year financial package to ensure a complete build-out of the light rail spine, as well as providing critical east-west connections throughout the region and north-south service on the eastside.*
- *A program for early deliverables to improve system access and bus reliability, while incubating future light rail ridership.*
- *Investment in system access improvements that enables a person's ability to easily and safely access an integrated transit system which includes parking options, with additional park and ride capacity.*
- *A commitment to equitable housing, including transit-oriented development (TOD) and affordable housing which promote walkable, compact communities in close proximity to transit service.*
- *A commitment to working with local jurisdictions to assess ongoing improvements to access.*



**Preliminary Burien Staff Comments on Metro Long Range Plan**

Metro is requesting comments by May 20, 2016. The following comments have been assembled by city staff:

*Burien supports the goals of METRO Connects (Metro's Long Range Plan) for:*

- *The mix and frequency of service types, and their penetration into underserved NE Burien.*
- *The connections offered that will feed seamlessly into the Sound Transit Light Rail spine, and I-405 Bus Rapid Transit.*
- *The expansion of direct service to Downtown Seattle*
- *The expansion of the ORCA transit pass system for all routes and all transit providers.*
- *The deployment of new technologies to facilitate residents' access to transit, and improve system reliability.*

*Burien would like to see more detail about the anticipated system buildout cost and potential revenue sources. Burien advocates that the cost of the system not fall disproportionately on its low income residents.*



**CITY OF BURIEN  
AGENDA BILL**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                       |                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| <b>Agenda Subject:</b> Biennial Community Survey Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                       | <b>Meeting Date:</b><br>April 25, 2016                                                  |
| <b>Department:</b><br>City Manager                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Attachments:</b><br>1. <a href="#">Results of 2016 Community Assessment Survey (in PowerPoint)</a> | <b>Fund Source:</b><br>City Manager Professional Services                               |
| <b>Contact:</b><br>Nhan Nguyen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                       | <b>Activity Cost:</b> \$22,250                                                          |
| <b>Telephone:</b><br>206-439-3165                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                       | <b>Amount Budgeted:</b> \$388,000<br><b>Unencumbered Budget Authority:</b><br>\$140,000 |
| <b>Adopted Initiative:</b><br>Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Initiative Description:</b> Community Engagement                                                   |                                                                                         |
| <b>PURPOSE/ REQUIRED ACTION:</b><br><br>The purpose of this agenda item is for the City and DHM staff, our contracted public opinions research firm, to present to Council the results from the 2016 Community Assessment Survey.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                       |                                                                                         |
| <b>BACKGROUND (Include prior Council action &amp; discussion):</b><br><br>Every two years since 2008, the City of Burien has conducted a community survey to assess residents' perceptions about the general quality of life in the City and their satisfaction with City government services. The survey is a longitudinal study that enables us to compare the results over time. This year, we also added a couple of questions to help inform our strategic planning work. This telephone survey was conducted over four days from March 10 through March 13. The results were weighted to reflect the City population in terms of age, gender and ethnicity. We also made available an online version of the survey (March 23-April 5) to collect additional input. The online survey wasn't a statistically significant study, but generally reflected the results from the phone survey.<br><br>Michelle Neiss, PhD, the survey's project manager, will present the results to Council and be available for questions. |                                                                                                       |                                                                                         |
| <b>OPTIONS (Including fiscal impacts):</b><br>N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                       |                                                                                         |
| <b>Administrative Recommendation:</b><br>N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                       |                                                                                         |
| <b>Advisory Board Recommendation:</b><br>N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                       |                                                                                         |
| <b>Suggested Motion:</b><br>N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                       |                                                                                         |
| <b>Submitted by:</b><br>Administration _____ City Manager _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                       |                                                                                         |
| <b>Today's Date:</b> April 20, 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                       | <b>File Code:</b> R/CC/Agenda Bill 2016/041216-cm1<br>Community Survey.docx             |



# City of Burien Community Assessment Survey

March 2016



# Research Purpose

## **Gauge City of Burien residents' input on:**

- General quality of life in the City
- Their satisfaction with City government services
- Priorities for strategic planning

The survey benchmarks findings from similar surveys conducted for the City in 2014, 2012, 2010, and 2008.

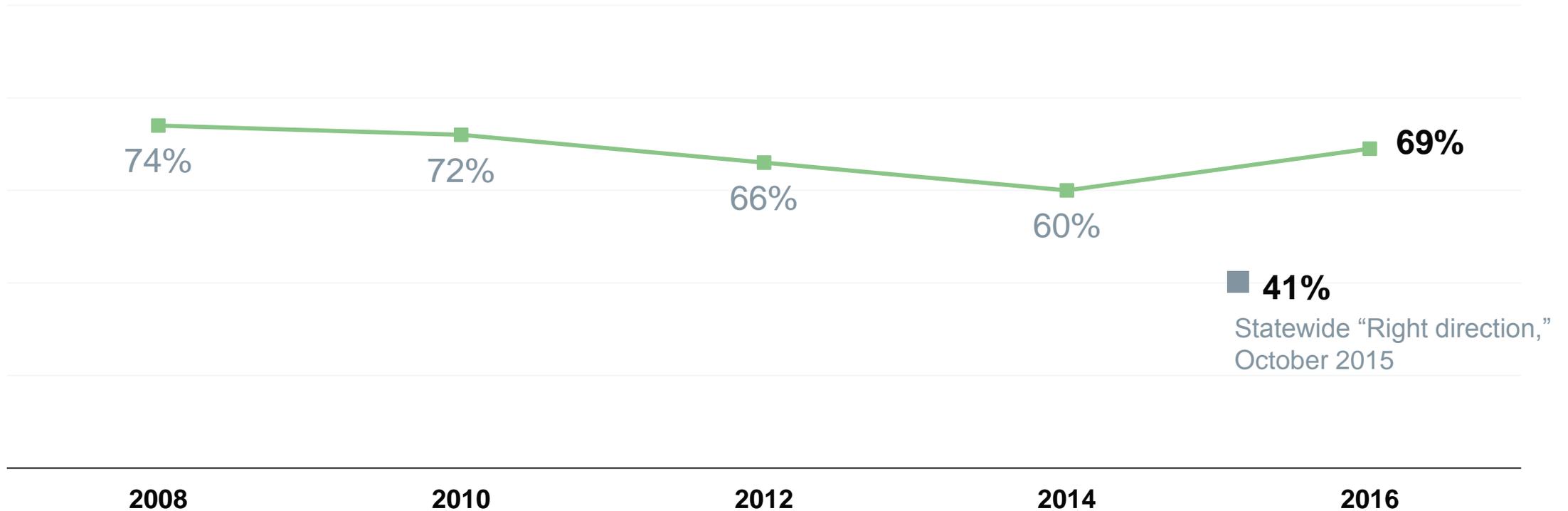
# Methodology

- Telephone survey of 350 Burien residents
- Conducted March 10-13, 2016
- Margin of error ranged from +/- 3.1 to +/-5.2
- Representative of the community

# KEY FINDINGS

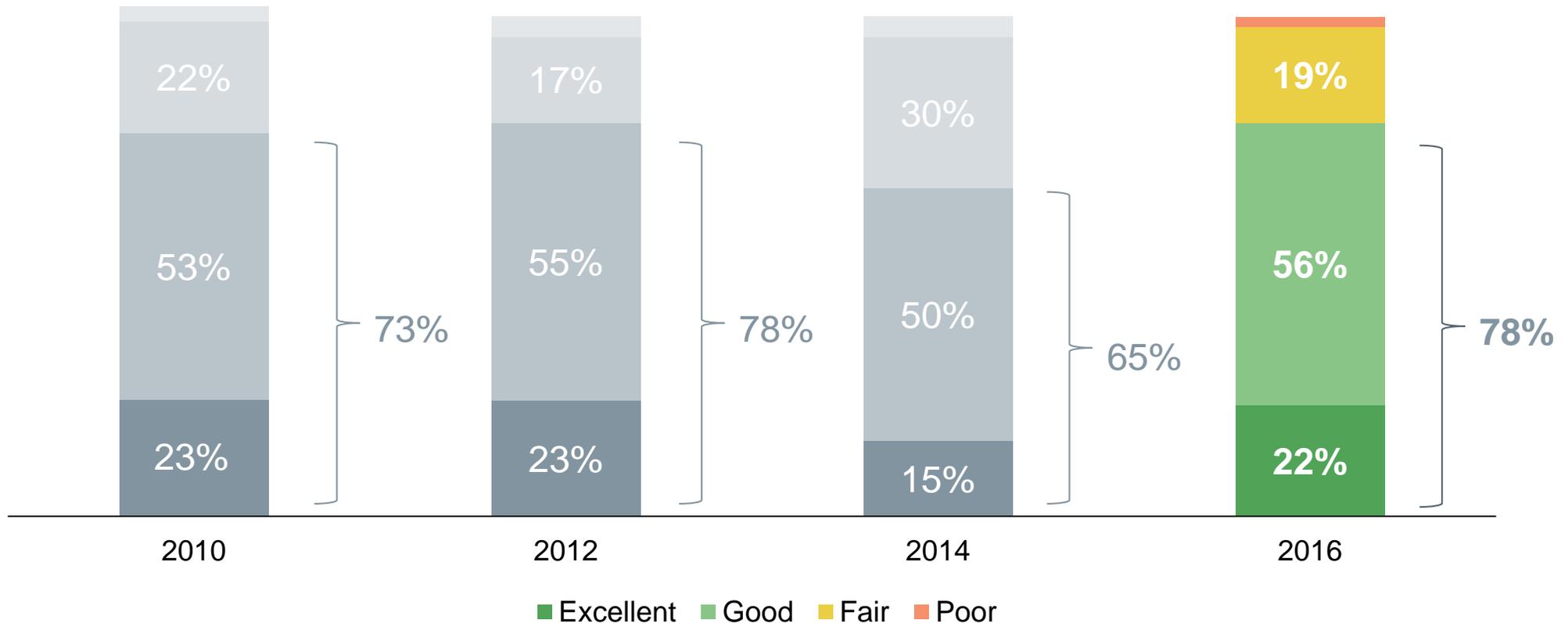
# Nearly seven in ten residents agree Burien is heading in the right direction, representing an increase of nine points over 2014.

