



# Burien

*Washington, USA*

City of Burien

## MEMORANDUM

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**DATE:** January 23, 2017

**TO:** City Council

**FROM:** Tony Piasecki, Interim City Manager

**SUBJECT:** Weekly Report

### City Manager's Office

- On Tuesday, January 24, the final two Economic Development Manager candidates will meet with the Leadership Team, followed by a panel comprised of three BEDP members and three councilmembers. The chair of the BEDP will appoint the three partnership members, and the councilmembers participating are Mayor Krakowiak, Deputy Mayor Edgar, and Councilmember Tosta. After the panel interviews, I will meet one-on-one with each candidate.
- I have been meeting with councilmembers over the past week to share the two logo designs. One is a refresh of the current logo and the other is a new design. Both will be presented to Council on February 6.
- ICMA Management Fellow Laura Crandall is attending the SeaTac Airport Committee (SAC) on January 30, 2017. SeaTac Mayor Michael Siefkes invited the Cities of Burien, Des Moines, and Normandy Park to join them to discuss common issues, areas for potential collaboration, and to explore ideas for moving forward.
- Building Department permitting forms, applications and information sheets are being revised as a result of a recent Lean effort. The new forms will improve readability, accessibility and understanding of the processes.
- The special events permitting code is being evaluated to see if the process can be streamlined for both the event organizer and City staff.
- Options are being considered to enhance security for staff and patrons in the City Hall restrooms. One possibility is a remodel that will create a single, unisex restroom for the public and secure the remaining restrooms with a cypher lock. Another option being explored is designating the restrooms for staff and customers only, given that there are public restrooms on the first and second floors of the building. Chip Davis will follow up with the Building Official on the number of restrooms required per occupancy of the building and report back.

### Communications

- Our new Communications Officer has hit the ground running; the spring edition of the Burien magazine is on track and she is composing the budget letter for the 2017-2018 budget.

### Parks and Recreation

- The 'Battle of Burien' dance competition was held at the Community Center on January 21, starting at 6pm. More than 500 hundred people were expected to attend this fun event where local youth compete against each other in breakdancing and other dance styles.
- The Gym Jam after-school program is back at Hazel Valley and Hilltop Elementary Schools. This weekly program provides healthy activities for families.
- The interior of Moshier Community Arts Center recently received a fresh coat of paint, thanks in part to a grant from Art 4Culture.
- An RFQ has been issued to solicit proposals for a consultant to elicit community input for improvements to Lake Burien Park.

### Legal

- The Quiet Skies Coalition has requested the City join in a lawsuit against the FAA and pay litigation fees.

### Community Development

- Annual reports for last year, which include the number of land use decisions issued (22 for 2016) have been completed, closing out the year. The results are in line with the past three years, which averaged 20-27 land use decisions per year.
- The number of construction permits issued and construction permit applications received in 2016 exceeds that of any prior year.

### Economic Development

- A kick-off meeting for the Wayfinding project was held on Wednesday, January 18.
- Staff is reaching out to downtown business owners encouraging them to complete the Trespass Authorization Letter for Businesses and send it to Chief Kimerer. This form letter authorizes our police to enforce the criminal trespass laws at their business, preventing trespass and loitering activities.
- The Burien Wellness Cluster held their regular monthly meeting on Thursday, January 19. Burien Nursing and Rehabilitation hosted, providing lunch and a tour for cluster members.

### Police

- The man who caused a lockdown at Highline Hospital in December and was shot by another man in an unrelated incident in early January was arrested by Port of Seattle Police for Criminal Trespass 1. He has also been trespassed from City Hall for a period of one year after running through a staff-only area, then returning frequently and exhibiting behavior concerning to staff and those conducting business at the front desk.

- On 1/12/17 at 10:25pm, one of our new Proactive Detectives contacted a suspicious person while patrolling an area which had been hit by a rash of car prowls in the 18600 block of 4<sup>th</sup> Ave South. The man had a loaded pistol and cocaine on his person and was booked into jail.
- On 1/17/17 Detective Fitchett attended the Discover Burien quarterly meeting and addressed concerns raised by business owners about transients loitering in front of and behind local businesses. We are planning extra (overtime) patrols to ensure our residents are not trespassing or committing other criminal acts while also offering to connect them with needed services.
- This week, Captain Howard is meeting individually with students of the Big Picture High School who are interested in law enforcement as a career and conducting a research assignment required by one of their teachers.
- Chief Kimerer met with the owners of Burien Press and Iris and Peony to discuss additional patrols that are planned for the areas in front and behind their businesses.

#### Human resources

- On Friday, January 13, the Wellness Committee met to plan activities for 2017. A year-at-a-glance brochure will be distributed to staff soon.
- Beginning July 1, AWC will switch wellness vendors from WebMD to Jiff.
- Staff will participate in vendor presentations through January in search of a new agenda management software system.

#### Public Works

- Alvaro Celis joined the team January 17. He has been working as a seasonal employee for the past two years and is now a regular status Maintenance Worker I. Welcome Alvaro!
- The state is looking at conducting a study to evaluate road usage fees. A road usage fee is a per mile charge drivers would pay for the use of the road, rather than paying by the gallon of gas. As high mileage and electric cars become more widely used, the gas tax revenues will erode, resulting in less funding for maintaining and operating the roadway system. A road usage charge may be an option for paying for roads in the future.

#### Finance

- The contract with Tyler is in process for the new financial software.
- Work continues on the 2017-2018 budget.