



Burien

Washington, USA

City of Burien

MEMORANDUM

DATE: March 3, 2017

TO: City Council

FROM: Tony Piasecki, Interim City Manager

SUBJECT: Weekly Report

City Manager's Office

- On Tuesday, February 28, senior staff and I met with Madison Hoover of Safe Place to learn about updates to the program. Safe Place is a national outreach and prevention program for youth ages 12-17 in need of immediate help and safety. As a community-based program, Safe Place designates businesses and organizations as Safe Place locations, making help readily available to youth in communities across the country. Burien City Hall became a designated Safe Place a couple of years ago; other locations include libraries, YMCA's, fire stations, public buses, various businesses, and social service facilities. Youth can receive help via text, a phone call, or by simply finding a place with the Safe Place sign. Ms. Hoover also gave a presentation on Safe Place at the All Staff meeting on Wednesday, March 1, to raise awareness about the program.
- Laura Crandall and three of her peers from the ICMA Local Management Fellow program attended the City Managers & Administrators Meeting on Wednesday, March 1 to talk about the value this program can bring to a community, and how it is preparing tomorrow's local government managers.
- A Request for Proposal (RFP) will be issued to solicit proposals for procurement of new permitting software for the Community Development department. Updating the program will streamline the commercial and residential permitting process.

Communications

- The refreshed logo (approved by Council on Monday, February 27) will be implemented as the budget allows, and materials will be updated when high-quality image files and the logo guide have been provided by the Communications Officer.
- The Communications Officer is coordinating with KCLS, Burien PD, and City staff to prepare for the 'Rally for Public Safety' demonstration at City Hall on Monday, March 6.
- A Communications Committee is being formed with representatives from all City departments. This committee will provide input into the planning of communications campaigns, provide content for City-owned communications channels, and share information about new policies and emerging issues.

Parks and Recreation

- Mark Albertson will join us on Monday, March 6, as the new Parks and Facility Maintenance Worker. Welcome, Mark!
- J.A. Brennan, Associates, a landscape/planning firm based in Seattle, has been selected to work with the community to gather input for potential, future improvements to Lake Burien School Memorial Park.
- An RFP for the Parks, Recreation and Open Space Plan (PROS) went out this week to solicit consultants. The PROS Plan is updated every six years, is a requirement for agencies to apply for state grant funding, is an element of and is consistent with the Comprehensive Plan, and provides a large amount of community input on our parks and recreation programs and facilities.
- The PaRCS Spring [Recreation Guide](#) starts this week.
- Seahurst Park hosted a filming for the Seattle Independent Film Festival, to be used as a trailer during the 2017 festival.
- The cities of Burien, SeaTac, Bonney Lake, Maple Valley, North Bend and Carnation participated in the 2016-2017 Wii Bowling League for senior adults. Games started last October and after 14 weeks of game play the season ended with all teams attending a tournament at the Burien Community Center on February 28, 2017.

Administrative Services

- The search for new agenda software has been narrowed to two choices-NovusAGENDA and ICompass Technologies. Staff will attend final demo sessions on Wednesday, March 8, and Tuesday, March 14, and a selection will be made soon after.

Police

- A man was shot and seriously wounded outside the Boulevard Park Library on Monday, February 27 at approximately 4:55 p.m. There is limited information on the suspect and the victim said he was unknown to him.
- On the evening of Friday, February 24, a fatality hit and run occurred in the crosswalk near the Highline Performing Arts Center. Officers are looking for the vehicle involved, which is believed to be a silver or gray sedan with right front end damage from the crash.

Public Works

- Our request for a one month extension on our notice to vacate the leased Public Works Maintenance Shop has been denied as the landlord has leased the property to another party. Staff is investigating other options-it is likely that we will incur costs to prepare a space to meet our needs.
- Monitoring of Peter Western Bridge continues after damage to the support columns caused by recent snow and rain. Public Works staff and the WSDOT Bridge Team met to discuss options for moving forward. It is estimated the bridge will remain closed for at least six months.

Legal

- We received a favorable result on our motion to the Hearing Examiner to reconsider his decision in the animal cruelty case. He agreed with us and the appellant will be denied issuance of any pet license for the next four years and receive a \$500 fine. The pets are permanently impounded.

Finance

- The budget document will be finished next week, and it is anticipated the auditors will be here approximately May 1.