## Agreement: The City of Burien is Headed in the Right Direction

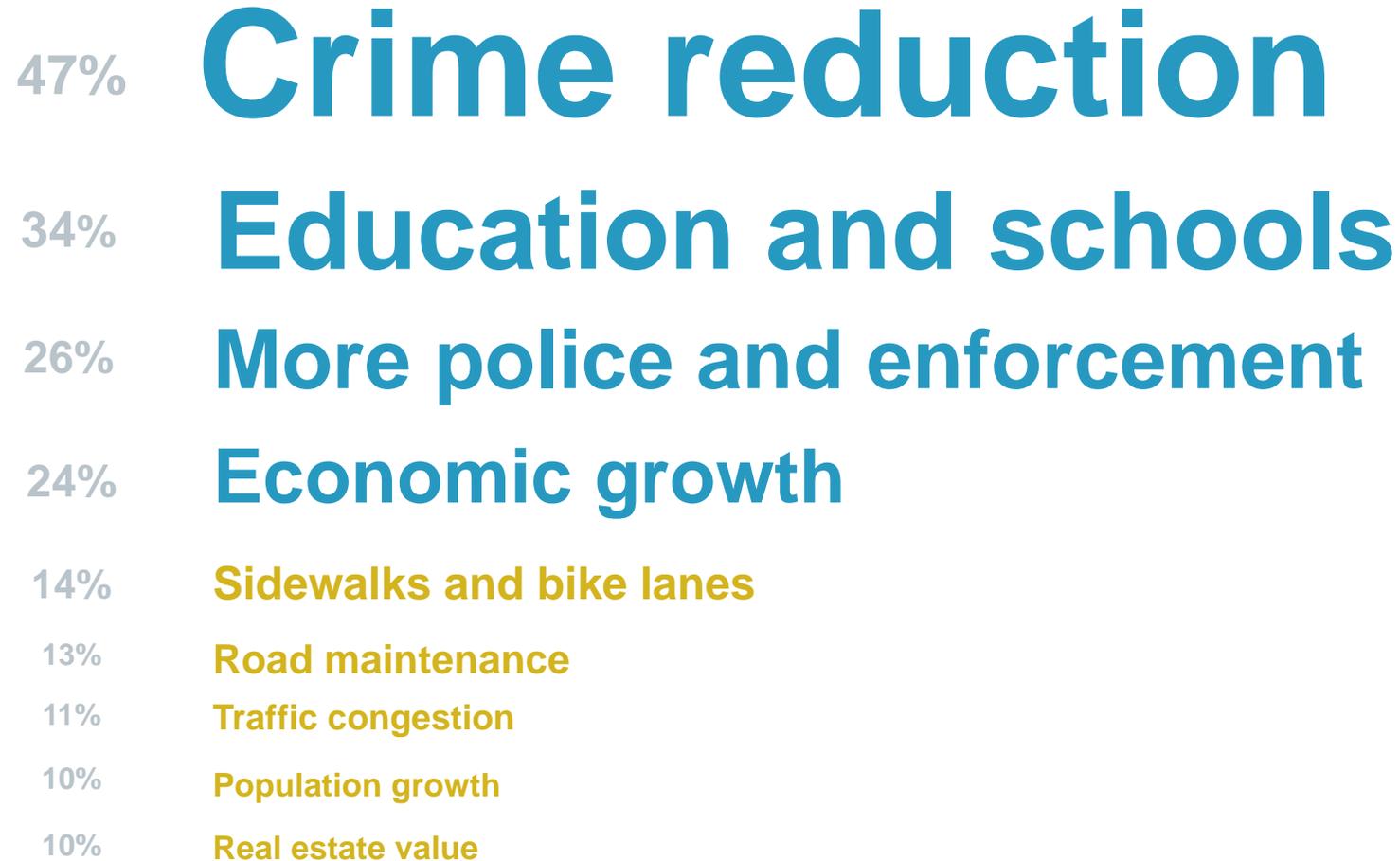


**Overall perceptions about living in Burien are up, with nearly eight in ten saying Burien is a good or excellent place to live.**

**Rating of Burien as a Place to Live**



**Top priority issues for the City are public safety and education.**



## Priorities for neighborhoods include public safety and infrastructure



## Top Issues Facing Burien

**Crime reduction**

Education and schools

**More police and enforcement**

Economic growth

Sidewalks and bike lanes

Road maintenance

Traffic congestion

Population growth

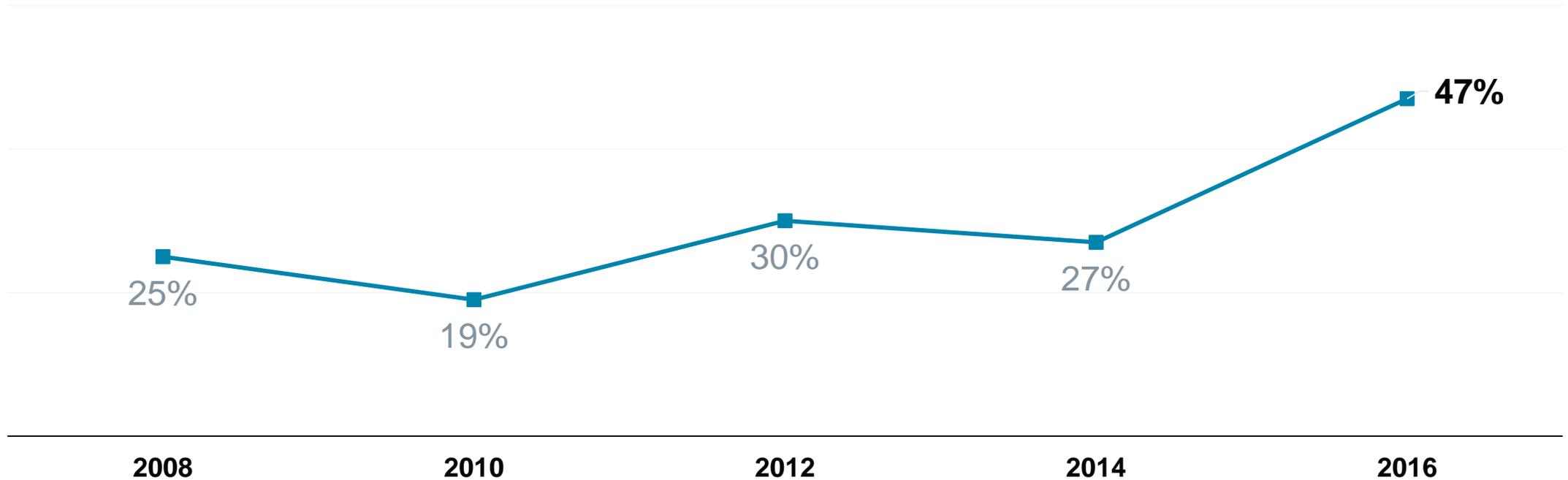
Real estate value



Public safety

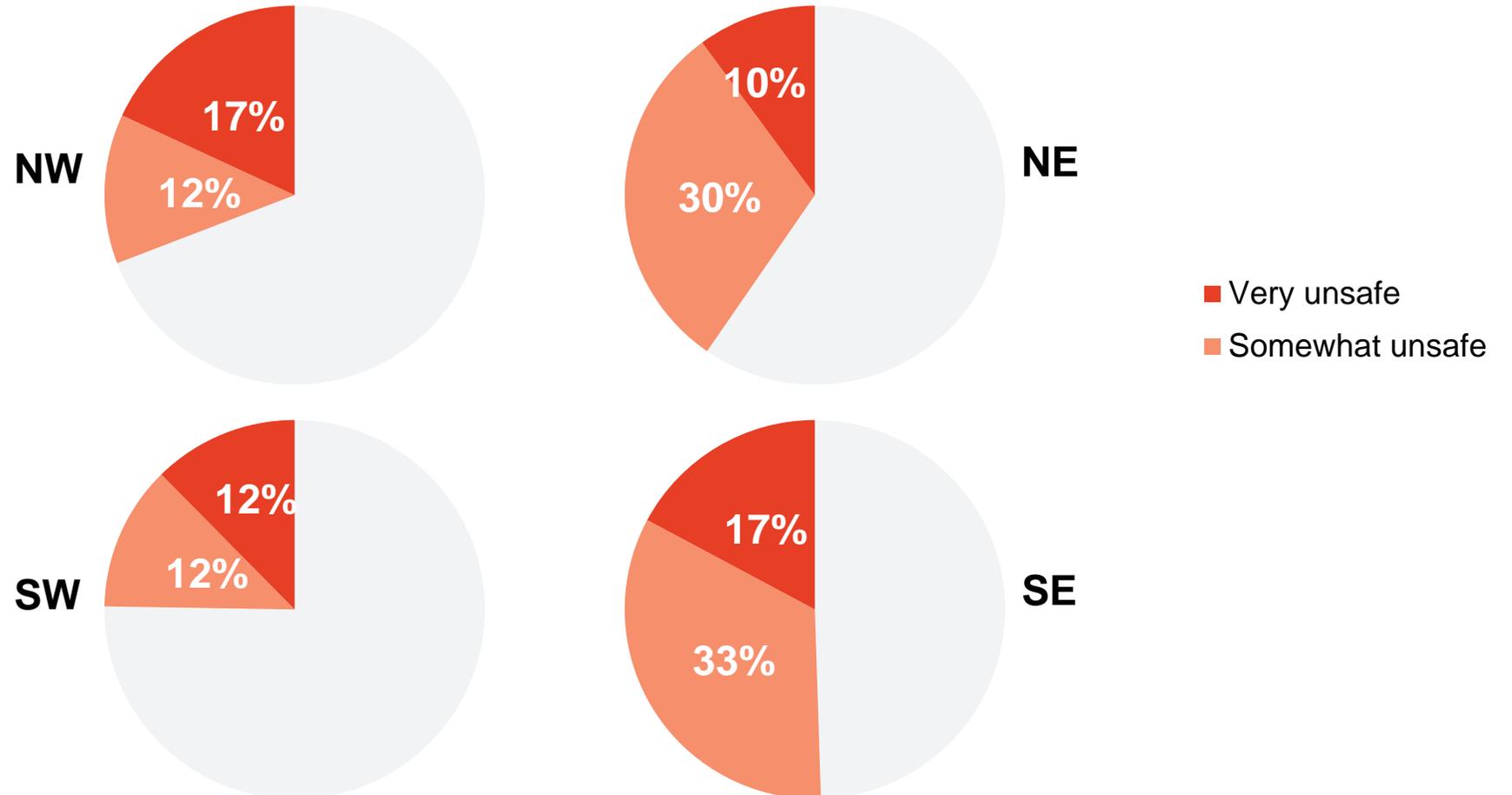
# Concern about public safety is on the rise. Nearly half of residents this year say crime reduction is a top issue.

Top Issue: Reducing Crime



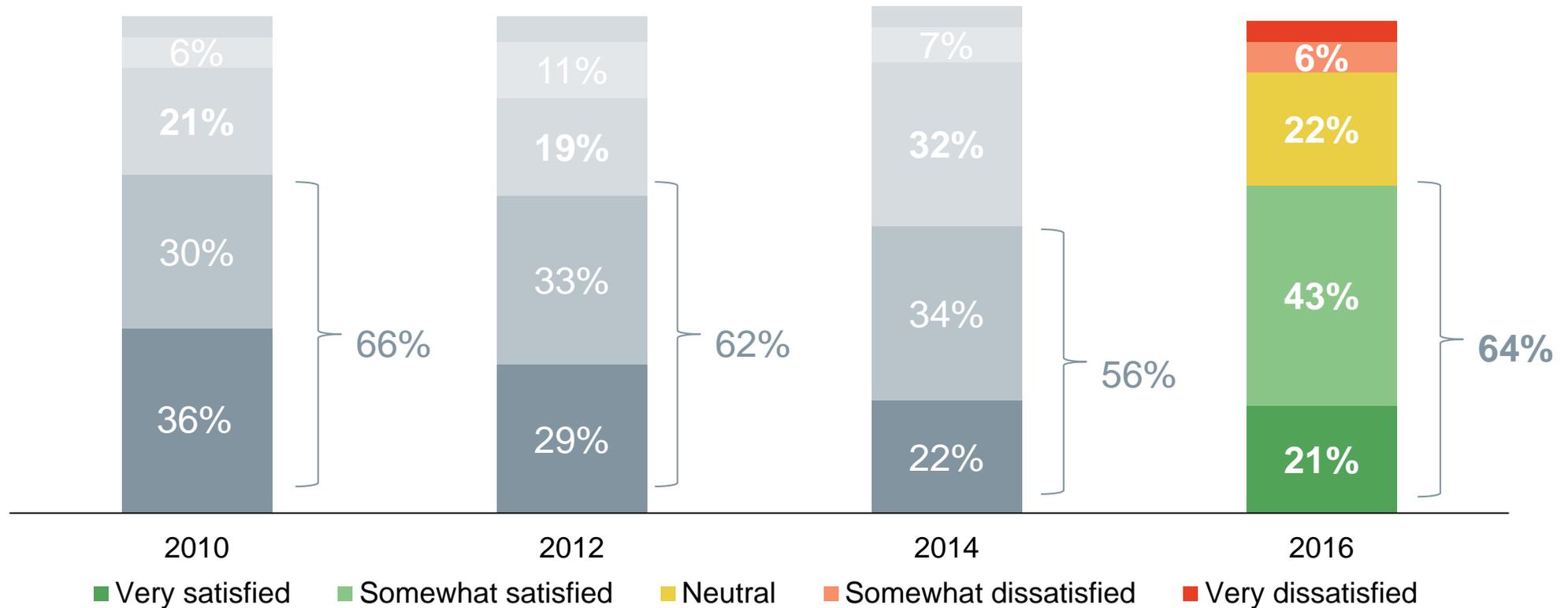
**Most residents feel safe during the day (over 7 in 10). At night, fewer people living east of Ambaum Boulevard feel safe.**

**Feelings of Insecurity in Neighborhood at Night**



# Residents are largely satisfied with the Burien Police Department and its work. They would like to increase police patrols.

## Satisfaction with Burien Police Department



## Top Issues Facing Burien

**Crime reduction**

**Education and schools**

**More police and enforcement**

**Economic growth**

Sidewalks and bike lanes

Road maintenance

Traffic congestion

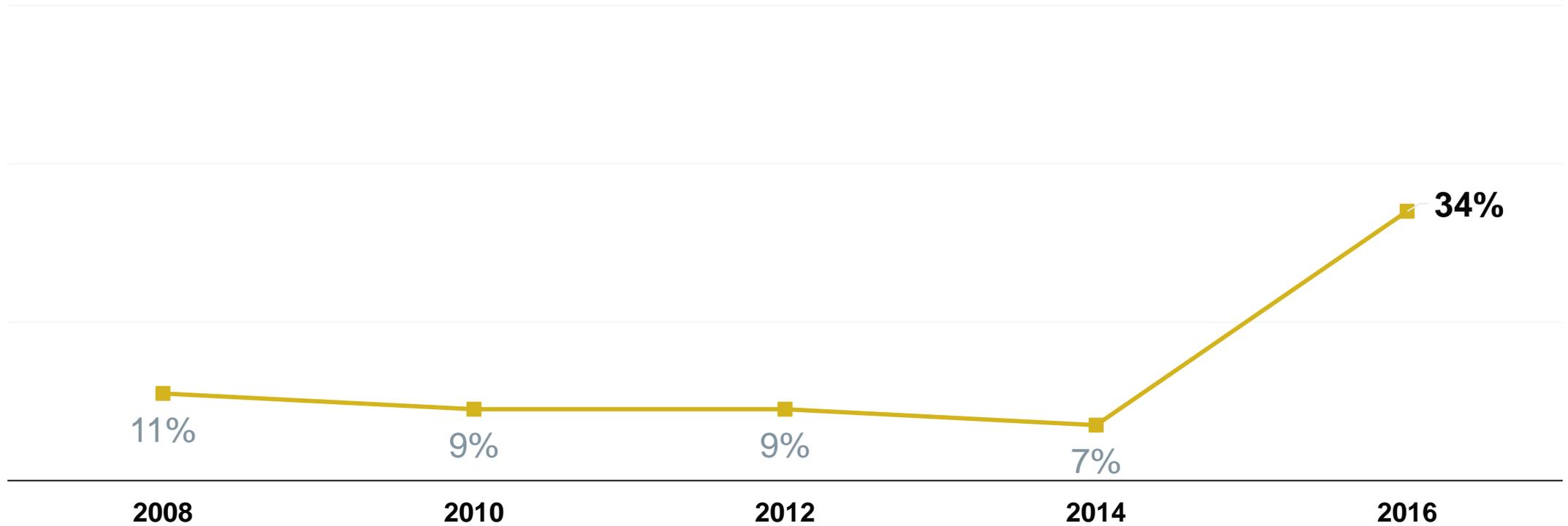
Population growth

Real estate value



# Concerns about education have jumped dramatically from 2014.

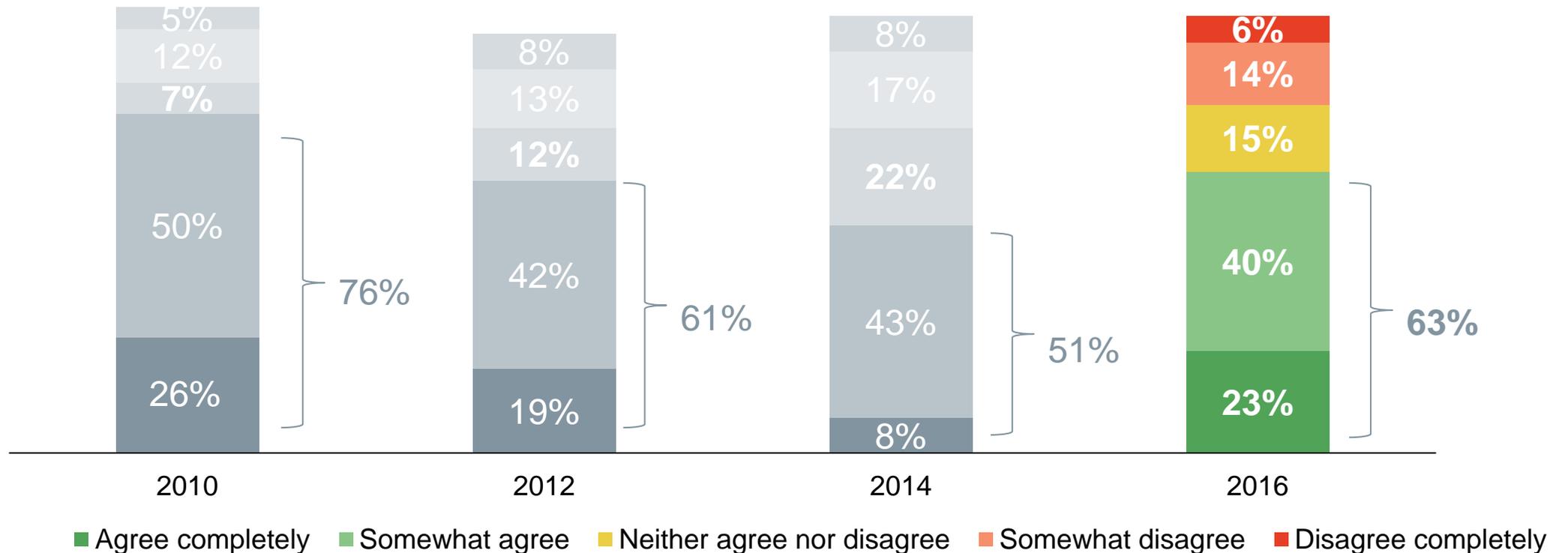
## Top Issue: Education and Schools



# **CITY GOVERNMENT & CITY PLANNING**

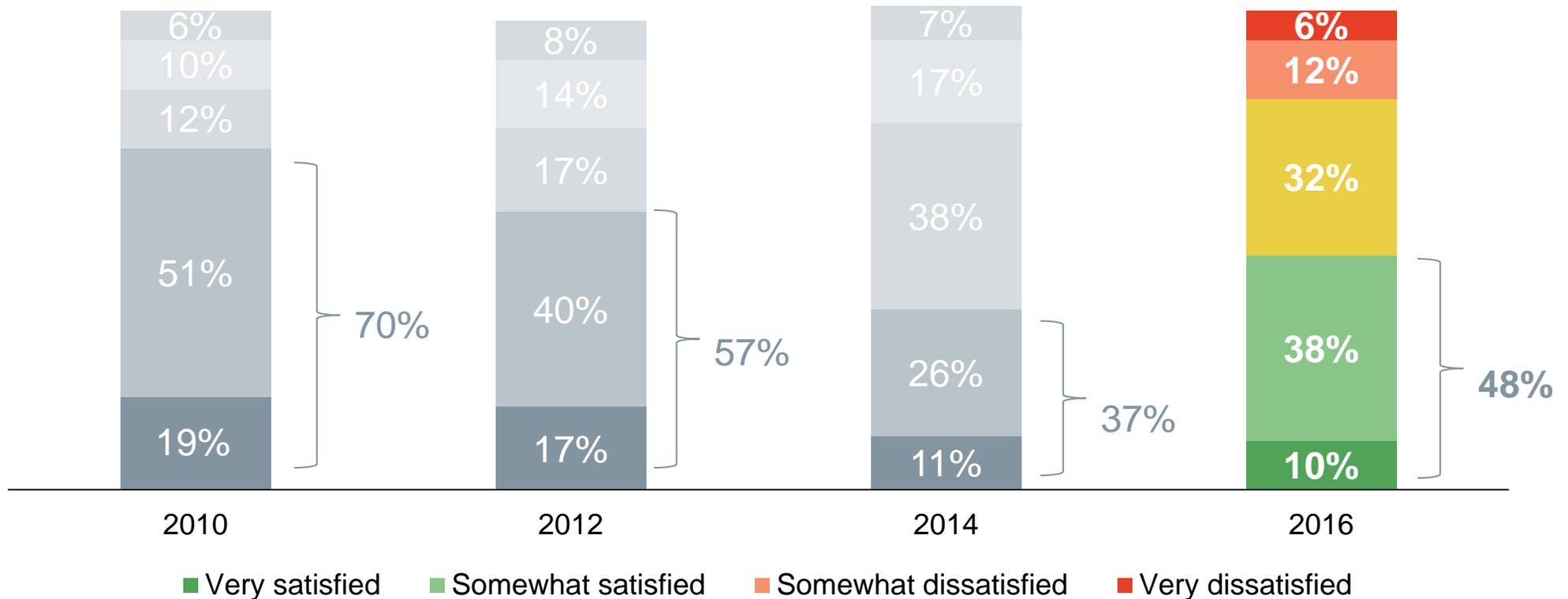
# Overall satisfaction with Burien City government remains high; more residents are “very satisfied” (up 15 points).

## Agreement: I am Satisfied with the Job Burien City Government is Doing



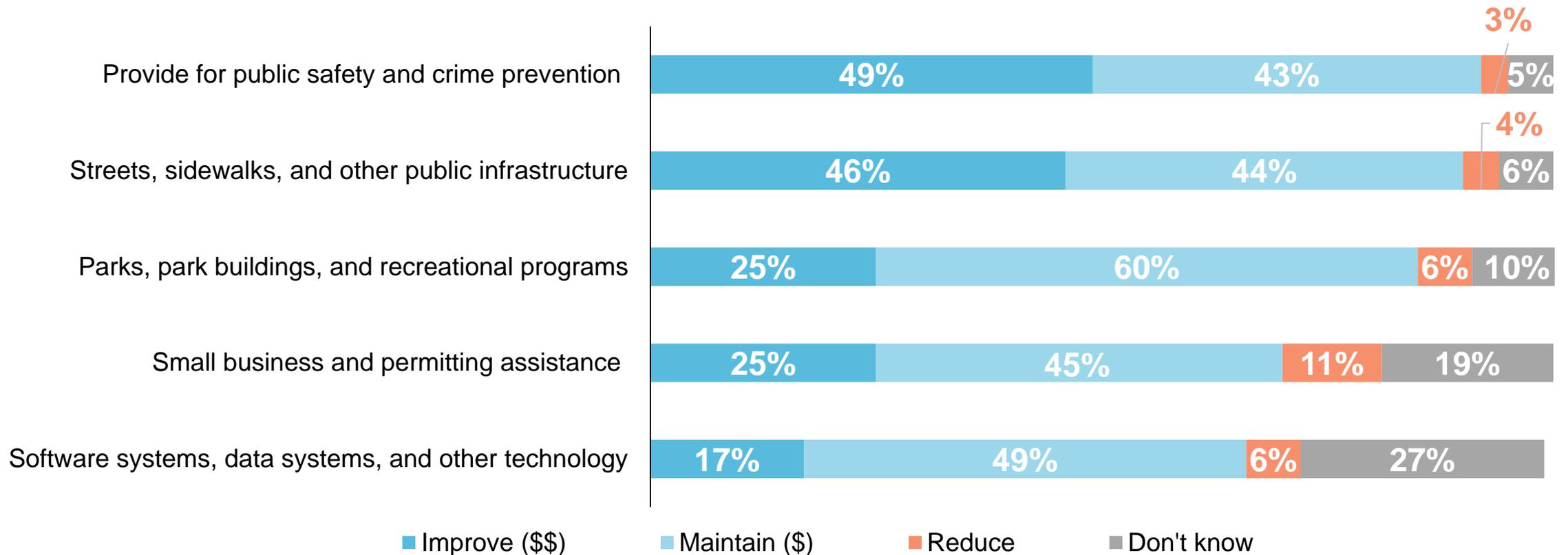
**Nearly half of residents say they are satisfied with the value they get from their taxes. This represents an 11-point increase from 2014.**

### Satisfaction with Value for Taxes Paid



**When asked about potential future service levels, residents prioritize public safety and infrastructure. A plurality would like to see these improved.**

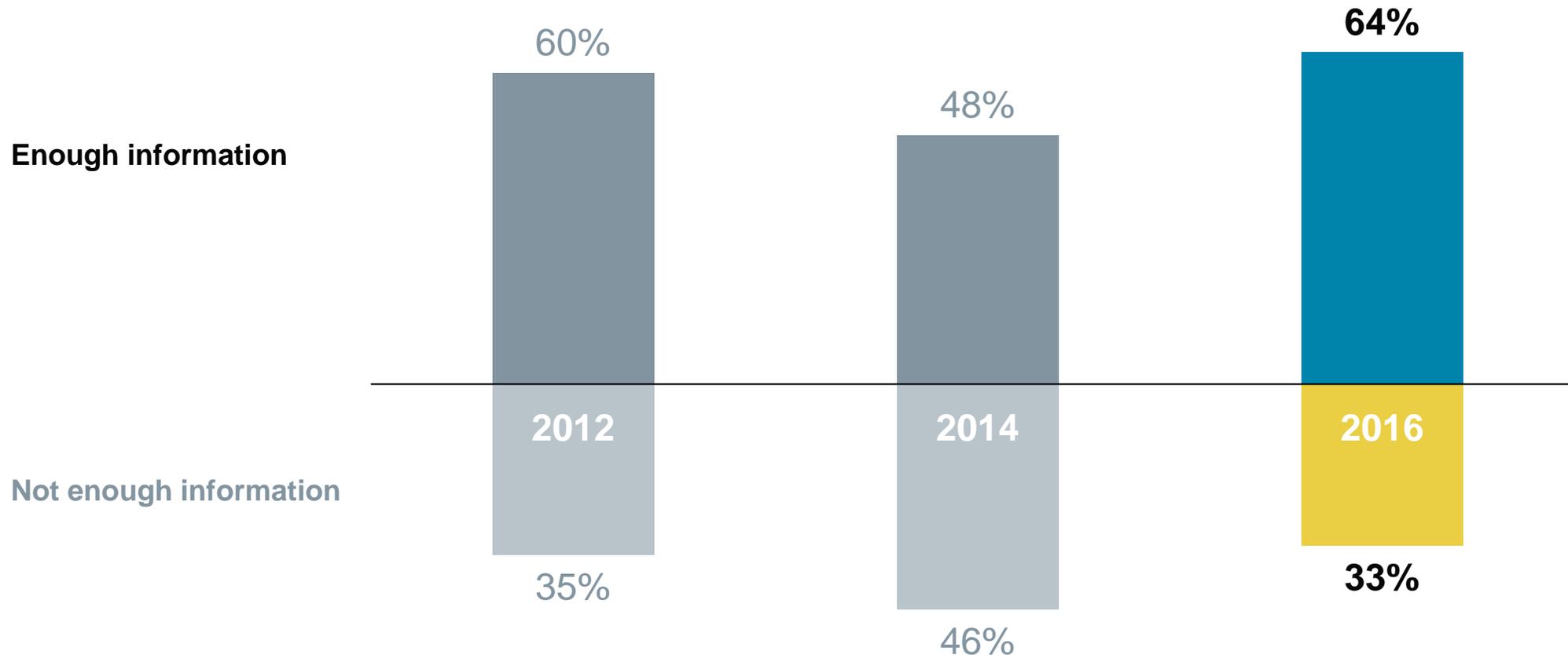
### Strategic Planning Priorities



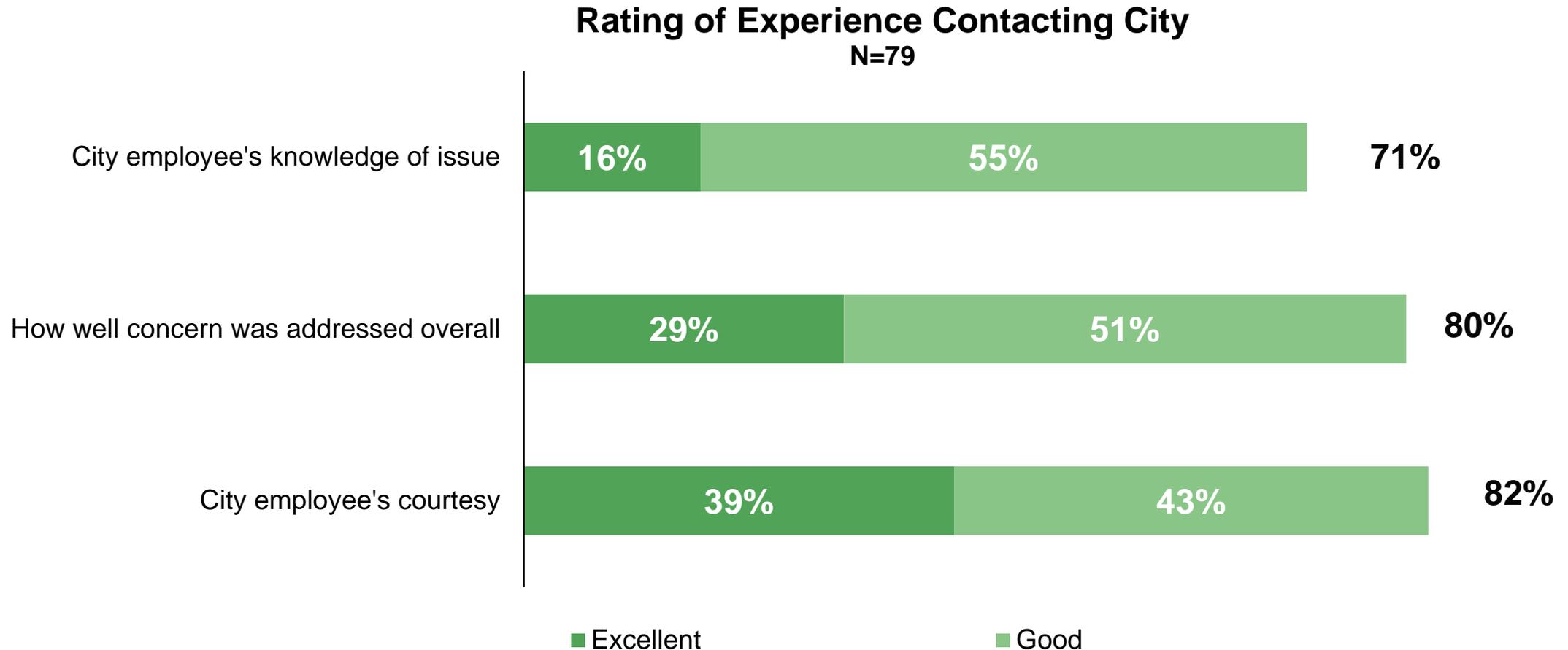
# COMMUNICATIONS

**Most residents feel they get the right amount of information from the City; this represents an improvement in the past two years.**

**Satisfaction with Information from the City About Services and Issues**

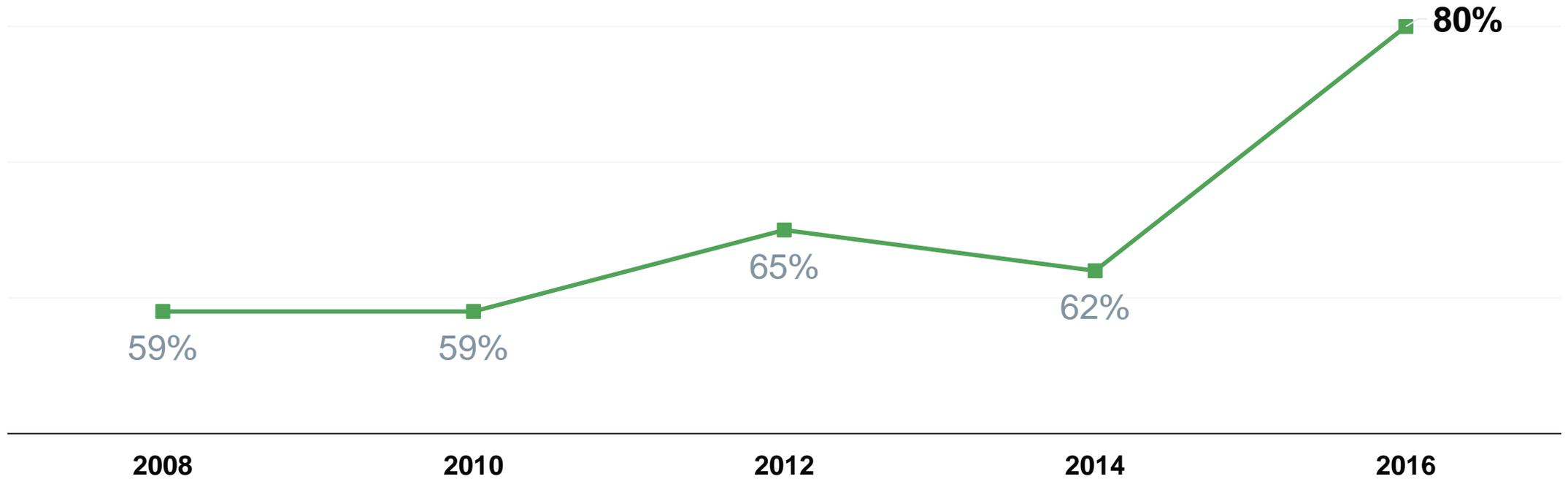


# Over two in ten residents contacted the City in the past year—and they are largely positive about their interaction with staff.



# Satisfaction with interactions with City staff are at the highest level since 2008—an increase of 18 percentage points from 2014.

How Well Concern Was Addressed Overall: Excellent/Good



# What Does the Research Tell Us?

- Changes in Communication Department and how City staff interact with the public are working
- Residents are happy about where they live and happy with their government
- However, there are some areas that prompt attention:
  - Public Safety
  - Infrastructure
  - Education



**Michelle Neiss**

[mneiss@dhmresearch.com](mailto:mneiss@dhmresearch.com)

(503) 220-0575

[www.dhmresearch.com](http://www.dhmresearch.com)

 [@DHMresearch](https://twitter.com/DHMresearch)

 [facebook.com/dhmresearch](https://facebook.com/dhmresearch)



# Burien

*Washington, USA*

**City of Burien**

400 SW 152<sup>nd</sup> St., Suite 300, Burien, WA 98166-1911

Phone: (206) 241-4647 • Fax: (206) 248-5539

[www.burienwa.gov](http://www.burienwa.gov)

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April 20, 2016

TO: City Council

FM: Kamuron Gurol, City Manager

RE: Strategic Planning Update and Feedback Form

Please review the attached memo from Berk and Associates to me and the PowerPoint presentation regarding the status of our strategic planning efforts to date.

Also, the consultant and staff team would like to ask that Councilmembers fill out the feedback form and return your responses and comments by 2pm on Monday April 25<sup>th</sup> to the email address shown on the form. If you cannot respond by email please bring your form filled out to the Council meeting so the consultant can capture all responses. We will use another dot voting exercise to further prioritize any new issues that are suggested.

Please let me know if you have questions, and thanks for your continued work to develop our strategic plan!



## MEMORANDUM

**DATE:** April 20, 2016

**TO:** Kamuron Gurol, Burien City Manager

**FROM:** Brian Murphy and Jennifer Tippins, BERK Consulting

**RE:** April 25 Council Meeting: Mid-Point Briefing

---

### Purpose

The strategic planning process is well underway and much progress has been made. Work has been done by both staff and Council over the past few months to identify the City's Core Service priorities and Enhancements for the next two biennia (2017-2018, 2019-2020) and beyond. As the process is now mid-way through, it is a good time to review the work completed to date; share with Council the current shape and overall direction of the emerging strategic plan; and to discuss Council's input and feedback on the current draft. The conversation on the 25<sup>th</sup> will focus on the emerging plan's overall framework and high-level detail, which will direct next steps in the process as more detailed actions for each proposed Goal are created. The discussion is structured as follows:

### What We've Done (Presentation)

BERK will give a short summary presentation on the work completed to date. This will include a quick review of the outcomes and highlights from the two Council Retreats in February 2016, as well as the work staff have completed in the two Leadership Team meetings held in March and April 2016.

- **Council retreats** focused on presenting the Core Services and Goals by each city department. Council then identified which Core Services they would like to see as a priority, as well as Enhancements they most supported. Staff presentations also highlighted funding needs and staff capacity as challenges affecting all departments.
- **Staff Leadership Team meetings** have identified four overarching Goals that bridge across city departments. Core Services and Enhancements are being organized within these Goals areas, taking into account Council input and Community Survey results.

### Where We Are Today (Discussion)

BERK will review a summary page that presents a snapshot of the topics covered in the emerging plan. The summary page provides high-level information on the facilitated discussion and work the Leadership Team has done to date. This will be an opportunity for Council to ask questions and provide their input and feedback on the framework, organization, and general direction the plan is heading in. Should new priorities or concerns arise, this time will also be used to identify which have the highest priority and support. This input will be collected using the Feedback Form on the next page and incorporated as each Goal continues to develop.

### Next Steps and Vision for Final Product

BERK will remind Council of the next steps in the process and also share thoughts on the final form the strategic plan may take.



## COUNCIL FEEDBACK FORM

### DIRECTIONS

*After reviewing the materials provided and the summary of the emerging plan contained on the last slide of BERK's presentation, please summarize your feedback below.*

*If possible, please copy and paste your responses into an email and send to Jennifer at [jennifer@berkconsulting.com](mailto:jennifer@berkconsulting.com) by Monday April 25 at 2:00pm. We will also collect responses at the Council Meeting.*

*Check all that apply:*

\_\_\_ In general, I like the direction the emerging plan is heading.

\_\_\_ I would like to see more emphasis on \_\_\_\_\_.

\_\_\_ I would like to submit additional topics or ideas to the Council for consideration during the meeting on the 25<sup>th</sup>.

Please write your idea in the space below. We'll ask you to speak to this idea during the discussion on the 25<sup>th</sup> and use a dot exercise to understand Council's collective support for all suggested new ideas.

Additional comments or questions you would like to share (write your answer in the space below):



# Draft Strategic Plan: Mid-Point Briefing 4/25/16



## **Council Retreats: February 6 and 22**

- A. Financial information and current staff capacity
- B. Staff presentations on Core Services: work that must be done and Council input: 2 rounds of dot voting on:
  - Core Service priorities (2017/18 and 2019/20)
  - Enhancements (2020 and after)

## **Leadership Team Meetings: March 10, April 5**

- Identified Goal across departments
- Worked in teams to develop priorities
- Outline of plan in development

## A. Summary Review: Financial

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- As with most Washington cities, current revenue growth is not keeping pace with expenditure growth.
- Sales Tax Annexation Credit expires in June 2020: Burien will **lose** more than **\$700,000**.
- Economic development impact is incremental and will take many years.
- Some potential new sources of revenue outlined.

# A. Summary Review: Current Staff Capacity

| <b>Full-Time Equivalent Staff Per 1,000 Population - 2014</b> |                    |                        |                            |
|---------------------------------------------------------------|--------------------|------------------------|----------------------------|
| <b>City</b>                                                   | <b>Population*</b> | <b>Adjusted FTE***</b> | <b>Total FTE Per 1,000</b> |
|                                                               |                    |                        |                            |
| <b>SeaTac</b>                                                 | 27,620             | 117.70                 | 4.26                       |
| <b>Lynnwood</b>                                               | 36,030             | 136.40                 | 3.79                       |
| <b>Auburn</b>                                                 | 65,350             | 225.70                 | 3.45                       |
| <b>Puyallup</b>                                               | 38,670             | 116.00                 | 3.00                       |
| <b>Shoreline</b>                                              | 53,990             | 142.05                 | 2.63                       |
| <b>Edmonds</b>                                                | 39,950             | 102.10                 | 2.56                       |
| <b>Des Moines</b>                                             | 30,030             | 75.49                  | 2.51                       |
| <b>Lakewood</b>                                               | 58,360             | 112.13                 | 1.92                       |
| <b>Sammamish</b>                                              | 49,260             | 71.00                  | 1.44                       |
| <b>Federal Way</b>                                            | 90,150             | 128.55                 | 1.43                       |
| <b>Burien</b>                                                 | <b>48,240</b>      | <b>66.13</b>           | <b>1.37</b>                |
| <b>Average</b>                                                | <b>48,877</b>      | <b>117.57</b>          | <b>2.41</b>                |

## B. Summary Review: Core Services & Enhancements

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### **Public Works**

#### **Highest Core Service Priorities (Council Retreat Dot Votes)**

- Identify resources to maintain existing pavement condition
- Identify resources to enhance other core services: striping, sign replacements, crack sealing, etc.
- Identify resources for new sidewalks and maintenance for existing sidewalks (item added by Council)

#### **Most Supported Enhancements (Council Retreat Dot Votes)**

- Identify resources for additional traffic calming projects
- Consider mandatory residential garbage collection and enforcement strategy

## B. Summary Review: Core Services & Enhancements

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### **Community Development**

#### **Highest Core Service Priorities (Council Retreat Dot Votes)**

- Identify resources to maintain current level of service and timeline targets for building and development permits
- Upgrade development review and permit tracking software

#### **Most Supported Enhancements (Council Retreat Dot Votes)**

- Improve on-line document access and usability while expanding community engagement in planning process

## B. Summary Review: Core Services & Enhancements

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### **Police**

#### **Highest Core Service Priorities (Council Retreat Dot Votes)**

- Identify resources for patrol, supervision and investigative capacity
- Enhance crime analysis and predictive policing practices
- Enhance outreach to ethnically and culturally diverse neighborhoods

#### **Most Supported Enhancements (Council Retreat Dot Votes)**

- Identify resources to enhance crime prevention programs for residents and businesses
- Identify resources to conduct broad community outreach

## B. Summary Review: Core Services & Enhancements

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### **Parks, Recreation, and Culture**

#### **Highest Core Service Priorities (Council Retreat Dot Votes)**

- Undertake staff work leading to Council decision on community recreation facilities including a central recreation center
- Enhance programs for youth and teens

#### **Most Supported Enhancements (Council Retreat Dot Votes)**

- Identify resources for better maintenance and upkeep of public park buildings and grounds

## B. Summary Review: Core Services & Enhancements

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### **Finance and IT**

#### **Highest Core Service Priorities (Council Retreat Dot Votes)**

- Research and consider new revenue options
- Upgrade financial software
- Work with regional partners to allocate human services funds effectively including those addressing homelessness

#### **Most Supported Enhancements (Council Retreat Dot Votes)**

- Consider bringing outsourced services in-house

## B. Summary Review: Core Services & Enhancements

---

### **Economic Development & Administrative Services**

#### **Highest Core Service Priorities (Council Retreat Dot Votes)**

- Continue implementation of Top 5 Economic Development Priorities:
  - Removing/Reducing Impediments
  - Business Retention/Expansion
  - Hotel Development
  - Downtown Mobility/Parking
  - Branding/Marketing

#### **Most Supported Enhancements (Council Retreat Dot Votes)**

- Identify resources for enhanced Intergovernmental Relations and Policy Development Support
- Create or partner to establish a Citizen Leadership Development Academy

# Topline Community Survey Results

## Community Survey Results

- Overall satisfaction with City government.
- In general, survey results support priorities of the emerging draft plan, particularly the **Safe Community Goal**.
  - Strong support for improving public safety/crime prevention
  - Strong support to maintain, repair and enhance street sidewalks conditions

# Emerging Plan: Overall

## Orientation and Tone

- Moving from a departmental focus to a citywide focus.
- Accessible language: benefit to stakeholders, not city function.

## Overarching Guidance

- **Vision, Mission, and Organizational Values**
- **Statement of current focus:** For 2017/18 and 2019/20 biennia, Burien is focused on assuring Core Services and existing, basic infrastructure needs are met. Future enhancements per Vision and Values are desired and will be more of a focus beyond 2020.

# Emerging Plan: Goals

- 1. Safe Community**
- 2. Dynamic Community**
- 3. Healthy Community**
- 4. Organizational Capacity**

Each with supporting Strategies delineated roughly by time:

- 2017/18\* and 2019/20
- 2020 and beyond

Will be tested for financial feasibility and implications.

Document will conclude with focus on how the City will use and manage from its Strategic Plan.

# 1-page Summary of Emerging Plan Structure

## FRAMEWORK & SHORTHAND SUMMARY OF CURRENT (WORKING DRAFT) CONTENT

\* = 2017/18 priority

|                                      | Safe Community                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Dynamic Community                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Healthy Community                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2017/18 and 2019/20<br>CORE SERVICES | <p><b>Public Safety</b></p> <ul style="list-style-type: none"> <li>• Increase patrol, supervision, Investigations*</li> <li>• Diversify Police Department workforce, increase public safety outreach to diverse neighborhoods*</li> <li>• Strengthen crime analysis and predictive policing</li> </ul> <p><b>Basic Infrastructure</b></p> <ul style="list-style-type: none"> <li>• Enhance capacity to maintain street pavement condition index*</li> <li>• Enhance capacity to improve pedestrian safety: bring existing sidewalks to ADA standards, upgrade signals to ADA*</li> <li>• Ensure safe parks facilities and equipment*</li> <li>• Enhance capacity for routine maintenance, such as sign replacement, striping</li> </ul> | <p><b>Economic/Community Development</b></p> <ul style="list-style-type: none"> <li>• Retain and strengthen businesses*</li> <li>• Implement branding/marketing campaign*</li> <li>• Better engage diverse communities in civic conversations and activities</li> </ul> <p><b>Expand/Grow</b></p> <ul style="list-style-type: none"> <li>• Develop/implement Urban Center Plan and Downtown Mobility Study*</li> <li>• Attract hotel development*</li> <li>• Establish South County Leadership Academy</li> </ul> <p><b>Planning/Development Services</b></p> <ul style="list-style-type: none"> <li>• Assure adequate permit capacity, reduce impediments, and make processing improvements*</li> <li>• Undertake key Code and Policy document updates*</li> </ul> | <p><b>Parks/Recreation</b></p> <ul style="list-style-type: none"> <li>• Community Recreation Center decision*</li> <li>• Enhance programs for youth and teens, especially subsidized programs*</li> </ul> <p><b>Education</b></p> <ul style="list-style-type: none"> <li>• Enhance partnerships with Highline Public Schools</li> <li>• Enhance facilities and programs for youth and teens</li> </ul> <p><b>At-risk Community Members</b></p> <ul style="list-style-type: none"> <li>• Support community-based organizations and work in partnership with south county entities</li> </ul> <p><b>Natural Environment</b></p> <ul style="list-style-type: none"> <li>• Implement Low Impact Development (LID)</li> <li>• Increase recycling rates</li> <li>• Work with partners to address noise/emission impacts</li> </ul> |
| 2020 -<br>ENHANCEMENTS               | <ul style="list-style-type: none"> <li>• New sidewalks; more traffic calming</li> <li>• Crime prevention; more community engagement in public safety</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <ul style="list-style-type: none"> <li>• Enhance community engagement in planning</li> <li>• Build intergovernmental relations and policy development support</li> <li>• Provide better on-line information access/usability</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <ul style="list-style-type: none"> <li>• Enhance capacity for arts and culture</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                      | Organizational Capacity (details to be developed)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                      | <p><b>People:</b> organizational culture, recruitment, training, retention, succession planning, staffing levels</p> <p><b>Systems:</b> Upgrade IT Systems (Finance*, Permitting*, Parks Registration*, Records Management, Meeting Rooms, City Hall phones), website/mobile</p> <p><b>Facilities:</b> Maintenance facility*, Community Rec Center*, fleet/equipment</p>                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |



**CITY OF BURIEN  
AGENDA BILL**

|                                                                                                                                                                     |                                                                           |                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Subject:</b> Review of Council Proposed Agenda Schedule                                                                                                   |                                                                           | <b>Meeting Date:</b> April 25, 2016                                                                                              |
| <b>Department:</b><br>City Manager                                                                                                                                  | <b>Attachments:</b><br>Proposed Agenda Schedule                           | <b>Fund Source:</b> N/A<br><b>Activity Cost:</b> N/A<br><b>Amount Budgeted:</b> N/A<br><b>Unencumbered Budget Authority:</b> N/A |
| <b>Contact:</b><br>Monica Lusk, City Clerk                                                                                                                          |                                                                           |                                                                                                                                  |
| <b>Telephone:</b> (206) 248-5517                                                                                                                                    |                                                                           |                                                                                                                                  |
| <b>Adopted Initiative:</b><br>Yes    No <input checked="" type="checkbox"/>                                                                                         | <b>Initiative Description:</b> N/A                                        |                                                                                                                                  |
| <b>PURPOSE/REQUIRED ACTION:</b>                                                                                                                                     |                                                                           |                                                                                                                                  |
| The purpose of this agenda item is for Council to review the proposed City Council meeting schedule. New items or items that have been rescheduled are in bold.     |                                                                           |                                                                                                                                  |
| <b>BACKGROUND (Include prior Council action &amp; discussion):</b>                                                                                                  |                                                                           |                                                                                                                                  |
| Per the City Council Meeting Guidelines, the proposed meeting schedule is reviewed at each meeting.                                                                 |                                                                           |                                                                                                                                  |
| <b>OPTIONS (Including fiscal impacts):</b>                                                                                                                          |                                                                           |                                                                                                                                  |
| <ol style="list-style-type: none"> <li>1. Review the schedule and add, delete, or move items.</li> <li>2. Review the schedule and make no modifications.</li> </ol> |                                                                           |                                                                                                                                  |
| <b>Administrative Recommendation:</b> Review the schedule and provide direction to staff.                                                                           |                                                                           |                                                                                                                                  |
| <b>Advisory Board Recommendation:</b> N/A                                                                                                                           |                                                                           |                                                                                                                                  |
| <b>Suggested Motion:</b> None required.                                                                                                                             |                                                                           |                                                                                                                                  |
| Submitted by:                                                                                                                                                       |                                                                           |                                                                                                                                  |
| <b>Administration</b> _____                                                                                                                                         | <b>City Manager</b> _____                                                 |                                                                                                                                  |
| <b>Today's Date:</b> April 20, 2016                                                                                                                                 | <b>File Code:</b> R:/CC/Agenda Bills 2016/0425816cm-3 Rev Agenda Schedule |                                                                                                                                  |



**CITY OF BURIEN  
COUNCIL PROPOSED AGENDA SCHEDULE  
2016**

**May 2, 7 pm Regular Meeting**

**Presentations**

Presentation on the Hi-Liners Youth Musical Theater by Board President Gerry Gilbert and Artist Director Kathleen Edwards.  
*(Parks)*

**Business Agenda**

**End of Session Legislative Briefing.**

*(City Manager – Rescheduled from April 25, 2016)*

Motion to Adopt Proposed Ordinance No. xxx, Approving the Final Plat of Boulevard Landing Subdivision.

*(Community Development)*

Discussion on Ordinance Relating to CenturyLink Cable Franchise.

*(Public Works)*

Discussion Regarding Citizens United Resolution.

*(City Manager)*

Discussion and Potential Action to Adopt Ordinance No. xxx, Relating to Shoreline Master Program.

*(Community Development)*

Animal Control Service Level and Standards. (Tentative)

*(City Manager – Rescheduled from 4/25/16)*

Review of Council Proposed Agenda Schedule.

*(City Manager)*

**May 16, 7 pm Regular Meeting**

**7:05 pm – 7:20 pm – Reception Honoring Advisory Board Members and Volunteers**

**Presentations**

Presentation of the Annual Police Report.

*(Police)*

**Business Agenda**

Motion to Adopt Ordinance Relating to Century Link Cable Franchise.

*(Public Works)*

Discussion on 2015 International Codes, Burien Building and Property Maintenance, and 2014 National Electrical Code.

*(Community Development)*

Update on Communications and Community Engagement.

*(City Manager – Rescheduled from May 2, 2016)*

**Discussion and Potential Action to Adopt Ordinance No. xxx, Relating to Shoreline Master Program. (Tentative)**

*(Community Development)*

Discussion on Resolution Regarding SeaTac Airport Operations and Impacts.

*(City Manager)*

Review of Council Proposed Agenda Schedule.

*(City Manager)*

**May 23, 7 pm Study Session**

Discussion on Downtown Mobility Study.

*(City Manager – Council direction on 4/4/16)*

Discussion on the Strategic Plan.

*(City Manager)*

**Update on City of Seattle Annexation of Area Y (Unincorporated King County).**

*(City Manager)*

Review of Council Proposed Agenda Schedule.

*(City Manager)*

## SUMMER SCHEDULE (JUN – AUG)

### June 6, 7 pm Regular Meeting

7:05 pm – 7:35 pm – Reception Honoring Citizen of the Year

#### Presentations

Presentation by the Environmental Science Center.

*(City Manager)*

#### Business Agenda

Public Hearing and Discussion on the 2017 through 2022 Six-Year Transportation Improvement Program (TIP).

*(Public Works)*

Motion to Adopt 2015 International Codes, Burien Building and Property Maintenance, and 2014 National Electrical Code.

*(Community Development)*

Potential Action on the Strategic Plan.

*(City Manager)*

**Discussion and Potential Motion to Adopt Ordinance No. 639, Providing for the Issuance of Limited Tax General Obligation Refunding Bonds.**

*(Finance)*

Review of Council Proposed Agenda Schedule.

*(City Manager)*

### June 20, 7 pm Regular Meeting

#### PRESENTATIONS

Presentation on Stormwater Inspection Technology.

*(Public Works)*

#### BUSINESS AGENDA

Presentation of the Six-Year Financial Forecast.

*(Finance)*

Motion to Approve Resolution No. xxx, Adopting the 2017 through 2022 Six-Year Transportation Improvement Program (TIP).

*(Public Works)*

**Motion to Adopt Ordinance No. 639, Providing for the Issuance of Limited Tax General Obligation Refunding Bonds.**

*(Finance)*

**Introduction and Discussion for Highline School District Impact Fee.**

*(Community Development)*

Discussion on Multifamily Tax Exemption for Town Square Parcel 4.

*(Community Development - Staff on 12/29/15)*

Discussion on Multifamily Tax Exemption for Town Square Parcel 5.

*(Community Development - Staff on 12/29/15)*

Review of Council Proposed Agenda Schedule.

*(City Manager)*

### July 4, Regular Meeting CANCELED – 4<sup>th</sup> of July Holiday

### July 18, 7 pm Regular Meeting

Motion to Adopt Multifamily Tax Exemption for Town Square Parcel 4.

*(Community Development - Staff on 12/29/15)*

Motion to Adopt Multifamily Tax Exemption for Town Square Parcel 5.

*(Community Development - Staff on 12/29/15)*

**Discussion and Potential Action on Ordinance No. xxx, Adopting Highline School District School Impact Fee.**

*(Community Development)*

Review of Council Proposed Agenda Schedule.

*(City Manager)*

**August 1, 7 pm Regular Meeting**

Discussion on Amendments to BMC Regarding Airport Noise Reduction.  
*(Community Development - Rescheduled from 5/16/16)*  
**Discussion on Mandatory Garbage Services and Plastic Bag Ban.**  
*(Public Works – Rescheduled from 5/23/16)*  
Review of Council Proposed Agenda Schedule.  
*(City Manager)*

**August, 15, 7 pm Regular Meeting**

Presentation on the Financial Policies and General Budget Discussion.  
*(Finance)*  
First Public Hearing on the Revenue Sources/Expenditures.  
*(Finance)*  
Motion on Amendments to BMC Regarding Airport Noise Reduction.  
*(Community Development - Rescheduled from 6/6/16)*  
Review of Council Proposed Agenda Schedule.  
*(City Manager)*

**September 5, Regular Meeting CANCELED – Labor Day Holiday**

**September 19, 7 pm Regular Meeting**

Presentation on the Preliminary Operating Budget.  
*(Finance)*  
Discussion on the Property Tax Levy.  
*(Finance)*  
Discussion on Proposed Surface Water Management (SWM) Rates.  
*(Finance)*  
Review of Council Proposed Agenda Schedule.  
*(City Manager)*

**September 26, 7 pm Study Session**

Review of Council Proposed Agenda Schedule.  
*(City Manager)*

**October 3, 7 pm Regular Meeting**

Presentation on Human Services Funding.  
*(Finance)*  
Presentation on the Preliminary Capital Improvement Program (CIP) Budget.  
*(Finance)*  
Review of Council Proposed Agenda Schedule.  
*(City Manager)*

**October 17, 7 pm Regular Meeting**

Second Public Hearing on Revenue Sources/Expenditures.  
*(Finance)*  
Discussion on the Preliminary Operating and Capital Improvement Program (CIP) Budget  
Follow-Up.  
*(Finance)*  
Discussion on the Financial Policies.  
*(Finance)*  
Review of Council Proposed Agenda Schedule.  
*(City Manager)*

**October 24, 7 pm Study Session**

Discussion on the Preliminary Operating and Capital Improvement Program (CIP) Budget  
Follow-Up.  
*(Finance)*  
Review of Council Proposed Agenda Schedule.  
*(City Manager)*

**November 7, 7 pm Regular Meeting**

Discussion on the 2017-2018 Budget Ordinance.

*(Finance)*

Discussion on the Property Tax Levy.

*(Finance)*

Discussion on the Proposed Surface Water Management (SWM) Rates.

*(Finance)*

Review of Council Proposed Agenda Schedule.

*(City Manager)*

**November 21, 7 pm Regular Meeting**

Motion to Adopt Ordinance No. xxx, Setting the 2017 Property Tax Levy.

*(Finance)*

Motion to Adopt the Financial Policies.

*(Finance)*

Motion to Approve Ordinance No. xxx, Adopting the 2017-2018 Biennial Budget.

*(Finance)*

Motion to Approve Ordinance No. xxx, Adopting the Surface Water Management (SWM) Rates.

*(Finance)*

Review of Council Proposed Agenda Schedule.

*(City Manager)*

**November 28, 7 pm Study Session**

Review of Council Proposed Agenda Schedule.

*(City Manager)*

**December 5, 7 pm Regular Meeting**

Review of Council Proposed Agenda Schedule.

*(City Manager)*

**December 19, 7 pm Regular Meeting**

Review of Council Proposed Agenda Schedule.

*(City Manager)*

**December 26, Study Session CANCELLED – Christmas Holiday**

**FUTURE AGENDA ITEMS (identified by Council)**

**Medium Priorities (1/24 Council Retreat)**

- a. Discussion on Managing Community Assets (White Center Library & Downtown Fire Station) (Council direction on 7/25/15)
- b. Discussion on Community Recreation Center (Council direction on 12/1/14)
- c. Discussion on Burien 2025 (Council direction on 6/15/15)
- d. Consider "State of the City" Report (Spring 2016) (Council direction on 10/26/15)

**Low Priorities (1/24 Council Retreat)**

- e. Discussion on Wi-Fi Service in Common Areas (Council direction on 9/15/14)
- f. Discussion on Establishing Multiple Rates Within the Business and Occupation (B&O) Tax According to Different Sizes or Types of Businesses (Council direction on 11/17/14)
- g. Discussion on Potential Letter to the State and the Port of Seattle with cc to PSRC Regarding Aircraft Emissions and Health Effects (Council direction on 5/18/15)

**2016 FUTURE AGENDA ITEMS (identified by Staff)**

- a. Significant Tree Protection Ordinance revisions (Staff on 11/25/15)
- b. BMC Revisions Regarding Right-of-Way (Staff on 10/14/14)
- c. Public Works Fee Schedule Modifications (Staff on 1/9/15)
- d. Establishing Development Fee Implementation Dates (Staff on 1/9/15)
- e. Downtown Center Planning Effort (Consolidation of Downtown Vision, Policies and Actions with Outside Planning Assistance, incorporating issues such as Hotel/Entertainment/Arts District, Parking, Traffic Flow and Street Network, Pedestrian Way Finding, Sidewalk Art and Park Space with Participation by all City Departments, Downtown focused Organizations and Businesses) (Staff on 1/9/15)
- f. Valley View Sewer Easement (Staff on 9/15/15)
- g. Discussion on and Potential Action on Adopting Permit Technology Fees (Staff on 3/8/16)
- h. Discussion on Business License Code Update (Staff on 3/8/16)

**2017 FUTURE AGENDA ITEMS (identified by Staff)**

- a. 2016 Title 17 Subdivision Code Major Revision (Staff on 1/9/15 – Rescheduled from 2016)
- b. Uninhabitable Buildings (Staff on 8/18/15 – Rescheduled from 2016)
- c. Discussion Regarding Utility Franchises (Staff on 11/23/15 – Rescheduled from 2016)
- d. Discussion Regarding Permit Tracking System Modification/Replacement (Staff on 1/9/15 – Rescheduled from 2016)
- e. Discussion on and Potential Action on Adopting a Credit Card Convenience Fee (Staff on 1/19/16 – Rescheduled from 2016)
- f. Sign Code Update (Staff on 3/22/16)

